



WASHINGTON COUNTY/ST. GEORGE INTERLOCAL AGENCY
(W.C.I.A.) BOARD MEETING MINUTES
August 29, 2023

In attendance:

Commissioner Adam Snow
Commissioner Gil Almquist
Commissioner Victor Iverson
City Manager John Willis
Shayne Wittwer
Councilperson Natalie Larsen
Mayor Michele Randall

Others:

Steven Scott
Janet Montgomery
Carlos Robles
Camille Hastings
Kameron Rollins
Emilie Pinkelman
Segaula Peneku

Kyler Walker, Heritage Catering
Kash Walker, Heritage Catering
Lesli Walker, Heritage Catering
Leli Fotu, Huntsman Sr. Games
Kyle Case, Huntsman Sr. Games
Steve Palmer, Hinton Burdick

Public in Attendance

Call to order: 10:09am

1. Presentation & Consideration: Minutes from May 9, 2023

MOTION: to approve the minutes from May 9, 2023

Motion: Shayne Wittwer

Second: Commissioner G. Almquist

Motion passes

2. Catering

a. Huntsman World Senior Games – food provisions for volunteers & athletes

- Discussion opened and presented by Kyle
 - Huntsman Senior Games and Heritage Catering food agreement
 - Exemption list provided by Senior Games conflicts with Heritage Catering contract and DCC Food Policy.
 - Dixie Center needs to honor both agreements and not have conflicting contracts
 - Precedent for equal and fair treatment for all events that come into the Dixie Convention Center.
 - Considering the economic drivers that impact all parties, the Loss/Potential for buyout or sponsorship
 - Concern over the buyout is how does it allow Heritage to maintain the caliber of staff in which they are known for.
 - Huntsman and Heritage to provide agreement that is a win-win

b. Concessions stand needs

MOTION: (1) Amend agenda to address concession stand needs – mirror concourse side to inside the Exhibit Hall

Motion: Commissioner G. Almquist

Second: Mayor M. Randall

Motion passes

MOTION: (2) Appropriate \$10,000.00 to address concession stand needs

Motion: Commissioner G. Almquist

Second: Mayor M. Randall

Motion passes

- c. Alcohol serving hours
 - Utah Association of Realtors Conference requests alcohol serving time to start earlier- Dixie Convention Center/ Heritage Catering doesn't have set hours for serving alcohol. Heritage Catering requested Board approval for early serving hours. Board approved.

- 3. Presentation of the 2022 Financial Statement & Audit
 - Presented by Steve Palmer from Hinton Burdick
 - No major concerns found from the Audit

- 4. Open Meeting Training

MOTION: to table the training to a future date

Motion: Commissioner G. Almquist

Second: Councilperson N. Larsen

Motion passes

- 5. Financial

- a) Budget

- Presented by Camille Hastings
- 2023 Revenue- consistent with projections
- 2023 Overtime and Utilities are very high
 - Less access to inmates
- Initial 2024 Budget numbers
 - WCIA continues management - shortfall of \$570,000
 - County assumes all responsibility- shortfall of \$830,000

- b) **CONSIDERATION** to utilize majority of Dixie Convention Center reserve fund to pay off the CIB bond

- \$1,373,000 to come out of fund balance

MOTION: to utilize majority of Dixie Convention Center reserve fund to pay off CIB Bond

Motion: Commissioner G Almquist

Second: Mayor M Randall

Motion passes

- 6. Operations

- Presented by Kameron Rollins

- a. Project updates:

- i. Security cameras
 - Stream installing
- ii. Dishwasher
 - Will be up and operating by Thursday
- iii. Chiller update
 - Delivered and will be installed in 3 weeks (November goal)

7. Marketing
 - Presented by Janet Montgomery
 - a. YTD Revenue
 - Revenue is above projections
 - b. AV charges
 - Precision Productions exclusivity- City and County discounted AV pricing will change to at cost pricing and not the listed price.
 - c. Exhibit Hall signs
 - Costly & outdated
 - Board agrees for removal of Exhibit Hall signs
8. Museum
 - a. YTD Revenue
 - As projected- YTD comparatively 2021-2023 steady
 - b. Rosenbruch Foundation visit
 - Foundation toured the facility, not ready to make decisions yet
9. Other
 - a. Final Tesla update
 - Stalls are working and busy
 - b. Dixie Convention Center Master Plan Fee Proposal
 - County informed City -approved in commission meeting to start scope of work
 - c. Next board meeting dates:
 - Date adjustment:**
 - November 07 – budget opening (2023) and budget presentation (2024)
 - November 28 – Budgetary Public Hearing and adoption of 2024 budget

MOTION: Adjourn

Motion: Commissioner G. Almquist

Second: Mayor M. Randall

Meeting adjourned: 11:45 am