

# **PCSD Board of Education**

## **Study Session and Business Meeting**

### **(Tuesday, October 24, 2023)**

280 W 940 N Provo UT 84604

*Generated by Bonnie Tautkus on Wednesday, October 25, 2023*

#### **Members present**

Rebecca Nielsen (via Zoom), Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

#### **A. 4:00pm Study Session**

##### **Procedural: 1. Welcome: Vice President Jennifer Partridge**

Meeting called to order at 4:00pm

##### **Procedural: 2. Roll Call** (*Audio Timestamp 00:00:21*)

Jennifer Partridge, Vice President; Melanie Hall, Board Member; Gina Hales, Board Member; Max Joyner, Student Board Representative; Wil Weidner, Student Board Representative; Teri McCabe, Board Member; Derek Anderson, Business Administrator; Wendy Dau, Superintendent; Board President Rebecca Nielsen participating via Zoom

*\* Board Member Megan Van Wagenen, not present, arrived at 4:31pm \**

##### **Action: 3. Motion to Convene** (*Audio Timestamp 00:00:47*)

I move that we convene the study session.

Motion by Melanie Hall, second by Gina Hales.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce

Abstained: Board President Rebecca Nielsen, via Zoom

##### **Discussion, Information: 4. Inclement Weather Process:**

##### **Superintendent Wendy Dau** (*Audio Timestamp 00:01:11*)

Summary:

- When possible, the district will notify of 2 hour delay by 7pm the night before possible inclement weather (principals will be notified before school is out so materials can be sent home with students and teachers)

- If an at home learning day is deemed necessary, the 2 hour delay will be extended to full at home learning day and announced no later than 5:30am
- Trial run recommended to make sure the message system works

## **Discussion, Information: 5. Second Board Meeting of the Month**

**Changes: Board Leadership** (*Audio Timestamp 00:14:34*)

Summary:

- Traditionally the second board meeting of the month has been only a study session and ends by 5:30pm
- Moving forward this meeting will likely include a business meeting and last longer

## **Discussion, Information: 6. Large Purchase Request: Derek Anderson**

*(Audio Timestamp 00:21:04)*

Summary:

- The district has need of a wheelchair accessible van
- The purchase will exceed \$50,000 and is an urgent request
- Bidding is in process, so the district is requesting that the board approve this not to exceed \$90,000 purchase so that when a van is found, the district will be able to purchase it

## **Discussion, Information: 7. Large Purchase Request Curriculum:**

**Derek Anderson** (*Audio Timestamp 00:24:13*)

Summary:

- World Language Curriculum purchase request
- The board already approved a purchase, this is an expansion
- Realized need to supply to more teachers and classrooms
- 5 year curriculum agreement

*\* Board Member Meg Van Wagenen arrived at 4:31pm \**

## **Discussion, Information: 8. Open Enrollment: Doug Finch, Assistant**

**Superintendent Student Services** (*Audio Timestamp 00:30:42*)

Summary:

- Yearly review of school capacity
- District leadership will walk each school with principals and facilities team to help determine capacity in the future

- District Executive Cabinet recommends all schools remain open to open enrollment this year

**Action: 9. Motion to Adjourn** *(Audio Timestamp 00:50:32)*

I move that we adjourn the study session.

Motion by Gina Hales, second NONE.

## **B. 4:40pm Business Meeting**

**Procedural: 1. Welcome: Vice President Jennifer Partridge**

*(Audio Timestamp 00:51:00)*

Meeting called to order at 4:51pm.

**Procedural: 2. Roll Call** *(Audio Timestamp 00:51:13)*

Jennifer Partridge, Board Vice President; Melanie Hall, Board Member; Gina Hales, Board Member; Max Joyner, Student Board Member; Lisa Boyce, Board Member; Meg Van Wagenen, Board Member; Will Weidner, Student Board Member; Teri McCabe, Board Member; Derek Anderson, Business Administrator; Wendy Dau, Superintendent;

Rebecca Nielsen, Board President via Zoom

Max Joyner, Student Board Member, not present

**Action: 3. Motion to Convene** *(Audio Timestamp 00:51:54)*

I move that we convene the business meeting.

Motion by Gina Hales, second by Lisa Boyce.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Abstain: Rebecca Nielsen via Zoom

*\* Action Items 4-10 are copied from the PCSD Board of Education Business Meeting on 10.10.2023. That agenda failed to post on the public notice website before the meeting. The board will vote on these items again tonight to make sure all is in compliance with state code.\**

**Action: 4. Copy of Consideration to Approve Out of State Student Travel, Cheer to CA** (*Audio Timestamp 00:52:16*)

I move that we approve the Provo High School Competitive Cheer trip to Anaheim California in February 2024 for the USA National Competition and ratify any actions taken since the last board meeting.

Motion by Melanie Hall, second by Gina Hales.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Abstain: Rebecca Nielsen

**Action: 5. Copy of Consideration to Approve Out of State Student Travel, Band to CA** (*Audio Timestamp 00:54:22*)

I move that we approve the Provo High Band and Orchestra trip to San Francisco, California in April 2024, and ratify any actions taken since the last board meeting.

