



Governing Board Meeting

Date: November 16, 2023

Location: Junior High – Building 2; 1228 West 2185 South, Woods Cross, UT 84087

Board Members Present: Al Pranno, Lee Peterson, Alisha Johnson, John Cook, David Ray

Excused: Anna Mark, Jim Collings

Others Present: Brandie Evans, Priscilla Stringfellow, Alicia Ady, Kim McVey, Nicole Jones, Shalon Brierley

MINUTES

BUSINESS OF THE GOVERNING BOARD

Al Pranno called the meeting to order at 7:04pm

OPEN MEETING: ROLL CALL AND WELCOME

- Public Comment

There was no public comment.

- New Hires

Augusto Silva was hired as an instructor and boys' basketball coach.

Alisha Johnson made a motion to approve the new hires as presented. David Ray seconded the motion. The motion passed unanimously. The votes were as follows: Al Pranno, Aye; Lee Peterson, Aye; Alisha Johnson, Aye; John Cook, Aye; David Ray, Aye.

- Consent Agenda

- October 12, 2023, Board Meeting Minutes

Alisha Johnson made a motion to approve the October 12, 2023, Board Meeting Minutes. John Cook seconded the motion. The motion passed unanimously. The votes were as follows: Al Pranno, Aye; Lee Peterson, Aye; Alisha Johnson, Aye; John Cook, Aye; David Ray, Aye.

COMMITTEE REPORTS

- Audit Committee

The audit is completed and will be ready to report at the meeting next month.

- Policy and Governance Committee

The committee reviewed the new Travel Policy. They also reviewed the amendments to the Selection and Purchase of Instructional Materials Policy and the Concussion and Head Injury Policy. The board received redline versions of these policies in their documentation packet. Alisha Johnson discussed that she would like to edit the Travel Policy. She would also like to add that if it's not a conference hotel it needs to be booked at state rate or through state travel. Federal per diem is usually 75% 1st and 2nd day of travel regardless of when it starts and then every other day would be full per diem. She discussed that they could put in a small stipend for an employee if they don't stay at a hotel.



David Ray made a motion to approve the above listed policies with the edits as discussed. Alisha Johnson seconded the motion. The motion passed unanimously. The votes were as follows: Al Pranno, Aye; Lee Peterson, Aye; Alisha Johnson, Aye; John Cook, Aye; David Ray, Aye.

- Executive Committee
There was no update.
- Communication Update
There was no update.
- Academic Excellence Committee
There was no update.

FINANCIAL REPORT

- Financial Report Review
 - Finance Committee report
Alisha Johnson provided the finance committee report. The finance committee met and talked about the forecast document and the budget analysis. She discussed how to read the forecast report so that it made sense budget wise. They also discussed the net income trend. Alisha Johnson discussed the charts and how to read them. John Cook discussed the enrollment graph. They discussed how the supplies are usually purchased early in the year so that budget is looking high right now but will level out as the school year goes on. Kim McVey discussed how she changed one of the reports to show year to date compared to last year at the same time.

DISCUSSION & VOTING ITEMS

- Non-Reoccurring and/or Not Previously Approved Purchases Over \$20,000
There were no purchases at this time.
- Special Education Policies and Procedures Manual
Shalon Brierley reviewed the changes made to the Special Education Policies and Procedures Manual. These changes will ensure that the school is in compliance with 2023 legislative session. The board also received a summary of the changes in their documentation packet. *Alisha Johnson made a motion to approve the Special Education Policies and Procedures Manual as presented. David Ray seconded the motion. The motion passed unanimously. The votes were as follows: Al Pranno, Aye; Lee Peterson, Aye; Alisha Johnson, Aye; John Cook, Aye; David Ray, Aye.*
- School LAND trust final report 2022-2023 SY
Priscilla Stringfellow provided the 2022-2023 SY final school LAND trust report. She also provided the board with a written report in her director's report in the documentation packet. They discussed when the next school LAND trust meeting will be held.
- School LAND trust training update
The board confirmed that they have completed the school LAND trust training. The board received the trainings via email.
- Policies to Approve
 - Travel Policy
- Policies to Amend:



- Selection and Purchase of Instructional Materials Policy
- Concussion and Head Injury Policy

The board discussed changes to the above policies in the Policy and Governance Committee report. There was no further discussion.

