

**MINUTES
HARRISVILLE CITY COUNCIL
October 10, 2023
363 West Independence Blvd
Harrisville, UT 84404**

Minutes of a regular Harrisville City Council meeting held on October 10, 2023 at 7:00 P.M. in the Harrisville City Council Chambers, 363 West Independence Blvd., Harrisville, UT.

Present: Mayor Michelle Tait, Council Member Kenny Loveland, Council Member Grover Wilhelmsen, Council Member Max Jackson, Council Member Steve Weiss.

Excused: Council Member Blair Christensen, Bryan Fife, Parks and Recreation Director

Staff: Jennie Knight, City Administrator, Brody Flint, City Attorney, Mark Wilson, Chief of Police, Justin Shinsel, Public Works Director, Jack Fogal, City Recorder.

Visitors: Arnold Tait, Diana Wilhelmsen, Jeremy Searle, Jason Hadley, John Macedone, Dan Gilboy

1. Call to Order.

Mayor Tait called the meeting to order and welcomed all in attendance.

2. Opening Ceremony.

Council Member Jackson opened with the Pledge of Allegiance.

3. Consent Items

a. Approval of Meeting Minutes for September 12, 2023 as Presented.

Motion: Council Member Wilhelmsen made a motion to approve the meeting minutes for September 12th, 2023 as presented, second by Council Member Loveland.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Excused
Council Member Jackson, Yes
Council Member Loveland, Yes

The motion passed unanimously.

b. Advice and Consent of Mayor's Release of a Planning Commissioner.

Mayor Tait explained that Planning Commissioner Brenda Nelson would like to be released. Council expressed their gratitude for the service performed by Brenda Nelson.

Motion: Council Member Jackson made a motion to release Planning Commissioner Brenda Nelson, second by Council Member Weiss.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Excused
Council Member Jackson, Yes
Council Member Loveland, Yes

The motion passed unanimously.

4. Business Items.

a. Public Hearing to receive input for and/or against Harrisville Resolution 23-15 and Harrisville Resolution 23-16; resolutions adopting the Transportation Master Plan and Transportation Impact Fee Facilities Plan.

Jennie Knight reminded Council in June of 2022 the City posted its intent to update impact fees. Jeremy Searle from Wall Consultant Group was the project manager for our new Transportation Master Plan and Transportation Impact Fee Facilities Plan. The goal was to build on previous studies for Harrisville. They looked at the general plan, transportation plan, and population estimates. This helped them create a travel demand model. Jeremy Searle explained impact fees can only be collected for projects within the next ten years, we cannot collect for projects beyond 10 years. Council Member Loveland asked if these plans are adopted will it have to be followed exactly. Jeremy Searle informed Council they would not. This is a guide for the City but it can be updated and changed as needed. Council Member Wilhelmsen inquired if this means more tax for residents. Jeremy Searle clarified impact fees only get charged on new development. The thought behind that is the new development pays for the new impact. It can only be used for items that new developments would impact. While building the Transportation Impact Fee Facilities Plan, Wall Consultant Group had to look at trips generated by potential new development. You cannot charge impact fees for pre-existing traffic on the roads. Only what is caused by the new developments.

Motion: Council Member Weiss made a motion to open the public hearing for Resolution 23-15 and Resolution 23-16, second by Council Member Wilhelmsen.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Excused
Council Member Jackson, Yes
Council Member Loveland, Yes

The motion passed unanimously.

There was no public comment offered

Motion: Council Member Weiss made a motion to close the public hearing for Resolution 23-15 and Resolution 23-16, second by Council Member Loveland.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Excused
Council Member Jackson, Yes
Council Member Loveland, Yes

The motion passed unanimously.

b. Discussion/Possible action to approve Harrisville Resolution 23-15; a resolution adopting the Transportation Master Plan.

Jennie Knight explained this is the resolution adopting the Transportation Master Plan. We complied with state code and posted our notice of intent to prepare an impact fee plan in June of 2022 and posted about this public hearing on September 14th, 2023. Council Member Wilhelmsen inquired about how adopting this resolution would impact residents' taxes. Jennie Knight explained that impact fees are only charged to new development. It would not increase taxes for current residents. Larsen Lane was given as an example. That project was not eligible to use impact fees. The City was able to apply for federal funds because that road had been included on an updated Transportation Master Plan. By strategically planning like with Larsen Lane the City was able to keep taxes lower for residents. By maintaining a current Transportation Master Plan, the City is able to appropriately bill developers for the increased traffic due to new development. The Transportation Master Plan is eligible to be paid for with impact fees. Council Member Weiss summarized that we either maintain current impact fee plans or raise taxes to complete the future improvements. Council Member Jackson appreciates the effort made to plan strategically.

Motion: Council Member Loveland made a motion to approve Harrisville Resolution 23-15; a resolution adopting the Transportation Master Plan, second by Council Member Weiss.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Excused
Council Member Jackson, Yes
Council Member Loveland, Yes

The motion was passed unanimously.

c. Discussion/Possible action to approve Harrisville Resolution 23-16; a resolution adopting the Transportation Impact Fee Facilities Plan.

Jennie Knight explained this is the resolution accepting the Transportation Impact Fee Facilities Plan. This plan shows what can projects impact fees can be charged for and how much the City can charge. Council Member Jackson inquired how long the impact fees could be held before using them. Jennie Knight explained we are expected to expend those fees within six years of collecting, unless we have a major project that would cost millions of dollars. That project must be completed soon after the six-year deadline.

