



CITY COUNCIL MEETING

Notice is hereby given that the City Council will hold a City Council meeting at **7:00 pm, on Wednesday, December 6, 2023**, in the City Council Chambers at **38 West Center Street**.

AGENDA

1. Roll Call
2. Invocation/Inspirational Thought
3. Pledge of Allegiance
4. Public Forum (Public comments may be delivered in person at the meeting or submitted to the City Recorder prior to 5:00 pm on the meeting date for presentation to the City Council)
5. Minutes
 - a. November 15th, 2023, Regular Meeting Pgs 2-7
6. Bills - Period ending December 4, 2023, totaling \$301,183.93. Pgs 8-13
7. Appointments, Awards, and Recognitions
 - a. Gunnison Youth City Council Appointments
8. New Business – Discussion and Possible Action Items
 - a. Canvassing of 2023 Election Results Pgs 14-22
9. Resolutions and Ordinances
 - a. Resolution 2023-16 Council Meeting Schedule for 2024 Pg 23
 - b. Ordinance 2023-07 Adopting the 2023 Water Conservation Plan Pgs 24-51
10. Reports of Officers, Staff, Boards and Committees
11. Reports by Mayor and Council Members
12. EXECUTIVE SESSION (May be called to discuss the character, professional competence, or physical or mental health of an individual)
13. EXECUTIVE SESSION (May be called to discuss the pending or reasonably imminent litigation, and/or purchase, exchange, or lease of real property)
14. Adjournment

ADA NOTICE

If you are planning to attend this Public Meeting and due to a disability need assistance in understanding or participating in the meeting, please notify the City Office ten or more hours in advance and we will, within reason, provide what assistance may be required.

CERTIFICATE OF MAILING/POSTING

The undersigned duly appointed City Recorder for the municipality of Gunnison City hereby certifies that a copy of the foregoing Notice and Agenda was e-mailed to the Gunnison Gazette, Gunnison, UT, 84634, posted on www.gunnisoncity.org, as well as posted on the State of Utah's Public Notice Website.

BY: _____
Valerie Andersen, City Recorder



City Council Meeting

November 15, 2023

City Council Chambers, 38 West Center

7 P.M. Mayor Nay opened the meeting.

Roll Call:

Rod Taylor, Michael Wanner, Shawn Crane, Robert Andersen, Lori Nay present. Stella Hill was excused. Staff members present included Dennis Marker, Val Andersen, Gary Keddington

Invocation/Inspirational Thought:

Given by Shawn Crane

Pledge of Allegiance:

Led by Mayor Lori Nay

Public Forum:

No public comments were given.

Minutes

November 1st, 2023, Regular Meeting and Work Meeting:

Councilor Crane made the motion to approve the minutes for the November 1st regular meeting and work meeting, Councilor Andersen seconded the motion.

Roll Call:

Taylor: Yes, Wanner: Yes, Crane: Yes, Andersen: Yes

Bills for period ending November 10, 2023, totaling \$42,594.65:

Councilor Wanner made the motion to approve the bills for the period ending November 10, 2023, totaling \$42,594.65, Councilor Andersen seconded the motion.

Roll Call:

Taylor: Yes, Wanner: Yes, Crane: Yes, Andersen: Yes

New business

Sanpete County Chamber of Commerce – Faylyn Catmull & Board:

Faylynn Catmull, Alicia King, and Claudia King were present to represent the new Sanpete County Chamber of Commerce. Faylynn stated that the new Chamber of Commerce has 9 members and they are looking to communities for some financial assistance to get everything up and going. They will be holding their first event in December. Sanpete County does not have a chamber and none of the Cities in the County have a Chamber. She stated that they want to help the business within Sanpete County. They are hoping to do 3 events in Gunnison next year. She stated that they are hoping to have a paid employee so that the Chamber will continue to go through the years. Mayor Nay recommended that the City donate \$1,500.00.

Councilor Andersen made the motion to donate \$1,500.00 to Sanpete County Chamber of Commerce, Councilor Crane seconded the motion.

Roll Call:

Taylor: Yes, Wanner: Yes, Crane: Yes, Andersen: Yes

Executive Session:

Councilor Crane moved to enter an executive session to discuss the pending or reasonably imminent litigation, and/or purchase, exchange, or lease of real property. Seconded by Councilor Andersen.

Roll Call:

Taylor: Yes, Wanner: Yes, Crane: Yes, Andersen: Yes

Councilor exited the Executive Session at 7:43pm.

October Financial Report:

Gary Keddington let the council know that he had to make about 30 journal entries today to fix the budget. He stated there were things done with the budget that were not communicated with payroll. He has been working with Valerie today to get a lot of this cleaned up. He also stated that they have a lot of delinquent bills and he suggested that they should watch this more closely. Dennis Marker stated the City is looking good as far as expenses and revenue for this part of the year in the budget.

Gary was excused from the meeting.

City Hall Business Incubation Policy:

Dennis Marker led the discussion. He stated that City staff are occasionally approached by entrepreneurs wanting to use city hall space for short periods of time in a week or month to

conduct their businesses operations. Some of these requests included language classes, medical visits, and massage. The city currently allows a hearing aid specialist to use the city's small conference room each Wednesday for five hours and an ASL class is offered twice a month after regular business hours. There are currently no lease or operation agreements with these individuals. The only policy the city has now for letting individuals or groups use city facilities is that all use is on a first-come first-served basis so long as a use fee and cleaning deposit are provided. We currently only "lease" out the heritage hall, the pool, and park bowery's, but these are usually done for non-profit social events, not business activities. Concerns about the current practice of business space at city hall include equitable availability of city facilities to all businesses, use of city resources without reasonable compensation (aka public subsidies and unfair competitive advantage), no current method of tenant screening or evaluation. The council had some discussion and decided that they do not want to investigate a policy to let businesses rent out space in City Hall. Dennis stated that My Hearing Centers currently has an agreement with Gunnison's Senior Citizens. The council agreed that they need to ask the hearing center to move into the senior's area of the City Hall. They want to continue to allow volunteers to use City space.

2023 Annexation Policy Plan:

The Planning Commission forwarded an annexation policy plan to the City Council for consideration. State law requires that the City Council consider the plan document and before taking any action on it, a public hearing must be scheduled to solicit comment from the public and other affected entities (e.g., school district, adjacent cities, utility companies, county). The plan does not mean that the City is actively pursuing any annexations, it is just a state required policy if any annexations opportunities arise that the city wants to consider. The council agreed that they would like to go ahead with a public hearing for this in January.

Ordinances and Resolutions

Resolution 2023-14 Regarding Recertification of Gunnison Justice Court:

Gary Keddington and Dennis Marker led the discussion. The Gunnison City Justic Court must be recertified to continue operating. The recertification process requires that the Council adopt a resolution asking for the court to be recertified in addition to other documents prepared by the Judge and the city's attorney. The council went over the costs that the City has incurred through the years with the court. They agreed that they feel like the costs are not worth it for the City and that they would like to investigate moving their court to the county. This contract would be for 5 years, and they must have it done by December 15th. The process of taking the court out of the City will be a long process, but they agreed they want to look into it. Dennis stated that even though this recertification is good for 5 years that they can work toward moving cases to the county during that time.

Councilor Wanner made the motion to approve Resolution 2023-14, Councilor Crane seconded the motion.

Roll Call:

Taylor: Yes, Wanner: Yes, Crane: Yes, Andersen: Yes

Resolution 2023-15 Regarding Interlocal Agreement for Gunnison Justice Court Security Services and Safety Plan:

One of the requirements of recertifying the Justice Court is providing the state with any interlocal agreements associated with the court. An interlocal agreement is needed between Gunnison City and the Gunnison Valley Police Department for provision of bailiff services. This resolution adopts the updated court safety plan and authorizes the Mayor to enter into an agreement for bailiff services with the GVPD to be negotiated under the general terms of no increased cost to the court unless otherwise negotiated and made part of the budget preparation process of each entity.

Councilor Crane made the motion to approve Resolution 2023-15, Councilor Andersen seconded the motion.

Roll Call:

Taylor: Yes, Wanner: Yes, Crane: Yes, Andersen: Yes

Ordinance 2023-06 Regarding Multi-family Development Standards:

The changes outlined in this ordinance were reviewed by the City Council during two previous work meetings and at the last City Council meeting. Changes made to the language since the last meeting include requiring parking, communal trash collection facilities, and storage areas for each unit. State law precludes having any standards against two-family dwelling structures.

Councilor Wanner stated that he thinks a single garage per unit should be required with minimum dimensions of 18 feet by 18 feet.

Councilor Wanner moved to adopt Ordinance 2023-06 with the added parking provision that an 18' x 18' garage be provided per unit. Seconded by Councilor Andersen.

Roll Call:

Taylor: Yes, Wanner: Yes, Crane: Yes, Andersen: Yes

Denise Frandsen with the newspaper asked where would the multifamily be in Gunnison. The council let her know that this is just the standards, and the next step will be to decide how they would like to handle the zoning.

Reports of Officers, Staff, Boards and Committees

Dennis Marker, City Administrator:

The electrical work is moving forward at the ballfields.

Met with the engineers on Tuesday to go over the meter project. It is recommended that any current 3-inch connection be given a 3-inch meter even if the property would receive a small meter under the council's adopted irrigated areas standard. There are also several properties with active irrigation operations that will likely redevelop in the next five years. It is recommended that those properties not be given an irrigation service at this time. This will avoid costly line expansions and wasted expense when development rips out the improvements. Held a meeting with Representative Steve Lund and Jim Russell from the state DFCM. DFCM has committed \$5.5 million towards the project over two years. Waiting to hear from the governor's office on their including the project in his budget. The State is recommending that the cost of water rights be added to the project.

Councilor Wanner:

Mrs. Inouye donated \$1,000 toward G hill.

He asked for the Council to reconsider the city's frontage requirements. He stated that there are lots throughout town that don't meet the 100-foot requirement but that they've been there and if they don't allow them to build the lot will just be a junk yard or weeds forever. The council had some discussion on what options are for this and they agreed that they don't want to make special allowances. The Planning Commission will take a look at this with their review of the R-2 zone.

Councilor Crane:

The Library Board is working well. He learned a lot at the last meeting and is now a card holder.

He asked if modifying the Clock tower chime system was included in the budget. Dennis stated that it was. Shawn is going to follow up and getting that taken care of.

