

CITY OF NORTH SALT LAKE
PARKS, TRAILS, ARTS, & RECREATION
ADVISORY BOARD MEETING MINUTES
642 NORTH 400 WEST, NORTH SALT LAKE
OCTOBER 24, 2023

FINAL

Tammy Clayton, Board Chair, called the meeting to order at 6:00 p.m.

BOARD MEMBERS PRESENT: Tammy Clayton, Dallas Golden, Kyle Poulter, Jeff Scroger, Camille Thorpe, Peter Wirthlin

BOARD MEMBERS EXCUSED: Ted Knowlton – City Council Representative

STAFF PRESENT: David Frandsen, Assistant City Manager; Jon Rueckert, Public Works Director; Randy Simmons, Public Works Operations Manager; TJ Riley, Parks Superintendent; Linda Horrocks, Communications Coordinator

1. WELCOME AND INTRODUCTION

Chair Clayton welcomed those attending.

2. PUBLIC COMMENT

Board Member Wirthlin commented that a ribbon cutting was held today, October 24, 2023, at Mueller Park to publicly open two new trailheads in Bountiful and two in North Salt Lake. He said that North Salt Lake's connector trail to the Bonneville Shoreline Trail was on pause, affected by Salt Lake City Council's pause on trails building near the area.

3. APPROVAL OF MINUTES FROM SEPTEMBER 26, 2023

Tammy Clayton moved to approve the Parks, Trails, Arts, and Recreation Advisory Board meeting minutes of September 26, 2023, as written. Board Member Golden seconded the motion. The motion was approved by Board Members Clayton, Golden, Poulter, Scroger, Thorpe, and Wirthlin. Board Member Knowlton was excused and not present for the vote.

4. PUBLIC WORKS UPDATE

a. Dog Park Discussion with Woods Cross

David Frandsen, Assistant City Manager, said that the shared dog park was approved by Woods Cross City and North Salt Lake to split the cost 50/50 and will be worked on in phases. The

asphalt trail around Legacy Park has already been completed, which will designate one end of the dog park.

b. Winter Event for 2023 Supported by City Council

David Frandsen shared that a North Salt Lake winter festival was supported by the City Council. The name of the event is being decided. Preparation for the November 27th event will be expedited due to the short window of time. The event will be mostly managed by City crews with some volunteer opportunities. Linda Horrocks, Communications Coordinator, reported that Chair Clayton reserved Mr. and Mrs. Santa, Board Member Thorpe is looking for a choir group, and a movie may be played. Ms. Horrocks will reserve City Hall and set up hot cocoa and donuts from Lee's bakery. Board Member Golden agreed to be the photographer for the event. Board Members unanimously agreed to forego the fireworks and drone show this year. Adding these items will be looked at again next year or when the Hatch Park redesign is completed.

5. CITY COUNCIL UPDATES – COUNCILMEMBER TED KNOWLTON

Councilmember Knowlton was excused from the meeting and not present.

6. CHAIR UPDATES

None.

7. REVIEW OF BYLAWS WITH PROPOSED AMENDMENTS ADOPTED AUGUST 22, 2023

Chair Clayton recommended that a vice chair be selected in January, after the new council members were in place. Board Members unanimously agreed that the new name of the committee should be Parks and Arts. The proposed name change will be taken to the City Council for approval in January and if approved, adopted within the by-laws as written.

8. DISCUSSION ON UPCOMING EVENTS

a. Halloween

Chair Clayton is heading the walkable event at Hatch Park on October 28, 2023, at 9:00 AM. She reported that eight Youth City Council members will man eight stations to hand out goodies. The DJ is scheduled. There will be line dancing opportunities. The balloon arch has been ordered and there is a resident who will provide balloon animals. Chair Clayton will follow up with the Girl Scouts, who wanted to have a table at the event. Board Member Thorpe will pick up the pumpkins at Cross E Ranch to be given away at the event. Board Member Poulter will order and pick up 18 dozen donuts from JJ Donuts. Public Works planned to set up the North Salt Lake inflatable, provide the tables, and open the bathrooms starting at 8:30 AM. Board Members Golden, Scroger, and Wirthlin will be there at 8:00 AM to help.

b. Other

None

9. REVIEW ACTION ITEMS

Chair Clayton scheduled the next meeting for November 14, 2023. Linda Horrocks suggested that with the addition of the winter event, that the lesser attended events should be evaluated to determine if they are worth holding. Board Members talked about getting rid of some events and focusing on fewer events and making them better.

Board Member Thorpe said that she is working on a proposal for a signage plan at the Veteran's Memorial Amphitheater for the next meeting. She will send some ideas and verbiage out to the committee for consideration before the meeting. Linda Horrocks shared that a discussion is beginning about the need for signs as a capital expenditure for next year. She said a plan and cost estimates will be put together and possibly spread out over the next few years.

10. ADJOURN

The meeting was adjourned at 7:15 p.m.

The foregoing was approved by the Parks, Trails, Arts, and Recreation Advisory Board of the City of North Salt Lake on November 14, 2023, by unanimous vote of all members present.


Wendy Page, City Recorder