Motion: Council Member Weiss made a motion to approve Harrisville Resolution 23-16; a resolution adopting the Transportation Impact Fee Facilities Plan, second by Council Member Wilhelmsen.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Excused
Council Member Jackson, Yes
Council Member Loveland, Yes

The motion was passed unanimously.

d. Discussion/possible action to adopt Harrisville Ordinance 545; repealing and re-enacting Harrisville City Code Chapter 10.05 entitled “Flood Damage Prevention”.

Jennie Knight explained this ordinance updates an existing ordinance in our code entitled “Flood Damage Prevention”. FEMA has been going through the process of updating flood maps. As part of the process, they have updated compliance for Cities. This is an update from current code to new FEMA guidelines. Adopting these changes allows our residents to be eligible for flood insurance. This will help to make sure that new development meets FEMA standards for new building in flood plains.

Motion: Council Member Loveland made a motion to adopt Ordinance 545; repealing and re-enacting Harrisville City Code Chapter 10.05 entitled “Flood Damage Prevention”, second by Council Member Wilhelmsen.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Excused
Council Member Jackson, Yes
Council Member Loveland, Yes

The motion was passed unanimously.

e. Cemetery District Discussion.

Jennie Knight explained this discussion stems from a meeting with neighboring Cities that are part of the Ben Lomond Cemetery District. The North East side of Harrisville is also part of the Ben Lomond Cemetery District. The District currently has one cemetery, they are expecting to exceed capacity within 10 years. They are working on a future plan. They have identified a piece of land in Pleasant View that the District will acquire for a second cemetery. They invited Harrisville City to be part of the cemetery district. A few years ago, Harrisville looked at creating its own cemetery district, but received negative feedback from residents. Council can look at creating our own district, incorporating into the Ben Lomond Cemetery District, or doing neither. The average yearly property tax increase would be \$10 for Ben Lomond Cemetery District. The cost is not known if we create our own cemetery district. There is an advantage trying to buy a

plot if you are part of the district. Council Member Wilhelmsen inquired if it would be an option to purchase a piece of land in Harrisville to be used for a cemetery and incorporated into the district. Jennie Knight explained the district does not think they would need another piece of land for thirty to fifty years. Council Member Weiss brought up the cost saving if we partner with the district. He thinks it would be a benefit for the whole city. Council Member Loveland is recommending doing neither incorporation nor our own district. Council Member Jackson does not want to start our own district and would prefer to join. Mayor Tait inquired if Council would like to table this and get more information. Council Member Loveland asked about getting some feedback from citizens. Jennie Knight explained this does not have to be decided tonight, but wanted Council to decide if it was something they would like more information about. Council asked staff to get more information. Jennie Knight recommended asking residents at the Fall Festival. Council agreed.

5. Public Comment

Mayor Tait opened the public comment period.

Jason Hadley is a member of the North View Business Alliance. It has businesses in North Ogden, Harrisville, and Pleasant View. He is the government representative for the Alliance. He wants to be a point of contact for the City to help support the City and businesses. He wants Council to look at the additional tax burden from the Cemetery District. It is a tax not controlled by the City but reflects on the City. We should exercise extreme caution when looking at joining the cemetery district

Mayor Tait closed the public comment period.

6. Mayor/Council Follow-Up.

Mark Wilson informed Council the suspect from the Wal-Mart robbery has been charged. He thanked Officer Francis for identifying the suspect. The CRASH team approved by Council was called in again. He thanked Council for approving membership in the CRASH team. Ford Interceptors are tentatively going to be available for order in November and will be delivered in July. He wants Council to keep that in mind if it is decided the department needs to order more.

Justin Shinsel explained that a meeting was held with the administrator for a grant. They were given information for additional grants and grants for businesses in the City. Public Works is preparing for winter time and snow. They have assisted Parks and Recreation in creating additional parking spots for the Fall Festival. He hopes to see equipment at the new building site within two weeks.

Jennie Knight gave an update for Parks and Recreation. Staff was given assignments for the Fall Festival. There will be hotdogs, popcorn, chips, and cotton candy for free to residents. There will be carnival activities put on by the PTA. The Fall Festival begins at 5:15. Any who are doing trunk or treat are asked to be in place before the start time.

Jennie Knight explained the moderate-income housing report was accepted and the City is in compliance with our strategies. The first draft of the new subdivision code is ready. There will be a public hearing at the Planning Commission meeting tomorrow October 11, 2023. The Planning Commission may vote on the ordinance if they feel it is ready to be presented to Council.

Council Member Loveland thanked the Wilhelmsens for the Senior Luncheon. The soup was delicious.

Council Member Wilhelmsen thanked Weber County Human Services for a presentation about the benefits for senior citizens. He thanked Diana Wilhelmsen for coordinating the Senior Luncheon.

Council Member Jackson informed Council that the Fire Board selected Chris Maxfield as the new Fire Chief. He was a battalion chief with West Jordan Fire Department. Chris Maxfield wants to take the time to meet the City's elected officials and staff.

7. Adjournment

Council Member Jackson motioned to adjourn the meeting, second by Council Member Weiss.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Excused
Council Member Jackson, Yes
Council Member Loveland, Yes

The motion passed unanimously.

The meeting adjourned at 8:02 P.M.

MICHELLE TAIT
Mayor

ATTEST:

Jack Fogal
City Recorder
Approved this 14th day of November, 2023