Councilor Andersen:

Spent some time out at the ballpark with the electricians.

Mayor Nay:

We received three applicants for the hospital board. The information was forwarded to the Hospital Board for consideration.

Adjournment

Councilor Crane moved to adjourn the meeting. Councilor Wanner seconded the motion.

Roll Call:

Taylor: Yes, Wanner: Yes, Crane: Yes, Andersen: Yes

Approval Date: December 6th, 2023

Lori Nay, Mayor

Attest:

Valerie Andersen, City Recorder

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-2231							
4003	PEHP FLEX	111923	11/06/23-11/19/23 FLEX	11/19/2023	163.33	.00	
2385	PUBLIC EMPLOYEES HEALTH	112023	LIABILITIES-OCTOBER, NOVEM	11/01/2023	23,675.78	23,675.78	11/15/2023
2385	PUBLIC EMPLOYEES HEALTH	112023	LIABILITIES-LIFE	11/01/2023	262.16	262.16	11/15/2023
Total 10-2231:					24,101.27	23,937.94	
10-38-90							
845	DALLAM CONST INC.	1.2	FIRE- NEW CULTURED STONE	11/01/2023	2,745.00	2,745.00	11/15/2023
Total 10-38-90:					2,745.00	2,745.00	
10-41-21							
3839	STATE BANK OF SOUTHERN UT	102023	MANDI- ZOOM	10/29/2023	15.99	15.99	11/22/2023
Total 10-41-21:					15.99	15.99	
10-41-23							
3911	Mandi Buege	103123	MILEAGE REIMBURSEMENT	10/31/2023	20.34	20.34	11/15/2023
3110	SHAWN CRANE	092023	COUNCIL-MILEAGE REIMBURS	11/01/2023	137.64	137.64	11/15/2023
3110	SHAWN CRANE	092023	COUNCIL- FOOD REIMBURSEM	11/01/2023	182.81	182.81	11/15/2023
3839	STATE BANK OF SOUTHERN UT	102023	DENNIS- ALFREDO CEDAR CIT	10/29/2023	50.00	50.00	11/22/2023
Total 10-41-23:					390.79	390.79	
10-41-24							
2855	SANPETE MESSENGER	2644	COUNCIL- HOSPITAL BOARD V	11/07/2023	42.00	42.00	11/15/2023
Total 10-41-24:					42.00	42.00	
10-41-60							
485	BURNS SADDLERY	11162	ADMIN- ROD GIFT CERTIFICAT	11/17/2023	595.00	595.00	11/22/2023
Total 10-41-60:					595.00	595.00	
10-42-11							
3570	UTAH RETIREMENT SYSTEMS	2023	MARK MCIFF RETIREMENT CO	11/01/2023	9,460.49	9,460.49	11/15/2023
Total 10-42-11:					9,460.49	9,460.49	
10-42-31							
3998	KEVIN LYNN DANIELS	62	COURT- OCTOBER AND NOVE	11/10/2023	1,600.00	1,600.00	11/15/2023
Total 10-42-31:					1,600.00	1,600.00	
10-43-11							
3570	UTAH RETIREMENT SYSTEMS	2023	ARDELLA PETERSON POST-RE	11/01/2023	29.03	29.03	11/15/2023
Total 10-43-11:					29.03	29.03	
10-43-22							
3839	STATE BANK OF SOUTHERN UT	102023	DENNIS- MAVERICK	10/29/2023	62.05	62.05	11/22/2023

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-43-22:					62.05	62.05	
10-49-21							
3839	STATE BANK OF SOUTHERN UT	102023	MANDI- APT	10/29/2023	159.00	159.00	11/22/2023
3839	STATE BANK OF SOUTHERN UT	102023	MANDI- GODADDY	10/29/2023	20.16	20.16	11/22/2023
3839	STATE BANK OF SOUTHERN UT	102023	MANDI- TEXTBILLING OCT	10/29/2023	53.18	53.18	11/22/2023
3839	STATE BANK OF SOUTHERN UT	102023	DENNIS- MYSOFTWARE	10/29/2023	105.23	105.23	11/22/2023
Total 10-49-21:					337.57	337.57	
10-49-23							
3839	STATE BANK OF SOUTHERN UT	102023	CREDIT	10/29/2023	403.25-	403.25-	11/22/2023
Total 10-49-23:					403.25-	403.25-	
10-49-60							
3980	KELSIE WIRSCH	112023	GYM MEMBERSHIP REIMBURS	11/03/2023	336.00	336.00	11/15/2023
3911	Mandi Buege	112023	GYM MEMBERSHIP REIMBURS	11/13/2023	56.00	56.00	11/15/2023
3900	VALERIE ANDERSEN	112023	GYM REIMBURSEMENT 3 MONT	11/13/2023	84.00	84.00	11/15/2023
Total 10-49-60:					476.00	476.00	
10-51-26							
150	ANGELA LEATHERWOOD	102623	CITY HALL-WINDOWS	10/26/2023	300.00	300.00	11/15/2023
1135	FIRE ENGINEERING CO, INC	3011-23	CITY HALL-ANNUAL FIRE ALAR	11/10/2023	1,401.35	1,401.35	11/15/2023
2410	PETERSON REFRIGERATION &	123148	CITY HALL- ICE MACHINE MAIN	11/01/2023	399.85	399.85	11/15/2023
Total 10-51-26:					2,101.20	2,101.20	
10-52-29							
2685	ROCKY MOUNTAIN POWER	102023	SHOP	10/11/2023	96.86	96.86	11/15/2023
Total 10-52-29:					96.86	96.86	
10-56-23							
3839	STATE BANK OF SOUTHERN UT	102023	DENNIS- UTAH ALLIANCE	10/29/2023	150.00	150.00	11/22/2023
3839	STATE BANK OF SOUTHERN UT	102023	DENNIS- PILOT	10/29/2023	64.72	64.72	11/22/2023
Total 10-56-23:					214.72	214.72	
10-56-37							
4005	CELEBRITY TALENT INTERNATI	INV-201282	FOURTH OF JULY 2025- AGENC	11/10/2023	1,000.00	1,000.00	11/15/2023
Total 10-56-37:					1,000.00	1,000.00	
10-58-31							
1340	GUNNISON VALLEY ANIMAL CLI	1494.2	ANIMAL CONTROL	10/26/2023	126.03	126.03	11/15/2023
Total 10-58-31:					126.03	126.03	
10-60-29							
2685	ROCKY MOUNTAIN POWER	102023	STREETS	10/11/2023	553.90	553.90	11/15/2023
Total 10-60-29:					553.90	553.90	
10-61-27							
1063	ENSIGN	R7	ROADS REQUEST 7	10/30/2023	57,000.00	57,000.00	11/15/2023

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
1410	HALES SAND & GRAVEL	7	ROADS PROJECT REQUEST #7	10/30/2023	137,854.82	137,854.82	11/15/2023
Total 10-61-27:					194,854.82	194,854.82	
10-70-29							
2685	ROCKY MOUNTAIN POWER	102023	PARKS/CEMETERY	10/11/2023	141.65	141.65	11/15/2023
Total 10-70-29:					141.65	141.65	
10-70-31							
3957	UTAH GOPHER CONTROL	542	CEMETERY- COMMERCIAL GO	10/25/2023	3,300.00	3,300.00	11/15/2023
Total 10-70-31:					3,300.00	3,300.00	
10-75-11							
3570	UTAH RETIREMENT SYSTEMS	2023	CAROLYN CHILDS RETIREMEN	11/01/2023	15,170.67	15,170.67	11/15/2023
Total 10-75-11:					15,170.67	15,170.67	
10-75-21							
31	AMAZON BUSINESS	17MC-1N9Q-J	LIBRARY- ASSORTED BOOKS	10/23/2023	65.44	65.44	11/15/2023
31	AMAZON BUSINESS	1KKJ-CN4C-1X	LIBRARY- ASSORTED BOOKS	10/16/2023	18.94	18.94	11/15/2023
31	AMAZON BUSINESS	1KP3-F7MD-16	LIBRARY- ASSORTED BOOKS	10/24/2023	78.34	78.34	11/15/2023
31	AMAZON BUSINESS	1Q64-CJ73-4W	LIBRARY- ASSORTED BOOKS	11/07/2023	3.16	3.16	11/15/2023
31	AMAZON BUSINESS	1WN7-76WD-3	LIBRARY- ASSORTED BOOKS	10/15/2023	108.82	108.82	11/15/2023
2170	MICRO MARKETING LLC	932741	LIBRARY-	11/01/2023	22.13	22.13	11/15/2023
2170	MICRO MARKETING LLC	935799	LIBRARY-	10/17/2023	353.45	353.45	11/15/2023
2170	MICRO MARKETING LLC	935865	LIBRARY-	10/17/2023	232.94	232.94	11/15/2023
2170	MICRO MARKETING LLC	936344	LIBRARY-	10/24/2023	86.88	86.88	11/15/2023
2170	MICRO MARKETING LLC	936592	LIBRARY-	10/26/2023	175.47	175.47	11/15/2023
2170	MICRO MARKETING LLC	936621	LIBRARY-	10/26/2023	469.93	469.93	11/15/2023
Total 10-75-21:					1,615.50	1,615.50	
10-75-24							
150	ANGELA LEATHERWOOD	202310	MILEAGE BOOK EXCHANGE	10/02/2023	17.36	17.36	11/15/2023
Total 10-75-24:					17.36	17.36	
10-75-74							
3839	STATE BANK OF SOUTHERN UT	102023	DENNIS- DELL	10/29/2023	2,021.27	2,021.27	11/22/2023
Total 10-75-74:					2,021.27	2,021.27	
10-76-30							
2685	ROCKY MOUNTAIN POWER	102023	RODEO	10/11/2023	10.97	10.97	11/15/2023
Total 10-76-30:					10.97	10.97	
10-76-35							
570	CENTERFIELD CITY	102023	RAP TAX- OCTOBER 2023	10/31/2023	3,979.00	3,979.00	11/15/2023
Total 10-76-35:					3,979.00	3,979.00	
10-78-29							
2685	ROCKY MOUNTAIN POWER	102023	AIRPORT	10/11/2023	113.81	113.81	11/15/2023

