



# Regular City Council Meeting

## Minutes

Tuesday, November 14, 2023 at 6:00 pm

### AGENDA

A regularly scheduled meeting of the Duchesne City Council will be held at the Duchesne City Office Building, 500 East Main, Duchesne, UT at the above date and time. The agenda will be as follows:

#### 1. Roll Call, Prayer, Pledge

##### Minutes:

Mayor Rodney Rowley conducted the meeting. City Recorder, Kim Hanson, took minutes. City Council Members present were Jenny Adams, Bryce Hamilton, Danny Peatross and Jason Baker and Cody Ivie. Council Member Adams offered the prayer.

Public Attendees: Lane Genereaux, Jessica North, Bret Reynolds, and Susan Hamilton.

#### 2. Minutes

##### Minutes:

MOTION by Council Member Baker, seconded by Council Member Ivie to approve the minutes from October 24, 2023.

- Council Member Adams– Aye
- Council Member Baker– Aye
- Council Member Hamilton– Aye
- Council Member Peatross - Aye
- Council Member Ivie - Aye

Motion carried by unanimous vote.

#### 3. Bills

##### Minutes:

MOTION by Council Member Baker, seconded by Council Member Adams to pay the bills.

- Council Member Adams– Aye
- Council Member Baker– Aye
- Council Member Hamilton– Aye
- Council Member Peatross - Aye
- Council Member Ivie- Aye

Motion carried by unanimous vote.

#### 4. Charges & Credits

##### Minutes:

The Council reviewed the Charges & Credits Report.

#### 5. Business License

**Minutes:**

There were no business licenses brought before the Council.

**6. Cemetery Issues - Lane Genereaux****Minutes:**

Lane Genereaux approached the Council to discuss the trees in the Strawberry Cemetery. He asked if the Council wanted to tear the trees on the north side of the cemetery out, or leave them in. The trees are growing on some plots that have already been sold. Cody asked who owns the trees, the City, or the plot owners? It was suggested to contact the owners of the plots and ask them what they would like to do. The City Council members said they would go to the Strawberry Cemetery to get a look and a better idea of what is going on. This item will be put on the next City Council agenda for further discussion.

**7. Skid-steer and Mini-Ex rentals - Lane Genereaux****Minutes:**

Lane talked about leasing the side by side from Unified Fleet Services. We were given three options for payment plans. Lane feels like the option to do equal payments with the option to turn them in after one year, or continue with the lease for two more years would be the best way to go. Lane said the side by side will be a great addition and will be used for snow removal and as a sweeper. It also has a dump bed on it. The lease for the skid steer and the mini X with Cat is up next month. Unified will get us a new skid and mini. They will be responsible for performing all the maintenance on the equipment.

MOTION by Council Member Ivie, seconded by Council Member Baker to accept the proposal from Unified Fleet Services for the new equipment.

- Council Member Adams– Aye
- Council Member Baker– Aye
- Council Member Hamilton– Aye
- Council Member Peatross - Aye
- Council Member Ivie - Aye

Motion carried by unanimous vote.

**8. Public Works Update - Lane Genereaux****Minutes:**

Lane gave a public works update:

- The concrete for the flagpole in Wallace Park is in pretty bad shape. Lane would like to tear the pad out and pour a smaller one on the north side of the park. A new flagpole has been ordered and should be here on December 15th. The lights from the pavilion will be used to light the flag.
- Having the 5th guy is working out great. Lane has given the guys assignments as far as snow removal is concerned. Lane, Jay, and Cole all have CDL's, so having someone legal to drive the big trucks shouldn't be a problem .
- A new salter for the back of the side x side has been ordered.
- Jay and Cole both tested for water certification. Neither one of them passed. Lane would like to have them retested at the Rural Water Conference in Saint George in February.
- Matt and Bronson will be attending a sewer conference held in Moab in December.

## 9. Swimming Pool Update- Jessica North

### Minutes:

Jessica North approached the Council to give an update on the resurfacing of the pool. They should be finishing up soon. The pool will need to be filled in order for the resurfacing to cure. It needs to stay filled for at least 30 days. After that, it can be drained and winterized. She said the concrete around the pool should be replaced and evened out.

