

Executive Committee Meeting Minutes

Tuesday, November 7 · 10:30 am – 12:30 pm

This meeting was held virtually.

Attendance: Lisa Wade, Ian Summers, Carl Whitmore, Kim LoCasio (absent), James Steed, Matthew Huskinson, (excused) Stephanie Hill (arrives at 11:00)

Staff: Libby Oseguera, Julie Hanna

Lisa begins the meeting at 10:37.

1. Members review the revised committees. Lisa Wade suggested that we remove the title SMASH and rename it the State Implementation Committee. Everyone in attendance agrees. Next members identify potential committee chairs. The following recommendations are decided: Membership & Recognition- Courtney Edgington and Tamera Dalton. Governance- James Steed will discuss the opportunity with Adina and Ken Gourdin. Public Policy & Legislative Engagement- Matt Huskinson and Stephanie Hill. State Plan Implementation- Carl Whitmore and John Crowley. Lisa delegates that the Executive members that are present reach out to their counter partners and she will reach out to the others about accepting the roles.
2. Set a schedule of contract/grant and in-house programs to present to the Council this fiscal year. We will cover the USU Healthy Relationships data at the March meeting. We will hear a report from the Waitlist liaison in June and discuss the TIP Grants at the September meeting.
3. Council member training and engagement. After some discussion, the group does not feel like added training is most beneficial. Ian suggested a brief bio or something similar. It was decided a "Yearbook" with a short line or two and then a picture of each person. Everyone was excited about this idea.
4. Determine Council members to send to the Disability Policy Seminar- Libby tells everyone that Mary, the UDDC policy staff will attend so we have 2 open spots for Council members. Matthew H. did let the staff know that he wanted to be considered. Stephanie Hill is also interested. The committee agrees and would love to send Stephanie and Matthew H, especially since they are chairing the policy committee.

5. Executive Director's annual performance evaluation- James suggests that we wait until the Governance committee revises it before they complete it. Ian agrees but also suggests we just do it now and get it completed and revised for next year. After much discussion, it is decided that the governance committee will revise the process before the June meeting and the evaluation will be postponed until the new process has been decided.

6. Discuss potential agenda items for the December Council Meeting and set the agenda.