

Approved

**MINUTES OF THE REGULAR MEETING OF THE GRANTSVILLE CITY COUNCIL,
HELD ON NOVEMBER 1, 2023 AT THE GRANTSVILLE CITY HALL, 429 EAST
MAIN STREET, GRANTSVILLE, UTAH AND ON ZOOM. THE MEETING BEGAN
AT 7:00 P.M.**

Mayor and Council Members Present:

Mayor Neil Critchlow
Jolene Jenkins
Scott Bevan
Jeff Hutchins (via Zoom)
Darrin Rowberry
Jewel Allen

Appointed Officers and Employees Present:

Sherrie Broadbent, Finance Director
Braydee Baugh, City Recorder
Dan England, City Engineer
Robert Sager, Police Chief
Braydee Baugh, City Recorder
Heidi Jeffries, Human Resource (via Zoom)
James Waltz, Public Works Director

Citizens and Guest Present: Doug Farley, Rhett Butler, Heidi Hammond

Mayor Critchlow asked Sherrie Broadbent lead the Pledge of Allegiance.

AGENDA:

1. **Public Comment:** Zel McCallister stood to provide public comment. Ms. McCallister wanted to provide to a plan for a County Animal Shelter. Ms. McCallister noted the growth in the County has created a need for a larger shelter. Ms. McCallister advised she will be attending the City Council's for all the municipalities in the County. Ms. McCallister would like Grantsville City to provide support for these efforts.

2. **Summary Action Items**

- a. Approval of Minutes from the October 18, 2023 Regular Meeting
- b. Approval of Bills

Motion: Councilmember Allen made a motion to approve the summary action items.

Second: Councilmember Rowberry seconded the motion.

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Vote: The vote was as follows: Councilmember Rowberry, “Aye”, Councilmember Hutchins, “Aye”, Councilmember Bevan, “Aye”, Councilmember Allen “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

3. Consideration of Resolution 2023-63 awarding the RBI contract for the Hollywood Park Soccer Complex

James Waltz was present for this item. Mr. Waltz advised after speaking to the contractor today, the improvements would start 60 days before the irrigation was turned on. Councilmember Rowberry wanted to confirm the total of the bid. Mr. Waltz advised this option was to keep the project in budget. Councilmember Jenkins asked if there was an expansion of the parking lot planned. Mr. Waltz advised this was not the plan. Councilmember Jenkins advised the parking lot is inadequate for the number of participants going to the park. Councilmember Jenkins asked that parking be a priority for the phasing of this complex. Councilmember Hutchins asked if there should be another priority for this area. Councilmember Jenkins requested Mr. Waltz to speak with TC United. Ms. Broadbent advised the funding for this project is ARPA money and needs to be used within a time-frame.

Motion: Councilmember Rowberry made a motion to approve Resolution 2023-63 awarding the RBI contract for the Hollywood Park Soccer Complex

Second: Councilmember Hutchins seconded the motion.

Vote: The vote was as follows: Councilmember Rowberry, “Aye”, Councilmember Hutchins, “Aye”, Councilmember Bevan, “Aye”, Councilmember Allen “Aye”, and Councilmember Jenkins, “Nay”. The motion carried.

4. Discussion with Planning Commission Chair Jaime Topham regarding Kennel Licensing Code
Jaime Topham was present for this item. Ms. Topham explained in operating the rescue she is seeing an influx in abandoned dogs. Ms. Topham explained Grantsville City code only allows for 2 dogs but would like the City to reconsider the number of dogs that are allowed without the need for a Sportsmans Permit and kennel permit. Councilmember Jenkins wanted the code reevaluated and include a provision for Temporary Fostering. Ms. Topham wanted to express support for a regional shelter. Mayor Critchlow suggested Ms. Topham to return to Planning Commission to get the codes updated. Ms. Topham suggested correcting the City Code vs the Land Use Code.

5. Status Report Payroll/Benefit Update

Sherrie Broadbent and Heidi Jeffries (via Zoom) were present for this item. Ms. Broadbent explained there are issues with life insurance. Ms. Broadbent explained employees will be notified in one-on-one meetings. Councilmember Jenkins asked if the back payment to the life insurance company if they provided services to the employees. Ms. Broadbent advised the company is pushing back on the coverage and the back pay. Councilmember Jenkins asked why the City would be paying for coverage that wasn’t provided. Mayor Critchlow wanted to ensure that all employees are covered for what they selected. Councilmember Allen inquired about the redistribution of workload.

Approved

6. Council Reports

Councilmember Jenkins: Trunk or Treat was a success. There is a Veterans Day program and breakfast on November 11th.

Councilmember Bevan: Scheduled to meet for the Historical Preservation Commission next week.

Mayor Critchlow: Advised Pacificorp provided a letter regarding the powerlines being rerouted. Would like to have the 7th of June be Hilda Erickson day.

Councilmember Allen: Main Street Master Plan and the next step is presenting to Planning Commission.

7. Adjourn

Motion: Councilmember Allen made a motion to adjourn

Second: Councilmember Bevan seconded the motion.

Vote: The vote was as follows: Councilmember Rowberry, “Aye”, Councilmember Hutchins, “Aye”, Councilmember Bevan, “Aye”, Councilmember Allen “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.