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THIS PDF HAS BOOKMARKS

A G E N D A
Park City Fire Service District
Administrative Control Board Meeting
November 7, 2023

Park City Fire District Administrative Office Building
736 West Bitner Rd. Park City, Utah 84098

5:30 p.m.

Work Session

- I. Compensation Discussion: HR Berry
- II. Third Quarter Financials Review: CFO Barney
- III. Discussion of 2024 Tentative Budget and 2023 Budget Amendments: CFO Del Barney
- IV. Station 34 Update: Chief Bob Zanetti
- V. Cell Tower Discussion: Chief Bob Zanetti
- VI. Other Divisional Updates (as time permits)

6:30 p.m.

Regular Meeting Called to Order

- I. Roll Call
- II. Approval of October 3, 2023, and October 10, 2023, Meeting Minutes
- III. Public Input
- IV. Commission Reports and Business
 - a. Correspondence
 - b. Financial
- V. Old Business
- VI. New Business
 - a. Administrative Control Board Approval of the 2024 Tentative Budget and 2023 Budget Amendments
- VII. Dismiss as PCFSD Administrative Control Board and Convene as the Local Building Authority Board of the Park City Fire Service District, Utah
 - a. Administrative Control Board Approval of the 2024 Tentative Budget of the Local Building Authority
- VIII. Dismiss as the Local Building Authority of the Park City Fire Service District, Utah, and reconvene as the PCFSD Administrative Control Board
- IX. Staff Reports and Input
- X. Discussion of Possible Future Agenda Items/Additional Comments
- XI. Closed Meeting: Discussion of the character, competence, or physical or mental health of an individual; deployment of security personnel, devices, or systems; collective bargaining issues; pending or reasonably

(over)

imminent litigation; purchase, exchange, lease, or sale of real property; investigative proceedings regarding allegations of criminal misconduct; procurement; and/or consideration of a loan application.

XII. Adjournment

The next regularly scheduled meeting of the Park City Fire District Administrative Control Board will be held December 5, 2023, beginning at 6:30 p.m. in the PCFD Administrative Offices, 736 West Bitner Rd., Park City, Utah 84098.

Electronic participation by the public is not available at this time.

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**Park City Fire Service District
Administrative Control Board – Work Session Meeting Minutes
Park City Fire District Administrative Office Building
October 3, 2023**

Meeting was held at the anchor location of the Park City Fire Service District Administrative Office Building, 736 West Bitner Rd., Park City, Utah, 84098, and electronically via Zoom

Administrative Control Board work session called to order: 5:34 p.m.

Board Members Present: Chair Jeremy Rubell, Vice Chair Alex Butwinski (via Zoom), Treasurer Christina Miller (via Zoom), Secretary John Hanrahan, and Board Member Steve Briley

District Personnel Present: Chief Bob Zanetti, Deputy Chief Pete Emery, Battalion Chief Ashley Lewis, Battalion Chief Scott Greenwood, Battalion Chief Max Doshier, Fire Marshal Mike Owens, CFO Del Barney, HR Patti Berry, and Admin. Asst. Debbie Colgan

I. EMS Update

Chief Zanetti said the County has asked for extensions to the interlocal cooperation agreements between Park City Fire District and Summit County regarding all three ambulance services. These agreements have previously signed amendments in place, and the agreements expire on November 2, 2023. The County wants to extend the original agreements and first amendments through 2023, terminating on December 31, 2023, at midnight. Consequently, the County has prepared three new interlocal agreement extensions for this purpose, one for each ambulance service.

Chief Zanetti said in October of 2022, PCFD agreed to provide service to North and South Summit through November 1, 2023, for \$1.8M. If PCFD will continue to provide service through the end of 2023, he believes the County should provide \$360K in additional funds. He said the contract did not specify the amount provided to PCFD, even though he asked for it to be included.

Chief Zanetti said he wants to approach the Summit County Manager and request additional funding, and the Board agreed that would be appropriate. Vice Chair Butwinski asked how the \$360K was determined, and Chief Zanetti replied he took \$1.8M and divided it by 10 months, which is \$180K a month or \$360K for two months. Vice Chair Butwinski said as long as the requested amount is a defensible number, he is comfortable with it. CFO Barney commented the \$1.8M was for a 12-month span, so the actual amount for two months of extended service would be \$300K.

Chief Zanetti said the County would like the Board to sign the agreements tonight, and Chair Rubell commented the agreements can be signed contingent on receiving additional funding. Vice Chair Butwinski asked what happens if the County does not agree to additional funding, and Chair Rubell said we would need to sign new agreements. Chief Zanetti said his recommendation is to go ahead and sign the agreements, but the funding question needs to be presented to the County.

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Treasurer Miller said the Board has a fiduciary duty to ask for additional funding so the District is not funding service for the entire county for those months for free. She also said if the County says no and District taxpayers start asking questions regarding this, we can say we brought it up.

Chief Zanetti said he is on the County's meeting agenda for October 11 regarding the agreements, and he will approach Summit County Manager Scott about this beforehand so he is not blindsided.

The 911 contract extension has been signed and command staff are working on what needs to be figured out before the end of the year. The biggest piece that still has not been determined is who is going to provide EMS for South Summit. Chief Zanetti said it is pretty clear it will not be PCFD, and there are rumors that Wasatch County may provide it. North Summit Fire wants to provide the service, and Chief Zanetti said he believes that would be a better choice because it keeps Summit County money in our county and the North and South Summit services could grow together. Chief Zanetti said the focus for PCFD is to take care of employees through the transition and make sure every employee gets offered a job.

Board Member Briley asked how the hiring of a new fire chief in South Summit plays into this, whether they will try to provide their own service or contract out, and Chief Emery said he believes South Summit will contract out for EMS until the new chief settles in. Chief Zanetti said he is not sure where South Summit is on the process of hiring a new chief.

Chief Lewis said North and South Summit will need to get a license and they will need to announce their intention to do so publicly for 30 days. North Summit is in the process of doing that now. For Park City Ambulance it is a simple name change and a signature, we do not have to go through the 30 days' notice requirement.

II. Chief's Update

Chief Zanetti referenced the issue discussed a couple board meetings ago of the Station 34 architect's request for more money, which was declined. The architect has now asked to come into an ACB meeting and to use the Board to act as a mediator to discuss the issue further. Chief Zanetti said he does not think this would be a good idea, but the architect's contract actually spells out for a mediator if it goes to that point. The architect said he is eligible to ask for more money after his 2-year contract expires, which it has. Chief Zanetti acknowledges he can ask for more money, but that does not mean we have to pay him.

The architect has not asked for a specific amount, but Chief Zanetti estimates it would be around an additional \$5K. Chief Zanetti has asked for some clarification on the amount and some other things in the contract, but has not heard back from them yet. He said the architect used the word "mediation" but Chief Zanetti does not think he really wants to do that.

Vice Chair Butwinski said for \$5K it seems like this is a fight we do not want to get into. If we could get him to sign off on \$5K as a full and final payment and get the project completed, that would be the ideal option. Chief Zanetti said there is no question the architect wants to see this

through, it is a signature project for their firm. Treasurer Miller said if we could wait to give the final payment until after the project is completed, that would be better. She said it would cost the District more than \$5K to go through mediation. She also said the ACB cannot act as mediators for this issue because we cannot mediate against ourselves.

Chief Zanetti said the firm has not been paid the final amount, and there has not been a payment made since the end of February. CFO Barney said they have not billed us since then. Chief Zanetti will update the Board with more information on this issue as it becomes available.

Chief Zanetti then introduced Paramedics Logan Rodriguez and Sam Robison. The two medics and others from PCFD will be part of the PCFD chili cook-off team this year. Paramedic Rodriguez said the cook-off is a fundraiser held every year and is sponsored by Utah Disaster Kleenup. It is a competition between various fire departments in Utah and raises close to \$50K every year for the University of Utah Hospital's Burn Camp. This year the chili cook-off is being held on Saturday, October 21 at America First Field in Sandy. Paramedics Rodriguez and Robison brought a batch of their chili for the Board to enjoy.

Chief Zanetti said Captain Rex Florendo, who has been with the District for 28 years, will be retiring on December 31. He also works part-time for the Sheriff's Office and will be retiring from there as well.

The recruit camp started out with 10 recruits and is down to 9 after an injury has forced one recruit to drop out. Chief Greenwood said the injury was a chronic problem for the recruit and involves a prior surgery. The good news is the person will remain with the District as a full-time AEMT.

Chief Zanetti mentioned a 13-year-old patient who survived a full cardiac arrest recently came to Station 33 with his family to visit PCFD, Summit County dispatchers, and the sheriff's deputies involved. BC Doshier said the patient has a history of Wolff-Parkinson-White Syndrome and had a failed ablation about a year ago. PCFD crews worked on the patient, placed a Lucas device (a mechanical compressor device), and drove the patient to an AirMed hotload zone, where AirMed took over and flew the patient to Primary Children's Hospital. BC Doshier said District training on loading patients very quickly into helicopters with a Lucas device on has really paid off. BC Doshier said the patient made a full recovery and is neurologically intact, and he will be going back to school a week after his full arrest.

Chief Emery said PCFD's Instagram account has a story on this pediatric patient as well as videos of the current recruit camp. Some of the newer firefighters are making short videos of recruit camp weekly. He encouraged everyone to start following PCFD on Instagram if they are not already. A video of recruit camp was then shown. The recruits will graduate on December 6, 2023.

III. Compensation Discussion

As discussed in September's meeting, Chief Zanetti said we are starting to look at changes that may need to be made to the compensation scale. He said preliminary numbers show a 4-5%

increase. We will be losing 12 employees who are employed for the eastside as well as the supervisor position, so we are thinking that will save us about 1%.

HR Berry said originally we thought about a uniform increase across the board, but that was not going to take care of market issues, particularly for the position of engineer. Consequently, a deeper market analysis was performed and there are some ranks that need to have some holes filled. This would cost the salaries and wages budget a net 4% to bring everyone where they should be market-wise. Chief Zanetti said he would like to have a discussion on this and then next month we will present a preliminary budget. He said he and Del believe the overall budget for 2024 will be less than this year.

Secretary Hanrahan asked if there is a low and a high range yet, and HR Berry replied the overall impact would be a 5% increase, which would be a 4% net increase after the eastside employees' salaries are removed. The individual ranks increases ranged from 4% to 7%. Chair Rubell said Park City just implemented a 5.5% COLA.

Vice Chair Butwinski asked whether it was a COLA or market adjustments within specific ranks that was going to be made, because both have been mentioned. Chief Zanetti said we can take out the COLA part of it, we are just looking at market adjustments. Originally we were thinking about just a COLA increase, but it would put the engineer group further behind. Money will be allocated to salaries and benefits, and HR Berry will assign money where it needs to go.

Vice Chair Butwinski then asked if it is only a 1% savings on the salaries budget by letting 12 employees go, and Chief Emery replied that is correct because those 12 employees are the AEMT-only ambulance personnel who are the lowest paid and least senior.

Board Member Briley asked if there is a ranking number in mind for where we want our personnel to be in base salary, like #1, 2, 3, etc., or will they just end up where they are based on the percentage they receive. Chief Zanetti said it will be more like the latter, because the ranking is only as good as it is today and will be gone tomorrow. We meet the most competition in the entry-level firefighter position, and that is where we need to focus.

Chief Zanetti said the administration works closely with the Compensation Committee to come up with numbers, and the Compensation Committee provides the information to the crews and fields questions that personnel may be hesitant to ask the command staff. They also make sure personnel know that we want their pay to be competitive, but we have a lot more to offer in terms of benefits. This is where being #1 today is not as important, because we may not be #1 tomorrow. He said it is also difficult to quantify what #1 really is.

Board Member Briley said if after the proposed increase our personnel end up at say, #4 or 5 in the valley, in six to eight months they may be #7, 8, or 9. With this in mind, why not put them at #2 or 3? Vice Chair Butwinski commented you can easily fall into the trap of always wanting to be #1 and driving the whole compensation picture out of whack. Vice Chair Butwinski said this is something we should think about because it could have severe budgetary implications down the road.

Chair Rubell said to recap, are we saying everyone gets 5% and some positions will get an additional market adjustment, or is it something else? Chief Zanetti said the distribution of the increase will vary based on the market analysis, there is no set percentage. It will cost the District around 5% of the salaries and wages budget, which will be a net of 4% after releasing 12 employees and the eastside supervisor. Chair Rubell asked if we know where this will put us, and Chief Zanetti said he is confident it would place us around #2 or 3.

Chair Rubell said he would be more concerned with the general grouping. He said it is not a straight race to the top because you still have constraints around operating a business. Looking at how financially healthy we are and wanting more employees to move into the Park City area with how expensive it is, Chair Rubell said he would be on board with supporting something that bumps it up to get us into that #1 or 2 spot and is more consistent with what the other agencies are doing.

HR Berry said even with the outliers, if we were consistently #1 with base salary in every single category, it is almost a 9% increase, which would result in an 8% net increase to salaries and benefits. That budget is currently \$16.5M.

Chair Rubell commented perhaps it could be something in between. It looks like we are coming in about a couple million over what we expect this year because of interest income and other things. If we have the funds, perhaps we should use them because it is a lot more expensive to lose an employee. Vice Chair Butwinski said it is to a point, but at some point you need to look at what else is ahead, such as building a fire station in five years. Do we want the taxpayers to fund that, or can we be fiscally responsible and pay employees a better-than-average wage and still balance our expenses?

Vice Chair Butwinski asked for clarification on where we would be if the outliers were excluded; would PCFD be #1? HR Berry replied excluding the outliers and using the 4% net increase, we would be at #2 or 3. Vice Chair Butwinski said he is comfortable with that, he does not have the overwhelming feeling we need to be #1 in everything.

Chair Rubell said he agrees, maybe it should be somewhere in between. He commented that seeing what public money is spent on and not getting us to #1 on this when we are talking public safety is something to consider. Vice Chair Butwinski asked philosophically, however, where would you stop?

Board Member Briley commented the challenge is that the market is moving so quickly, and wages in the valley have gone up 15 to 25% in 18 months. Even in the valley they are evaluating wages every year now, and it used to be every 2-3 years. He said the point is, if PCFD ends up #2, 3, or 4, in a year they will be #9. It changes quickly. Vice Chair Butwinski said we would then look at it again in a year.

