

# MIDVALE CITY MUNICIPAL BUILDING AUTHORITY MEETING AGENDA DECEMBER 6, 2023

PUBLIC NOTICE IS HEREBY GIVEN that the Municipal Building Authority of Midvale City will hold an electronic and in-person meeting on the 6th day of December 2023 as follows:

#### **Electronic & In-Person City Council Meeting**

This meeting will be held electronically and in-person. Public comments may be submitted electronically to the Board at www.Midvalecity.org/government/contact-us by 5:00pm on December 5, 2023. Electronic public comments submitted will be included in the meeting record.

The meeting will be broadcast on the following: You Tube: Midvale.Utah.gov/YouTube

#### 6:30 PM OR IMMEDIATELY FOLLOWING THE REDEVELOPMENT AGENCY BOARD MEETING

#### I. GENERAL BUSINESS

A. WELCOME AND ROLL CALL

#### **II. PUBLIC COMMENTS**

Any person wishing to comment on any item not otherwise scheduled for public hearing on the agenda may address the Municipal Building Authority Board at this point by stepping to the microphone and giving his or her name for the record. Comments should be limited to not more than three (3) minutes unless additional time is authorized by the Municipal Building Authority Board. Citizen groups will be asked to appoint a spokesperson. This is the time and place for any person who wishes to comment on non-hearing items. Items brought forward to the attention of the Municipal Building Authority Board will be turned over to staff to provide a response outside of the Municipal Building Authority meeting.

#### III. CONSENT AGENDA

- A. Consider Minutes of June 6, 2023 [Rori Andreason, H.R. Director/City Recorder]
- B. Consider **Resolution No. 2023-03MBA** Establishing a Time and Place for Holding the Midvale Municipal Building Authority Meetings for the 2024 Calendar Year **[Rori Andreason, City Recorder]**

#### IV. ADJOURN

In accordance with the Americans with Disabilities Act, Midvale City will make reasonable accommodations for participation in the meeting. Request assistance by contacting the City Recorder at 801-567-7207, providing at least three working days' notice of the meeting. TTY 711

A copy of the foregoing agenda was provided to the news media by email and/or fax. The agenda was also posted at the following locations on the date and time as posted above: City Hall Lobby, on the City's website at Midvale. Utah.gov and the State Public Notice Website at <a href="http://pmn.utah.gov">http://pmn.utah.gov</a>. Board Members may participate in the meeting via electronic communications. Board Members' participation via electronic communication will be broadcast and amplified so other Board Members and all other persons present in the Council Chambers will be able to hear or see the communication.

DATE POSTED: NOVEMBER 30, 2023 RORI L. ANDREASON, MMC
H.R. DIRECTOR/CITY RECORDER



# MUNICIPAL BUILDING AUTHORITY MEETING Minutes Tuesday June 6, 2023

Council Chambers 7505 South Holden Street Midvale, Utah 84047

CHAIR: Marcus Stevenson

**BOARD MEMBERS:** Board Member Paul Glover

Board Member Heidi Robinson - Excused

Board Member Dustin Gettel Board Member Quinn Sperry Board Member Bryant Brown

**STAFF**: Matt Dahl, City Manager; Nate Rockwood, Assistant City Manager; Rori

Andreason, HR Director/City Recorder; Garrett Wilcox, City Attorney; Glen

Kennedy, Public Works Director; Adam Olsen, Community Development Director; Mariah Hill, Administrative Services Director; Chief Randy Thomas, UPD; Chief

Brad Larson, UFA; and Juan Rosario, Systems Administrator.

Chair Stevenson called the meeting to order at 9:24 p.m.

#### I. GENERAL BUSINESS

**A. Roll Call -** Board Members Dustin Gettel, Quinn Sperry, Bryant Brown, and Paul Glover were present at roll call. Board Member Heidi Robinson was excused.

#### II. PUBLIC COMMENTS

There was no one who desired to speak.

### III. PUBLIC HEARING

A. CONSIDER RESOLUTION NO. 2023-02MBA ADOPTING THE MUNICIPAL BUILDING AUTHORITY FISCAL YEAR 2024 FINAL BUDGET BEGINNING JULY 1, 2023 AND ENDING JUNE 30, 2024

Mariah Hill said the process of adopting the Fiscal Year 2024 budget requires several steps that you, as Board Members, are required to take.

