

**UTAH LEAGUE OF CITIES & TOWNS**  
**BOARD OF DIRECTORS MEETING MINUTES**  
LOCATION: ULCT OFFICE 50 S 600 E. SUITE 150, SALT LAKE CITY, UT 84102 & VIA ZOOM  
MONDAY, OCTOBER 16, 2023 @ 9:30 AM

IN ATTENDENCE:

EXECUTIVE BOARD

Mayor Michelle Kaufusi, President, Provo  
Mayor Troy Walker, 1<sup>st</sup> Vice President, Draper  
Council Member Kate Bradshaw, 2<sup>nd</sup> VP, Bountiful  
Mayor Jeff Silvestrini, Im. Past President, Millcreek  
Seth Perrins, UCMA & Spanish Fork

BOARD OF DIRECTORS

Mayor Dirk Burton, West Jordan  
Council Member Dan Dugan, Salt Lake City  
Council Member Jessica Egbert, Mapleton  
Mayor Donia Jessop, Hildale  
Mayor Mark Johnson, Lehi  
Council Member Kari Malkovich, Woodland Hills  
Council Member Tawnee McCay, Riverton  
Mayor Logan Monson, Blanding  
Council Member R. Scott Phillips, Cedar City  
Mayor Michele Randall, St. George  
Mayor Mark Shepherd, Clearfield  
Mayor Tami Tran, Kaysville  
Council Member Mary Wintch, Manti  
Mayor Mickey Wright, Torrey

EXCUSED:

Council Member David Baird, Roosevelt  
Mayor Lyndsay Peterson, North Logan  
Mayor Tami Tran, Kaysville  
Mayor Brett Hales, Murray, ULCT Treasurer  
Jackie Nostrom, UMCA & Herriman

EX OFFICIO MEMBERS

Roger Tew, General Counsel & Senior Policy Advisor  
Mayor Dawn Ramsey, UEOC, South Jordan

ULCT STAFF

Cameron Diehl, Executive Director  
Justin Lee, Deputy Director  
Molly Wheeler, Deputy Director  
Nick Jarvis, Chief Operating Officer  
Angela Adam, Operations Coordinator  
Karson Eilers, Policy Director  
Cassidy Hansen, Marketing Communications  
Manager  
Katie Harley, Events Manager  
Meg Ryan, Senior Land Use Manager  
Liam Thraikill, Policy Analyst & Program Manager  
Jared Tingey, Legal Director  
Gary Whatcott, Senior Advisor  
Todd Godfrey, Legal Advisor

Welcome and Introductions –Mayor Michelle Kaufusi, ULCT President

Administrative Items –Mayor Michelle Kaufusi, ULCT President

- [LINK: Substance of matters proposed, discussed, or decided](#)
- Conflict of interest disclosure: none

MOTION: Council Member Kari Malkovich  
Approve September 25, 2023 Minutes  
SECOND: Mayor Jeff Silvestrini  
VOTE: Unanimous Approval

FY 2024 Q1 Budget Report & Check Register (July-September 2023) –Nick Jarvis, Chief Operating Officer

- [LINK: Substance of matters proposed, discussed, or decided](#)

MOTION: Mayor Jeff Silvestrini  
Approve FY 2024 Q1 Budget Report & Check Register  
SECOND: Council Member R. Scott Phillips  
VOTE: Unanimous Approval

Engagement Report –Molly Wheeler, Deputy Director, Katie Harley, Event Manager,

Cassidy Hansen, Marketing Communications Manager

- Elected Officials Essentials Training
  - a. Newly Elected Crash Course (December 9 & 12)
  - b. Legislative Webinars (January 9 & 11)
  - c. In-person regional trainings (May-June)
- ULCT Events
  - a. Local Officials Day at the Legislature – January 17, 2024
    - i. Format & constraints
  - b. Midyear Conference – April 17-19, 2024
- *Utah Policy* engagement opportunities

Advocacy Update –Cameron Diehl, Executive Director, Justin Lee, Deputy Director,

Karson Eilers, Policy Director, Jared Tingey, Legal Director

- [LINK: Substance of matters proposed, discussed, or decided](#)
- Recap of meetings with Governor Cox and team, House Majority Leader Schultz, Senate President Adams, and Commission on Housing Affordability co-chairs Rep. Whyte and Sen. Fillmore (See *Memo: Recap of meetings with Utah state leaders and Preliminary Draft: ULCT 2023 Housing Survey Report*)
- Consideration of CHA/UEOC items (See *10/13/2023 DWS Pres. to CHA and Updated CHA/UEOC Policy Grid*)
- Context for key policy questions below: All stakeholders are focused on increasing the supply of starter homes for first-time homebuyers. The first-time homebuyer down payment assistance program has unofficially defined starter homes as new single-family units up to \$450,000. Additionally, the Guiding our Growth survey results showed that the majority of Utahns want more housing units on smaller lots and Envision Utah's recommendations for zoning and housing affordability focus on smaller lots, more units on lots, mixed use zoning with housing, and reduced setbacks. We have pointed out that many cities are already doing these recommendations in areas that make sense in their communities. (see *10/13/2023 Envision Utah Pres. to CHA*)
- Key CHA/UEOC policy questions to discuss in the board meeting:
  - 1) What are the barriers in your city to facilitate or unlock additional starter homes and affordable home ownership?
  - 2) What can you control in your city's planning and/or process to facilitate or unlock more starter homes?
  - 3) How many of you think your city is doing your "fair share" in planning for starter homes?
  - 4) How many of you think that there are other cities that are not doing their "fair share" in planning for starter homes?
  - 5) What does "fair share" look like today? In 2030? In 2050?

MOTION: Mayor Troy Walker

Approve staff recommendations of UOEC consensus items to support and non-consensus items to oppose

SECOND: Council Member Dan Dugan

VOTE: Unanimous Approval

Executive Director Report –Cameron Diehl, Executive Director

- Rural Liaison to ULCT Officers
- National League of Cities

Other Business

Adjourn

- [LINK: Substance of matters proposed, discussed, or decided](#)

MOTION: Mayor Jeff Silvestrini

Adjourn

SECOND: Council Member Kate Bradshaw

VOTE: Unanimous Approval