Central Wasatch Commission

Disclosure Statement

All officers and employees (and, in the interests of transparency, members of the Stakeholders Council) (each, a “*covered person*”) of the Central Wasatch Commission (the “*CWC*”) are required to be aware of and abide by the Utah Public Officers’ and Employees’ Ethics Act (Utah Code Ann. §§ 67-16-1, *et seq*.) (the “*Act*”), which prohibits or requires disclosure of certain actual or potential conflicts of interest between the covered person’s public duties and private interests. The Act includes the following requirements:

**PROHIBITED ACTS:**

1. No covered person shall (a) use CWC office or employment for private advantage by revealing confidential, controlled, private or protected information gained through that office or employment, (b) use his/her CWC position to secure special privileges, or (c) accept other employment that would reasonably be expected to interfere with the ethical performance of his public duties.
2. No covered person shall knowingly receive, accept, take, seek or solicit, directly or indirectly, any gift or loan for him/herself or another if: (a) the gift or loan would reasonably tend to influence him/her in the performance of official duties, or (b) the donor has been, is, or may become involved in any official CWC business. Exceptions to subparagraph 2(b) are non-money, occasional, gifts of a value less than $50.00; public awards; bona fide business loans; or campaign contributions actually used in a political campaign.

3. No covered person acting in an official capacity may accept payment for helping a private person or business in any transaction with the CWC. Payment may be accepted if the transaction is not in the covered person’s official capacity and disclosure is made as set forth hereafter.

4. Covered persons may not be involved with any private business which is regulated by the CWC, may not be involved in any transaction between their private business interests and the CWC, and may not be involved in any other actual or potential conflict of interest unless the nature and extent of the private business interest(s) are disclosed as explained below.

**DISCLOSURE:**

1. Any covered person who receives payment for helping a private person or business in a transaction with the CWC must disclose the payment.

2. Any covered person involved in a private business which is subject to CWC regulation must disclose that involvement. Such disclosure must be made annually and again at each meeting in which the covered person’s business is discussed. Such oral disclosures shall be made part of the minutes of the meeting.

3. Any covered person involved with a private business that does or anticipates doing business with the CWC must disclose that involvement.

4. Any covered person who has a personal or business interest of any kind which raises an actual or potential conflict of interest with CWC duties must disclose that interest.

5. All written disclosures must be sworn statements containing the information required above and be in a form similar to that on the reverse side of this document. All such statements are public records, open to public inspection. All disclosures must be made as follows: Orally, in any meeting of a CWC public body where a transaction is discussed involving a matter in which the covered person has an interest; and again in writing when the conflict arises. The general written disclosure must also be re-filed every January of each year that the outside interest persists and must be filed with the covered person’s immediate supervisor (as to employees), the chair of the CWC governing Board (as to board members), or the chair of the CWC Stakeholders Council (as to members of such Council).

Violation of these provisions may subject the covered person to disciplinary action in addition to the possibility of criminal prosecution. Any violations will be thoroughly investigated and prosecuted. Please be aware that this document is a shortened and simplified statement of the pertinent legal requirements. YOUR CONDUCT WILL BE GOVERNED BY THE LAW, NOT THIS SUMMARY. You may direct any questions regarding the Act’s ethical and disclosure requirements to the CWC’s Attorney.

**DISCLOSURE OF PRIVATE BUSINESS INTERESTS**

(Use one form for each business entity or person involved.)

Under the provisions of the Utah Public Employees’ and Officers’ Ethics Act, Utah Code Ann. §§ 67-16-1 *et seq*., the undersigned officer or employee of the Central Wasatch Commission make the following statement regarding private business interests. (*Type or print all information*.)

A.

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Covered Person’s Name CWC Position Phone

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Covered Person’s Address

B.

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Outside institution, entity, private business or person involved

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Describe Covered Person’s position or investment in outside institution, entity, business, or personal contract

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Outside institution, entity, business or person’s address and phone number

C. Describe below the nature of the assistance you are providing to the institution, entity, private business or person named above, or describe the nature of the economic interest or employment you hold in the private business. Also describe the relationship with, or transaction between, the business, institution, person, etc. and the CWC. Use more sheets if necessary. (*This disclosure statement will not be accepted as valid unless this section is completed.)*

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Officer’s or Employee’s Signature

**SUBSCRIBED and SWORN** to before me this \_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_.

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**NOTARY PUBLIC**

***This statement is a public document. Employee disclosures must be filed with the CWC’s Executive Director and with the Chair of the CWC Board of Commissioners (the “Board”), on behalf of the Board. Disclosures of officers (including Board members) must be filed with the Board Chair on behalf of the Board or, in the case of the Stakeholders Council, with the Chair of such Council. All disclosures must be filed when the potential conflict arises.***