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-78-29:					113.81	113.81	
21-40-24							
3839	STATE BANK OF SOUTHERN UT	102023	JEREMY- WALMART	10/29/2023	29.73	29.73	11/22/2023
Total 21-40-24:					29.73	29.73	
21-40-25							
2480	QUENCH USA, INC	05923430	POOL-WATER DISPENSER	11/17/2023	239.70	239.70	11/22/2023
Total 21-40-25:					239.70	239.70	
21-40-26							
3839	STATE BANK OF SOUTHERN UT	102023	JEREMY- COSTCO	10/29/2023	80.96	80.96	11/22/2023
Total 21-40-26:					80.96	80.96	
21-40-29							
2685	ROCKY MOUNTAIN POWER	102023	POOL	10/11/2023	1,679.93	1,679.93	11/15/2023
Total 21-40-29:					1,679.93	1,679.93	
22-40-24							
75	ALERT-ALL CORPORATION	W37097	FIRE-	11/03/2023	435.50	435.50	11/15/2023
Total 22-40-24:					435.50	435.50	
22-40-25							
1280	GRAHAM FIRE	1069.2	FIRE-	11/01/2023	664.25	664.25	11/15/2023
Total 22-40-25:					664.25	664.25	
22-40-29							
2685	ROCKY MOUNTAIN POWER	102023	FIRE	10/11/2023	20.20	20.20	11/15/2023
Total 22-40-29:					20.20	20.20	
22-40-71							
3885	COLTON COATES	112023	WILDLAND FIRE PAY	11/22/2023	360.00	360.00	11/22/2023
1587	JAY BARTHOLOMEW	112023	WILDLAND FIRE PAY N	11/22/2023	330.00	330.00	11/22/2023
1820	KELBEY NAY	112023	WILDLAND FIRE PAY	11/22/2023	60.00	60.00	11/22/2023
2702	Rohn Peterson	112023	WILDLAND FIRE PAY	11/22/2023	105.00	105.00	11/22/2023
3840	STEVEN SAULTER	112023	WILDLAND PAY	11/22/2023	1,802.50	1,802.50	11/22/2023
3841	STOCKTON HANSEN	112023	WILDLAND FIRE PAY	11/22/2023	195.00	195.00	11/22/2023
3712	WILLIAM PARK	112023	WILDLAND FIRE PAY	11/22/2023	945.00	945.00	11/22/2023
Total 22-40-71:					3,797.50	3,797.50	
50-40-25							
2895	SCHOLZEN PRODUCTS CO., IN	3043921-00	PI	10/30/2023	69.00	69.00	11/15/2023
Total 50-40-25:					69.00	69.00	
50-40-26							
1325	GUNNISON IRRIGATION COMP	2024	1035 SHARES	11/01/2023	14,579.50	14,579.50	11/15/2023

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 50-40-26:					14,579.50	14,579.50	
50-40-80							
3590	UTAH STATE DIVISION OF FINA	RM028-2023	IRRIGATION METER BOND	11/01/2023	5,006.94	5,006.94	11/15/2023
Total 50-40-80:					5,006.94	5,006.94	
51-81-23							
3839	STATE BANK OF SOUTHERN UT	102023	DENNIS- MAVERICK	10/29/2023	92.76	92.76	11/22/2023
3839	STATE BANK OF SOUTHERN UT	102023	DENNIS- MAVERICK	10/29/2023	44.21	44.21	11/22/2023
Total 51-81-23:					136.97	136.97	
51-81-25							
2895	SCHOLZEN PRODUCTS CO., IN	3043921-00	WATER	10/30/2023	19.20	19.20	11/15/2023
2895	SCHOLZEN PRODUCTS CO., IN	3043921-00	WATER	10/30/2023	978.00	978.00	11/15/2023
2895	SCHOLZEN PRODUCTS CO., IN	3043921-00	WATER	10/30/2023	71.52	71.52	11/15/2023
3745	WHEELER MACHINERY CO	SS000456186	WATER- BACKUP GENERATOR	10/11/2023	2,408.00	2,408.00	11/15/2023
Total 51-81-25:					3,476.72	3,476.72	
51-81-29							
2685	ROCKY MOUNTAIN POWER	102023	WATER	10/11/2023	6,071.60	6,071.60	11/15/2023
Total 51-81-29:					6,071.60	6,071.60	
51-82-25							
2895	SCHOLZEN PRODUCTS CO., IN	3043921-00	SEWER	10/30/2023	71.52	71.52	11/15/2023
Total 51-82-25:					71.52	71.52	
51-82-29							
2685	ROCKY MOUNTAIN POWER	102023	SEWER	10/11/2023	54.21	54.21	11/15/2023
Total 51-82-29:					54.21	54.21	
Grand Totals:					301,183.93	301,020.60	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
--------	-------------	----------------	-------------	--------------	--------------------	-------------	-----------

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.



Linda Christiansen, Clerk

***2023 Municipal General Election
Post- Canvass Report, Sanpete County***

*Prepared by Linda Christiansen, Sanpete County Clerk
as of December 4, 2023*

As required by State Code, the following documents outline the Post-Canvass Report of the 2023 General Election:

1. Lt. Governor's Office Canvass Template: Outlines ballots counted / not counted and status.
2. Statement of Votes Cast: Results by Precinct.
3. Election Affidavit: Clerk affirmation of security and accuracy.
4. Election results summary: provides an outline of the ballots counted and the names of all candidates appearing on the ballot.
5. Audit Certification Report: Completed on November 7th, 2023

We, the Board of Canvassers, declare the 2023 Primary Election certified:

Board Member (Date)

Board Member (Date)

Board Member (Date)

Board Member (Date)

Board Member (Date)

Election Officer (Date)

County Name Canvass Statistics

Election Date

Fill in the green cells only and then once your canvass is complete.

Section 1 - Ballot Statistics

1A	Voter Turnout	44.8%
1B	Active voters (as of the voter registration deadline)	9749
1C	Number of counted ballots (Mail or Drop Box)	4340
1D	Number of counted ballots (In-person)	17
1E	Number of ballots that were returned electronically (UOCAVA/disability)	5
1F	Number of counted ballots (Provisional)	4
1G	Total number of ballots counted	4366
1H	Does total ballots counted match the number of voters given vote history in VISTA	Yes
1I	If no, what is the difference	

1L Explain:

Section 2: Challenged and Uncounted Ballot Statistics

2A	Number of envelopes with a signature that does not match the voter's signature	62
2B	Number of unsigned envelopes	27
2C	Number of challenged ballots for other curable reasons	2
2D	Total number of ballots that were challenged (cured and not cured combined)	144
2E	Total number of curable that were not cured	91
2F	Percentage of curable ballots that were not cured	63.2%
2G	Total number of ballots where the voter submitted a disability affidavit*	3

Section 3: Rejected ballot statistics (ballots that cannot be cured)

3A	Number of ballots that were returned after the postmark deadline	14
3B	Number of ballots rejected for other non-curable reasons	
3C	Total number of rejected that were not curable	14
3D	Percentage of ballots that were returned as undeliverable	1.6%

Section 4: Provisional ballot statistics

4A	Number of provisional ballots issued	4
----	--------------------------------------	---

4B	4	Number of provisional ballots counted
4C	0	Total Number of provisional ballots not counted
4D		Already Voted
4E		Insufficient ID
4F		Unsigned
4G		Incomplete Form
4H		Other
4I	100.0%	Percentage of provisionals that were counted
4J	4	Number of provisional ballots that are same-day registration

Section 5: County Clerk Certification

Linda Christiansen
Sanpete County

I certify that the information contained in this report is true and accurate.

This report must be sent to elections@utah.gov upon completion of the canvass

Gunnison City

Statistics	TOTAL
Registered Voters - Total	977
Ballots Cast - Total	452
Ballots Cast - Blank	1
Voter Turnout - Total	46.26%

Gunnison City Council

Vote For 3	TOTAL
STELLA S. HILL	293
MIKE WANNER	355
DONALD CHILDS	276
J. SEAN JENSEN	258
Total Votes Cast	1,182
Contest Totals	1,356



Linda Christiansen, Clerk

Election Canvass Affidavit

STATE of UTAH)

:SS

COUNTY of SANPETE)

I, Linda Christiansen, being sworn as the Election Officer of Sanpete County, do hereby state the following:

The attached results from the 2023 General Election are true and correct to the best of my knowledge;

The 2023 General Election was conducted in compliance with the rules and regulations for ballot security as outlined by the Lieutenant Governor's Office:

And the Clerk's office maintains the voter registration database in accordance with federal and state laws and rules.

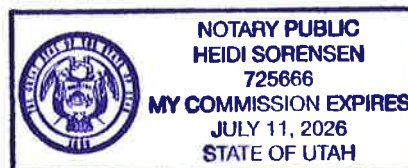
Linda Christiansen
Sanpete County Clerk

SUBSCRIBED AND SWORN to before me by Linda Christiansen, on this 4 Day of December, 2023.

Notary Public Signature

My Commission Expires:

7/11/26



Summary Results Report
Municipal General Election
November 21, 2023

UNOFFICIAL RESULTS

Sanpete County, Utah

Statistics	TOTAL
Election Day Precincts Reporting	15 of 15
Precincts Complete	0 of 15
Precincts Partially Reported	15 of 15
Absentee/ Early Precincts Reporting	15 of 15
Registered Voters - Total	9,749
Ballots Cast - Total	4,366
Ballots Cast - Blank	3
Voter Turnout - Total	44.78%

Sterling Town Council

Vote For 2	TOTAL
HEATHER H MYERS	27
KIM WILLIAM KILLPACK	48
MICHAEL ZEB WIGNALL	68
LANCE H BURTON	25
Total Votes Cast	168
Contest Totals	182

Gunnison City Council

Vote For 3	TOTAL
STELLA S. HILL	293
MIKE WANNER	355
DONALD CHILDS	276
J. SEAN JENSEN	258
Total Votes Cast	1,182
Contest Totals	1,356

Fairview City Council

Vote For 3	TOTAL
MICHAEL C. MACKAY	210
JAMES R CHENEY II	180
ROBERT ST. JACQUES	147
Total Votes Cast	537
Contest Totals	726

Fayette Mayor

Vote For 1	TOTAL
JED BARTHOLOMEW	55
Total Votes Cast	55
Contest Totals	67



Canvass - Audit Certification Report

County: Sampete

Election: 2023 General Municipal

Paper Ballot Audit Summary

1. Number of paper ballots processed: 50
2. Number of ballots audited: 50
3. List the contests on the ballot that were audited:

Ephraim City 1
Ephraim City 2
Ephraim City 3

Mt Pleasant City 1

Were there any differences between the tabulation software and the votes marked on the paper ballots?

