



**Edith Bowen Laboratory School
Governing Board Meeting
Unofficial Minutes
The Collaboratory Room
November 16, 2023
3:30 PM**

Board Members Present

Dr. Steven Camicia - Board Chair
Dean Al Smith - CEHS Dean
Dr. Jennifer Grew - EBLS Parent Representative (Cache)
Dr. Steven Lucero - EBLS Parent Representative (Logan)
Gregg Miller
Jennifer Loveland - PTA Representative
Joel Lopez
Nate Justis
Dr. Laura Reina
Jennifer Barton
Carolina Harward (GB Secretary)

Excused:

Frank Schofield

1. WELCOME & CALL TO ORDER

- a. Dr. Steven Camicia called the meeting to order at 3:32 pm.

Roll call

Dr. Steven Camicia - Board Chair
Dean Al Smith - CEHS Dean
Dr. Jennifer Grew - EBLS Parent Representative (Cache)
Dr. Steven Lucero - EBLS Parent Representative (Logan)
Gregg Miller
Jennifer Loveland - PTA Representative
Joel Lopez
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Dr. Laura Reina
Jennifer Barton





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Carolina Harward (GB Secretary)

Excused: Frank Schofield

2. CONSENT ITEMS

a. Vote to approve board meeting minutes from October 19, 2023

Action: Vote to approve board meeting minutes from October 19, 2023

Motion: Jennifer Loveland

Second: Dean Al Smith

Dean Al Smith had some questions regarding the accreditation. In response, Dr. Reina suggested providing a status update in January on our progress this year and our long-term goals. She plans to report back to the board at that time. Dr. Jennifer Grewe recommended developing a comprehensive plan with a clear timeline for future actions. To ensure easy reference, the plan will be registered in the minutes.

Vote: Dr. Steven Camicia - Board Chair

Dean Al Smith - CEHS Dean

Dr. Jennifer Grewe - EBLs Parent Representative (Cache)

Dr. Steven Lucero - EBLs Parent Representative (Logan)

Gregg Miller

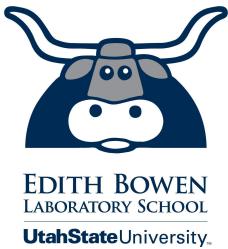
Jennifer Loveland - PTA Representative

3. BUSINESS MANAGER REPORT

a. Monthly summary

Mrs. Barton presented two reports - a standard monthly summary of accounts and a monthly comparison report generated from Argos, which is the financial system of USU in Banner. While the summary report provided a general overview, the supplementary report showed detailed





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expenditures for each account, but not the revenue. The board members requested that both reports be provided monthly.

[Summary of Accounts](#)

[Monthly Comparison](#)

4. Public Comment

No public comment

5. REGULATORY & STATUTORY COMPLIANCE

a. Proposed anti-bullying policy revisions (discussion)

During the meeting, Mr. Justis presented a proposed policy revision to address the increasing emphasis on bullying from state leadership. He noted that the state is ramping up compliance and requesting policies to be sent annually. In light of this, he compared our current anti-bullying policy with the state model and found that our current policy may not be compliant.

The proposed policy includes more robust definitions and is a reiteration of the state law. Mr. Justis suggested that closer attention be paid to employee training to ensure compliance. He also suggested sending the policy to parents, teachers, and staff for review and feedback. He also noted that in practice, responses to bullying incidents are made within 24 hours.

During the discussion, it was suggested to use less criminalized language when addressing children. Mr. Justis agreed to make the changes and also agreed to bring any parent and employee feedback to the governing board meeting in a couple of months.





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DRAFT Policy 3050: Bullying, Cyber-bullying, Hazing, and Retaliation

**Current Anti Bullying, Cyberbullying, Harassment, Hazing and
Retaliation Policy**

b. Audit report

We received a positive update from Mr. Justis regarding the school's financial operations. There were no material findings, indicating that we are in a strong financial position.

EBLS Final Audit

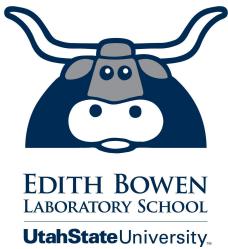
6. SCHOOL REPORTS

a. School report card

Dr. Reina presented the report card which was recently released by the state. The report card covers various areas, and as the primary grades are no longer given, growth and achievement are focused on instead. The first category of the report card is achievement, which primarily examines our RISE data. Overall, we did exemplary in this area. The second category is growth, which takes student growth percentiles, targets, and averages into account. Our students showed tremendous growth, which is fantastic to see.

However, when it comes to English learner progress, we are unable to calculate it due to having a small population. There isn't any information on self-reported indicators either, as we are still trying to determine what we can measure to represent our school. The data shows that we improved in every aspect of our overall report card. Our achievement points went up from 36 to 41, and our growth points went from 40 to 43. The overall growth percentage rose from 17 to 21, indicating that we have made significant improvements.





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a. Principal's report

i. School highlights

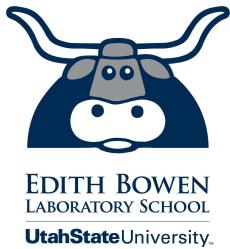
Principal's Report: Exciting School Activities

During his report, Mr. Justis shared some of the wonderful things that students and teachers are doing at the school. Second graders got to visit the Logan Fish Hatchery. They are currently learning about fish, including water systems and how they impact the growth and life cycle of animals. They observe fish hatching in the fall and try ice fishing in the winter to compare the differences in their bodies in different environments.

Mr. Lopez was given the opportunity to share his experience accompanying the fourth-graders on their field trip to the Bear River Massacre Site in Preston, ID. The trip featured three stations – one with Darren Perry, who presented the Shoshone perspective on the tragedy, highlighting the location of the massacre. Mr. Lopez's station was dedicated to watercoloring, encouraging students to connect with the place. Finally, at Mrs. Seifert's station, the students participated in an English language arts lesson on perspective taking. The students witnessed the massacre site firsthand and were able to draw connections between the material they had read and the Shoshone perspective presented by Darrin Perry. They gained a better understanding of the terrain and events that took place. This experience was an exceptional and powerful one for the students.

First-graders got to visit Mount Logan Middle School and scope out the Sundial installation. It's all about studying shadows and time, and it was a blast seeing it in action. Third-graders went to the canyon to study beaver habitats and even spotted a beaver in the wild!





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Odyssey Charter School visited the school recently with eight people from American Fork. They reached out after seeing the school's literacy data and wanted to know what the school was doing. They had a great time in the classrooms, met the teachers, had lunch, and provided feedback on the school. It was an excellent opportunity for the school to support another one.

Cache County School District will visit the school on Tuesday. They will be touring the school's facilities.

The school's library now offers an elective tour for 6th graders. Rachel Linton, the new librarian, offers a career-focused elective that all 6th graders take at some point in the year. She takes the students all over campus.

7. Adjourn

The meeting adjourned at 4:11pm. The members of the board decided to cancel the meeting scheduled in December. They will meet again on January 18, 2024. In room# 233 - The Collaboratory room.

