



**WEBER FIRE DISTRICT
2023 WEST 1300 NORTH
FARR WEST CITY, UTAH
October 10, 2023**

Members Present: Kevin Ward, Chair (*5:35 p.m.)
Mike Hancock, Vice Chair
Scott VanLeeuwen
David Yonan

Boyd Ferrin, Treasurer
Val Heiner
Rob Vanderwood

Members Absent: Ryan Hill
Gordon Cutler

Jim Truett

Others Present: Paul Sullivan, Fire Chief
David Reed, Deputy Chief
Jared Taylor, Fire Marshal
Jolene Whipple, Office Manager
Richard Cooper, Fire Warden

Britt Clark, Deputy Chief
Cody Draheim, Division Chief
'Andrea Fiske, District Clerk
Amy Hugie, Attorney

1. Chair, Mike called the meeting to order at 5:32 p.m.
2. Pledge of Allegiance led by Val.
3. Opening Ceremony offered by Boyd.
4. Public comments: NONE
5. Approval of September 12, 2023, Board Meeting Minutes.
 - Motion to approve September 12, 2023, board meeting minutes made by Scott, second Mike.
 - All present members voted aye. Unanimously approved.
6. Presentation and approval of the financial report.
 - Presented by Boyd.
 - ~ 77.26% of the year has expired
 - Ambulance Revenue ~106.9%
 - Paramedic Revenue ~91.1%
 - Wildland Fire Revenue ~27.8%
 - Impact Fees ~61.5%
 - Payroll ~77%
 - Total Expenses ~71.2%
 - Motion to approve the financial report made by Mike, second by David.
 - Roll call vote: David, Mike, Boyd, Val, Rob, Scott, and Kevin. All present members voted aye. Passes unanimously.
7. Discussion and action on the following Resolution:
 - Resolution 15-2023, a resolution approving an interlocal agreement between Weber Fire District and numerous other cities and districts concerning automatic aid
 - Presented by Chief Sullivan
 - We have two agreements automatic aid and mutual aid. The requirements are based on staffing.
 - This is to add Washington Terrace to automatic aid since they have met the requirements.
 - Motion to approve Resolution 15-2023 made by Boyd, second by Scott.
 - All present members voted aye. Passes unanimously.

8. Initial Review and Approval of Amended By-Laws

- Presented by Chief Sullivan
- Proposing an amendment to the By-laws for the District Clerk to be compliant with the State Code.
- Remove the Board Attorney as a merit employee but amend to a contracted employee.
- Motion for initial approval on Amended By-Law change will return in November for ratification made by Boyd, second David.
- Roll Call Vote: Scott, Rob, Val, Boyd, Mike, David, and Kevin. All present members voted aye. Passes unanimously.

9. Review and Approval of Amended Rules and Regulations:

- 102.02 – Financial Services Manager
 - Presented by Chief Sullivan.
 - Minor edits to description and grammar.
 - Motion to approve the Rules and Regulations 102.02 Financial Services Manager made by Val, second by Scott.
 - All present members voted aye. Passes unanimously.
- 102.05 – Administrative Assistant
 - Presented by Chief Sullivan.
 - Edited the title and made some minor edits to the job description and cleanup.
 - Motion to approve the Rules and Regulations 102.05 Administrative Assistant made by Mike, second by Scott.
 - All present members voted aye. Passes unanimously.

10. Review and Approval of Amended Rules and Regulations (formatting changes only):

- Presented by Chief Sullivan.
- Minor edits to keep formatting the same and clean up the language.
 - 102.10 – Captain
 - 102.11 – Driver Engineer
 - 102.12 – Firefighter/Paramedic
 - 102.13 – Medical Lieutenant
 - 102.14 – Firefighter/AEMT
 - 102.15 – Part-time Firefighter/EMT
 - 102.16 – Fire Warden
 - 102.17 – Assistant Fire Warden
- Motion to approve the Amended Rules and Regulations 102.10, 102.11, 102.12, 102.13, 102.14, 102.15, 102.16, and 102.17 made by Boyd, second by Val.
- All present members voted aye. Passes unanimously.

11. Surplus of the following equipment:

- Presented by Chief Clark.
- We need a resolution and are asking to table until November.
- Some of them have value so instead of sitting and taking up space we want to sell them and use that money in other areas.
- Chief Clark has looked up Kelly Blue Book values and will remove the lights and put them on KSL/Facebook Marketplace.
- Kevin asked if we could talk to UFRA and see if there is a local department that might need it. Chief Clark will research and reach out and see if there are any in need.
- Amy recommended Chief Clark go to a dealership and get a write-up so that it's independent and additional to Kelly Blue Book.
- Lights can be removed and sold on Govdeals.com.
- 'Andrea asked if she needed to create a notice to surplus the listed items. Amy responded yes.
 - 1995 Chevy Cheyenne 3500 – B9501
 - 1999 BME Freightliner Fire Engine – E0001
 - 2005 Chevy Silverado 2500 – S0501
 - 2005 Chevy Tahoe – S0502
 - 2013 Dodge Ram 1500 – S1301
 - 2014 Dodge Ram 1500 – S1303
- Motion to table the surplus of the listed vehicles made by Boyd, second by Rob.

12. Administration Report

- Chief Sullivan thank you for all your support.
- Chief Clark thanks for all you do and your support.
- Chief Reed, Jared put on the best open house yet. It is so much fun to see the District grow.
- Chief Taylor talked up the Open House and all the great things we put together. Thanks for all you do, your support, and for coming out to the Open House.
- ‘Andrea next month we will present the amended budget and the tentative budget. Thanks for all you do.
- Jolene if you can all wear your polos next month, we will try to get pictures.

13. Board Presentations

- David Open House good turnout despite the weather, and all the firefighters were very interactive, it was a great night.
- Mike thanks for all the hard work you all do.
- Scott thanks for all of you. I talked to David the other day about a homeless camp and getting it cleaned up.
- Rob his 2-year-old grandson attended the Open House and now he thinks he’s a fireman. He really enjoyed himself. Spoke with Cooper and needs some burns done. Thank you for all you do and for making everything smooth and easy. Our community walk to school day and the crew really interacted with the kids and with himself.
- Val appreciates everyone and all the hard work you do to keep this ship afloat and moving in the right direction.
- Boyd thank you for the hard work and keeping us in order. Has eight little opinions of the Open House and it was the best night ever. The interaction the crews have with the communities.
- Kevin well done on the Open House. Echoing all the Board comments and making the District more efficient.

14. Adjournment

- Motion to adjourn made by Boyd, second by Scott.
- All present members voted aye.
- Adjourned at 6:32 p.m.

The next Regular Meeting is Tuesday, November 14th, 2023, at 5:30 p.m.

Kevin Ward, Chair

Boyd Ferrin, Treasurer