COMMISSION MEETING MINUTES
Tuesday, October 31, 2023

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 AM on Tuesday, October 31, 2023, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

All documents from this meeting are on file in the Davis County Clerk's Office. The agenda for this meeting is incorporated into the minutes as item headers.

PRESENT ON THE DAIS
Chair Lorene Miner Kamalu
Commissioner Randy B. Elliott
County Clerk Brian McKenzie
County Auditor Curtis Koch
Chief Deputy Civil Attorney Neal Geddes

EXCUSED
Vice-Chair Bob J Stevenson

OPENING
The meeting convened at 10:00 AM and Terri DeVries led the Pledge of Allegiance.

PUBLIC COMMENTS
No public comments were made.

BUSINESS/ACTION
ANIMAL CARE
1. #1154/2023. **Adoption Agreements with Animal Care for September 2023 — *presented by Ashleigh Young, Director***

A total of 190 animals were adopted including 1 bird, 139 cats, 48 dogs, 1 tortoise, and 1 lizard.

Financial Information:
- Type: Receivable
- Amount: N/A
- GL Account #: 1320253-452021
- Davis County Match Required: No
- Additional Financial Information: N/A

Terms:
- Beginning Date: 09/01/2023
- Ending Date: 09/30/2023

2. #1155/2023. **Donation to Animal Care made by Daniel Payne — *presented by Ashleigh Young, Director***

This donation was made in memory of Dusty Tucker, a Layton City resident.

Financial Information:
- Type: Receivable
- Amount: $150.00
- GL Account #: 1320253-493000
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 10/25/2023
- Ending Date: 10/25/2023

VOTING
Motion to Approve Items 1-2: Randy B. Elliott. **Second:** Lorene Miner Kamalu. All present voted aye.

AUDITOR'S OFFICE
3. #1158/2023. **Notice of Intent to Engage in Contract Negotiations with Bennett Group DC for Lobbyist and Consultant Services — *presented by Curtis Koch, County Auditor***

The request for proposals (RFP) process for Lobbyist and Consultant services for Davis County has been completed. The recommendation from the selection committee is to begin contract negotiations with Bennett Group DC.

VOTING
Motion to Approve: Randy B. Elliott. **Second:** Lorene Miner Kamalu. All present voted aye.

COMMUNITY & ECONOMIC DEVELOPMENT

4. #1119/2023. **Agreement with Capture Adventure Media for video and photography services — *presented by Kent Andersen, Director***

Financial Information:
- Type: Payable
- Amount: $30,000.00
- GL Account #: 1810170-540227
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 10/16/2023
- Ending Date: 08/01/2024

5. #1162/2023. **Summary of low-dollar, low-risk agreements at the Western Sports Park with a date range of 09/05/2023 to 03/02/2024 — *presented by Kent Andersen, Director***

Financial Information:
- Type: Receivable
- Amount: $3,235.93
- GL Account #: 1810172
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 09/05/2023
- Ending Date: 03/02/2024

VOTING

Motion to Approve Items 4-5: Randy B. Elliott. **Second:** Lorene Miner Kamalu. All present voted aye.

HEALTH

6. #1083/2023. **Appointment of Wendy Farr to the Senior Services Advisory Council for a three year term — *presented by Rachelle Blackham, Deputy Director***

A member of the Senior Advisory Board was recently hired by the Health Department which created a vacancy on the board. Wendy Farr has been selected to fill the position. She has 25 years of experience working with older adults and has served on many different boards. Rachelle concluded that Wendy is very involved and outgoing.

Financial Information: N/A

Terms:
- Beginning Date: 10/24/2023
- Ending Date: 10/23/2026

7. #1085/2023. **Senior Services pass-through funding for State Fiscal Year 2024 (SFY24) with the Utah Department of Health & Human Services increasing the base budget amount (Contract 2021-33 Amendment 12) — *presented by Brian Hatch, Director***

Financial Information:
- Type: Receivable
- Amount: $6,892.07
- GL Account #: 1510325-474601
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 07/01/2023
- Ending Date: 06/30/2024

8. #1140/2023. **Contract with the Davis School District to fund 'Screening Event Supplies' for a youth mental health screening event for elementary-age youth — *presented by Brian Hatch, Director***

Financial Information:
- Type: Payable
- Amount: $700.00
- GL Account #: 1530311-550620
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 10/31/2023
- Ending Date: 06/30/2024

9. #1141/2023. **Contract with the Davis School district to fund Youth Mental Health First Aid (YMHFA) training — *presented by Brian Hatch, Director***

Financial Information:
- Type: Payable
- Amount: $3,000.00
- GL Account #: 1530311-550620
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 10/31/2023
- Ending Date: 06/30/2024

10. #1151/2023. **Contract with Continue Mission to fund events supporting Veterans' mental health in Davis County — *presented by Brian Hatch, Director***

Financial Information:
- Type: Payable
- Amount: $500.00
- GL Account #: 1530311-550620
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 10/31/2023
- Ending Date: 06/30/2024

11. #1091/2023. **Amendment 6 of Disease Response, Evaluation, Analysis, and Monitoring (DREAM) 2019 (Contract #328/2023) with Utah Department of Health & Human Services increasing funding — *presented by Brian Hatch, Director***

Financial Information:
- Type: Receivable
- Amount: $45,934.00
- GL Account #: 1530311-474204
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 08/01/2023
- Ending Date: 07/31/2024

12. #1157/2023. **Memo from the Health Department for position changes due to Department of Health & Human Resources increasing funding and extending contract duration — *presented by Brian Hatch, Director***

This will change a part-time position to a full-time position that will assist with COVID-related duties. This is possible because of changes in federal funding.