UCA 10-6-111(1) requires the Budget Officer to present a tentative budget for each fund within the City, including Special Revenue Funds. The budgets must be submitted no later than the first regularly scheduled meeting in May. Staff will update the Board on the revenue estimates and provide a brief overview of the expenditures and highlights or program changes at the meeting. The tentative budget was presented and adopted on May 2, 2023.

Following the public hearing on June 6, 2023 a final budget may be adopted by the board.

Proceedings of Municipal Building Authority Board Meeting June 6, 2023

No changes were made to the MBA budget since the tentative budget was presented.

#### **FUND DESCRIPTION**

The MBA issued bonds in October 2012 which provided construction funds of \$7,653,500. Midvale City con- tributed \$1,506,500 to the MBA from the sale of the former City Hall property (655 W Center St) and the Fire Station at 607 E 7200 S. Contributions from other City funds totaled \$606,800. Combining these funding sources, \$9,766,800 was available for three major capital projects: City Hall/Justice Court, City Park improvements, and City-wide Street Lighting. All three projects were completed in fiscal year 2015.

Debt service on the MBA bonds is paid by the MBA with lease revenue from other City funds. In 2013, the MBA acquired a building in the City Park and leased it to the Boys & Girls Club. In 2017, the MBA acquired the former Midvale Middle School seminary building on Wasatch St. and leased it to the Community Action Pro- gram. Revenue from these leases reduces the annual lease payment required from the General Fund.

		tual	Actual	Amended	Final	Difference	Percent
	FYZ	021	FY2022	FY2023	FY2024	Difference	Change
Revenues:							
Lease Revenue - Boys and Girls Club		70,308	70,308	70,308	70,308	-	0.0%
Lease Revenue - Streetlighting Fund		211,000	211,000	211,000	211,000	-	0.0%
Lease Revenue - Midvale City		370,006	372,898	374,961	352,724	(22,237)	-5.9%
Lease Revenue - Head Start		24,000	24,000	24,000	24,000	-	0.0%
Interest revenue - Bond Proceeds		3,088	-	-	-		
Interest Earnings		1,820	147	1,000	18,000	17,000	1700.0%
TOTAL REVENUES	\$	680,222	\$ 678,353	\$ 681,269	\$ 676,032	\$ (5,237)	-0.8%
Expenditures:							
Operating							
Professional Services		2,520	2,520	6,100	3,100	580	-49.2%
Debt Service							
Debt Service - Principal		490,000	500,000	510,000	520,000	20,000	2.0%
Debt Service - Interest		185,806	175,906	165,169	152,932	(22,974)	-7.4%
Total Debt Service		675,806	675,906	675,169	672,932	(2,974)	-0.3%
TOTAL EXPENDITURES	\$	678,326	\$ 678,426	\$ 681,269	\$ 676,032	\$ (2,394)	-0.8%
NET REVENUES OVER/(UNDER) EXPENDITURES		1,896	(73)	-	-	(2,843)	
FUND BALANCE - BEGINNING		661,360	663,256	663,183	663,183		0.0%
FUND BALANCE - ENDING	\$		\$ 663,183	\$ 663,183	\$ 663,183	\$ -	0.0%
I OND DALANCE - LINDING	Ş	663,256	à 002,103	\$ 003,183	5 003,183	ş -	0.0%

#### **BUDGET**

#### At a Glance:

Total Budget: \$676,032 | Full-Time Equivalent Employees: 0

MOTION:

Board Member Dustin Gettel MOVED to open the public comment portion of the public hearing. Board Member Bryant Brown SECONDED the motion. Chair Stevenson called for discussion on the motion. There being none, he called for a vote. The motion passed unanimously.

There were no public comments.

MOTION:

Board Member Dustin Gettel MOVED to close the public hearing. Board Member Bryant Brown SECONDED the motion. Chair Stevenson called for discussion on the motion. There being none, he called for a vote. The motion passed unanimously.