Chair Rubell commented he does not believe anyone would blink an eye if we have to have a small tax increase to fund public safety salaries. He agrees we need to stay on the top of the curve. Vice Chair Butwinski said he agrees we need to be near the top, but we do not need to be at the top. He

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said if we were losing an employee a month due to a difference in salary somewhere else, it would be a different case, but we aren't.

Vice Chair Butwinski said at the end of the day, if we have the money do we spend it on this or not, and if everyone wants to do that, it is fine. However, in his opinion he does not think it is a good way to look at it or the way we should be approaching it. As Treasurer Miller said earlier, we do have a fiduciary responsibility to the citizens of the District.

Chair Rubell commented one of the problems we have is getting our suppression personnel to live locally. He said perhaps we could look at salaries as one item and then bumping up another benefit. Vice Chair Butwinski asked how much it would take to make that happen. He said giving someone a \$5K raise, which is a 5% bump on a \$100K salary, is probably not going to make them move into the District.

Chief Zanetti said there definitely needs to be a market adjustment in order to remain competitive and retain employees, and we need to be mindful of the budget. There will not be a tax increase any time soon. Chair Rubell asked if Wasatch was included in the comparisons, and Chief Emery replied they were.

Secretary Hanrahan asked what ranks the personnel we lost to the recruit camp are at, and BC Greenwood replied 6 of our full-time AEMTs moved to the recruit camp. We also hired 12 new AEMTs and 2 non-fire paramedics. Chief Emery commented a fifth ambulance is added to the rotation for the ski season, and that is part of the reason we hired as many as we did. When our recruit camp graduates in December, they will also be ready for rotation into the ski season. Once the ski season ends, our numbers are typically down to normal operating numbers through attrition and retirements.

Chair Rubell asked if the compensation recommendations will be refined and another recommendation proposed at the next meeting. Chief Zanetti said he appreciates the points made and will take them back to the Compensation Committee, and HR Berry said she will exclude the outliers and look at the numbers again, which may come up slightly higher than the net 4% increase originally proposed. There will be further discussion on compensation at the next Board meeting when the tentative budget is discussed.

IV. August 2023 Financial Review

CFO Barney said as of August, 67% of the year has passed and we are at 57% of the budget spent, making us 10% under budget at the end of August. We have not made our big bond payment to Zions Bank yet, that will show up in October. We are \$540K over our budget in interest income, and we will have more money in the Park City Ambulance portion as well. CFO Barney said he is not worried about the budget this year, but there are a few minor things such as utilities and medical costs that have increased. These will need to be adjusted for next year.

Secretary Hanrahan asked if expenses will be lower than expected this year, and CFO Barney replied they will be higher for this year. The difference in the budget for next year is we are not rebuilding or building a station in 2024, and that is why the budget will be lower for 2024.

V. Impact Fee Study and Capital Facilities Plan

CFO Barney said the District went out to bid and received a bid from Zions Bank to conduct an impact fee analysis study and impact fee facilities plan. They have been completed and are on the agenda this evening for approval to go the governing board for final approval during their public hearing.

In summary, on the second to last page of the impact fee analysis report you will see that due to development credits we get back, the maximum impact fee for residential buildings is \$300.61 for 2024, and in 2025 it will raise to \$325.47. It is \$541.66 right now. The fee will increase yearly for the next 10 years according to the schedule in the impact fee analysis report. The reason the fee went down approximately \$200 is because we paid for the new station remodel primarily with cash, and we have no new stations planned with the exception of perhaps a remodel of Station 35 within the next 10 years. We have not bonded for anything and will be bond-free by the end of 2025, and we are not building so that is why our impact fees went down.

Chair Rubell asked how that impacts the big picture, and CFO Barney replied we are saving money because we are not paying off new loans or bonds, and that goes into the budget every year. He said this is why we can't justify a tax increase right now. Vice Chair Butwinski commented with interest rates at 7%, being debt-free is not a bad thing.

Vice Chair Butwinski asked if the document produced for the impact fee analysis is for informational purposes only and if Zions Bank prepared it all, and CFO Barney replied that is correct. The purpose was to set the impact fees at a current and reasonable rate. Vice Chair Butwinski asked how often this needs to be done, and CFO Barney replied it is an industry standard between cities and counties to do it every 5 years.

Vice Chair Butwinski asked if the fees are a strict number we need to adhere by, and CFO Barney replied we could go to the max but we cannot set them for whatever we want, they are what they are based on what our future holds. Vice Chair Butwinski asked if the fees are tied to the amount we anticipate it is going to cost us, and CFO Barney replied that is correct, it is a cost recovery.

Work Session Concluded: 6:36 p.m.

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**Park City Fire Service District
Administrative Control Board – Regular Meeting Minutes
Park City Fire District Administrative Office Building
October 3, 2023**

Meeting was held at the anchor location of the Park City Fire Service District Administrative Office Building, 736 West Bitner Rd., Park City, Utah, 84098

Administrative Control Board regular meeting called to order: 6:36 p.m.

Board Members Present: Chair Jeremy Rubell, Vice Chair Alex Butwinski (via Zoom), Treasurer Christina Miller (via Zoom), Secretary John Hanrahan, and Board Member Steve Briley

District Personnel Present: Chief Bob Zanetti, Deputy Chief Pete Emery, Battalion Chief Ashley Lewis, Battalion Chief Scott Greenwood, Battalion Chief Max Doshier, Fire Marshal Mike Owens, CFO Del Barney, HR Patti Berry, and Admin. Asst. Debbie Colgan

I. Roll Call

Chair Rubell began the meeting by conducting a roll call.

II. Approval of September 5, 2023, Meeting Minutes

Secretary Hanrahan made a motion to approve the minutes of the September 5, 2023, Administrative Control Board meeting. The motion was seconded by Vice Chair Butwinski. Those in favor were Chair Rubell, Vice Chair Butwinski, Treasurer Miller, Secretary Hanrahan, and Board Member Briley; the motion passed unanimously, 5-0.

III. Public Input

There was no public input.

IV. Board Member Reports and Business

A. Correspondence

There were no comments regarding the correspondence.

B. Financial

There were no questions about the financial reports.

V. Old Business

There was not any old business.

VI. New Business

A. Possible Approval of the Extension to the First Amendment to the Interlocal Cooperation Agreement Between Park City Fire Service District and Summit County Regarding North Summit Ambulance Service

Vice Chair Butwinski motioned to approve the Extension to the First Amendment to the Interlocal Cooperation Agreement Between Park City Fire Service District and Summit County Regarding North Summit Ambulance Service, and Board Member Briley seconded.

Secretary Hanrahan then asked if a contingency should be added to the motion regarding the discussion Chief Zanetti is going to have with County Manager Scott regarding payment for the service extension. Chair Rubell asked if the Board wanted to make it contingent on PCFD being paid for the service, or do we want to issue direction to Chief Zanetti in having that discussion? Board Member Briley commented we want to move forward with this agreement, and Vice Chair Butwinski said if we approve it the way it is, we can't ask for more money.

Chief Zanetti said PCFD will continue to provide service through the end of the year, but the funding needs to be discussed. Secretary Hanrahan suggested we make the approval contingent on Chief Zanetti having a discussion with County Manager Scott.

CFO Barney commented the amendment to the agreement spanned November 1, 2022, through November 1, 2023, so you would need to divide the \$1.8M by 12, which would be \$150K per month or another \$300K total to extend service through December 2023.

Secretary Hanrahan said we could make an amendment to the motion leaving a dollar amount out and stating approval is contingent on receiving additional payment for extending the contract commiserate with payment for the existing contract. Vice Chair Butwinski commented an amount was not in the original contract, so we cannot base it off of a number that is not specified. CFO Barney replied it was specified when they gave us a budget, and it was \$1.8M to operate for one year beginning November 1, 2022.

Chief Zanetti said the best way to approach this is to perhaps have a meeting after he talks with County Manager Scott, which will happen soon. Chair Rubell said we can table the extension approvals for agenda items VI.A through VI.C to a future meeting on a date to be determined, and everyone agreed this was the best course of action.

Chair Rubell asked for a vote on the previously moved and seconded motion to approve the Extension to the First Amendment to the Interlocal Cooperation Agreement Between Park City Fire Service District and Summit County Regarding North Summit Ambulance Service. Those opposed were Chair Rubell, Vice Chair Butwinski, Treasurer Miller, Secretary Hanrahan, and Board Member Briley; the motion was opposed unanimously, 5-0.

Secretary Hanrahan made a motion to table Item VI.A to be continued to a date uncertain. The motion was seconded by Board Member Briley. Those in favor were Chair Rubell, Vice Chair Butwinski, Treasurer Miller, Secretary Hanrahan, and Board Member Briley; the motion passed unanimously, 5-0.

B. Possible Approval of the Extension to the First Amendment to the Interlocal Cooperation Agreement Between Park City Fire Service District and Summit County Regarding South Summit Ambulance Service

Secretary Hanrahan made a motion to table Item VI.B to be continued to a date uncertain. The motion was seconded by Board Member Briley. Those in favor were Chair Rubell, Vice Chair Butwinski, Treasurer Miller, Secretary Hanrahan, and Board Member Briley; the motion passed unanimously, 5-0.

C. Possible Approval of the Extension to First Amendment to Interlocal Cooperation Agreement Between Park City Fire Service District and Summit County Regarding Park City Ambulance Service

Secretary Hanrahan made a motion to table Item VI.C to be continued to a date uncertain. The motion was seconded by Board Member Briley. Those in favor were Chair Rubell, Vice Chair Butwinski, Treasurer Miller, Secretary Hanrahan, and Board Member Briley; the motion passed unanimously, 5-0.

D. Possible Approval to Recommend the Impact Fee Study and Capital Facilities Plan to the Governing Board for Final Approval

Secretary Hanrahan made a motion to recommend the Impact Fee Study and Capital Facilities Plan to the governing board for final approval. The motion was seconded by Board Member Briley. Those in favor were Chair Rubell, Vice Chair Butwinski, Treasurer Miller, Secretary Hanrahan, and Board Member Briley; the motion passed unanimously, 5-0.

E. Possible Approval of Anniversary Date Salary Increase for Fire Chief Bob Zanetti

Vice Chair Butwinski made a motion to approve a one-time anniversary date salary increase for Fire Chief Bob Zanetti effective August 18, 2023. The motion was seconded by Board Member Briley. Those in favor were Chair Rubell, Vice Chair

Butwinski, Treasurer Miller, Secretary Hanrahan, and Board Member Briley; the motion passed unanimously, 5-0.

VII. Staff Reports and Input

There were no comments on the staff reports.

VIII. Discussion of Possible Future Agenda Items/Additional Comments

IT Officer Dave Dorsey will be moving the SharePoint site the Board uses to access documents to a new location so everyone can access the materials easier. A new link will be distributed prior to the next meeting.

IX. Closed Meeting

There was no need for a closed meeting.

X. Adjournment

Board Member Briley made a motion to adjourn the regular meeting and it was seconded by Secretary Hanrahan. Those in favor were Chair Rubell, Vice Chair Butwinski, Treasurer Miller, Secretary Hanrahan, and Board Member Briley; the motion passed unanimously, 5-0. The regular meeting of the Park City Fire District Administrative Control Board adjourned at 7:00 p.m.

The next regularly scheduled meeting of the Park City Fire District Administrative Control Board will be November 7, 2023, beginning at 6:30 p.m. in the PCFD Administrative Offices, 736 West Bitner Road, Park City, UT 84098.

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**Park City Fire Service District
Administrative Control Board – Work Session Minutes
Park City Fire District Administrative Office Building
October 10, 2023**

Meeting was held at the anchor location of the Park City Fire Service District Administrative Office Building, 736 West Bitner Rd., Park City, Utah, 84098, and electronically via Zoom

Administrative Control Board work session called to order: 8:00 a.m.

Board Members Present (via Zoom): Chair Jeremy Rubell, Vice Chair Alex Butwinski, Treasurer Christina Miller, Secretary John Hanrahan, and Board Member Steve Briley

District Personnel Present at Anchor Location: Chief Bob Zanetti and Admin. Asst. Debbie Colgan

I. Discussion of Extensions to the First Amendments to the Interlocal Cooperation Agreements Between Park City Fire Service and Summit County District Regarding the Park City Ambulance, North Summit Ambulance, and South Summit Ambulance Services

Chief Zanetti began the meeting by showing the Board an email from Summit County Manager Shayne Scott dated October 9, 2023, regarding extensions to the first amendments of the Interlocal Cooperation Agreements (ILAs) that were discussed during the October 3, 2023, PCFD Administrative Control Board Meeting. Chief Zanetti said he also spoke to County Manager Scott prior to receiving the email, and County Manager Scott told Chief Zanetti he believed financial compensation to PCFD for two months of extended EMS service to the east side was appropriate. In the email, County Manager Scott presented the following:

- The extensions to the ILAs are intended to bridge the gap between November and December, 2023, between the last agreement, where Summit County paid \$900K for an ambulance provided to the North Summit area and \$900K for an ambulance to the South Summit area, and the new ILA for EMS services that begins January 1, 2024.
- The County will provide financial compensation for these 2 months in the same manner that it did over the previous 12 months from October 2022 to October 2023, resulting in an amount of \$300K for November and December 2023.
- Based on the facts above, County Manager Shayne said he was prepared to authorize the \$300K payment to PCFD and notified Matt Leavitt he should expect to see an invoice from PCFD for EMS services provided by PCFD during this interim time.

The payment determined for PCFD to provide EMS services to the east side for November and December 2023 (\$300K) was agreed to be appropriate by everyone present. Chief Zanetti said he will get with CFO Barney following this meeting and discuss preparing an invoice to send to the County.

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Vice Chair Butwinski asked where the language regarding compensation came from. Chief Zanetti replied there wasn't a specific amount indicated in the ILAs, but under Recital D of the extension documents we received, there was a statement that the County will provide appropriate budgetary allocation to support the extension. Vice Chair Butwinski asked if the amount should be included in the extension documents, and Treasurer Miller commented the amount does not necessarily need to be in the documents because we now have an email stating what PCFD will be getting. She said if there were any pushback, it would come during the budgeting process in November, and we can assert we signed the agreements reliant on the statements provided by County Manager Scott in his email to Chief Zanetti. Chair Rubell said this could be included in the motion if we wanted to.