## 10. Bret Reynolds of CIVCO Engineering: Joint Highways TAP funding application

### Minutes:

Bret Reynolds from CIVCO Engineering approached the Council to talk about federal funds available for projects such as the river walk and walking paths along Highway 191 and Hillside Avenue. CIVCO will fill out the applications and submit them. They hope to do the work if and when the applications have been approved. He said accepting federal funds come with federal requirements, such as paying Bacon Davis wages and following UDOT standards.

MOTION by Council Member Baker, seconded by Council Member Ivie to proceed with the application process with CIVCO Engineering.

- Council Member Adams– Aye
- Council Member Baker– Aye
- Council Member Hamilton– Aye
- Council Member Peatross - Abstain
- Council Member Ivie - Aye

Motion carried by unanimous vote.

## 11. Pope House/Mickelson Building

### Minutes:

Council Member Ivie talked to the County Commissions about the Mickelson building. They say they are still using it during the County Fair. Council Member Ivie suggested entering into a 25 year lease while still retaining ownership with the County. Council Member Ivie talked to Commissioner Hanson, she suggested the County would consider giving up the lease of the Welcome Center to house the Pope House artifacts.

## 12. Council Chamber AV Upgrades

### Minutes:

Council Member Hamilton contacted the Marshall Company to give a bid for the AV in the Council Chambers. They came in and adjusted the sound settings and the microphones. It is working much better. They will be submitting a quote for an upgrade.

## 13. CIB Update

### Minutes:

Kim Hanson read a CIB update prepared by Deb Herron. The City has sent out a Request For qualifications for engineering services, Eric Johnson prepared the RFQ. They hope to get at least 3 submissions. Resolution 23-2 has also been prepared by Eric Johnson and is set to be voted on tonight. This resolution sets forth the parameters for proceeding with bonding the \$905,000 loan requested by Duchesne City and approved by the Community Impact Board for water and sewer

upgrades.

#### **14. Resolution 23-2: SEWER REVENUE BONDS WATER REVENUE BONDS PARAMETERS RESOLUTION**

**Minutes:**

Mayor Rowley read Resolution 23-2: Sewer Revenue Bonds Water Revenue Bonds Parameters Resolution. The Council had a brief discussion about the Resolution.

MOTION by Council Member Ivie, seconded by Council Member Adams to adopt Resolution 23-2: Sewer Revenue Bonds Water Revenue Bonds Parameters.

- Council Member Adams– Aye
- Council Member Baker– Aye
- Council Member Hamilton– Aye
- Council Member Peatross - Aye
- Council Member Ivie - Aye

Motion carried by unanimous vote.

#### **15. Planning And Zoning**

**Minutes:**

Nothing to report.

#### **16. 15-Minute Open Session**

**Minutes:**

Lane Genereaux asked about the article in the Uintah Basin Standard about two of the candidates running for City Council and why the other two candidates were not included in the article. Council Member Adams said she talked to the author of the article about this and she said the other two did not respond to texts or emails. The two candidates in question said they had never been contacted about the article.

#### **17. Book Of Complaints, Concerns And Comments**

**Minutes:**

Kim Hanson read two entries in the Book Of Complaints. Both entries were praising the City employees for all the hard work they do.

#### **18. Mayor And Council Review Of Old Business**

#### **19. Work Session**

**Minutes:**

There was no work session

#### **20. Executive Session**

**Minutes:**

There was no executive session

#### **21. Adjournment**

**Minutes:**

MOTION by Council Member Baker, seconded by Council Member Hamilton to adjourn the regular City Council meeting at 8:08 pm.

- Council Member Adams– Aye
- Council Member Baker– Aye
- Council Member Hamilton– Aye
- Council Member Peatross - Aye
- Council Member Ivie - Aye

Motion carried by unanimous vote.

**Attest:**

Kim Hanson, Recorder: \_\_\_\_\_

Rodney Rowley, Mayor: \_\_\_\_\_

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Contact: Kim Hanson (khanson@duchesnecity.com 435-738-2464) | Minutes published on 11/29/2023, adopted on 11/28/2023