MOTION:

Board Member Dustin Gettel MOVED to approve Resolution 2023-02MBA adopting the Final Budget for the Midvale City Municipal Building Authority for the fiscal year ending June 30, 2024. The motion was SECONDED by Board Member Bryant Brown. Chair Stevenson called for discussion on the motion. There being none he called for a roll call vote. The voting was as follows:

Board Member Bryant Brown Aye
Board Member Dustin Gettel Aye
Board Member Paul Glover Aye
Board Member Quinn Sperry Aye
Board Member Heidi Robinson Absent

#### IV. CONSENT AGENDA

A. CONSIDER MINUTES OF MAY 2, 2023

**MOTION:** 

Board Member Paul Glover MOVED to approve the consent agenda. The motion was SECONDED by Board Member Bryant Brown. Chair Stevenson called for discussion on the motion. There being none he called for a roll call vote. The voting was as follows:

Board Member Bryant Brown Aye Board Member Dustin Gettel Aye Board Member Paul Glover Aye Board Member Quinn Sperry Aye

#### **Board Member Heidi Robinson Absent**

## V. ADJOURN

MOTION: Board Member Paul Glover MOVED to adjourn the meeting. Board Member

Dustin Gettel SECONDED the motion. Chair Stevenson called for discussion on the motion. There being none, he called for a vote. The motion passed

unanimously.

The meeting adjourned at 9:27 p.m.

Rori L. Andreason, MMC City Recorder

Approved this 6<sup>th</sup> day of December 2023.



#### MIDVALE MBA SUMMARY REPORT

Meeting Date: December 6, 2023

SUBJECT: Consider Resolution No. 2023-03MBA Establishing

a Time and Place for Holding the Midvale Municipal Building Authority Meetings for the

2024 Calendar Year

SUBMITTED BY:

Rori Andreason, H.R. Director/City Recorder

**SUMMARY:** 

Section 2.12.090 of the Midvale Municipal Code designates the city council to act as the Municipal Building Authority. The Municipal Building Authority meetings are scheduled on an as needed basis to be held in conjunction with regularly scheduled City Council meetings.

A Resolution has been prepared outlining the proposed Municipal Building Authority meeting schedule for the 2024 calendar year.

FISCAL IMPACT: N/A

#### **RECOMMENDED MOTION:**

I move that we adopt Resolution No. 2023-03MBA A Resolution Establishing a Time and Place for Holding Municipal Building Authority Meetings for the 2024 Calendar Year.

Attachments: Proposed Resolution

#### MIDVALE CITY, UTAH RESOLUTION NO. 2023-03MBA

### A RESOLUTION ESTABLISHING A TIME AND PLACE FOR HOLDING MIDVALE MUNICIPAL BUILDING AUTHORITY MEETINGS FOR THE 2024 CALENDAR YEAR

**WHEREAS,** pursuant to Section 52-4-6 of Utah Code Annotated 1953 and the Midvale Municipal Code, Section 2.12, the Board of Trustees for the Midvale Municipal Building Authority hereby gives notice of their 2024 meeting schedule; and

WHEREAS, the Board desires to encourage residents of Midvale City to attend City meetings; and

# NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MIDVALE MUNICIPAL BUILDING AUTHORITY:

**Section 1.** The Board of Trustees hereby gives notice of the time and place for holding needed Municipal Building Authority meetings for the 2024 Calendar Year as follows:

**Municipal Building Authority:** The City Council, acting in its capacity as the Board of Trustees of the Municipal Building Authority of Midvale City will usually meet on Tuesdays, in conjunction with City Council meetings, as needed and for which public notice shall be given.

**Location of Meetings:** All meetings described above, except those meetings for which notice is given that the meeting will be held at a different location, will be held at City Hall, 7505 South Holden Street, Midvale, Utah.

- **Section 2.** The Board directs the City Recorder to publish the 2024 meeting schedule in at least one newspaper of general circulation in Midvale City, State of Utah.
  - **Section 3.** This Resolution shall take effect immediately.

**APPROVED AND ADOPTED** this 6<sup>th</sup> day of December 2023.

ATTEST:		Marcus Stevenson, Chair	
Rori L. Andreason, MMC City Recorder			
Voting by the Board: Quinn Sperry	"Aye"	"Nay"	
Paul Glover Heidi Robinson			
Bryant Brown Dustin Gettel			