Work Session Concluded: 8:05 a.m.

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**Park City Fire Service District
Administrative Control Board – Regular Meeting Minutes
Park City Fire District Administrative Office Building
October 10, 2023**

Meeting was held at the anchor location of the Park City Fire Service District Administrative Office Building, 736 West Bitner Rd., Park City, Utah, 84098, and electronically via Zoom

Administrative Control Board regular meeting called to order: 8:05 a.m.

Board Members Present (via Zoom): Chair Jeremy Rubell, Vice Chair Alex Butwinski, Treasurer Christina Miller, Secretary John Hanrahan, and Board Member Steve Briley

District Personnel Present at Anchor Location: Chief Bob Zanetti and Admin. Asst. Debbie Colgan

I. Roll Call

Chair Rubell began the meeting by conducting a roll call.

II. Public Input

There was no public input.

III. Old Business

A. Possible Approval of the Extension to the First Amendment to the Interlocal Cooperation Agreement Between Park City Fire Service District and Summit County Regarding North Summit Ambulance Service

Given the verbal and written commitments made by Summit County Manager Shayne Scott, Treasurer Miller made a motion to approve the extension to the first amendment to the Interlocal Cooperation Agreement between Park City Fire Service District and Summit County regarding North Summit Ambulance Service as presented to the Administrative Control Board on October 3, 2023. The motion was seconded by Vice Chair Butwinski. Those in favor were Chair Rubell, Vice Chair Butwinski, Treasurer Miller, Secretary Hanrahan, and Board Member Briley; the motion passed unanimously, 5-0.

B. Possible Approval of the Extension to the First Amendment to the Interlocal Cooperation Agreement Between Park City Fire Service District and Summit County Regarding South Summit Ambulance Service

Given the verbal and written commitments made by Summit County Manager Shayne Scott, Treasurer Miller made a motion to approve the extension to the first amendment to the Interlocal Cooperation Agreement between Park City Fire

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Service District and Summit County regarding South Summit Ambulance Service as presented to the Administrative Control Board on October 3, 2023. The motion was seconded by Vice Chair Butwinski. Those in favor were Chair Rubell, Vice Chair Butwinski, Treasurer Miller, Secretary Hanrahan, and Board Member Briley; the motion passed unanimously, 5-0.

C. Possible Approval of the Extension to the First Amendment to the Interlocal Cooperation Agreement Between Park City Fire Service District and Summit County Regarding Park City Ambulance Service

Chair Rubell wanted to confirm that the extension to the Park City Ambulance Service agreement does not have a financial amount attached, and Chief Zanetti replied that is correct.

Treasurer Miller made a motion to approve the extension to the first amendment to the Interlocal Cooperation Agreement between Park City Fire Service District and Summit County regarding Park City Ambulance Service as presented to the Administrative Control Board on October 3, 2023. The motion was seconded by Secretary Hanrahan. Those in favor were Chair Rubell, Vice Chair Butwinski, Treasurer Miller, Secretary Hanrahan, and Board Member Briley; the motion passed unanimously, 5-0.

IV. Adjournment

Vice Chair Butwinski made a motion to adjourn the regular meeting and it was seconded by Board Member Briley. Those in favor were Chair Rubell, Vice Chair Butwinski, Treasurer Miller, Secretary Hanrahan, and Board Member Briley; the motion passed unanimously, 5-0. The regular meeting of the Park City Fire District Administrative Control Board adjourned at 8:10 a.m.

The next regularly scheduled meeting of the Park City Fire District Administrative Control Board will be November 7, 2023, beginning at 6:30 p.m. in the PCFD Administrative Offices, 736 West Bitner Road, Park City, UT 84098.

**Park City Fire Service District
Balance Sheet
General Funds
September 30, 2023**

	General	Capital Projects	Other Non-Major Governmental Funds	Total Governmental Funds	Special Revenue Fund	Debt Service Fund	Local Building Authority	Total Non-Major Governmental Funds
Assets:								
Cash and Cash Equivalents	(807,423)	390	5,870	(801,163)			5,870	5,870
Bond Escrow Holdings	0	0	49	49	0	49	0	49
Cash Deposited in Public Treasurer's Investment Fund	3,539,747	12,522,002	0	16,061,749			0	0
Receivables:								
Accounts Receivable	7,060	0	0	7,060	0		0	0
Taxes	30,393		0	30,393	0	0	0	0
Ambulance Operations	497,808		0	497,808	0	0	0	0
Other Assets								
Restricted Assets:								
Cash and Cash Equivalents	183,848		2,403,200	2,587,048	1,859,732	543,468		2,403,200
Prepaid Assets	0			0				
Cash Deposited in Public Treasurer's Investment Fund	733,050	0	308,782	1,041,832	308,782		0	308,782
Accounts Receivable				0				
Investments				0				
Total Assets	<u>4,184,482</u>	<u>12,522,393</u>	<u>2,717,901</u>	<u>19,424,777</u>	<u>2,168,514</u>	<u>543,517</u>	<u>5,870</u>	<u>2,717,901</u>
Liabilities and Fund Balances:								
Liabilities:								
Accounts Payable	123,308	0	0	123,308	0	0	0	0
Bond Interest Payable			20,113	20,113		20,113		20,113
Accrued Liabilities	978,811			978,811				
Total Liabilities	<u>1,102,119</u>	<u>0</u>	<u>20,113</u>	<u>1,122,231</u>	<u>0</u>	<u>20,113</u>	<u>0</u>	<u>20,113</u>
Fund Balances:								
Restricted for:								
Debt Service			523,404	523,404		523,404		523,404
Impact Fees			2,168,514	2,168,514	2,168,514			2,168,514
Assigned for:								
Building Construction and Equipment Purchases		12,522,393	5,870	12,528,263			5,870	5,870
Unassigned	3,082,364			3,082,364				
General Fund								
Capital Projects Fund								
Total Fund Balance	<u>3,082,364</u>	<u>12,522,393</u>	<u>2,697,788</u>	<u>18,302,545</u>	<u>2,168,514</u>	<u>523,404</u>	<u>5,870</u>	<u>2,697,788</u>
Total Liabilities and Fund Balance	<u>4,184,482</u>	<u>12,522,393</u>	<u>2,717,901</u>	<u>19,424,777</u>	<u>2,168,514</u>	<u>543,517</u>	<u>5,870</u>	<u>2,717,901</u>

Park City Fire Service District
Summary of Revenues, Expenditures and Transfers for all Funds and the Local Building Authority
For the Years Ending December 31, 2021, 2022 and 2023

	<u>Actual 2021</u>	<u>Actual 2022</u>	<u>Year-to Date 2023</u>	<u>Projected 2023</u>	<u>Budget 2023</u>
Revenues:					
Property taxes	13,656,104	13,945,933	790,498	14,100,000	14,100,000
Fee-in-lieu	296,091	251,408	193,321	300,000	300,000
Interest income	101,134	350,468	870,470	950,000	240,000
Misc income	33,981	219,602	33,361	55,500	55,500
Grants and donations	197,164	116,016	64,462	70,000	55,000
Bond proceeds	0	0	0	0	0
Fees and permits:					
Ambulance revenue	2,813,696	3,274,256	4,192,001	4,550,000	4,060,000
Impact Fees	647,236	398,826	207,835	250,000	450,000
Other fees and permits	929,044	667,449	520,932	689,310	689,310
Total revenues	<u>18,674,450</u>	<u>19,223,958</u>	<u>6,872,880</u>	<u>20,964,810</u>	<u>19,949,810</u>
Expenditures:					
Current:					
Salaries and wages	8,609,385	9,657,490	7,928,136	10,981,404	11,353,736
Fringe benefits	3,672,434	3,974,077	3,524,978	4,805,635	5,235,536
Total wages and fringe benefits	<u>12,281,819</u>	<u>13,631,567</u>	<u>11,453,114</u>	<u>15,787,039</u>	<u>16,589,272</u>
Operations:					
Station expenditures	555,124	792,901	445,619	609,985	909,985
Ambulance operational expenditures	796,549	869,655	714,600	824,452	824,452
Apparatus maintenance	167,026	247,739	175,804	306,292	330,750
Fire, spec. ops. And communication equip.	49,365	79,524	103,257	117,676	120,662
Fuel	133,863	192,868	117,584	156,779	190,000
Uniforms and safety gear	139,308	110,746	99,986	130,667	158,000
Travel, training and tuitions	84,122	66,406	63,478	84,637	119,000
Other operations	2,535	4,060	1,025	1,367	4,850
Total operations	<u>1,927,892</u>	<u>2,363,900</u>	<u>1,721,353</u>	<u>2,231,855</u>	<u>2,657,699</u>
General and administrative:					
General liability insurance	86,564	79,824	94,175	94,175	100,000
Professional and consulting services	13,851	27,465	24,709	24,709	25,000
Audit and accounting services	15,400	15,700	18,800	18,800	18,000
Legal services	40,000	40,000	3,334	43,334	50,000
Certificates of participation- cost of issuance	0	0	0	0	0
Other general and administrative	109,131	118,759	98,719	181,735	205,270
Total general and administrative	<u>264,946</u>	<u>281,748</u>	<u>239,737</u>	<u>362,753</u>	<u>398,270</u>
Capital outlay:					
Apparatus and vehicles	0	677,509	564,384	564,384	866,000
Land, buildings and building improvements	110,379	1,524,142	1,793,410	2,650,000	3,045,000
Furniture and equipment	63,646	67,808	599,590	599,590	568,000
Total capital outlay	<u>174,025</u>	<u>2,269,459</u>	<u>2,957,384</u>	<u>3,813,974</u>	<u>4,479,000</u>
Debt service:					
Principle retirement	1,105,408	844,225	454,808	868,500	868,500
Interest charges	87,196	63,234	27,951	43,000	43,000
Total debt service	<u>1,192,604</u>	<u>907,458</u>	<u>482,759</u>	<u>911,500</u>	<u>911,500</u>
Total expenditures	<u>15,841,286</u>	<u>19,454,130</u>	<u>16,854,346</u>	<u>23,107,121</u>	<u>25,035,741</u>
Excess (deficit) of revenue over expenditures before operating transfers	<u>2,833,166</u>	<u>(230,172)</u>	<u>(9,981,467)</u>	<u>(2,142,311)</u>	<u>(5,085,931)</u>
Operating transfers out	3,027,684	2,015,684	3,112,432	3,952,432	5,418,750
Operating transfers in	3,027,684	2,015,684	3,112,432	3,952,432	5,418,750
Total transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Totals	<u>2,833,166</u>	<u>(230,172)</u>	<u>(9,981,467)</u>	<u>(2,142,311)</u>	<u>(5,085,931)</u>
Fund Balances - Beginning	25,681,021	28,514,184	28,284,012	28,284,012	26,141,701
Fund Balances - Ending	<u>28,514,184</u>	<u>28,284,012</u>	<u>18,302,545</u>	<u>26,141,701</u>	<u>21,055,770</u>

PARK CITY FIRE SERVICE DISTRICT
Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual
All Funds and the Local Building Authority
For the Period Ending
September 30, 2023

	Budgeted Amounts		Actual	Variance With	
	Original	Final	Amounts	Final Budget - Positive (Negative)	Percent
Reveunes:					
Local Revenue:					
Property Taxes	14,100,000	14,100,000	790,498	13,309,502	5.6%
Fee-in-Lieu	300,000	300,000	193,321	106,679	64.4%
Interest Income	240,000	240,000	870,470	(630,470)	362.7%
Other Income	500	500	111	390	22.1%
Sale of Fixed Assets	55,000	55,000	33,250	21,750	0.0%
Grants and Donations	55,000	55,000	64,462	(9,462)	117.2%
Fees and Permits	5,199,310	5,199,310	4,920,768	278,542	94.6%
Total Revenues	19,949,810	19,949,810	6,872,880	13,086,392	34.5%
Expenditures:					
Personnel:					
Salaries and Wages	11,353,736	11,353,736	7,928,136	(3,425,600)	69.8%
Fringe Benefits	5,235,536	5,235,536	3,524,978	(1,710,558)	67.3%
Operations	2,657,699	2,657,699	1,718,856	891,368	64.7%
General and Administrative	398,270	398,270	242,234	(156,036)	60.8%
Capital Outlay	4,479,000	4,479,000	2,957,384	(1,521,616)	66.0%
Debt Service				0	
Principle Retirement	868,500	868,500	454,808	(413,692)	52.4%
Interest and Fiscal Charges	43,000	43,000	27,951	(15,049)	65.0%
Total Expenditures	25,035,741	25,035,741	16,854,346	(8,181,395)	67.3%
Excess of Revenues Over Expenditures	(5,085,931)	(5,085,931)	(9,981,467)	4,904,998	
Other Financing Sources (Uses):					
Operating Transfers to Other Funds	10,440,000	10,440,000	3,112,432	3,572,568	29.8%
Operating Transfers From Other Funds	10,440,000	10,440,000	3,112,432	7,327,568	29.8%
Total Other Financing Sources (Uses)	0	0	0	3,755,000	0.0%
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Net Change in Fund Balance	(5,085,931)	(5,085,931)	(9,981,467)	8,659,998	
Fund Balances - Beginning	28,284,012	28,284,012	28,284,012	28,284,012	
Fund Balances - Ending	23,198,081	23,198,081	18,302,545	36,944,010	