____ Yes X No (*If YES, please attach an explanation of any inconsistencies)

DRE Machine Audit Summary (complete only if applicable)

N/A

1. Number of voting machines used in the election: _____
2. Number of polling places used for the election: _____
3. Number of voting machines audited: _____
4. Were tamper-evident seals affixed to all journal tape canisters? ____ Yes ____ No
(*If no, please attach copies of the journal tape logs for the applicable canisters)
5. Did all machine serial numbers match when the canisters were installed and removed? ____ Yes ____ No
(*If no, please attach copies of the journal tape logs for the applicable canisters)
6. Did any tape seals on the journal tape canisters show evidence of tampering? ____ Yes ____ No
(*If yes, please attach copies of the logs for the applicable canisters)
7. Were there any differences between the machine results and hand-counted results for any audited machine? ____ Yes ____ No (*If yes, please attach copies of the hand count logs for the applicable canisters)

Signature Affidavit Audit Summary

Total number of signature affidavits audited: 90

Did the signature audit reveal any inconsistencies between a signature's initial verification and the audit?
____ Yes ____ No (*If YES, please attach an explanation of any inconsistencies)

Clerk Certification – to be completed before the canvass

X Yes ____ No ____ I certify that I have reviewed the number of vote histories recorded in VISTA and they closely match the number of ballots cast in my county during this election.

Number of ballots counted: 4366

Number of vote histories: 4366

Difference: 0

Explain any differences:

X Yes ____ No ____ I certify that I have properly maintained the voter list in accordance with state and federal laws (20A-3a-404(2)).

X Yes ____ No ____ I complied with the requirements of the software validation rule R623-7: "before using any voting equipment, and before each election, the election officer shall verify that the firmware version on any voting equipment matches the firmware version that is certified by the EAC."

County Clerk Signature: 

Date: 12/4/2003



Linda Christiansen <lchristiansen@sanpetecountyutah.gov>

Sanpete G23 Audit Batches

2 messages

Yasmin Alvarado <yalvarado@utah.gov>

Wed, Nov 29, 2023 at 10:45 AM

To: Linda Christiansen <lchristiansen@sanpetecountyutah.gov>

Hello,

Listed below are your county's randomly assigned batches for your ballot audit.

Batch #:	Starting #:	Ending #:	Need Curing #:	Replicated #:	Tabulation Equipment - ID Batch #
11212023-033	50	50			DS450 / #A041

Thank you.

**YASMIN ALVARADO, MPA** | ELECTION COORDINATOR

OFFICE OF LIEUTENANT GOVERNOR

DEIDRE M. HENDERSON

LTGOVERNOR.UTAH.GOV | 801-538-1054

Linda Christiansen <lchristiansen@sanpetecountyutah.gov>

Wed, Nov 29, 2023 at 10:46 AM

To: Yasmin Alvarado <yalvarado@utah.gov>

Received, thank you.

Linda Christiansen

Sanpete County Clerk

WSU Olene S. Walker, Vote Certified

160 N Main Ste 202

Manti UT 84642

(435) 835-2131 ext 223



[Quoted text hidden]

RESOLUTION 2022-16

A RESOLUTION ADOPTING THE 2024 CITY COUNCIL ANNUAL SCHEDULE OF MEETINGS

WHEREAS, The Gunnison Municipal Code, §2.20.020 Meetings provides for the City Council to establish an annual schedule of meetings; and

NOW THEREFORE, BE IT RESOLVED by the Gunnison City Council that the 2024 Annual Schedule of Meetings shall be as follows:

Regular Meeting Dates:		
January 3	May 1	September 18
January 17	May 15	October 2
February 7	June 5	October 16
February 21	June 19	November 6
March 6	July 10	November 20
March 20	August 7	December 4
April 3	August 21	
April 17	September 4	

Additional special or emergency meetings may be called in accordance with state open public meetings laws and meeting requirements of Gunnison Municipal Code, §2.20.020 Meetings

PASSED by the City Council of the City of Gunnison, Utah this 6th day of December 2023.

Lori Nay, Mayor

ATTEST

Valerie Andersen, City Recorder

Councilmember Robert Andersen _____

Councilmember Shawn Crane _____

Councilmember Stella Hill _____

Councilmember Rod Taylor _____

Councilmember Michael Wanner _____

ORDINANCE 2023-07

AN ORDINANCE ADOPTING THE 2023 WATER CONSERVATION PLAN, PROVIDING FOR CODIFICATION, INCLUSION IN THE MUNICIPAL CODE, CORRECTION OF SCRIVENER'S ERRORS, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS, Gunnison City is a fifth class city of the state of Utah; and

WHEREAS, Gunnison City operates a culinary water system; and

WHEREAS, the State of Utah requires communities with culinary water systems to adopt a water conservation plan with the intent being to reduce state wide water consumption by 25% between 2015 and 2035; and

WHEREAS, the City Council understands the need to use water in a more efficient manner to allow for future sustained growth in the community.

NOW THEREFORE, BE IT ORDAINED BY THE GUNNISON CITY COUNCIL THAT

Section I. Water Conservation Plan Adopted. Title IX, Chapter 9.7 of the Gunnison Municipal Code is hereby amended to read as follows:

9.7 Water Conservation Plan

The Gunnison City Water Management and Conservation Plan is hereby adopted this 6th day of December 2023 and shall be available for public viewing in the City Administration offices during regular business hours. The plan will be amended not less than every five years, or as required by the State of Utah, and will continue to play a vital role in the future development of Gunnison City.

Section II. Contrary Provisions Repealed. Any and all other provisions of the Gunnison City Municipal Code that are contrary to the provisions of this Ordinance are hereby repealed.

Section III. Codification, Inclusion in the Code, and Scrivener's Errors. It is the intent of the City Council that the provisions of this ordinance be made part of the Municipal Code of Gunnison City, Utah as adopted, that sections of this ordinance may be re-numbered or re-lettered, that the word ordinance may be changed to section, chapter, or other such appropriate word or phrase in order to accomplish such intent regardless of whether such inclusion in a code is accomplished. Sections of the ordinance may be re-numbered or re-lettered. Typographical errors which do not affect the intent of this ordinance may be authorized by the City without need of public hearing by its filing a corrected or re-codified copy of the same with the City Recorder.

Section IV. Severability. If any section, phrase, sentence, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section V. Posting and Effective Date. Prior to 5:00 p.m. on December 7, 2023, the City Recorder shall: (a) deposit a copy of this ordinance in the official records of the City; and (b) post a copy of this ordinance in three places within the City. This ordinance shall become effective at 5:00 p.m. on December 7, 2023.

ADOPTED AND PASSED by the City Council of the City of Gunnison, Utah this 6th day of December, 2023.

Lori Nay, Mayor

ATTEST

Valerie Andersen, City Recorder

Councilmember Robert Andersen

Councilmember Shawn Crane

Councilmember Stella Hill

Councilmember Rod Taylor

Councilmember Michael Wanner

GUNNISON CITY WATER CONSERVATION PLAN

Project:

**Gunnison City Water Conservation
Plan**

Gunnison City

Project Number: 8074V

Prepared For:

Gunnison City Council

PO Box 790

Gunnison, UT 84634

Date:

December 2023

Prepared By:

Wyatt Payne, EIT

Reviewed By:

Kelly Chappell, PE

ENSIGN
THE STANDARD IN ENGINEERING

Ensign Engineering

225 North 100 East

Richfield, UT 84701

P: (435) 896-2983

F: (801) 255-4449

ensigneng.com

WATER CONSERVATION PLAN

Introduction

The Utah legislature revised a bill in 2004 requiring water agencies with more than 500 service connections to submit a water conservation plan to the Utah Division of Water Resources. The plans are to be updated every five years. This water conservation plan is prepared to meet the Utah Board of Water Resources requirements and to address the goals of Gunnison City. Water conservation is a key element to provide for Gunnison's future water needs. Conservation can delay the need for expensive water projects, preserve the environment, and save taxpayers money. Gunnison has more than 500 service connections, therefore it is necessary for the City to implement and revise their water conservation plan for it to remain effective and efficient. Updating this water conservation plan also opens opportunities to receive funding from a variety of funding agencies. This conservation plan explains the water source deficit Gunnison City withstands and outlines ways that Gunnison City can conserve their water.

Gunnison City's community is comprised of a variety of economic contributors that impact their water system. There are several industrial businesses and commercial businesses that supply jobs to the public. There is also an elementary school, middle school, and high school, as well as a prison that Gunnison supplies water to. The prison holds up to 1805 inmates. Agriculture is another aspect of the community that has a large influence on the city due to the longstanding relationships that residents have with the agricultural business.

Gunnison City recently had Ensign Engineering create a Water Master Plan for the City to ensure proper planning and development occurs in Gunnison. This water conservation report references information from Gunnison's Water Master Plan (see appendix for more information regarding Gunnison's Water Master Plan). In-depth discussions on codes, calculations, population and demand projections, etc. is included in the Water Master Plan.

1.0 Water Usage

1.1 Current Water Usage

The total source demand is the amount of water that the system requires from the sources in order to meet state codes. Gunnison's total source demand is currently 2,330,612 gpd or 1,618 gpm. This amount of source demand is calculated using the city's total Equivalent Residential Connections (ERCs) and total irrigated acres in accordance with state code R309-510. Between Gunnison City and the prison there are 2,716 ERCs which is multiplied by 800 gpd. That product is then added to the product of 32 irrigated acres and 4,881.6 gpd/irrigated acre, which equates to a source demand of 1,618 gpm. The city's current sources are only providing 68% of the required source demand. As Gunnison City continues to grow and the prison expands, this source deficiency will get worse.

In 2003 the need to for an increase of water source became evident when the main producer of water, Bartholomew Well, suddenly became inactive due to an equipment failure. The replacement parts were in California and didn't arrive for 5 days. The prison was quickly alerted

about the issue and took precautions, such as eating off paper plates, to reduce their water usage. Taking those precautions helped lower their water usage enough that they didn't deplete their fire flow storage. If the well went down today, the city and prison could be out of water in less than two days.