BUSINESS OF ADMINISTRATION AND STAFF

DIRECTOR'S REPORT

- Operations Report
Brandie Evans provided the Operations Report. She reported that the wellness committee met in October, and they will be focusing on wellness and resiliency. They will have check ins, SEL check ins and opportunities for team time. This week they have been playing the game pumpkin in your pocket. The teachers have had a lot of fun with this game. Brandie also provided school safety information. She reported on how school safety week went. They were able to host the "I Love U Guys" training about school safety. This company created researched based practices and protocols for schools to follow in times of emergencies. These include the Standard Response Protocol, and the Standard Reunification Method. Brandie also provided an update on the school breakfast and National school lunch program. This year the school served over 400 meals at the fall festival. LunchPro also helped host a wonderful "Hero's Day" lunch for the students' favorite heroes. Brandie reported that the new playground has finally been installed and the students are so happy to have another space to explore. Lastly, she provided an update on recruitment and retention. They are continuing to enroll students in all grades as spots become available. There are currently 984 students registered for the 23-24 SY.
- Education Report
Priscilla Stringfellow provided the Education Report. She updated the board on teacher trainings that have been provided this month. She also discussed the paideia assembly where two teachers selected by students won the principal's award. The students had fun opportunity rewards this year. They got to pick music in between classes or at the end of the day. They also got to choose teachers to participate in different contests throughout the year. Priscilla discussed the school report card. She discussed how their ELL progress was higher than last year. She also discussed that 64% of students are reading on grade level. She is happy with the growth that they are seeing at the school. She would love to see their Language Arts score be a little bit higher.

CALENDARING

- Next Board Meeting Thursday, December 14, 2023, at 7:00 PM

CLOSED SESSION (This closed meeting may take place at the beginning and/or conclusion of the meeting): To discuss character, professional competence, physical or mental health of an individual (employee or student), and any of the following topics, if necessary: strategy sessions to discuss the purchase, exchange, lease or sale of real property; collective bargaining; or pending litigation, or other matters appropriate pursuant to statute(s).



At 8:09 PM Al Pranno made a motion to go into closed session to discuss character, professional competence, physical or mental health of an individual pursuant to Utah Code 52-4-205(I)(a) to be held at Legacy Preparatory Academy; David Ray seconded the motion. Votes were as follows: Al Pranno, Aye; Lee Peterson, Aye; Alisha Johnson, Aye; John Cook, Aye; David Ray, Aye. Motion passed unanimously.

ADJOURN

At 8:27PM Al Pranno made a motion to come out of closed session and adjourn. Alisha Johnson seconded the motion. The motion passed unanimously. The votes were as follows: Al Pranno, Aye; Lee Peterson, Aye; Alisha Johnson, Aye; John Cook, Aye.

LPA Governing Board:

2024: Lee Peterson (Member), Anna Mark (Vice Chair), John Cook (Member)

2025: Al Pranno (President), Jim Collings (Member)

2026: Alisha Johnson (Treasurer), David Ray (Secretary)

DRAFT



Board of Directors Closed Session Statement

Date: November 16, 2023

Location: 1228 West 2185 South, Woods Cross, UT 84087

CLOSED SESSION SWORN STATEMENT:

At a duly noticed public meeting held on the date listed above, the board of directors for Legacy Preparatory Academy entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-205(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 16th day of November 2023.

A Pranno

Al Pranno (Nov 17, 2023 08:56 MST)

Al Pranno, Board President