PARK CITY FIRE SERVICE DISTRICT

Budget to Actual
General Fund
For the Period Ending
September 30, 2023

	Budget Amounts		Actual	Variance with Final Budget - Over	
	Original	Adjusted	Amounts	(Under)	Percent
Revenues:					
Property Taxes	14,100,000	14,100,000	790,498	(13,309,502)	5.6%
Fee-in-lieu	300,000	300,000	193,321	(106,679)	64.4%
Licenses & Permits	288,960	60,000	279,938	219,938	466.6%
Intergovernmental (Grants & Wildland Program)	50,000	50,000	64,357	14,357	128.7%
Charges for Services	4,460,350	4,580,850	4,432,995	(147,855)	96.8%
Refunds	0	0	0	0	0.0%
Interest Income	95,000	95,000	349,246	254,246	367.6%
Sale of Fixed Assets	55,000	55,000	33,250	(21,750)	0.0%
Miscellaneous Revenue	500	500	111	(390)	22.1%
Contributions & Transfers	3,505,000	3,505,000	918,024	(2,586,976)	26.2%
Total Revenues	22,854,810	22,746,350	7,061,739	(15,684,611)	31.0%
Expenditures:					
Personnel:					
Salaries and Wages	11,353,736	11,353,736	8,046,764	1,956,668	70.9%
Fringe Benefits	5,235,536	5,235,536	3,524,978	1,152,980	67.3%
Fire Operations	1,692,535	1,692,535	972,129	720,406	57.4%
Fire Prevention Operations	40,662	40,662	16,190	24,472	39.8%
Administration	408,270	408,270	241,209	167,061	59.1%
Ambulance Operations	870,652	870,652	730,537	147,615	83.9%
Capital Outlay	709,000	709,000	764,571	(55,571)	107.8%
Transfers	5,405,000	5,405,000	3,024,919	2,380,081	56.0%
Total Expenditures	25,715,391	25,715,391	17,321,296	6,493,713	67.4%
Excess of Revenues Over Expenditures	2,860,581	2,969,041	(10,259,557)	(9,190,898)	
Fund Balances - Beginning	13,223,293	13,223,293	13,223,293		
Fund Balances - Ending	10,362,712	10,254,252	2,963,736		
	17,321,296	Total Expenditures			
	764,571	Less Capital Outlay			
	3,024,919	Less Interfund Transfers			
	13,531,807	Operating Expenses			

Park City Fire Service District
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Period Ending
September 30, 2023

	General	Capital Projects	Other Nonmajor Governmental Funds	Total Governmental Funds	Special Revenue Fund	Debt Service Fund	Local Building Authority	Total Governmental Funds
Revenues:								
Property Taxes	790,498	0	0	790,498	0	0	0	0
Fee -in-Lieu	193,321	0	0	193,321	0	0	0	0
Interest Income	349,246	491,640	29,584	870,470	20,927	8,657	0	29,584
Other Income	111	0	0	111	0	0	0	0
Sale of Fixed Assets	33,250	0	0	33,250	0	0	0	0
Grants and Donations	64,462	0	0	64,462	0	0	0	0
Fees and Permits	4,712,933	0	207,835	4,920,768	207,835	0	0	207,835
Total Revenues	6,143,820	491,640	237,419	6,872,880	228,762	8,657	0	237,419
Expenditures:								
Current:								
Personnel:								
Salaries and Wages	7,928,136	0	0	7,928,136	0	0	0	0
Fringe Benefits	3,524,978	0	0	3,524,978	0	0	0	0
Operations	1,718,856	0	0	1,718,856	0	0	0	0
General and Administrative	241,209	0	1,025	242,234	0	1,000	25	1,025
Capital Outlay	764,571	2,192,813	0	2,957,384	0	0	0	0
Debt Service:								
Principle Retirement	0	0	454,808	454,808	0	454,808	0	454,808
Interest and Fiscal Charges	0	0	27,951	27,951	0	27,951	0	27,951
Total Expenditures	14,177,749	2,192,813	483,784	16,854,346	0	483,759	25	483,784
Excess (Deficiency) of Revenues								
Over (Under) Expenditures	(8,033,929)	(1,701,173)	(246,365)	(9,981,467)	228,762	(475,101)	(25)	(246,365)
Other Financing Sources (Uses):								
Operating Transfers	(2,107,000)	1,440,000	667,000	0	(87,513)	754,513	0	667,000
Proceeds from Sale of Equipment	0	0	0	0	0	0	0	0
Total Other Financing Sources (Uses)	(2,107,000)	1,440,000	667,000	0	(87,513)	754,513	0	667,000
Net Change in Fund Balance	(10,140,929)	(261,173)	420,635	(9,981,467)	141,249	279,412	(25)	420,635
Fund Balances - Beginning	13,223,293	12,783,566	2,277,152	28,284,011	2,027,266	243,991	5,895	2,277,152
Fund Balances - Ending	3,082,364	12,522,393	2,697,787	18,302,544	2,168,515	523,403	5,870	2,697,787

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
10/23	10/17/2023	1962	17905	Alpine Distilling	10-201000-0000	5,246.00
10/23	10/17/2023	1963	17904	GEICO General Insurance Co	10-201000-0000	452.06
10/23	10/17/2023	1964	17902	MODA Health Attn: Accounting	10-201000-0000	610.75
10/23	10/17/2023	1965	17903	Select Health	10-201000-0000	2,277.50
10/23	10/17/2023	1008406	190	AFLAC	10-201000-0000	162.63
10/23	10/17/2023	1008407	220	ALL WEST COMMUNICATIONS	10-201000-0000	634.52
10/23	10/17/2023	1008408	14280	AMAZON CAPITAL SERVICES	10-201000-0000	139.99
10/23	10/17/2023	1008409	700	AT&T MOBILITY	10-201000-0000	40.04
10/23	10/17/2023	1008410	1980	BEEHIVE PLUMBING	10-201000-0000	540.00
10/23	10/17/2023	1008411	1380	BELL OIL COMPANY	10-201000-0000	11,096.91
10/23	10/17/2023	1008412	17668	BLOMQUIST HALE CONSULTING, INC	10-201000-0000	560.00
10/23	10/17/2023	1008413	1680	BOUND TREE MEDICAL LLC	10-201000-0000	9,637.24
10/23	10/17/2023	1008414	1820	BURT BROS TIRE & SERVICE INC.	10-201000-0000	71.28
10/23	10/17/2023	1008415	2260	CACTUS & TROPICALS	10-201000-0000	145.00
10/23	10/17/2023	1008416	3070	CANON SOLUTIONS AMERICA, INC.	10-201000-0000	330.30
10/23	10/17/2023	1008417	16240	CAPITAL ONE	10-201000-0000	165.78
10/23	10/17/2023	1008418	3170	Caselle, Inc.	10-201000-0000	3,234.00
10/23	10/17/2023	1008419	3190	CCI SERVICE	10-201000-0000	2,521.04
10/23	10/17/2023	1008420	3030	CENTURYLINK	10-201000-0000	343.15
10/23	10/17/2023	1008421	17532	CENTURYLINK	10-201000-0000	1,836.82
10/23	10/17/2023	1008422	17745	CULLIGAN WATER CONDITIONING	10-201000-0000	305.00
10/23	10/17/2023	1008423	17901	Devan Sagers	10-201000-0000	500.00
10/23	10/17/2023	1008424	3450	DIAMOND RENTAL	10-201000-0000	1,072.80
10/23	10/17/2023	1008425	17435	DOMINION ENERGY	10-201000-0000	964.00
10/23	10/17/2023	1008426	17863	GOLD CROSS SERVICES, INC	10-201000-0000	17,546.04
10/23	10/17/2023	1008427	5580	GRAHAM FIRE APPARATUS SALES &	10-201000-0000	2,696.46
10/23	10/17/2023	1008428	5840	HEBER & PARK CITY APPLIANCE	10-201000-0000	899.00
10/23	10/17/2023	1008429	17641	Heber City Carquest	10-201000-0000	294.28
10/23	10/17/2023	1008430	6060	HENRY SCHEIN INC.	10-201000-0000	403.68
10/23	10/17/2023	1008431	6110	HOME DEPOT CREDIT SERVICES	10-201000-0000	951.59
10/23	10/17/2023	1008432	17699	Intermountain WorkMed	10-201000-0000	100.00
10/23	10/17/2023	1008433	15960	J & S Auto, Inc.	10-201000-0000	753.85
10/23	10/17/2023	1008434	7150	JONES, WALDO, HOLBROOK	10-201000-0000	1,078.00
10/23	10/17/2023	1008435	17868	Karl Malone Jeep RAM	10-201000-0000	179.08
10/23	10/17/2023	1008436	2860	L N CURTIS & SONS	10-201000-0000	5,156.71
10/23	10/17/2023	1008437	8250	LEGALSHIELD	10-201000-0000	140.50
10/23	10/17/2023	1008438	8360	LIFEMED SAFETY, INC.	10-201000-0000	10,245.00
10/23	10/17/2023	1008439	10380	MIKE OWENS	10-201000-0000	128.00
10/23	10/17/2023	1008440	8940	MOORE'S CHEVRON & TOWING LLC	10-201000-0000	200.00
10/23	10/17/2023	1008441	17751	MOUNTAIN FLOWER APPAREL	10-201000-0000	1,540.75
10/23	10/17/2023	1008442	8970	MOUNTAIN REGIONAL WATER SSD	10-201000-0000	623.25
10/23	10/17/2023	1008443	17827	odp Business Solutions, LLC	10-201000-0000	154.48
10/23	10/17/2023	1008444	17651	OXYGEN UTAH, LLC	10-201000-0000	541.04
10/23	10/17/2023	1008445	10710	PARK CITY MUNICIPAL CORP	10-201000-0000	916.59
10/23	10/17/2023	1008446	10550	PCFSD FIREFIGHTERS ASSOCIATION	10-201000-0000	670.00
10/23	10/17/2023	1008447	17835	PEST ELIMINATION, INC.	10-201000-0000	335.00
10/23	10/17/2023	1008448	17434	PROFESSIONAL SALES & SERVICE, LC	10-201000-0000	3,144.43
10/23	10/17/2023	1008449	12280	REPUBLIC SERVICES #864	10-201000-0000	2,643.92
10/23	10/17/2023	1008450	12320	ROCKY MTN POWER	10-201000-0000	1,313.17
10/23	10/17/2023	1008451	17900	SHRED SALT LAKE	10-201000-0000	259.90
10/23	10/17/2023	1008452	13060	SKAGGS COMPANIES, INC.	10-201000-0000	2,153.91
10/23	10/17/2023	1008453	13120	SMITHS CUSTOMER CHARGES	10-201000-0000	181.26
10/23	10/17/2023	1008454	13130	SNYDERVILLE BASIN W R D	10-201000-0000	621.66

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
10/23	10/17/2023	1008455	14230	STATE OF UTAH - DEPT OF HEALTH	10-201000-0000	2,710.00
10/23	10/17/2023	1008456	17673	State of Utah Dept of Technology Service	10-201000-0000	296.31
10/23	10/17/2023	1008457	17731	STATE OF UTAH FUEL NETWORK (DGO)	10-201000-0000	1,970.84
10/23	10/17/2023	1008458	17803	SUMMIT MOUNTAIN CLEANING LLC	10-201000-0000	1,170.00
10/23	10/17/2023	1008459	13490	SUMMIT WATER DISTRIBUTION CO	10-201000-0000	438.47
10/23	10/17/2023	1008460	17584	TELEFLEX LLC	10-201000-0000	3,990.00
10/23	10/17/2023	1008461	14810	THE UPS STORE #3471	10-201000-0000	13.97
10/23	10/17/2023	1008462	14660	TONY DIVINO TOYOTA	10-201000-0000	31,344.00
10/23	10/17/2023	1008463	15430	UTAH - YAMAS CONTROLS, INC.	10-201000-0000	4,595.00
10/23	10/17/2023	1008464	15770	UTAH RETIREMENT SYSTEMS	10-201000-0000	638.40
10/23	10/17/2023	1008465	17597	VERIFIED FIRST	10-201000-0000	172.13
10/23	10/17/2023	1008466	17506	Wasatch Auto Parts	10-201000-0000	1,072.13
10/23	10/17/2023	1008467	17050	WASHINGTON NATIONAL INS CO	10-201000-0000	773.70
10/23	10/17/2023	1008468	16810	WELLER RECREATION, INC.	10-201000-0000	5,782.66
10/23	10/17/2023	1008469	17814	WHITES AUTO PARTS	10-201000-0000	2.76
10/23	10/17/2023	1008470	16680	WINMARK STAMP & SIGN	10-201000-0000	142.85
10/23	10/17/2023	1008471	17713	ZAYO GROUP, LLC	10-201000-0000	834.04
10/23	10/30/2023	1008472	17532	CENTURYLINK	10-201000-0000	46.17
10/23	10/30/2023	1008473	17754	CHAOSINK	10-201000-0000	1,986.38
10/23	10/30/2023	1008474	17821	FARRWEST ENVIRONMENTAL SUPPLY, INC	10-201000-0000	3,118.70
10/23	10/30/2023	1008475	5580	GRAHAM FIRE APPARATUS SALES &	10-201000-0000	1,327.21
10/23	10/30/2023	1008476	17906	HELLY HANSEN US INC	10-201000-0000	234.96
10/23	10/30/2023	1008477	6060	HENRY SCHEIN INC.	10-201000-0000	473.05
10/23	10/30/2023	1008478	15960	J & S Auto, Inc.	10-201000-0000	430.92
10/23	10/30/2023	1008479	17907	JASON COOK	10-201000-0000	550.00
10/23	10/30/2023	1008480	8360	LIFEMED SAFETY, INC.	10-201000-0000	3,710.00
10/23	10/30/2023	1008481	9390	MOORE'S TIRE & SERVICE	10-201000-0000	82.00
10/23	10/30/2023	1008482	17827	odp Business Solutions, LLC	10-201000-0000	194.04
10/23	10/30/2023	1008483	17658	Park City Auto Parts	10-201000-0000	879.84
10/23	10/30/2023	1008484	14820	PARK CITY RECORD	10-201000-0000	72.00
10/23	10/30/2023	1008485	11400	PUBLIC EMPLOYEES HEALTH PROG	10-201000-0000	4,897.86
10/23	10/30/2023	1008486	17709	SIDDONS-MARTIN EMERGENCY GROUP	10-201000-0000	2,334.80
10/23	10/30/2023	1008487	13270	SMITH POWER PRODUCTS INC	10-201000-0000	8,279.14
10/23	10/30/2023	1008488	14070	SOUTH FORK HARDWARE PARK CITY	10-201000-0000	78.03
10/23	10/30/2023	1008489	14350	STATE OF UTAH Health Care Financing	10-201000-0000	31,065.31
10/23	10/30/2023	1008490	14310	SUMMIT AUTO REPAIR	10-201000-0000	4,418.76
10/23	10/30/2023	1008491	15760	UTAH VALLEY UNIVERSITY	10-201000-0000	13,700.00
10/23	10/30/2023	1008492	16080	VERIZON WIRELESS	10-201000-0000	1,920.53
10/23	10/30/2023	1008493	17070	WEIDNER FIRE	10-201000-0000	6,855.11
10/23	10/30/2023	1008494	17170	WORKFORCEQA	10-201000-0000	450.00
10/23	10/30/2023	1008495	17497	ZOLL MEDICAL CORP	10-201000-0000	1,381.80
Grand Totals:						243,192.23