Figure 1.1.1 below represents where the water usages occur. The chart shows that only 4% of the water is used for industrial purposes, while 13% of the water is used for commercial and 35% is used for residential. According to the chart, the institutional category uses the 48% of the total water. That percentage is because Gunnison City includes the state prison in this category, along with schools, churches and other smaller users.

Figure 1.1.1 Yearly Water Usage Percentages

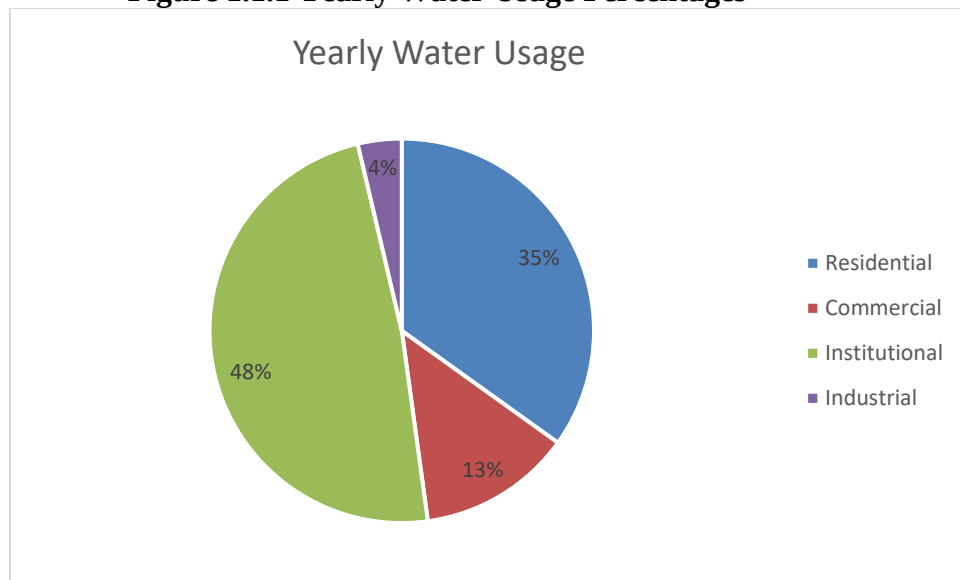
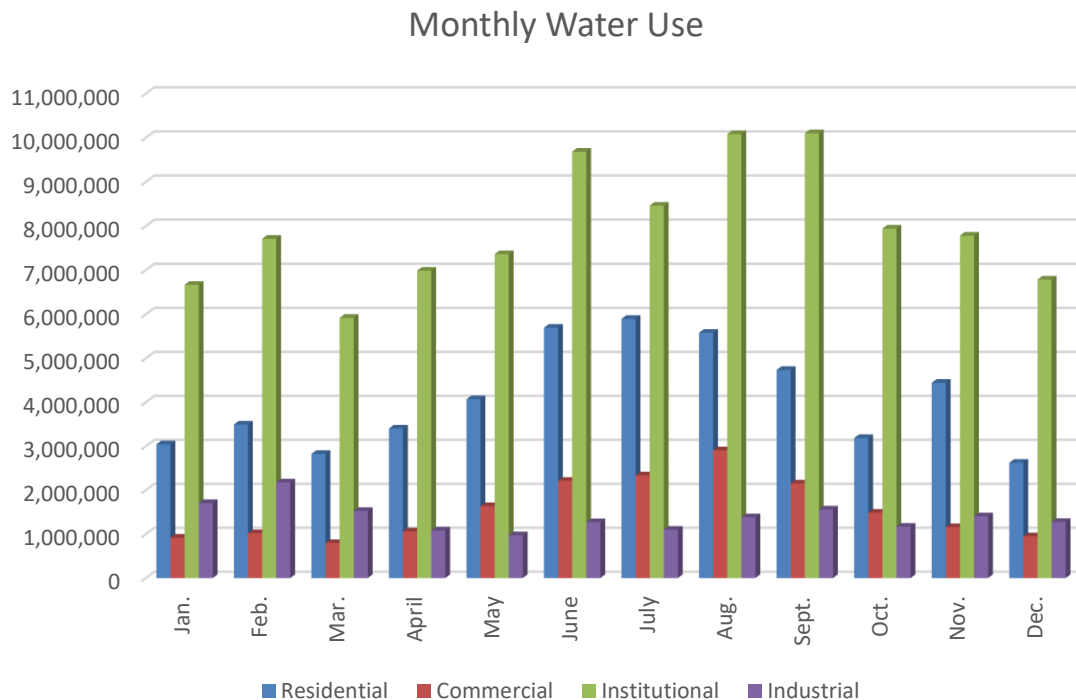


Figure 1.1.2 below represents the amount of water that was used each month by the different categories. A general trend for the categories of residential, commercial and institutional is that they use more water during the summer months and it tapers off during the winter months. This is largely due to events that take place in summer months such as irrigating grass, landscaping, and gardening. Also, people are more likely to be outside using water for recreation in the warmer months than in the winter.

Figure 1.1.2 Monthly Water Use



The purpose of this plan is to present a planning document for the City, which will guide its water conservation activities for the future to meet the state's 25% reduction requirement. Water conservation will benefit the City, the users, and the environment. The possible benefits include:

- Improved water service and more effective use of available water supply.
- Reduced operation and maintenance (O & M) costs, including lowering pumping costs.
- Development of additional water supply capabilities and diminished groundwater overdraft.
- Postponed need for new or expanded water supplies and infrastructure.
- Reduced impact of drought.

It is important to mention here that conservation can suppress water sales and lower water revenues. The revenue loss impacts can be mitigated by periodic rate adjustments if reduction occurs slowly. These adjustments would be handled similarly to operating cost increases and can be integrated into financial planning.

1.2 Future Water Usage

The future outdoor demand will inevitably increase by nature of how Gunnison City is growing and with the knowledge of an industrial park that is expected to be constructed near the location of the cemetery. The annual growth rate of acreage irrigated with culinary water was determined to be 0.8%. That growth equates to 45 total acres by the end of the 40-year planning period in 2063. This 40-year projection results in Gunnison City needing to provide 153 gpm or 220,230 gpd for outdoor use.

Figure 1.2.1 Future Source vs. Available Source

Demand Source Vs. Projected Available Source

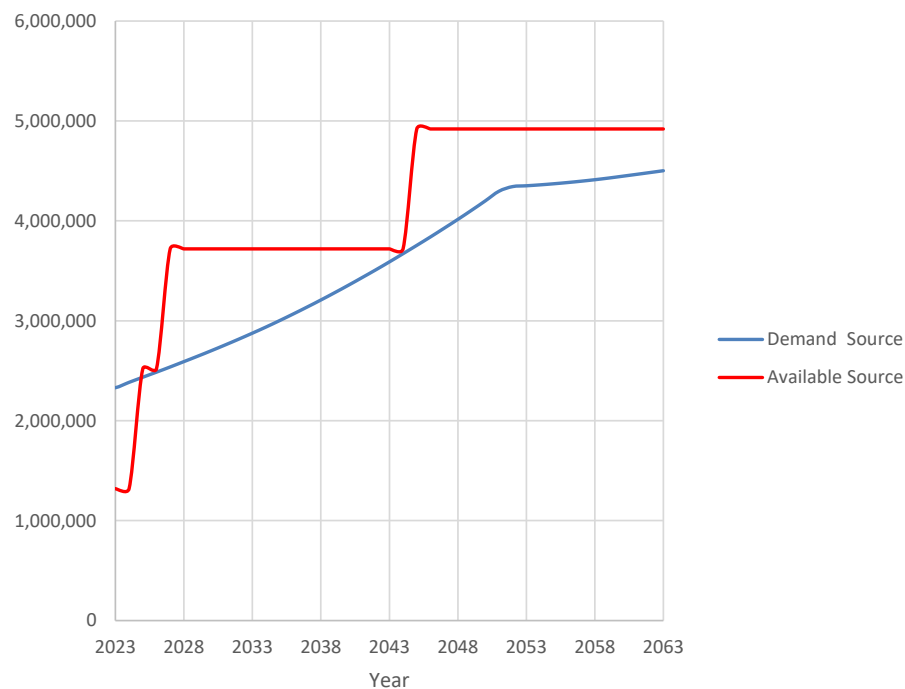


Table 1.2.1 Existing Total Requirements for Source Demand

Peak Day Demand	800 gal/day/ERC
ERCs	2,716
TOTAL INDOOR	2,172,800 gpd or 1,509 gpm
Outdoor Peak Day Demand	3.39 gal/min/irrigated acre
Total Irrigated Acres	42 acres
TOTAL OUTDOOR	205,027 gpd or 142 gpm
TOTAL REQUIRED	2,377,827 gpd or 1,651 gpm
TOTAL AVAILABLE	1,320,000 gpd or 1,100 gpm

Table 1.2.2 Existing City Requirements for Source Demand

Peak Day Demand	800 gal/day/ERC
ERCs	1,276
TOTAL INDOOR	1,020,800 gpd or 709 gpm
Outdoor Peak Day Demand	3.39 gal/min/irrigated acre
Total Irrigated Acres	32 acres
TOTAL OUTDOOR	156,211 gpd or 108 gpm
TOTAL REQUIRED	1,177,011 gpd or 817 gpm
TOTAL AVAILABLE	1,320,000 gpd 1,100 gpm

Table 1.2.3 Existing Prison State Requirements for Source Demand

Peak Day Demand	800 gal/day/ERC
ERCs	1,439
TOTAL INDOOR	1,151,200 gpd or 799 gpm
Outdoor Peak Day Demand	3.39 gal/min/irrigated acre
Total Irrigated Acres	10 acres
TOTAL OUTDOOR	48,816 gpd or 34 gpm
TOTAL REQUIRED	1,199,520 gpd or 833 gpm
TOTAL AVAILABLE	1,320,000 gpd 1,100 gpm

As can be seen in Table 1.2.4 the source production does not produce sufficient water to meet state codes for Gunnison's current circumstances. The current source production only meets 68% of the source demand. This deficit is projected to only increase as Gunnison City continues to grow, thus, another source must be located and developed in the near future.

