

UTAH LEAGUE OF CITIES & TOWNS
BOARD OF DIRECTORS MEETING MINUTES

LOCATION: ULCT OFFICE 50 S 600 E, SUITE 150, SALT LAKE CITY, UT 84102 & VIA ZOOM

MONDAY, OCTOBER 16, 2023 @ 9:30 AM

IN ATTENDANCE:

EXECUTIVE BOARD

Mayor Michelle Kaufusi, President, Provo
Mayor Troy Walker, 1st Vice President, Draper
Council Member Kate Bradshaw, 2nd VP, Bountiful
Mayor Jeff Silvestrini, Im. Past President, Millcreek
Seth Perrins, UCMA & Spanish Fork

BOARD OF DIRECTORS

Mayor Dirk Burton, West Jordan
Council Member Dan Dugan, Salt Lake City
Council Member Jessica Egbert, Mapleton
Mayor Donia Jessop, Hildale
Mayor Mark Johnson, Lehi
Council Member Kari Malkovich, Woodland Hills
Council Member Tawnee McCay, Riverton
Mayor Logan Monson, Blanding
Council Member R. Scott Phillips, Cedar City
Mayor Michele Randall, St. George
Mayor Mark Shepherd, Clearfield
Mayor Tami Tran, Kaysville
Council Member Mary Wintch, Manti
Mayor Mickey Wright, Torrey

EXCUSED:

Council Member David Baird, Roosevelt
Mayor Lyndsay Peterson, North Logan
Mayor Tami Tran, Kaysville
Mayor Brett Hales, Murray, ULCT Treasurer
Jackie Nostrom, UMCA & Herriman

EX OFFICIO MEMBERS

Roger Tew, General Counsel & Senior Policy Advisor
Mayor Dawn Ramsey, UEOC, South Jordan

ULCT STAFF

Cameron Diehl, Executive Director
Justin Lee, Deputy Director
Molly Wheeler, Deputy Director
Nick Jarvis, Chief Operating Officer
Angela Adam, Operations Coordinator
Karson Eilers, Policy Director
Cassidy Hansen, Marketing Communications Manager
Katie Harley, Events Manager
Meg Ryan, Senior Land Use Manager
Liam Thrailkill, Policy Analyst & Program Manager
Jared Tingey, Legal Director
Gary Whatcott, Senior Advisor
Todd Godfrey, Legal Advisor

Welcome and Introductions –Mayor Michelle Kaufusi, ULCT President

Administrative Items –Mayor Michelle Kaufusi, ULCT President

- [LINK: Substance of matters proposed, discussed, or decided](#)
- Conflict of interest disclosure: none

MOTION: Council Member Kari Malkovich
Approve September 25, 2023 Minutes

SECOND: Mayor Jeff Silvestrini

VOTE: Unanimous Approval

FY 2024 Q1 Budget Report & Check Register (July-September 2023) –Nick Jarvis, Chief Operating Officer

- [LINK: Substance of matters proposed, discussed, or decided](#)

MOTION: Mayor Jeff Silvestrini
Approve FY 2024 Q1 Budget Report & Check Register

SECOND: Council Member R. Scott Phillips

VOTE: Unanimous Approval

Engagement Report –Molly Wheeler, Deputy Director, Katie Harley, Event Manager,
Cassidy Hansen, Marketing Communications Manager

- Elected Officials Essentials Training
 - a. Newly Elected Crash Course (December 9 & 12)
 - b. Legislative Webinars (January 9 & 11)
 - c. In-person regional trainings (May-June)
- ULCT Events
 - a. Local Officials Day at the Legislature – January 17, 2024
 - i. Format & constraints
 - b. Midyear Conference – April 17-19, 2024
- *Utah Policy* engagement opportunities

Advocacy Update –Cameron Diehl, Executive Director, Justin Lee, Deputy Director,
Karson Eilers, Policy Director, Jared Tingey, Legal Director

- [LINK: Substance of matters proposed, discussed, or decided](#)
- Recap of meetings with Governor Cox and team, House Majority Leader Schultz, Senate President Adams, and Commission on Housing Affordability co-chairs Rep. Whyte and Sen. Fillmore (See *Memo: Recap of meetings with Utah state leaders* and *Preliminary Draft: ULCT 2023 Housing Survey Report*)
- Consideration of CHA/UEOC items (See *10/13/2023 DWS Pres. to CHA* and *Updated CHA/UEOC Policy Grid*)
- Context for key policy questions below: All stakeholders are focused on increasing the supply of starter homes for first-time homebuyers. The first-time homebuyer down payment assistance program has unofficially defined starter homes as new single-family units up to \$450,000. Additionally, the Guiding our Growth survey results showed that the majority of Utahns want more housing units on smaller lots and Envision Utah’s recommendations for zoning and housing affordability focus on smaller lots, more units on lots, mixed use zoning with housing, and reduced setbacks. We have pointed out that many cities are already doing these recommendations in areas that make sense in their communities. (see *10/13/2023 Envision Utah Pres. to CHA*)
- **Key CHA/UEOC policy questions to discuss in the board meeting:**
 - 1) What are the barriers in your city to facilitate or unlock additional starter homes and affordable home ownership?
 - 2) What can you control in your city’s planning and/or process to facilitate or unlock more starter homes?
 - 3) How many of you think your city is doing your “fair share” in planning for starter homes?
 - 4) How many of you think that there are other cities that are not doing their “fair share” in planning for starter homes?
 - 5) What does “fair share” look like today? In 2030? In 2050?

MOTION: Mayor Troy Walker

Approve staff recommendations of UOEC consensus items to support and non-consensus items to oppose

SECOND: Council Member Dan Dugan

VOTE: Unanimous Approval

Executive Director Report –Cameron Diehl, Executive Director

- Rural Liaison to ULCT Officers
- National League of Cities

Other Business

Adjourn

- [LINK: Substance of matters proposed, discussed, or decided](#)

MOTION: Mayor Jeff Silvestrini
Adjourn

SECOND: Council Member Kate Bradshaw

VOTE: Unanimous Approval