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

Report Criteria:
Report type: Invoice detail
Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
1962									
10/23	10/17/2023	1962	17905	Alpine Distilling	DOWN PAYM	10-42-290-00002	.00	5,246.00	5,246.00
Total 1962:							.00		5,246.00
1963									
10/23	10/17/2023	1963	17904	GEICO General Insurance Co	PC8295008	10-348-430-3000	.00	452.06	452.06
Total 1963:							.00		452.06
1964									
10/23	10/17/2023	1964	17902	MODA Health Attn: Accounting	PC5327002	10-348-430-3000	.00	610.75	610.75
Total 1964:							.00		610.75
1965									
10/23	10/17/2023	1965	17903	Select Health	PC3036001	10-348-430-3000	.00	2,277.50	2,277.50
Total 1965:							.00		2,277.50
1008406									
10/23	10/17/2023	1008406	190	AFLAC	330852	10-218700-0000	.00	162.63	162.63
Total 1008406:							.00		162.63
1008407									
10/23	10/17/2023	1008407	220	ALL WEST COMMUNICATIONS	OCT 2023	10-40-440-30000	.00	369.04	369.04
10/23	10/17/2023	1008407	220	ALL WEST COMMUNICATIONS	OCTOBER 20	10-43-365-20000	.00	265.48	265.48
Total 1008407:							.00		634.52
1008408									
10/23	10/17/2023	1008408	14280	AMAZON CAPITAL SERVICES	1GRH-GCXG-	10-41-285-00000	.00	139.99	139.99

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 1008408:							.00		139.99
1008409									
10/23	10/17/2023	1008409	700	AT&T MOBILITY	287287652583	10-43-350-30000	.00	40.04	40.04
Total 1008409:							.00		40.04
1008410									
10/23	10/17/2023	1008410	1980	BEEHIVE PLUMBING	39565543	10-40-316-35000	.00	540.00	540.00
Total 1008410:							.00		540.00
1008411									
10/23	10/17/2023	1008411	1380	BELL OIL COMPANY	SEPTEMBER	10-40-017-00000	.00	11,096.91	11,096.91
Total 1008411:							.00		11,096.91
1008412									
10/23	10/17/2023	1008412	17668	BLOMQUIST HALE CONSULTING, INC	OCT23-2831	10-43-130-30000	.00	560.00	560.00
Total 1008412:							.00		560.00
1008413									
10/23	10/17/2023	1008413	1680	BOUND TREE MEDICAL LLC	85103443	10-43-300-30000	.00	4,314.91	4,314.91
10/23	10/17/2023	1008413	1680	BOUND TREE MEDICAL LLC	85109741	10-43-300-30000	.00	1,188.00	1,188.00
10/23	10/17/2023	1008413	1680	BOUND TREE MEDICAL LLC	85117156	10-43-300-20000	.00	363.70	363.70
10/23	10/17/2023	1008413	1680	BOUND TREE MEDICAL LLC	SEP 2023	10-43-300-30000	.00	3,770.63	3,770.63
Total 1008413:							.00		9,637.24
1008414									
10/23	10/17/2023	1008414	1820	BURT BROS TIRE & SERVICE INC.	1050081481	10-40-500-00091	.00	71.28	71.28
Total 1008414:							.00		71.28
1008415									
10/23	10/17/2023	1008415	2260	CACTUS & TROPICALS	0371299	10-42-290-00002	.00	145.00	145.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 1008415:							.00		145.00
1008416									
10/23	10/17/2023	1008416	3070	CANON SOLUTIONS AMERICA, INC.	6005600931	10-42-290-00002	.00	207.73	207.73
10/23	10/17/2023	1008416	3070	CANON SOLUTIONS AMERICA, INC.	OCT 2023	10-40-312-34000	.00	122.57	122.57
Total 1008416:							.00		330.30
1008417									
10/23	10/17/2023	1008417	16240	CAPITAL ONE	SEPT 2023	10-40-291-34000	.00	165.78	165.78
Total 1008417:							.00		165.78
1008418									
10/23	10/17/2023	1008418	3170	Caselle, Inc.	128003	10-43-285-20000	.00	3,234.00	3,234.00
Total 1008418:							.00		3,234.00
1008419									
10/23	10/17/2023	1008419	3190	CCI SERVICE	SLC0175152	10-40-316-30000	.00	2,521.04	2,521.04
Total 1008419:							.00		2,521.04
1008420									
10/23	10/17/2023	1008420	3030	CENTURYLINK	603M SEPT 2	10-41-365-00000	.00	343.15	343.15
Total 1008420:							.00		343.15
1008421									
10/23	10/17/2023	1008421	17532	CENTURYLINK	660459398	10-40-286-36000	.00	834.37	834.37
10/23	10/17/2023	1008421	17532	CENTURYLINK	SEP 2023	10-40-286-31000	.00	198.19	198.19
10/23	10/17/2023	1008421	17532	CENTURYLINK	SEPT 2023	10-40-286-38000	.00	804.26	804.26
Total 1008421:							.00		1,836.82
1008422									
10/23	10/17/2023	1008422	17745	CULLIGAN WATER CONDITIONING	SEP 2023	10-40-316-33000	.00	305.00	305.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 1008422:							.00		305.00
1008423									
10/23	10/17/2023	1008423	17901	Devan Sagers	TRENCH DIG	10-40-077-00000	.00	500.00	500.00
Total 1008423:							.00		500.00
1008424									
10/23	10/17/2023	1008424	3450	DIAMOND RENTAL	604002	10-40-077-00000	.00	1,002.00	1,002.00
10/23	10/17/2023	1008424	3450	DIAMOND RENTAL	606477	10-40-021-00000	.00	70.80	70.80
Total 1008424:							.00		1,072.80
1008425									
10/23	10/17/2023	1008425	17435	DOMINION ENERGY	SEP 2023	10-40-440-32000	.00	964.00	964.00
Total 1008425:							.00		964.00
1008426									
10/23	10/17/2023	1008426	17863	GOLD CROSS SERVICES, INC	3450	10-43-235-30000	.00	17,546.04	17,546.04
Total 1008426:							.00		17,546.04
1008427									
10/23	10/17/2023	1008427	5580	GRAHAM FIRE APPARATUS SALES &	302	10-40-293-30000	.00	874.29	874.29
10/23	10/17/2023	1008427	5580	GRAHAM FIRE APPARATUS SALES &	323	10-40-291-30000	.00	576.76	576.76
10/23	10/17/2023	1008427	5580	GRAHAM FIRE APPARATUS SALES &	OCT 2023	10-40-019-00000	.00	1,245.41	1,245.41
Total 1008427:							.00		2,696.46
1008428									
10/23	10/17/2023	1008428	5840	HEBER & PARK CITY APPLIANCE	208305	10-40-316-36000	.00	899.00	899.00
Total 1008428:							.00		899.00
1008429									
10/23	10/17/2023	1008429	17641	Heber City Carquest	15341-166466	10-40-291-30000	.00	95.24	95.24
10/23	10/17/2023	1008429	17641	Heber City Carquest	OCT 2023	10-40-500-00083	.00	199.04	199.04

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 1008429:							.00		294.28
1008430									
10/23	10/17/2023	1008430	6060	HENRY SCHEIN INC.	55647120	10-43-300-20000	.00	216.62	216.62
10/23	10/17/2023	1008430	6060	HENRY SCHEIN INC.	SEPTEMBER	10-43-300-20000	.00	187.06	187.06
Total 1008430:							.00		403.68
1008431									
10/23	10/17/2023	1008431	6110	HOME DEPOT CREDIT SERVICES	SEP 2023	10-40-314-34000	.00	951.59	951.59
Total 1008431:							.00		951.59
1008432									
10/23	10/17/2023	1008432	17699	Intermountain WorkMed	PC3457519	10-43-348-20000	.00	100.00	100.00
Total 1008432:							.00		100.00
1008433									
10/23	10/17/2023	1008433	15960	J & S Auto, Inc.	SEP 2023	10-40-500-00095	.00	753.85	753.85
Total 1008433:							.00		753.85
1008434									
10/23	10/17/2023	1008434	7150	JONES, WALDO, HOLBROOK	17046444	10-42-515-00000	.00	1,078.00	1,078.00
Total 1008434:							.00		1,078.00
1008435									
10/23	10/17/2023	1008435	17868	Karl Malone Jeep RAM	86676	10-40-293-30000	.00	179.08	179.08
Total 1008435:							.00		179.08
1008436									
10/23	10/17/2023	1008436	2860	L N CURTIS & SONS	INV752298	10-40-072-00000	.00	236.45	236.45
10/23	10/17/2023	1008436	2860	L N CURTIS & SONS	SEP 2023	10-40-293-30000	.00	4,920.26	4,920.26

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 1008436:							.00		5,156.71
1008437									
10/23	10/17/2023	1008437	8250	LEGALSHIELD	34981 SEP 20	10-219200-0000	.00	140.50	140.50
Total 1008437:							.00		140.50
1008438									
10/23	10/17/2023	1008438	8360	LIFEMED SAFETY, INC.	SEP 2023	10-43-300-30000	.00	10,245.00	10,245.00
Total 1008438:							.00		10,245.00
1008439									
10/23	10/17/2023	1008439	10380	MIKE OWENS	LUNCH	10-40-039-00000	.00	128.00	128.00
Total 1008439:							.00		128.00
1008440									
10/23	10/17/2023	1008440	8940	MOORE'S CHEVRON & TOWING LLC	29403	10-43-500-00526	.00	200.00	200.00
Total 1008440:							.00		200.00
1008441									
10/23	10/17/2023	1008441	17751	MOUNTAIN FLOWER APPAREL	1400	10-40-071-00000	.00	1,540.75	1,540.75
Total 1008441:							.00		1,540.75
1008442									
10/23	10/17/2023	1008442	8970	MOUNTAIN REGIONAL WATER SSD	SEP 2023	10-40-440-32000	.00	623.25	623.25
Total 1008442:							.00		623.25
1008443									
10/23	10/17/2023	1008443	17827	odp Business Solutions, LLC	334649165001	10-40-290-00000	.00	154.48	154.48
Total 1008443:							.00		154.48

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
1008444									
10/23	10/17/2023	1008444	17651	OXYGEN UTAH, LLC	16811	10-40-029-00000	.00	541.04	541.04
Total 1008444:							.00	541.04	
1008445									
10/23	10/17/2023	1008445	10710	PARK CITY MUNICIPAL CORP	SEP 2023	10-40-440-38000	.00	916.59	916.59
Total 1008445:							.00	916.59	
1008446									
10/23	10/17/2023	1008446	10550	PCFSD FIREFIGHTERS ASSOCIATION	3RD QTR 202	10-201100-0000	.00	590.00	590.00
10/23	10/17/2023	1008446	10550	PCFSD FIREFIGHTERS ASSOCIATION	9272023	10-42-522-00000	.00	80.00	80.00
Total 1008446:							.00	670.00	
1008447									
10/23	10/17/2023	1008447	17835	PEST ELIMINATION, INC.	110293	10-40-316-33000	.00	175.00	175.00
10/23	10/17/2023	1008447	17835	PEST ELIMINATION, INC.	55029	10-40-316-35000	.00	160.00	160.00
Total 1008447:							.00	335.00	
1008448									
10/23	10/17/2023	1008448	17434	PROFESSIONAL SALES & SERVICE, L	30537	10-43-500-00528	.00	3,144.43	3,144.43
Total 1008448:							.00	3,144.43	
1008449									
10/23	10/17/2023	1008449	12280	REPUBLIC SERVICES #864	0864-0019066	10-42-440-00000	.00	2,643.92	2,643.92
Total 1008449:							.00	2,643.92	
1008450									
10/23	10/17/2023	1008450	12320	ROCKY MTN POWER	SEP 2023	10-40-440-30000	.00	1,313.17	1,313.17
Total 1008450:							.00	1,313.17	
1008451									
10/23	10/17/2023	1008451	17900	SHRED SALT LAKE	71269101123	10-42-290-00001	.00	259.90	259.90

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 1008451:							.00		259.90
1008452									
10/23	10/17/2023	1008452	13060	SKAGGS COMPANIES, INC.	OCT 2023	10-40-071-00000	.00	1,729.94	1,729.94
10/23	10/17/2023	1008452	13060	SKAGGS COMPANIES, INC.	SEP 2023	10-40-071-00000	.00	423.97	423.97
Total 1008452:							.00		2,153.91
1008453									
10/23	10/17/2023	1008453	13120	SMITHS CUSTOMER CHARGES	SEP 2023	10-42-290-00002	.00	181.26	181.26
Total 1008453:							.00		181.26
1008454									
10/23	10/17/2023	1008454	13130	SNYDERVILLE BASIN W R D	OCT 2023	10-40-440-37000	.00	621.66	621.66
Total 1008454:							.00		621.66
1008455									
10/23	10/17/2023	1008455	14230	STATE OF UTAH - DEPT OF HEALTH	24EM000028	10-43-420-30000	.00	2,710.00	2,710.00
Total 1008455:							.00		2,710.00
1008456									
10/23	10/17/2023	1008456	17673	State of Utah Dept of Technology Service	2403R276000	10-43-285-20000	.00	296.31	296.31
Total 1008456:							.00		296.31
1008457									
10/23	10/17/2023	1008457	17731	STATE OF UTAH FUEL NETWORK (DG	F2403E00933	10-43-390-20000	.00	1,970.84	1,970.84
Total 1008457:							.00		1,970.84
1008458									
10/23	10/17/2023	1008458	17803	SUMMIT MOUNTAIN CLEANING LLC	1513	10-42-480-00000	.00	1,170.00	1,170.00
Total 1008458:							.00		1,170.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
1008459									
10/23	10/17/2023	1008459	13490	SUMMIT WATER DISTRIBUTION CO	SEP 2023	10-40-440-35000	.00	438.47	438.47
Total 1008459:							.00	438.47	
1008460									
10/23	10/17/2023	1008460	17584	TELEFLEX LLC	9507536975	10-43-300-30000	.00	3,990.00	3,990.00
Total 1008460:							.00	3,990.00	
1008461									
10/23	10/17/2023	1008461	14810	THE UPS STORE #3471	19	10-40-290-00000	.00	13.97	13.97
Total 1008461:							.00	13.97	
1008462									
10/23	10/17/2023	1008462	14660	TONY DIVINO TOYOTA	106	10-42-726-00003	.00	31,344.00	31,344.00
Total 1008462:							.00	31,344.00	
1008463									
10/23	10/17/2023	1008463	15430	UTAH - YAMAS CONTROLS, INC.	99709	10-43-285-30000	.00	4,595.00	4,595.00
Total 1008463:							.00	4,595.00	
1008464									
10/23	10/17/2023	1008464	15770	UTAH RETIREMENT SYSTEMS	ZANETTI	10-40-130-00002	.00	638.40	638.40
Total 1008464:							.00	638.40	
1008465									
10/23	10/17/2023	1008465	17597	VERIFIED FIRST	INV-00043989	10-43-205-20000	.00	172.13	172.13
Total 1008465:							.00	172.13	
1008466									
10/23	10/17/2023	1008466	17506	Wasatch Auto Parts	SEP 2023	10-40-500-00142	.00	1,072.13	1,072.13