Table 1.2.4 Total 20 Year (2043) Future Source State Requirements

Peak Day Demand	800 gal/day/ERC
ERC's	4,256
TOTAL INDOOR	3,404,800 gpd or 2,364 gpm
Outdoor Peak Day Demand	3.39 gal/min/irrigated acre
Total Irrigated Acres	48 acres
TOTAL OUTDOOR	234,317 gpd or 163 gpm
TOTAL REQUIRED	3,638,880 gpd or 2,527 gpm
TOTAL AVAILABLE	1,320,000 gpd 1,100 gpm

Table 1.2.5 City 20 Year (2043) Future Source State Requirements

Peak Day Demand	800 gal/day/ERC
ERC's	1,528
TOTAL INDOOR	1,222,400 gpd or 849 gpm
Outdoor Peak Day Demand	3.39 gal/min/irrigated acre
Total Irrigated Acres	38 acres
TOTAL OUTDOOR	185,501 gpd or 129 gpm
TOTAL REQUIRED	1,407,901 gpd or 978 gpm
TOTAL AVAILABLE	1,320,000 gpd 1,100 gpm

Table 1.2.1 Prison 20 Year (2043) Future Source State Requirements

Peak Day Demand	800 gal/day/ERC
ERC's	2,728
TOTAL INDOOR	2,182,400 gpd or 1,516 gpm
Outdoor Peak Day Demand	3.39 gal/min/irrigated acre
Total Irrigated Acres	10 acres
TOTAL OUTDOOR	48,816 gpd or 34 gpm
TOTAL REQUIRED	2,232,000 gpd or 1,550 gpm
TOTAL AVAILABLE	1,320,000 gpd 1,100 gpm

Table 1.2.2 Total 40 Year (2063) Future Source State Requirements

Peak Day Demand	800 gal/day/ERC
ERC's	5,356
TOTAL INDOOR	4,284,800 gpd or 2,976 gpm
Outdoor Peak Day Demand	3.39 gal/min/irrigated acre
Total Irrigated Acres	55 acres
TOTAL OUTDOOR	268,488 gpd or 187 gpm
TOTAL REQUIRED	4,553,288 gpd or 3,162 gpm
TOTAL AVAILABLE	1,320,000 gpd 1,100 gpm

Table 1.2.3 City 40 Year (2063) Future Source State Requirements

Peak Day Demand	800 gal/day/ERC
ERC's	1,784
TOTAL INDOOR	1,427,200 gpd or 991 gpm
Outdoor Peak Day Demand	3.39 gal/min/irrigated acre
Total Irrigated Acres	45 acres
TOTAL OUTDOOR	219,672 gpd or 153 gpm
TOTAL REQUIRED	1,646,872 gpd or 1,144 gpm
TOTAL AVAILABLE	1,320,000 gpd 1,100 gpm

Table 1.2.4 Prison 40 Year (2063) Future Source State Requirements

Peak Day Demand	800 gal/day/ERC
ERC's	3,572
TOTAL INDOOR	2,857,600 gpd or 1,984 gpm
Outdoor Peak Day Demand	3.39 gal/min/irrigated acre
Total Irrigated Acres	10 acres
TOTAL OUTDOOR	48,960 gpd or 34 gpm
TOTAL REQUIRED	2,906,560 gpd or 2,018 gpm
TOTAL AVAILABLE	1,320,000 gpd 1,100 gpm

1.3 Water Rate Structure

The latest rate structure for culinary water use, adopted as of September 2023, is shown in Table 1.3.1 below. Gunnison City has different base rates for users inside the city limits and users outside of the city limits. They have a tiered system that increases in price as the individual's water usage increases. The base rate for those who live within city limits is \$35.00 while the base rate for those who live outside of city limits is \$42.00.

Table 1.3.1 City Culinary Water Rate Structure

Gunnison City Culinary Water Rate Structure		
Inside City Limits	Rate per 1,000 gal	Gallons
Base Rate:	\$ 35.00	0 - 6,000
	\$ 1.50	6,001 - 50,000
	\$ 2.00	50,001 - 300,000
	\$ 2.50	300,001 - 500,000
	\$ 3.50	500,001 - 1,000,000
	\$ 4.50	1,000,001 - 2,000,000
	\$ 6.50	2,000,001 and over

Outside City Limits	Rate per 1,000 gal	Gallons
Base Rate:	\$ 42.00	0 - 4,000
	\$ 1.90	4,000 - 50,000
	\$ 2.50	50,001 - 300,000
	\$ 2.60	300,001 - 500,000
	\$ 3.50	500,001 - 1,000,000
	\$ 4.50	1,000,001-2,000,000
	\$ 6.50	2,000,001 and over

2.0 Water Conservation Goals

The vast majority of homes have maintained landscaping by the use of irrigation sources. There have recently been two new subdivisions constructed as well as new houses being built throughout the City. As new development continues, the use of water will continue to rise. The City can reduce per capita consumption by promoting and expanding water conservation. As conservation goals and standards are integrated, increase in per capita consumption can be avoided.

The State of Utah has proposed a goal to reduce the per capita water demand of the public systems by 25% from 1995 to 2050. In conjunction with the State goal of conservation, Gunnison also holds the goal to decrease the water usage amount by 5%, starting in 2018 and ending in 2028. To achieve these goals, Ensign proposes several conservation goals:

1. **Goal #1: Reduce current consumption per capita by 25% by the year 2050.** This would mean the City would have to reduce per capita consumption from 375 gpd per capita to 281 gpd per capita. This can be accomplished by providing proper information to the community on good water conservation practices for both indoor and outdoor usage. Water use in Gunnison City will increase as more residents add landscaping to their yard and as more commercial users connect to the system. Gunnison City will need to introduce stricter outdoor conservation measures to meet the states goals in the future.
2. **Goal # 2: Maintain a financially viable water system.** This can be done by adopting a conservation-oriented rate structure. A conservation oriented rate structure will have the largest effect on conservation.
3. **Goal #3: Promote xeriscaping for landscapes, open spaces and yards** . Improved irrigation practices and water-efficient landscaping can enhance the appearance of the City and save water. Also promote a City ordinance that prevents users to water during the hotter times of day during the summer months.
4. **Goal #4: Work closely with the State Prison.** Although it cannot control water use at the State Prison, which is under the jurisdiction of the Utah State Department of Corrections, the City will continue to work very closely with Corrections Department and prison staff in an effort to encourage efficient water use since they are by far Gunnison’s largest water using entity.
5. **Install Secondary Irrigation Meters for Monitoring.** Although this report tends to focus on culinary water, the secondary irrigation metering project that is underway will provide essential information for knowing how much secondary water is being used and where the high-users are. By utilizing this information, Gunnison City will know where there secondary water is being used and develop ways to eliminate wasted water.

2.1 Recent Water Conservation Efforts

In the 2018 edition of Gunnison City’s Management and Conservation Plan, they outlined a goal of decreasing the water usage amount by 5% per person over the next 10 years. It was expressed that the most effective measure for implementing this WMCP will be public outreach by the Water Conservation Committee. Gunnison City believes that the water use reduction goal can be achieved by following the steps listed below:

1. Continue the public education program efforts that have been established to educate the public, especially the younger generations. To this end, Gunnison City will continue to support state and local water education programs in local schools. It is expected that as time passes young adult citizens that have been continuously exposed to statewide “Slow the Flow” advertising during their youth will continue to become more aware of the need to conserve water, and act accordingly. Water use during recent drought years, has in general been reduced, and efforts toward more efficient use have been observed. This may be a reflection of the ongoing statewide water conservation and education program over the past several years.

2. Gunnison City will occasionally send inexpensive periodic public education flyers. It is believed that if people are exposed to water conservation messages through statewide and local programs, they will subconsciously improve their water conservation habits.

3. Although it cannot control water use at the State Prison, which is under the jurisdiction of the Utah State Department of Corrections, the City will continue to work very closely with Corrections Department and prison staff in an effort to encourage efficient water use.

4. Gunnison City will attempt to reduce the amount of water applied to the cemetery and park to more closely match recommended levels. If landscapes are upgraded the City will make an effort to make them more water efficient, setting an example of conservation for citizens, which in turn should reduce the total amount of water used by the City.

5. Gunnison City significantly increased its water rates and steps last year. This is meant to encourage conservation. It will also allow the City to maintain a financially stable water system with conservation in mind. Gunnison will monitor and track the rates charged to ensure that the City's system is operated responsibly. As rate increases are required, overage tiers that penalize excessive use will be targeted first, rather than simple base rate increases.

6. To prevent total loss of water to evaporation, Gunnison City will occasionally evaluate the feasibility of wastewater treatment options that could allow water reuse, either in the City or elsewhere. The cost of treatment and then the infrastructure to allow reuse is extremely difficult to overcome for small communities. However, water reuse is becoming more prevalent throughout the country. It is expected that more and better funding may someday be available to help defray the costs.

7. Monitor use patterns to detect leaks. Gunnison City uses triggers in its billing software that automatically alerts staff personnel when current use exceeds previous trends and average use. The City will continue this effort. The effectiveness of this effort has been enhanced by the installation of the new radio read meter system.

8. Gunnison has ordinances that prohibit general waste of water and has set time of day watering restrictions. General waste of water is any practice that allows the water to run in one place over an extended period of time. Landscape irrigation during the hottest part of the day, from 10:00 am to 6:00 pm is not allowed. Violations may result in loss of irrigation water and other penalties. Punishment for violations are established by the Council in line with State guidelines.

9. Gunnison has established emergency water conservation and contingency plans. The water conservation contingency plan for implementation due to severe drought or other emergency system supply shortages is outlined in 2.12 below.

2.2 Recommended Efforts for Water Conservation Efforts

The latest water conservation measures are known as “Best Management Practices (BMPs)” and many of these measures are discussed in this section. The intent of all the measures is the same: to encourage utilities to use these measures as the cornerstone of their water conservation program. The following programs are proposed:

2.2.1 Public Information Program

The water users of Gunnison should be informed of specific measures to establish or enhance a water conservation ethic among Gunnison City’s customers. The programs could include:

- Poster contests.
- T-shirt design contests.
- Presentations and tours with hands-on demonstrations.
- Advertisements on the radio and television.

Printed educational material such as bill inserts (providing information on the customer’s bills showing water usage for the last billing period compared to the same period the year before), and Coordinating with other Citys, agencies, industry groups, public interest groups, and the media.

