Davis County Budget Committee

Meeting Minutes

October 9, 2023

The Budget Committee of Davis County met on October 9, 2023, at 3:00 p.m. in room 306 of the Davis County Administration Building, 61 South Main Street, Farmington, UT. Notice of this meeting was given under the requirements of Utah Code Annotated §52-4-202.

Disclaimer: The meeting was an open dialogue. Agenda items appear in bold and are only briefly summarized. The reader may refer to the audio recording and the attachments for further content clarification. Timestamps have been noted in the minutes to aid in locating discussion points in the audio record. The audio recording is available based on the County's current retention schedule.

Note: The Budget Committee is not a governing body but makes recommendations. These recommendations must then go through the Commission for formal action.

The meeting commenced at 3:01 p.m.

Opening Roll Call

Committee members present were Curtis Koch, Auditor; Angie Nelson, Chief Deputy Auditor; Commissioner Randy B. Elliott; Commission Lorene Kamalu; Chris Bone, Human Resources Director; and Mark Langston, Information Systems Director. Commissioner Bob Stevenson was excused. Shairise Bills, Deputy Auditor, recorded the minutes of the meeting.
There was no public attendance.

Treasurer's Annual Budget— *Presented by Mark Altom, Treasurer (Treasurer Audio Recording)*

Matt Brady, Chief Deputy Treasurer, was with Mark to present their budget. They have one vacant part-time position but would like to keep it and assess its need after the tax process. They implemented the new collection and distribution system, CoreTax, on July 5, 2023, and are very pleased with it. Next year's focus will be to continue with the implementation of the CoreTax system and the continuation of the Treasurer's collecting personal property taxes in BusiTax. There were no other significant requests. The budget variances were explained.
(See Attachments A1-A4.)

Annual Budget Discussion *(Annual Budget Discussion Audio Recording)*

Curtis summarized where the committee was in the budget process, and the budget requests continued to be discussed. They discussed COLA and merit in more detail and are being considered at 1.5 percent and 3.5 percent, respectively. Chris wanted the Commission to consider that the County may lead the market on the lowest increases by going so low because most other counties and municipalities are much higher. Curtis said his office has shored up some budget areas with discrepancies. The budget deficit sits at $12 million, having made no cuts, and he is in the process of cleaning up the transfers. He planned to budget a two percent increase in operational expenses.
(See Attachment B.)

The meeting adjourned at 4:31 p.m.

All documents associated with this meeting are listed as the following attachments:

A1-A4	Treasurer 2024 Budget Summary
B	Final Budget Page-Department

Minutes prepared by:

Shairise Bills
Deputy Auditor

Minutes approved on: 11/13/2023

/s/ Curtis Koch
Curtis Koch
Auditor— Budget Officer