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 1008466:							.00		1,072.13
1008467									
10/23	10/17/2023	1008467	17050	WASHINGTON NATIONAL INS CO	P2364326	10-218000-0000	.00	773.70	773.70
Total 1008467:							.00		773.70
1008468									
10/23	10/17/2023	1008468	16810	WELLER RECREATION, INC.	SEP 2023	10-40-500-00048	.00	5,782.66	5,782.66
Total 1008468:							.00		5,782.66
1008469									
10/23	10/17/2023	1008469	17814	WHITES AUTO PARTS	365924	10-40-291-30000	.00	2.76	2.76
Total 1008469:							.00		2.76
1008470									
10/23	10/17/2023	1008470	16680	WINMARK STAMP & SIGN	96884	10-40-316-33000	.00	142.85	142.85
Total 1008470:							.00		142.85
1008471									
10/23	10/17/2023	1008471	17713	ZAYO GROUP, LLC	19909712	10-43-365-20000	.00	834.04	834.04
Total 1008471:							.00		834.04
1008472									
10/23	10/30/2023	1008472	17532	CENTURYLINK	660756839	10-42-286-00000	.00	46.17	46.17
Total 1008472:							.00		46.17
1008473									
10/23	10/30/2023	1008473	17754	CHAOSINK	17791	10-40-071-00000	.00	1,986.38	1,986.38
Total 1008473:							.00		1,986.38

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
1008474									
10/23	10/30/2023	1008474	17821	FARRWEST ENVIRONMENTAL SUPPLY	44990	10-40-033-00000	.00	1,400.00	1,400.00
10/23	10/30/2023	1008474	17821	FARRWEST ENVIRONMENTAL SUPPLY	45010	10-40-033-00000	.00	1,718.70	1,718.70
Total 1008474:							.00		3,118.70
1008475									
10/23	10/30/2023	1008475	5580	GRAHAM FIRE APPARATUS SALES &	339	10-40-293-30000	.00	1,327.21	1,327.21
Total 1008475:							.00		1,327.21
1008476									
10/23	10/30/2023	1008476	17906	HELLY HANSEN US INC	903180236	10-40-071-00000	.00	234.96	234.96
Total 1008476:							.00		234.96
1008477									
10/23	10/30/2023	1008477	6060	HENRY SCHEIN INC.	OCT 2023	10-43-300-20000	.00	365.07	365.07
10/23	10/30/2023	1008477	6060	HENRY SCHEIN INC.	OCTOBER 23	10-43-300-20000	.00	107.98	107.98
Total 1008477:							.00		473.05
1008478									
10/23	10/30/2023	1008478	15960	J & S Auto, Inc.	14802-339018	10-40-019-00000	.00	430.92	430.92
Total 1008478:							.00		430.92
1008479									
10/23	10/30/2023	1008479	17907	JASON COOK	102723	10-43-400-30000	.00	550.00	550.00
Total 1008479:							.00		550.00
1008480									
10/23	10/30/2023	1008480	8360	LIFEMED SAFETY, INC.	23-715	10-43-305-30000	.00	3,710.00	3,710.00
Total 1008480:							.00		3,710.00
1008481									
10/23	10/30/2023	1008481	9390	MOORE'S TIRE & SERVICE	DR1096780	10-43-500-00532	.00	82.00	82.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 1008481:							.00		82.00
1008482									
10/23	10/30/2023	1008482	17827	odp Business Solutions, LLC	335864835001	10-42-285-00000	.00	24.99	24.99
10/23	10/30/2023	1008482	17827	odp Business Solutions, LLC	OCT 2023	10-41-136-00000	.00	169.05	169.05
Total 1008482:							.00		194.04
1008483									
10/23	10/30/2023	1008483	17658	Park City Auto Parts	OCT 2023	10-43-500-00530	.00	879.84	879.84
Total 1008483:							.00		879.84
1008484									
10/23	10/30/2023	1008484	14820	PARK CITY RECORD	ACCT 369575	10-40-075-00000	.00	72.00	72.00
Total 1008484:							.00		72.00
1008485									
10/23	10/30/2023	1008485	11400	PUBLIC EMPLOYEES HEALTH PROG	OCT 2023 (82	10-219000-0000	.00	4,897.86	4,897.86
Total 1008485:							.00		4,897.86
1008486									
10/23	10/30/2023	1008486	17709	SIDDONS-MARTIN EMERGENCY GRO	E132	10-40-500-00132	.00	2,334.80	2,334.80
Total 1008486:							.00		2,334.80
1008487									
10/23	10/30/2023	1008487	13270	SMITH POWER PRODUCTS INC	552343	10-40-500-00136	.00	8,279.14	8,279.14
Total 1008487:							.00		8,279.14
1008488									
10/23	10/30/2023	1008488	14070	SOUTH FORK HARDWARE PARK CITY	509915	10-40-316-31000	.00	12.99	12.99
10/23	10/30/2023	1008488	14070	SOUTH FORK HARDWARE PARK CITY	510222	10-40-291-00000	.00	29.06	29.06
10/23	10/30/2023	1008488	14070	SOUTH FORK HARDWARE PARK CITY	511110	10-40-316-38000	.00	35.98	35.98

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 1008488:							.00		78.03
1008489									
10/23	10/30/2023	1008489	14350	STATE OF UTAH Health Care Financing	24H5000236	10-43-232-30000	.00	31,065.31	31,065.31
Total 1008489:							.00		31,065.31
1008490									
10/23	10/30/2023	1008490	14310	SUMMIT AUTO REPAIR	8365	10-43-500-00530	.00	4,418.76	4,418.76
Total 1008490:							.00		4,418.76
1008491									
10/23	10/30/2023	1008491	15760	UTAH VALLEY UNIVERSITY	J0195565	10-40-073-00000	.00	13,700.00	13,700.00
Total 1008491:							.00		13,700.00
1008492									
10/23	10/30/2023	1008492	16080	VERIZON WIRELESS	9946023602	10-43-365-20000	.00	922.72	922.72
10/23	10/30/2023	1008492	16080	VERIZON WIRELESS	9946838785	10-43-350-20000	.00	997.81	997.81
Total 1008492:							.00		1,920.53
1008493									
10/23	10/30/2023	1008493	17070	WEIDNER FIRE	67165	10-40-071-00000	.00	336.49	336.49
10/23	10/30/2023	1008493	17070	WEIDNER FIRE	67186	10-40-071-00000	.00	6,518.62	6,518.62
Total 1008493:							.00		6,855.11
1008494									
10/23	10/30/2023	1008494	17170	WORKFORCEQA	177894	10-43-348-20000	.00	450.00	450.00
Total 1008494:							.00		450.00
1008495									
10/23	10/30/2023	1008495	17497	ZOLL MEDICAL CORP	3835297	10-43-305-30000	.00	1,381.80	1,381.80

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 1008495:							.00		1,381.80
Grand Totals:							.00		243,192.23

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
10-201000-0000	1,771.30	244,963.53-	243,192.23-
10-201100-0000	590.00	.00	590.00
10-218000-0000	773.70	.00	773.70
10-218700-0000	162.63	.00	162.63
10-219000-0000	4,897.86	.00	4,897.86
10-219200-0000	140.50	.00	140.50
10-348-430-3000	3,340.31	.00	3,340.31
10-40-015-00000	1,899.50	.00	1,899.50
10-40-017-00000	9,197.41	.00	9,197.41
10-40-019-00000	698.70	.00	698.70
10-40-021-00000	70.80	.00	70.80
10-40-029-00000	541.04	.00	541.04
10-40-033-00000	3,118.70	.00	3,118.70
10-40-039-00000	128.00	.00	128.00
10-40-071-00000	12,709.24	.00	12,709.24
10-40-072-00000	236.45	.00	236.45
10-40-073-00000	18,461.49	1,768.80-	16,692.69
10-40-075-00000	72.00	.00	72.00
10-40-077-00000	1,502.00	.00	1,502.00
10-40-078-00000	44.21	.00	44.21
10-40-130-00002	638.40	.00	638.40
10-40-285-00000	4,578.50	.00	4,578.50
10-40-286-00000	120.55	.00	120.55
10-40-286-31000	198.19	.00	198.19
10-40-286-33000	120.55	.00	120.55
10-40-286-34000	447.64	.00	447.64
10-40-286-35000	318.60	.00	318.60
10-40-286-36000	318.68	.00	318.68

GL Account	Debit	Credit	Proof
10-40-286-38000	209.94	.00	209.94
10-40-290-00000	292.28	.00	292.28
10-40-291-00000	120.44	.00	120.44
10-40-291-30000	674.76	.00	674.76
10-40-291-34000	181.69	.00	181.69
10-40-293-30000	5,554.83	2.50-	5,552.33
10-40-312-33000	116.91	.00	116.91
10-40-312-34000	5.66	.00	5.66
10-40-314-34000	498.00	.00	498.00
10-40-316-30000	2,521.04	.00	2,521.04
10-40-316-31000	12.99	.00	12.99
10-40-316-33000	470.35	.00	470.35
10-40-316-35000	700.00	.00	700.00
10-40-316-36000	899.00	.00	899.00
10-40-316-37000	318.00	.00	318.00
10-40-316-38000	188.48	.00	188.48
10-40-350-00000	601.67	.00	601.67
10-40-365-00000	242.99	.00	242.99
10-40-365-31000	36.88	.00	36.88
10-40-365-35000	47.88	.00	47.88
10-40-365-36000	36.88	.00	36.88
10-40-365-37000	47.88	.00	47.88
10-40-365-38000	48.89	.00	48.89
10-40-440-00000	197.85	.00	197.85
10-40-440-30000	573.37	.00	573.37
10-40-440-31000	1,096.66	.00	1,096.66
10-40-440-32000	235.92	.00	235.92
10-40-440-33000	803.75	.00	803.75
10-40-440-34000	278.69	.00	278.69
10-40-440-35000	632.96	.00	632.96
10-40-440-36000	766.22	.00	766.22
10-40-440-37000	1,608.24	.00	1,608.24
10-40-440-38000	770.78	.00	770.78
10-40-500-00048	5,782.66	.00	5,782.66
10-40-500-00083	109.92	.00	109.92
10-40-500-00091	160.40	.00	160.40
10-40-500-00095	108.55	.00	108.55
10-40-500-00106	238.97	.00	238.97
10-40-500-00121	4.93	.00	4.93
10-40-500-00132	2,334.80	.00	2,334.80

GL Account	Debit	Credit	Proof
10-40-500-00136	8,279.14	.00	8,279.14
10-40-500-00142	10.47	.00	10.47
10-40-500-00144	400.25	.00	400.25
10-41-136-00000	28.23	.00	28.23
10-41-285-00000	461.64	.00	461.64
10-41-350-00000	120.03	.00	120.03
10-41-365-00000	143.55	.00	143.55
10-42-285-00000	1,352.83	.00	1,352.83
10-42-286-00000	277.79	.00	277.79
10-42-290-00000	16.99	.00	16.99
10-42-290-00001	259.90	.00	259.90
10-42-290-00002	1,761.96	.00	1,761.96
10-42-365-00000	401.56	.00	401.56
10-42-440-00000	891.96	.00	891.96
10-42-475-00000	1,000.00	.00	1,000.00
10-42-480-00000	1,170.00	.00	1,170.00
10-42-515-00000	1,078.00	.00	1,078.00
10-42-522-00000	3,080.00	.00	3,080.00
10-42-726-00003	31,344.00	.00	31,344.00
10-43-130-30000	560.00	.00	560.00
10-43-205-20000	172.13	.00	172.13
10-43-232-30000	31,065.31	.00	31,065.31
10-43-235-30000	17,546.04	.00	17,546.04
10-43-285-20000	785.77	.00	785.77
10-43-285-30000	1,111.55	.00	1,111.55
10-43-286-20000	76.95	.00	76.95
10-43-291-20000	760.18	.00	760.18
10-43-300-20000	1,240.43	.00	1,240.43
10-43-300-30000	23,508.54	.00	23,508.54
10-43-305-30000	5,091.80	.00	5,091.80
10-43-348-20000	250.00	.00	250.00
10-43-348-30000	300.00	.00	300.00
10-43-350-20000	137.55	.00	137.55
10-43-350-30000	522.08	.00	522.08
10-43-365-20000	308.55	.00	308.55
10-43-365-30000	534.65	.00	534.65
10-43-370-20000	63.99	.00	63.99
10-43-385-20000	64.47	.00	64.47
10-43-390-20000	1,906.37	.00	1,906.37
10-43-400-30000	550.00	.00	550.00

GL Account	Debit	Credit	Proof
10-43-420-30000	2,710.00	.00	2,710.00
10-43-500-00523	14.29	.00	14.29
10-43-500-00526	200.00	.00	200.00
10-43-500-00528	3,279.15	.00	3,279.15
10-43-500-00530	4,884.06	.00	4,884.06
10-43-500-00532	207.93	.00	207.93
10-43-500-00534	175.68	.00	175.68
Grand Totals:	<u>246,734.83</u>	<u>246,734.83-</u>	<u>.00</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Invoice detail

Check.Type = {<>} "Adjustment"

Park City Fire Service District
Summary of Revenues, Expenditures and Transfers for all Funds and the Local Building Authority
For the Years Ending December 31, 2021, 2022 and 2023