- The following steps could be used to design a public information program:
- Develop a clean and persuasive statement of purpose.
- Choose an appropriate theme.
- Identify key target groups.
- Select citizens for a water conservation committee.
- Identify communication paths, resource materials, and volunteers.
- Design and implement specific campaigns.
- Ensure effective coordination and follow-through.

The program will target all customers within the City’s service area. The purpose and a water conservation theme of the public information program will be decided upon. Examples of possible themes and slogans are:

- Save Water.
- Use Water Wisely.
- Save Water, Save Money, Save Energy.
- Save Water, It’s Your Future.

- Save Water Today for Tomorrow.
- Water is Life, Don't Waste It.

A program logo reflecting the theme then can be selected or use the State's existing logo. The image could be realistic, stylized, or a friendly caricature with a suitable name. This theme can be retained or modified as needed in the future.

2.2.2 Public/Consumer Education Program

Public education can ensure long-term water conservation. Through public involvement, people become more aware of the hydrologic cycle and the limitations nature places on water availability. Public education can provide examples of practical ways for more efficient use. This can result in public realization of the value of water, reasons to conserve water and the benefits of implementing long term water conservation efforts. Consequently, significant water use reductions can be achieved and more public support for the conservation program can be generated.

The City will develop plans for a consumer education program focusing on the need for water conservation, community water problems, and feasible alternatives. The potential for water conservation programs will be discussed, including the rationale behind proposed actions and monetary benefits to the customers.

A water conservation program will be initiated in institutions (such as schools, churches and public buildings) including a leak detection program, metering and refitting of public facilities with water saving devices, and training seminars for public employees.

Public education programs on water conservation prove to be the best way of bringing about substantial water savings. Long term, on-going programs will promote a conservation ethic, making people more receptive to the idea of reducing water use to conserve limited water resources.

2.2.3 Identify High Water Users

The high water users in the commercial and industrial sectors such as office buildings, hotels, motels, gas stations, restaurants, and individual industrial plants should be identified. The high water users should be approached with specific water conservation plans for their facilities.

2.2.4 Refitting Program with Water Saving Devices

A refitting program using water saving devices such as toilet displacement bottles, flow control-aerators and shower flow control should be planned. A pilot test program should be started before a large-scale program is begun.

2.2.5 Water Survey Programs for Single and Multifamily Residential Customers

The City could offer an indoor and outdoor water survey of single- and multi-family residential customers. Specific activities for each indoor and outdoor survey should include the following:

- Indoors
 - Check for leaks including toilets, faucets, and meter check.

- Check flow rates for showerheads and faucets, and offer to replace or recommend replacement with low flow models as appropriate.
 - Check toilet flow rates and offer to install or recommend installation of displacement devices or direct customer to Ultra Low Flush Toilet (ULFT) replacement program, as appropriate; replace leaking toilet flapper, as necessary.
- Outdoors
 - Check irrigation system and timer
 - Review or develop customer irrigation schedule in minutes of watering time per week for spring, summer, and fall.
 - Provide a rain shut-off device (optional)
 - Measure currently landscaped area (optional).
 - Measure total irrigation area (optional).

2.2.6 Conservation-Oriented Billing Rate Structures

Gunnison's rate structure is currently separated into two categories: Inside City Limits and Outside City Limits as shown in Table 1.3.1. In comparison to neighboring cities, Gunnison charges near the average amount up to 20,000 gallons per month, which is an amount that most connections do not exceed. This rate structure is not overly aggressive and if needed a more aggressive rate for commercial connections may be used to help them conserve water.

2.2.7 Landscaping Schemes with Low Water Consumption Rates

Since landscaping creates one of the greatest impacts on current water supplies, the City should promote water conservation through landscape planning by education and through the use of xeriscaping, the use of no- or low-water plants. See relevant Internet links.. Xeriscaping has the greatest potential for water saving where new construction is involved.

2.2.8 High Efficiency Washing Machine Rebate

The City could start a rebate program to encourage residents using a more conservation-oriented higher-efficiency washing machine than their existing one. Front-loading washing machines typically use half as much water as top-loading machines. The City could set goals, criteria, objectives, and timetables for implementation of a program.

2.2.9 Linking With Useful Internet Sites

Gunnison City could create an internet website that could be used for posting monthly City-wide water consumption, recommended lawn-watering rates and times, and other water conservation-related information. The City's website could display links to the following useful sites, which City residents could visit to learn about different strategies for water conservation.

- <http://extension.usu.edu/waterquality/htm/conservation>: Utah State University Extension provides many useful educational tools and links for water conservation.
- (<http://www.conservewater.utah.gov>): Utah Division of Water Resources site.
- (<http://utahrivers.org/2015/08/20/saving-water-tips/>): Utah River Council site. The site includes information on strategy to reduce water use, xeriscaping, other water conservation links and books on water conservation.
- (www.watereducation.utah.gov/conservation/default.asp): Sites for Water Conservation for Kids
- (<http://www.awra.org>): The American Water Resources Town is an excellent source of water-related information and literature.
- (<http://www.slcgov.com/waterconservation>): Salt Lake City conservation website.
- (<http://www.epa.gov/watersense>): How to Conserve Water and Use It Effectively (EPA).

2.2.10 The Water Conservation Checklist

The following list of 23 "Water Conservation Tips" could be posted to City's bulletin to educate residents:

- **Check your toilet for leaks:** A leak in your toilet may be wasting more than 100 gallons of water a day. To check, put a little food coloring in your toilet tank. If, without flushing, the coloring begins to appear in the bowl, you have a leak. Adjust or replace the flush valve or call a plumber.
- **Stop using your toilet as a wastebasket:** Every time you flush a piece of lint, facial tissue or other small bit of trash down the toilet, you waste five to seven gallons of water.

- **Put one or two plastic bottles in your five-gallon or larger toilet tank:** Your toilet can flush just as efficiently with less water than it now uses. To cut down on waste, put an inch or two of sand or pebbles in each of one or two plastic quart bottles to weigh them down. Fill them with water, screw on the lid and put them in your toilet tank, safely away from the operating mechanisms. Better yet, replace your old toilet with a new low-flush toilet. They are readily available in a variety of styles and colors.
- **Take shorter showers:** Long hot showers waste five to ten gallons of water every unneeded minute. Limit your showers to the time it takes to soap up, wash down and rinse off.
- **Install water-saving shower heads or flow restrictors:** Most shower heads put out five to ten gallons of water each minute, while three gallons is actually enough for a refreshing cleansing shower. Your local hardware or plumbing supply store stocks inexpensive water-saving shower heads that you can install yourself. For even less money, you can purchase a small plastic insert that will limit flow through your present shower head.
- **Turn off the water after you wet your toothbrush:** After you have wet your toothbrush and filled a glass for rinsing your mouth, there is no need to keep water pouring down the drain. The savings are small but frequent, and the message you send your children or grandchildren is huge.
- **Rinse your razor in the sink:** Before shaving, partially fill your sink with a few inches of warm water. This will rinse your blade just as efficiently as running water, and far less wastefully.
- **Check faucets and pipes for leaks:** Even the smallest drip from a worn washer can waste 50 or more gallons of water a day. Larger leaks can waste hundreds of gallons a day, enough to supply a whole family.
- **Use your automatic dishwasher only for full loads:** Every time you run your dishwasher, you use about 25 gallons of water. Consider replacing your older model with a newer water- and energy-efficient dishwasher. You would be surprised at the savings.
- **If you wash dishes by hand, don't leave the water running for rinsing:** If you have two sinks, fill one with soapy water and one with rinse water. If you have but one sink, gather all the washed dishes in the dish rack and rinse them with an inexpensive spray device.
- **Don't let the faucet run while you clean vegetables:** You can serve the same purpose by putting a stopper in the sink and filling the sink with clean water.
- **Keep a jug of drinking water in the refrigerator:** This ends the wasteful practice of running tap water to cool it off for drinking.
- **Use your automatic washing machine only for full loads:** Your automatic washer uses 30 to 35 gallons of water in a cycle. That's a lot of water for three T-shirts. Consider replacing your older model with a newer water- and energy-efficient machine.

Efficient Outdoor Water Use:

- **Plant drought-resistant trees and plants:** There are many beautiful trees and plants that thrive in Utah with far less watering than other species. See Appendix for lists of trees, shrubs, grasses and flowers that are suitable for our area, but require less water.
- **Put a layer of mulch around trees and plants:** A layer of mulch will slow the evaporation of moisture.
- **Use a broom to clean driveways, sidewalks and steps:** Using a hose to push around a few leaves and scraps of paper can waste hundreds and hundreds of gallons of water.
- **Don't run the hose while washing your car:** Soap down your car with a pail of soapy water. Then use a hose just to rinse it off.
- **Teach your children that your hose and sprinklers are not toys:** There are a few things more cheerful than the sound of happy children playing under a hose or sprinkler on a hot day. Unfortunately, there are also few things more wasteful of precious water.
- **Water your lawn and other plants only when they need it:** Watering frequently can be very wasteful as it doesn't allow for cool spells or rainfall that can reduce the need for watering. A good way to see if your lawn needs watering is to step on some grass. If the grass springs back up when you move, it doesn't need water. Look at links on the City's website for Agricultural Extension sites that provide lawn-watering guides, to make sure you are applying enough and only enough water on your landscaping.
- **Deep-soak your lawn:** When you do water your lawn, do it just long enough for water to seep down to the roots, where it won't evaporate quickly and where it will do the most good. A light sprinkling which sits on the surface, will simply evaporate and be wasted. In addition it encourages shallow inefficient root systems. A slow steady fall of water is the best way to irrigate your lawn.
- **Water during the cool parts of the day:** Less water is lost to evaporation when the ground and the air are cool. Early mornings are better than at dusk, since it helps preventing the growth of fungus.
- **Don't water the gutter:** Adjust your sprinkler patterns in such a way that water lands on your lawn or garden, not on concrete or asphalt, where it does no good. Avoid watering on windy days when much of your water may be carried off before it ever hits the ground.
- **Check for leaks in pipes, hoses, faucets and couplings:** Leaks outside the house may not seem as unbearable since they don't mess up the floor or drive you crazy at night. But they can be just as wasteful as leaks in the line from the water meter, even more wasteful. Excess watering and leaks around foundations can cause subsidence and damage walls.