Motion by Gina Hales, second by Lisa Boyce.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Abstain: Rebecca Nielsen

**Action: 6. Copy of Consideration to Approve the Fee Schedule Adjustment** (*Audio Timestamp 00:55:01*)

I move that we approve the fee schedule adjustment for the AP Art Class to travel to NYC, and ratify any actions taken since the last board meeting.

Motion by Lisa Boyce, second by Megan Van Wagenen.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Abstain: Rebecca Nielsen

**Action: 7. Copy of Consideration to Approve the Shoreline Bus Routes** (*Audio Timestamp 00:55:38*)

I move that we approve the Shoreline bus routes as discussed in the previous study session, and ratify any actions taken since the last board meeting.

Motion by Megan Van Wagenen, second by Gina Hales.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Abstain: Rebecca Nielsen

**Action: 8. Copy of Consideration to Approve Large Purchase Request, Wasatch Fencing** (*Audio Timestamp 00:56:10*)

I move that we approve the large purchase request in the amount of \$147,185.88 for fencing at Wasatch Elementary School, and ratify any actions taken since the last board meeting.

Motion by Teri McCabe, second by Melanie Hall.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Abstain: Rebecca Nielsen

**Action: 9. Copy of Consideration to Approve TSSA Plans** (*Audio Timestamp 00:56:57*)

I move that we approve the TSSA plan as discussed in the previous study session, and ratify any action taken since the last board meeting.

Motion by Melanie Hall, second by Gina Hales.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Abstain: Rebecca Nielsen

**Action: 10. Copy of Consideration to Approve the LEA Specific Licenses** (*Audio Timestamp 00:57:31*)

I move that we approve the LEA Specific Licenses as discussed in our previous study session, and ratify any actions taken since the last board meeting.

Motion by Gina Hales, second by Lisa Boyce.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen  
Abstain: Rebecca Nielsen

**Action: 11. Large Purchase Request: Derek Anderson** *(Audio Timestamp 00:58:04) Roll Call vote taken due to Zoom participation*

I move that approve the purchase of a wheelchair accessible van in the amount not to exceed \$90,000.

Motion by Megan Van Wagenen, second by Lisa Boyce.

Final Resolution: Motion Carries

Rebecca Nielsen, Aye; Melanie Hall, Aye; Jennifer Partridge, Aye; Gina Hales, Aye; Teri McCabe, Aye; Lisa Boyce, Aye; Megan Van Wagenen, Aye

**Action: 12. Large Purchase Request Curriculum: Derek Anderson** *(Audio Timestamp 01:01:07) Roll call vote taken due to Zoom participation*

I move that approve the purchase of curriculum in the amount not to exceed \$112,083.17.

Motion by Lisa Boyce, second by Gina Hales.

Final Resolution: Motion Carries

Rebecca Nielsen, Aye; Melanie Hall, Aye; Jennifer Partridge, Aye; Gina Hales, Aye; Teri McCabe, Aye; Lisa Boyce, Aye; Megan Van Wagenen, Aye

**Action: 13. Motion to Adjourn** *(Audio Timestamp 01:02:31)*

I move that we adjourn the business meeting.

Motion by Melanie Hall, second NONE.

**C. 5:00 p.m. Study Session**

**Procedural: 1. Welcome: Vice President Jennifer Partridge**

Meeting called to order at 5:11pm

**Procedural: 2. Roll Call** *(Audio Timestamp 00:00:21)*

Jennifer Partridge, Board Vice President; Melanie Hall, Board Member; Gina Hales, Board Member; Lisa Boyce, Board Member; Meg Van Wagenen, Board Member; Will Weidner, Student Board Member; Teri McCabe, Board Member; Derek Anderson, Business Administrator; Wendy Dau, Superintendent

Board President Rebecca Nielsen participating via Zoom

Max Joyner, Student Board Representative, not present

Welcome also to Aurora Lora from INSIGHT Education Consulting Group

**Action: 3. Motion to Convene** *(Audio Timestamp 00:01:04)*

I move that we convene the Study Session.

Motion by Gina Hales, second by Megan Van Wagenen.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

**Discussion, Information: 4. Strategic Plan Work Session** *(Audio Timestamp 00:01:27)*

Summary:

- The board worked on finding words and phrases to include in the Strategic Plan's Core Values, Vision and Mission Statements with the help of Aurora Lora from INSIGHT Education Consulting Group

Next steps:

- The work done here will be shared with the Strategic Plan Committee who will do the same exercises
- Those results will be presented to the board with some wordsmithing suggestions from INSIGHT Education Consulting Group.
- The board will finalize Core Values, Vision and Mission Statements that will guide the rest of the work on the strategic plan

**D. Adjourn**

Action: 1. Motion to Adjourn

I move that we adjourn the study session.

Motion by Lisa Boyce, second NONE.