	Actual 2021	Actual 2022	Year-to Date 2023	Projected 2023	Budget 2023	Amended Budget 2023	Tentative Budget 2024
Revenues:							
Property taxes	13,656,104	13,945,933	790,498	14,100,000	14,100,000	14,100,000	14,464,500
Fee-in-lieu	296,091	251,408	193,321	300,000	300,000	300,000	300,000
Interest income	101,134	350,468	870,470	950,000	240,000	240,000	867,600
Misc income	33,981	219,602	33,361	55,500	55,500	55,500	25,500
Grants and donations	197,164	116,016	64,462	70,000	55,000	55,000	50,500
Bond proceeds	0	0	0	0	0	0	0
Fees and permits:							
Ambulance revenue	2,813,696	3,274,256	4,192,001	4,550,000	4,060,000	4,060,000	5,200,000
Impact Fees	647,236	398,826	207,835	250,000	450,000	450,000	125,000
Other fees and permits	929,044	667,449	520,932	689,310	689,310	689,310	610,300
Total revenues	18,674,450	19,223,958	6,872,880	20,964,810	19,949,810	19,949,810	21,643,400
Expenditures:							
Current:							
Salaries and wages	8,609,385	9,657,490	7,928,136	10,981,404	11,353,736	11,353,736	12,132,131
Fringe benefits	3,672,434	3,974,077	3,524,978	4,805,635	5,235,536	5,235,536	5,369,420
Total wages and fringe benefits	12,281,819	13,631,567	11,453,114	15,787,039	16,589,272	16,589,272	17,501,551
Operations:							
Station expenditures	555,124	792,901	445,619	609,985	909,985	909,985	971,357
Ambulance operational expenditures	796,549	869,655	714,600	824,452	824,452	824,452	733,500
Apparatus maintenance	167,026	247,739	175,804	306,292	330,750	330,750	350,000
Fire, spec. ops. And communication equip.	49,365	79,524	103,257	117,676	120,662	120,662	109,846
Fuel	133,863	192,868	117,584	156,779	190,000	190,000	160,500
Uniforms and safety gear	139,308	110,746	99,986	130,667	158,000	158,000	158,000
Travel, training and tuitions	84,122	66,406	63,478	84,637	119,000	119,000	142,500
Other operations	2,535	4,060	1,025	1,367	4,850	4,850	3,850
Total operations	1,927,892	2,363,900	1,721,353	2,231,855	2,657,699	2,657,699	2,629,553
General and administrative:							
General liability insurance	86,564	79,824	94,175	94,175	100,000	100,000	115,000
Professional and consulting services	13,851	27,465	24,709	24,709	25,000	25,000	25,000
Audit and accounting services	15,400	15,700	18,800	18,800	18,000	18,000	22,000
Legal services	40,000	40,000	3,334	43,334	50,000	50,000	50,000
Certificates of participation- cost of issuance	0	0	0	0	0	0	0
Other general and administrative	109,131	118,759	98,719	181,735	205,270	205,270	194,695
Total general and administrative	264,946	281,748	239,737	362,753	398,270	398,270	406,695
Capital outlay:							
Apparatus and vehicles	0	677,509	564,384	564,384	866,000	866,000	1,665,000
Land, buildings and building improvements	110,379	1,524,142	1,793,410	2,650,000	3,045,000	3,045,000	395,000
Furniture and equipment	63,646	67,808	599,590	599,590	568,000	568,000	450,000
Total capital outlay	174,025	2,269,459	2,957,384	3,813,974	4,479,000	4,479,000	2,510,000
Debt service:							
Principle retirement	1,105,408	844,225	454,808	868,500	868,500	868,500	685,000
Interest charges	87,196	63,234	27,951	43,000	43,000	43,000	25,000
Total debt service	1,192,604	907,458	482,759	911,500	911,500	911,500	710,000
Total expenditures	15,841,286	19,454,130	16,854,346	23,107,121	25,035,741	25,035,741	23,757,799
Excess (deficit) of revenue over expenditures before operating transfers	2,833,166	(230,172)	(9,981,467)	(2,142,311)	(5,085,931)	(5,085,931)	(2,114,399)
Operating transfers out	3,027,684	2,015,684	3,112,432	3,952,432	5,418,750	5,418,750	4,680,000
Operating transfers in	3,027,684	2,015,684	3,112,432	3,952,432	5,418,750	5,418,750	4,680,000
Total transfers	0	0	0	0	0	0	0
Totals	2,833,166	(230,172)	(9,981,467)	(2,142,311)	(5,085,931)	(5,085,931)	(2,114,399)
Fund Balances - Beginning	25,681,021	28,514,184	28,284,012	28,284,012	26,141,701	26,141,701	26,141,701
Fund Balances - Ending	28,514,184	28,284,012	18,302,545	26,141,701	21,055,770	21,055,770	24,027,302

PARK CITY FIRE SERVICE DISTRICT

Budget

Local Building Authority

For the Period Ending

December 31, 2024

	Budget Amounts		Actual
	Original	Adjusted	Amounts
Revenues:			
Property Taxes	0	0	0
Bond Issuance	0	0	0
Interest Income	0	0	0
Other Income	0	0	0
Contributions and Transfers	0	0	0
Total Revenues	0	0	0
Expenditures:			
General and Administrative	100	100	0
Debt Service Expense	0	0	0
Capital Outlay	0	0	0
Contributions and Transfers	0	0	0
Total Expenditures	100	100	0
Excess of Revenues Over Expenditures	100	100	0



STATE OF UTAH

Department of Health and Human Services Office of Emergency Medical Services and Preparedness Emergency Medical Service License

Issued to

Park City Fire Service District

License Number 2220L

This confirms that Park City Fire Service District meets the required regulatory standards contained in Utah Code 26B-4 and Utah Administrative Code R426 and is licensed to provide the following services:

- Paramedic Ground Ambulance Transport
- Paramedic Ground Ambulance Interfacility Transport
- Paramedic Non-Transport

Date of Issue: October 19, 2023

Date of Expiration April 30, 2025

C. Dean Penovich

**C. Dean Penovich, Director
Office of Emergency Medical Services & Preparedness**

Tracy S. Gruber

Tracy S. Gruber (Oct 22, 2023 10:05 MDT)

**Tracy S. Gruber, Executive Director
Department of Health and Human Services**

This license authority is contingent upon compliance with all regulation and standards and may be revoked for cause in accordance with Utah Code 26B-4.

License is not transferable



Utah Department of
Health & Human Services
Population Health

State of Utah
Department of Health and Human Services
Office of Emergency Medical Services & Preparedness

Park City Fire Service District has met the regulatory standards for licensure pursuant to Utah Code 26-8a and Utah Administrative Rule 426 for the provisions as follows:

License & Level of Service: Paramedic Ground Ambulance Transport
Paramedic Ground Ambulance Interfacility Transport
Paramedic Non-Transport

License Number: 2220L

Owner: Park City Fire Service District

Operator: Park City Fire Service District

Address: PO Box 980010
Park City, Utah 84098

Medical Director: Scott E. McIntosh, MD.

Date of Issue: October 19, 2023

Date of Expiration: April 30, 2025

Modified: License Owner (October 19, 2023)

Special Conditions: Paramedics are approved to monitor the outlined drugs pursuant to the Inter-hospital Patient Transfer Quality Assurance Protocol. Approved to carry 3% Hypertonic Saline. Approved to administer/infuse TPA while transporting interfacility patients.

Service Area: Summit County Inclusive



October 17, 2023

Tami Goodin
Utah Bureau of EMS
288 N. 1460 W.
Salt Lake City, UT 84114

Dear Tami,

This is a formal request to amend the Park City Fire Service District/Summit County EMS License number 2220L. Through discussion and an interlocal agreement with Summit County, it has been determined that the 2220L EMS License to render Paramedic Ground Ambulance, Paramedic Rescue, Paramedic Interfacility and AEMT Ground Ambulance will be changed to reflect Park City Fire District as being the sole owner with no other name associated. The signature of the Summit County Manager Shayne Scott will attest that this change request is agreeable to Summit County and all parties involved.

Sincerely,

Bob Zanetti
Fire Chief
Park City Fire District

Shayne Scott
County Manager
Summit County Utah



A FIREMAN'S PRAYER

When I am called to duty, God, wherever flames may rage,
Give me strength to save some life,
whatever be its age.

Help me embrace a little child before
its too late
Or save an older person from the
horror of that fate.

Enable me to be alert and hear
the weakest shout.
And quickly and efficiently
to put the fire out.

I want to fill my calling and
to give the best of me,
To guard my every neighbor
and protect his property.

And if, according to my
fate, I am to lose my life,
Please bless with your
protecting hand,
my children and my wife.



Chief Zanetti:

Thank you for taking the time out of your busy schedule to help with the interview process to help us find the right person to fill the position here in the fire department. Your knowledge and expertise were invaluable. Your willingness to ensure the selection of the right candidate is deeply appreciated. Our community depends on the dedication and selflessness of individuals like you.

We look forward to working closely with our new chief to continue serving our community with the highest level of professionalism, dedication, and excellence possible.

Once again, thank you for your time and dedication. We are truly grateful for your support and contributions.

South Summit Fire Protection District Commissioners
Dave Ure

Julie Black

Tadd Louder

Park City Fire Service District Monthly Operations Report October 2023

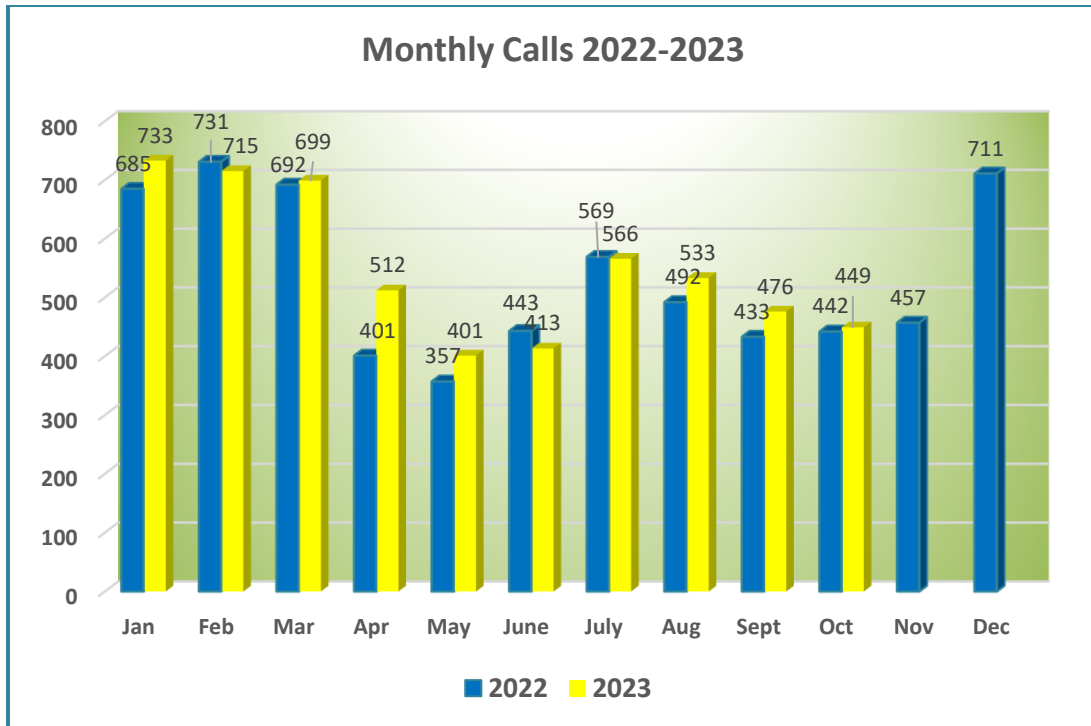


Recruit Class 16 live burn training.

Peter Emery, Deputy Fire Chief
Park City Fire Service District
October 2023
Pemery@pcfd.org

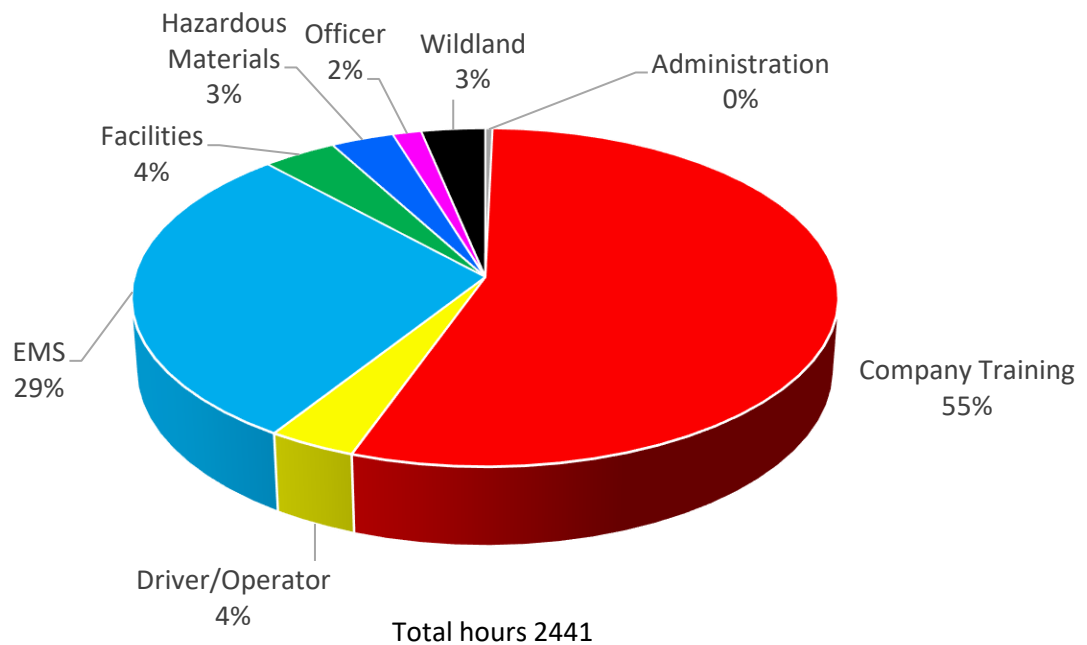
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Total Training Hours by Category - October 2023

Park City Fire District



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EMS and Fire Operations

Ratification of the new ILA between the three Summit County fire entities will impact PCFD EMS operations starting January 2024. PCFD has provided ambulance transport and paramedic response to all of Summit County. Beginning January 1st, PCFD will no longer provide ambulance transport services to North and South Summit. North Summit is projected to provide EMS beginning January 1st of 2024, and South Summit is expected to contract this service to a third-party TBD. Expected impacts to PCFD:

- Fewer administrative costs of managing east side staffing - hiring, training, HR, and other administrative services.
- Decreased liability on PCFD for ensuring continuous 24/7/365 EMS services outside of our fire district.
- Staffing should be less impacted by short-notice sick leave taken by EMTs on east side.
- Mutual/Automatic Aid - ALS mutual aid will continue - PCFD will still provide mutual and automatic ALS support to both North and Summit according to dispatch protocols and when requested. Aid received, primarily during busy resort transport periods, will likely be provided by North Summit Fire.
- Some details are still being managed - placement of current EMS personnel will need to be sorted according to who may accept employment with NSFD and whoever contracts w/ South Summit.