2.2.11 Additional Best Management Practices (BMPs) as Conservation Measures

In addition to the water conservation measures that the City currently employs, the following best management practices (BMPs) are recommended (Utah's M & I Water Conservation Plan, July 2003):

- BMP 1 – Universal Metering

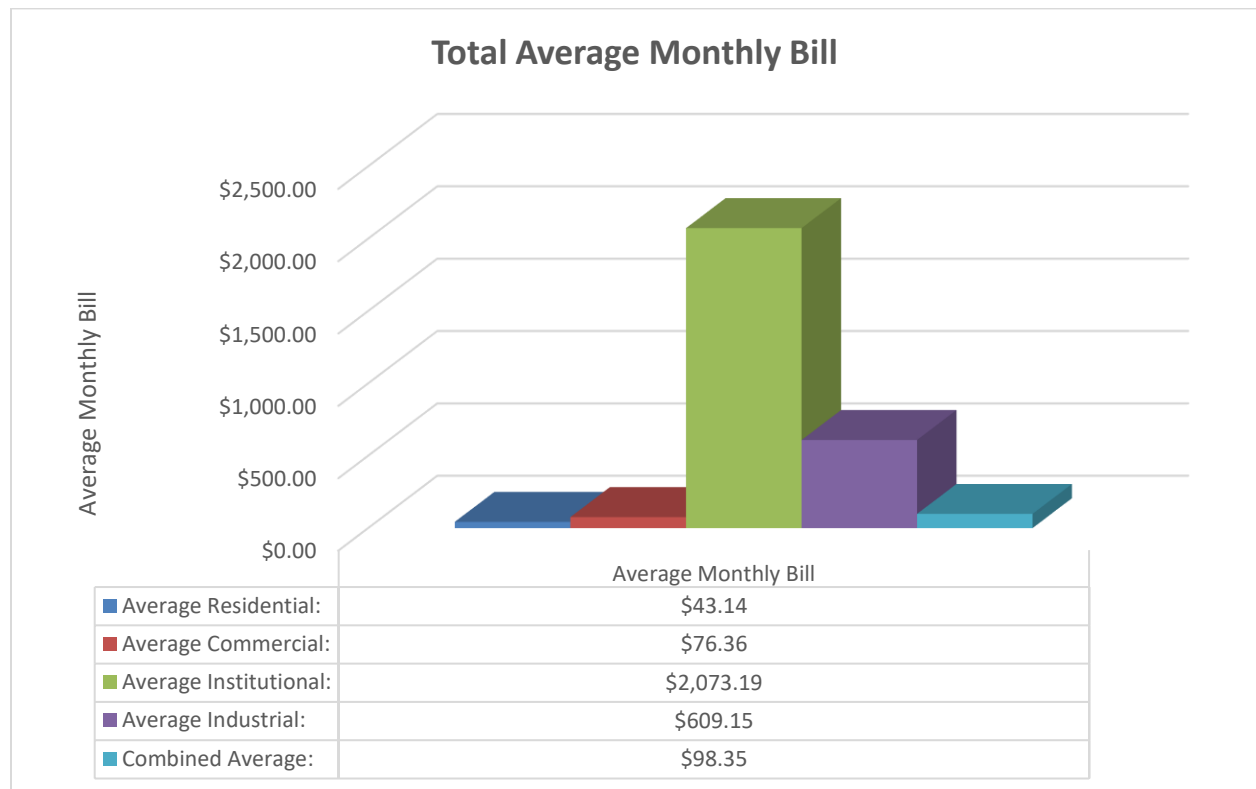
- Install meters on all residential, commercial, institutional and industrial water connections. Meters should be read on a regular basis (auto-read type meters would allow monthly readings).
 - Establish a maintenance and replacement program for existing meters.
- BMP 2 – Water Conservation Ordinances
 - Adopt an ordinance requiring water-efficient landscaping which include irrigation system efficiency standards and an acceptable plant materials lists.
 - Adopt an ordinance prohibiting the general waste of water. Then encourage citizens to call in reports of any water running down the street, so that leaks can be identified, and owners notified for repair action.
- BMP 3 – Water Conservation Coordinator
 - Designate a water conservation coordinator to facilitate water conservation programs.
- BMP 4 – System Water Audits, Leak Detection and Repair
 - Set specific goals to reduce unaccounted for water to an acceptable level.
 - Set standards for annual water system accounting that will quantify system losses and trigger repair and replacement programs, using methods consistent with American Water Works City’s Water Audit and Leak Detection Guidebook.
- BMP 5 – Large Landscape Conservation Programs and Incentives
 - Encourage all large landscape facility managers and workers to attend specialized training in water conservation.
 - Provide outdoor water audits to customers with large amenity landscapes.
- BMP 6 – Water Survey Programs for Residential Customers
 - Implement residential indoor and outdoor water audits to educate residents on how to save water.
- BMP 7 – Plumbing Standards
 - Review existing plumbing codes and revise them as necessary to ensure water-conserving measures in all new construction.
 - Identify homes, office building and other structures built prior to **1992** and develop a strategy to require, distribute or install high-efficiency plumbing fixtures such as ultra low-flow toilets, showerheads, faucet aerators, etc.
- BMP 8 – Conservation Programs for Commercial, Industrial and Institutional Customers
 - Change business license requirements to require water reuse and recycling in new commercial and industrial facilities where feasible.

- Provide comprehensive site water audits to those customers known to be large water users. Install separate meters for secondary irrigation water.
- BMP 9– Reclaimed Water Use
 - Use reclaimed or recycled water where feasible.
 - Encourage or enforce water-wise landscaping.

2.3 Progressive Water User Rates to Achieve Conservation

This BMP was mentioned in Section 2.2.11. A recent completed study by the Utah Town of Conservation Districts with the Utah Division of Water Resources, Utah State University Center for Water Efficient Landscape and USU Extension investigated using an “increasing block” price structure. The study found significant reductions in water usage when an increasing price block was used with a base fee.

During the summer, water use is highest due to outdoor irrigation. Currently, the average monthly bill in Gunnison is approximately \$98.35. However, this is skewed due the prison being such a large water user. A better comparison is looking at the residential average bill of \$43.14 The average monthly bill is based on the rate structure that promotes conservation. The assumption for the rates is that the majority of water users will not want their bills to increase and will reduce their water use to keep the cost the same under the new rate schedule. To keep their water bill from increasing, users will have to use less water by reducing the amount of area that is irrigated.



Gunnison can help assure that there is sufficient water for future residents by promoting aggressive outdoor conservation. Using a more conservation minded rate schedule will push water users to landscape more efficiently, using xeriscaping and drought resistant grass. The reductions do not have to occur immediately, but can take place over a period of time to allow users to adjust to the conservation rates. Conservation is the least expensive means of assuring there will sufficient water for future needs.

2.4 Water Conservation Program to Meet Goals

To ensure that the water conservation goals outlined in this report are achieved, the City should plan to participate in the following programs in the future.

- Public Information and Education Campaign
- Water Conservation Demonstration Garden
- Model Water-Efficient Residential and Commercial Landscape Ordinances
- Ultra Low Flush Toilet Replacement Program
- Residential, Commercial and Industrial Water Audits
- Water-Wise Landscaping Classes
- Large Water User Workshops
- Water Quest: Saving Water by the Yard
- City Facilities Re-Landscaping
- Water-Wise Landscape Awards
- Member Agency Assistance Program
- Water Conservation Plan Update
- Efficient use of surface water to reduce pumping groundwater.

2.5 Water Conservation Plan Implementation Considerations

Water conservation planning is a good investment for the City. The cost to develop an equivalent amount of water, treat it, and deliver it to the City residents is likely to be much higher.

2.6 Staffing

It appears that the responsibility would need to be given to a member or members of the current staff to conduct the following tasks:

- Implement public information program as described above.
- Conduct leak detection and repair.
- Coordinate water conservation program.

2.7 Method to Track Water Conservation Progress

The City should implement the following procedure to track water conservation progress:

- After first year of water conservation campaign, the City will compare monthly water supply data for each category of usage.
- The water supplied data and metered data will be compared to identify any leaks in the system. The detection and repair of the leaks will assist in estimating actual volume of water conservation.
- Add more conservation measures when and if necessary.

2.8 Culinary Water Conservation Contingency Plan

The following water conservation contingency plan is adopted as part of this plan:

Level 1 – Normal Years – In this condition there is currently plenty of culinary and irrigation water available for normal purposes.

- ☐ Eliminate watering on City property between the hours of 10 am and 6 pm.
- ☐ Encourage voluntary public water conservation measures.
- ☐ Mail information on conservation measures, which can be used outside as well as inside.

Level 2 - 75% of Normal Required Supply – In this condition, it is difficult to keep the culinary water tanks full during the daylight hours if people are using culinary water for outdoor purposes.

- ☐ Eliminate watering of City property.
- ☐ Educate the public about the water supply shortage and request cooperation using local public service radio announcements and local newspapers.
- ☐ Consider enactment of stiff emergency rate increases on overage tiers to curtail outdoor watering, without driving commercial customers out of business.
- ☐ Enact mandatory public conservation measures.
- ☐ Enforce outside watering restrictions, including watering times and quantities.

Level 3 - 50% or Less of Normal Required Supply – In this condition, it is difficult to maintain culinary tank levels during the full 24-hour day.

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- ☐ Warn the public about water supply shortage and request continued cooperation using local public service radio announcements, local newspapers advertisements, and posted public flyers.
- ☐ Enact stiff emergency rate increases on overage tiers to further curtail outdoor watering, without driving commercial customers out of business.
- ☐ Strictly enforce all conservation policies with fines for non-compliance.
- ☐ Physically restrict water supplies to (in order of priority):
 1. All outside irrigation systems.
 2. Parks and other non-essential support facilities.
 3. Commercial users, restricting the largest, non-animal life support users first.
 4. Residential areas
 5. Commercial animal life support users.
 6. Any other non-life support areas, insuring water supplies to hospitals, hospices, and all other health care facilities, and controlled designated area water facilities.

**WATER CONSERVATION PLAN ORDINANCE
to be inserted here**

APPENDIX

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Utah.Gov, www.utah.gov/pmn/files/974021.pdf. Accessed 5 Dec. 2023.