Financial Information: N/A

Terms:
- Beginning Date: 10/31/2023
- Ending Date: N/A

VOTING
Motion to Approve Items 6-12: Randy B. Elliott. **Second:** Lorene Miner Kamalu. All present voted aye.

HUMAN RESOURCES
13. #1143/2023. **Contract Agreement between Verified First and Davis County for Volunteer Background Checks — *presented by Chris Bone, Director***

This platform will be used for the required background checks on volunteers who will have signficant contact with minors, specifically within the library. This will start in January and will ensure the County is compliant with House Bill 284. A different platform will be utilized for employee background checks.

Financial Information:
- Type: Payable
- Amount: $33.70 each
- GL Account #: 1010134 -555310
- Davis County Match Required: No
- Additional Financial Information: This will be paid per background check

Terms:
- Beginning Date: 10/31/2023
- Ending Date: 10/31/2024

VOTING
Motion to Approve: Randy B. Elliott. **Second:** Lorene Miner Kamalu. All present voted aye.

INFORMATION SYSTEMS

14. #1144/2023. **Contract with Structure Works for security cameras for the Western Sports Park — *presented by Mark Langston, Director***

The security cameras will be used during construction and will be removed at the end of the project.

Financial Information:
- Type: Payable
- Amount: $125,717.07
- GL Account #: 4210248-600702
- Davis County Match Required: No
- Additional Financial Information: N/A

Terms:
- Beginning Date: 10/31/2023
- Ending Date: N/A

15. #1145/2023. **Contract with Structure Works for door locks at the Western Sports Park — *presented by Mark Langston, Director***

This contract is for locks on the temporary doors installed during construction. The locks will be removed after construction is complete.

Financial Information:
- Type: Payable
- Amount: $114,022.61
- GL Account #: 4210248-600702
- Davis County Match Required: No
- Additional Financial Information: N/A

Terms:
- Beginning Date: 10/31/2023
- Ending Date: N/A

VOTING
Motion to Approve Items 14-15: Randy B. Elliott. **Second:** Lorene Miner Kamalu. All present voted aye.

BOARD OF EQUALIZATION
Motion to recess to Board of Equalization: Lorene Miner Kamalu. **Second:** Randy B. Elliott. All present voted aye.

16. #1161/2023. **Property Tax Register 10-31-2023 — *presented by Curtis Koch, County Auditor***

Auditor Adjustments
- Recommend Approve Report totaling $1,400,990.00
- Two large balance differences, one for $1,630,547.00 and the other for $4,691,292.00
- Hearings Findings Report with various totals
- Late abatements totaling $38,848.19

Auditor Corrections
- Four veteran tax exemptions from 2022
- One tax exempt entity for 2023

Assessor Corrections
- Various Assessor initiated corrections totaling $1,730,374.00

VOTING
Motion to Approve: Randy B. Elliott. **Second:** Lorene Miner Kamalu. All present voted aye.

Motion to reconvene Commission Meeting: Lorene Miner Kamalu. **Second:** Randy B. Elliott. All present voted aye.

CONSENT ITEMS

17-27. Meeting Minutes for Approval — *presented by Commissioner Kamalu*

Regular Commission Meeting Minutes:

17. #1126/2023, October 10, 2023

Work Session Meeting Minutes

18. #1129/2023, October 2, 2023
19. #1130/2023, October 3, 2023 (AM)
20. #1131/2023, October 3, 2023 (PM)
21. #1132/2023, October 4, 2023
22. #1133/2023, October 5, 2023
23. #1134/2023, October 6, 2023, 7:30 AM
24. #1135/2023, October 6, 2023, 8:30 AM
25. #1136/2023, October 12, 2023
26. #1137/2023, October 17, 2023 (AM)
27. #1159/2023, October 17, 2023 (AM)

VOTING

Motion to Approve Items 17-27: Lorene Miner Kamalu. **Second:** Randy B. Elliott. All present voted aye.

CLOSING REMARKS

Commissioner Kamalu recently attended the second annual Sexual Abuse Healing and Prevention Resources (Saprea) Conference; Saprea is a non-profit organization based in Lehi. The conference focused on preventing child sexual abuse, which is an important topic as it affects almost everyone and has been a growing discussion in Utah. One of original drafters of the "Safe Children Project" policy was a keynote speaker. He shared his family's experience with finding closure and creating a positive generational impact after an incident of child sexual abuse. Commissioner Kamalu found his comments very impactful. The second keynote speaker was the author of the book "Crucial Conversations," who spoke on social change and the six points that lay the foundation for such changes. Commissioner Kamalu then spoke about attending the groundbreaking of the new Residential Teen Center in Layton. This 16-bed center is for teens and youth who need a safe place to sleep as their housing situation stabilizes. The goal is to open the center within a year. Furthermore, it was made possible, in part, by a large donation from a Layton City resident. The Davis School District has partnered with SwitchPoint to manage the facility, which is the first of its kind in the County. Commissioner Kamalu then wished everyone a safe Halloween.

MEETING ADJOURNED

Commission Meeting was adjourned at 10:28 AM.

Minutes Prepared by:

Jessy Turner
Deputy Clerk

Minutes Approved on:

11/28/2023

Brian McKenzie
Davis County Clerk

Lorene Miner Kamalu
Commission Chair