Training Summary

Recruit Camp: Recruit Camp 16 weeks 4-7 incorporated all individual skills learned to this point then put them into full fire evolutions. This includes full fire and rescue scenes from dispatch in the classroom, donning of full PPE, responding to the training tower, apparatus placement, water supply from hydrants, pump operation, hose advancement, ladder placement, search and rescue, fire extinguishment, and more.

Recruit Class 16 has come a long way since September 11th and are beginning to look, think, and work as a team of firefighters. We anticipate successfully graduating all 9 recruits and bringing them to shift in early December.

Fire Training: This month the district-wide training exercise was multi-crew fire evolutions with a heavy emphasis on Vent Enter Isolate Search (VEIS) (Figure 1). This rescue evolution is one of the most dangerous crew-based skills performed on a fire scene. Each platoon participated in classroom tabletop conversation to review tactics and strategies, then executed 2 separate evolutions to incorporate arriving as the first company as well as the second on scene.

In addition to fire training exercises, PCFD hosted 2 different courses for technician-level classes. Wasatch Back fire agencies (PCFD, North Summit Fire, South Summit Fire, and Wasatch County Fire) participated in these courses which included Trench and Confined Space (Figures 2 and 3). The courses completed each week with UFR-certifying exams at PCFD facilities. These courses make up the final 2 tech rescue disciplines taught in a single year in PCFD, which lightens the

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burden of hosting courses for most of the 2024 calendar year (HazMat Technician April-May will be the only course held in 2024).

Medical Training: Our district focus for the next several months will continue to be heavily centered around the addition of Rapid Sequence Intubation (RSI) to our scope of practice. As mentioned in previous reports, PCFD is working to be the third ground agency in the state performing RSI. We are proud to be working toward this goal and are confident in our providers' successful implementation of the program. This process has multiple phases during the rollout. This month was "Introduction to RSI" by Layton City Battalion Chief Jason Cook. Chief Cook has a lengthy and impressive resume with nearly 30 years in Fire/EMS and 18 years as a Flight Paramedic with AirMed (U of U). Chief Cook was specifically chosen by the PCFD Training Division to consult with as he was an integral part of Layton Fire becoming the first ground agency in Utah to perform RSI.

Chief Cook travels the western US as a faculty member of the Difficult Airway Course. He is also the clinical educator for AirMed Nurse and PM flight crews. Each platoon attended a modified version of Cook's "sexy bagging" lecture. This lecture was modified to more appropriately address the introduction to RSI and what it will look like when it comes to the field this summer. These training sessions highlighted the Team/Crew approach to effectively delivering RSI to our patients and the importance of optimizing patient condition and vital signs before beginning the intervention.

The next phase in our RSI rollout comes mid-January with a PCFD-hosted Difficult Airway Course. This course completion is a mandatory class for all PCFD Paramedics.

Training Highlights for October

- Oct 2-5: Trench collapse class (Dave Horning, lead Instructor. PCFD hosting North Summit Fire/Wasatch Fire)
- Oct 3: Anna Coles, PKMC Operating Room rotation
- Oct 5: Bryan Grohoveña, PKMC Operating Room rotation
- Oct 9-12: Confined space class (Bryan Grohoveña, lead Instructor)
- Oct 10: Ron Palmer, PKMC Operating Room rotation
- Oct 12: Steve Carroll, PKMC Operating Room rotation
- Oct 16/20/23: VEIS district-wide training evolutions
- Oct 16: Cardiac Arrest review of 43-yr-old medical arrest (resuscitation efforts terminated on scene)
- Oct 17: Sam Croft, PKMC Operating Room rotation
- Trauma call review of a long fall from a roof. Following an expedited scene time and hotload transfer to AirMed, the patient arrested in the ED at the U of U. Pt received advanced trauma interventions and is expected to make a full recovery.

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- Oct 19: Josh Craigle, PKMC Operating Room rotation
- Annual backcountry rescue refresher and drill with PCMR snowmaking team
- Oct 23/25/27: RSI lecture/introduction with Chief Jason Cook (all 3 Platoons)
- Oct 25: HazMat crews participated in the first Wasatch Back HazMat Taskforce training drill (Figure 4). Captain Kramer is the Chair for the taskforce and headed up this exercise. The emphasis for this drill was decontamination as well as familiarizing with capabilities of our partners in the Wasatch Back.

Public Education & Public Relation Events

- 10/22: Park City Firefighters Association Annual Chili Cookoff (Figure 5). Team finished 3rd out of 42 teams. PM Logan Rodriguez, Paramedic Sam Croft, Paramedic Sam Robison, Paramedic Jackson Letterman, Engineer Shaun Brigdon, Firefighter Keaton Williamson, Firefighter Porter Royce, Firefighter Shelly Jones, and Engineer Dave Horning.

Special Operations Summary

Completed instruction for 2 of the 5 foundational rescue disciplines in early October. These key rescue curriculums are taught completely in house, which speaks to the quality and dedication of the PCFD staff.

Trench rescue concluded on October 5, 2023, and confined space rescue completed on October 2, 2023.

The opportunities provided to PCFD personnel to participate and receive certification in these technical rescue disciplines is fundamental to the PCFD relationship with UT-TF1 and the continued all-hazards approach to serving the local Park City and Snyderville Basin communities. PCFD instructors and staff are committed to providing the best instruction and end product for the benefit of the community and existing PCFD professional partnerships.

Significant Incidents

9/30 43-year-old male 30-ft fall from roof with unknown downtime. Patient found unconscious with spontaneous respiration and GCS of 9. E33, MA37, ME37 responded to treat, package, and transport the patient. BC3 responded to Bear Cub hotload location to meet AirMed. Flight team was on the ground approximately 5 minutes prior to ambulance arrival and prepared to initiate RSI indicated need for a patent controlled airway. Patient subsequently deteriorated and experienced traumatic arrest in the Emergency Department at the University of Utah where he was resuscitated by staff. Patient long-term outcome unknown, but the excellent care provided by PCFD EMS personnel, the AirMed flight team, and the physicians and medical staff at the University of Utah have insured at least a fighting chance for recovery.

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- 9/30 E33, T36, BC3, ME37, ME35 responded to Cold Stone Creamery for a commercial fire. Smoke in building and electrical smell with no active fire found. HVAC unit on roof produced burned up motor, causing the problem.
- 10/3 Two car MVA I-80 MM 137 westbound. ME35, A35, BC3, and two UFA units responded to I-80 westbound MM 137 on a two-car, rear-end MVA. A35 transported one critical male patient to Umed in semi-stable condition with a medic on board.
- 10/4 Paramedic response to Kamas. Medic Rescue (MR) 37, A41, and South Summit units responded to 200 North and Center Street on a 32-year-old male involved in a single-car rollover MVA. A41 with PCFD medic transported him to Umed in stable condition with neck pain and a possible overdose.
- 10/4 Paramedic response to Coalville. MR37, A21, and North Summit units responded to 36 Main Street on a 56-year-old male with severe chest pain. A41 with PCFD medic transferred the patient to AirMed via a hotload at Bells. The patient was flown to Umed in critical condition.
- 10/4 Paramedic response to Oakley. MR37, A41, and South Summit units responded to a 5225 North SR32 on a 77-year-old male unconscious and in diabetic shock. PCFD units gave glucose and transported the patient with a medic to PKMC in semi-stable condition.
- 10/7 Two commercial fire responses:
- 1825 Three Kings, Silver Star Café. Fire reported in kitchen ventilation system (Figure 6). E31/A31/ ME38/E34/T36/BC3 responded. Active fire in ventilation stack above pizza oven, extinguished by E31 with water can. T36/BC3 remained on scene to assist E31 with overhaul and investigation. Inspector Cocca responded to complete investigation.
- Sidewinder Dr., multifamily apartment complex. Smoke reported in hallway. E31/A31/ ME38/E38/T36/BC3 responded. Investigation revealed little to no smoke in structure, but there was a strong smell of burned food...unattended burned hotdogs found on cook top of unit 217, resident nowhere to be found. Property manager and LE to follow up on occupant status.
- 10/8 Backcountry rescue at 1953 hours. Father of family of 4 advised they were hiking up Armstrong and became lost as darkness fell. Called 911, located near top of Silver Star lift. BK31, A31, Moto38, BC3 were dispatched along with PCPD, set up command post at Silver Star. CP advised no injuries. Upon arrival at command post, Officer Foust advised the party was nearing bottom of King Con lift. Command post relocated to Thaynes Gate at Snows Ln. Moto38 and BK31 made contact shortly thereafter, loaded family into BK31, and transferred family back to POV at Silver Star.

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- 10/9 Cardiac arrest in Oakley. MA37, A41, and South Summit units responded to Weber Canyon on a 42-year-old female in full cardiac arrest. Crews performed several rounds of ACLS and dispatched AirMed for a possible ECMO hotload. Crews were unable to resuscitate her, and she did not meet ECMO criteria due to unknown down time and called her on scene.
- 10/9 Paramedic response to Coalville. MA37, A21, and North Summit units responded to I-80 Westbound MM 164 to a 17-year-old female giving birth. Prior to units arriving the baby was born without complications. A21 with PCFD medic on board transported the mother and baby to PKMC in stable condition.
- 10/9 Backcountry rescue at Deer Valley. BK31, Moto36, E34, BC3, and A31 responded to the Twist and Shout Trail in Deer Valley on a 34-year-old male that fell (or tried to jump) on his bike into a fifteen-foot snow-making pipe ditch. Crews located, packaged, treated, and extricated him. The patient was flown by AirMed to Umed in critical condition with extensive injuries.
- 10/10 Hazmat and heavy rescue response to Echo. HZ33, HR36, BC3, and North Summit units responded to a tanker rollover with a fatality on I-84 between Echo and Henefer (Figures 7-9). The tanker was hauling two 6000-gallon tanks of gasoline and rolled, blocking all lanes. Crews isolated the area, dammed the product to protect water ways, foamed the entire scene, assisted with righting the tanks and offloading, extricated the patient, and assisted the medical examiner.
- 10/12 Accidental kitchen fire resulting in sprinkler head activation at Station 38. Resulted in significant smoke and water damage throughout the station. Multiple crews came to the aid and did a tremendous job cleaning up. UDK was tasked with the comprehensive cleanup and repair following the incident and the station is expected to return to working order soon.
- 10/16 Backcountry rescue at Utah Olympic Park. ME35, BK37, Moto36, and BC3 responded to the Overland Trail on a 450-pound 32-year-old male that twisted his ankle while hiking. Crews located the patient, treated him, and had to use the stokes and the wheel to bring him down two miles to the Millennium trail. He was loaded into BK36, signed a release, and was driven to his friend's car.
- 10/16 Long fall trauma in Prospector. E31, A31, and ME38 responded to a 28-year-old male that fell two stories off a roof at 2130 Euston Drive. Crews treated, packaged, and transported the patient to Umed with a medic on board in stable condition.
- 10/18 Smoking and popping electrical fire identified on roof at 237 Deer Valley Dr. E38 arrived and quickly downgraded incoming units. Subsequently cancelled all additional resources as there was no active fire.

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- 10/19 I-80 Eastbound MM 145. Traffic accident with injuries. One patient was transported to Park City Hospital.
- 10/20 Passenger truck pulling a flatbed rolled over at the base of the Mine Rd (Figure 10). One patient transported to PKMC and one patient transported to the UofU. ME38, E34, A31, A35, BC3 responded. E34 was first arriving and managed the scene well. Upon further investigation, this trailer belonged to the subcontractor who installed the fire pole at new Station 34.
- 10/22 Fatal rollover on Bitner Rd. E33, ME35, ME37, MA37, A35, and BC3 responded to a two-car rear-end rollover MVA with two patients. The 45-year-old male in the pickup that rolled was ejected and in traumatic full arrest upon our arrival. Crews performed our traumatic arrest protocol (bi-lateral needle decompressions, bi-lateral chest thoracostomies, pelvic binder, bleeding control, and limbs to position) and called him deceased on scene. The 45-year-old female driver in the second car was taken to Umed in stable condition with neck, back, and head pain. Crews remained on scene for several hours to assist LE with the investigation. Immediately after crews cleared the scene Captain Ryan Chadwick performed a CISD with all responders.
- 10/22 Gunshot wound suicide at the Red Pine condominiums. T36, ME35, A31, and BC3 responded to 2025 Canyons Resort Drive on a 45-year-old male with a self-inflicted GSW to the head. The patient was confirmed dead on arrival by T36 and BC3. Immediately after crews cleared the scene, Captain Ryan Chadwick performed a CISD with all responders.
- 10/29 Roll over partial ejection on I-80 MM 143 (Figure 11). ME35, ME37, E33, MA37, A35, and BC3 responded to I-80 MM 143 westbound on a single car rollover MVA. Upon arrival crews found a 75-year-old male that had been partially ejected with a head injury and a decreased level of consciousness. Crews rapidly extricated, packaged, treated, and transported the patient to Umed with two medics on board. While enroute to Umed medics administered hypertonic saline due a decreasing LOC.
- 10/31 Halloween on Main event. Several thousand people were in attendance for the trunk or treat gathering. Station 38 and a standby crew attended and supported event, handed out candy, etc.

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Figure 1



Figure 2

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Figure 3



Figure 4

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Figure 5



Figure 6

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Figure 7



Figure 8



Figure 9

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Figure 10



Figure 11