

**MINUTES OF THE  
MIDWAY SANITATION DISTRICT  
BOARD OF TRUSTEES REGULAR MEETING**

**Monday September 11, 2023, at 3:00p.m.**

Minutes of the Midway Sanitation District Board of Trustees Regular Meeting held Monday, September 11, 2023, at 3:00 p.m. Notice of the meeting and agenda was posted at the Midway City Office Building, Ridley's Express, 7-Eleven and the Midway City Post Office. A copy was sent to each of the Trustees and posted on the Utah Meeting Public Notice Web Site.

**Call to Order, Opening Remarks or Invocation**

**Roll Call:**

Don Huggard, Chairman	Clair Provost, Vice-Chairman
Celeste Johnson, Mayor (Excused, Called in at 5:25p.m.)	
Wes Johnson, Engineer	Scott Kettle, Engineer
Eric Mecham, Public Works	Becky Wood, Manager

**General Consent Calendar**

- a. Agenda for the September 11, 2023 Regular Meeting
- b. Minutes of the August 14, 2023 Regular Meeting
- c. Warrants and Financials

**Note:** Copies of items a, b and c are contained in the supplemental file.

**Motion:** *Clair Provost made a motion to approve the consent calendar, minutes, and warrants. Don Huggard seconded the motion that carried with all members voting aye.*

**Operators Report** – Eric reported on grease traps conditions and discussed 2 new grease traps – Provisions Deli and The Pizza Yard. He discussed Homestead changing over to their newly installed grease trap. Eric noted that for every poor rating that is given he checks the level of grease in the trap with the sludge judge for documentation.

**H2S Odor Mitigation** –The board discussed the use of solid lids vs. vented lids and tray inserts in areas of higher odor. Eric will switch out the lids when they are delivered. Wes and Becky will discuss what Heber City is finding with their sensors. The board discussed if there could be extreme fluctuations in the gases from the manhole lids and to have Twin D update the GIS system with what type of lid is used on each manhole so we can keep track of where vented vs. solid lids are located. (The board authorized the manager to purchase the Odorlog Sensor for testing approx. \$2,000.00).

**Resolution 2023-06 (Policies and Procedures Update)** – The board reviewed the backlot sewer policy updates.

**Motion:** Clair Provost made a motion to approve Resolution 2023-06 Updates to the Policies and Procedures. Don Huggard seconded the motion that carried with all members voting aye.

**Resolution 2023-07 (Cancelling the 2023 MSD Board Member Election)** – The board reviewed the resolution regarding the 2023 MSD elections.

**Motion:** Don Huggard made a motion to approve Resolution 2023-07 Cancelling the 2023 MSD Board Member Elections that would take effect on September 18, 2023 at 5:00 p.m.; Should there be no other qualified write in candidates declare their candidacy for the 2023 MSD Board Member Election, effectively cancelling MSD Elections for 2023. Clair Provost seconded the motion that carried with all members voting aye.

**FY 2024 Tentative Budget** – The district manager discussed the timeline of adopting next years budget. The board discussed potential capital improvement projects.

**Engineer Reports:**

Scott Kettle updated the board on district flows.

**Manager Report:** The board discussed the September 18, 2023 Wasatch County Boundary Commission Public Hearing regarding the Lower Provo River Annexation that MSD protested in 2021. It was determined that the district manager contact the attorney to get her thoughts on the matter and request for her to attend. The board approved a \$300 expenditure for Bluebeam software for the district manager.

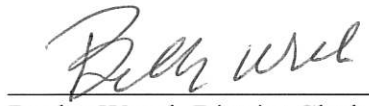
**Trustee Reports:**

Clair Provost thanked everyone for their work during the influx of odor calls.

**Adjourn:**

Clair Provost made a motion to adjourn the meeting at 5:52p.m. that carried with all members voting aye.

  
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Don Huggard, Chairman

  
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Becky Wood, District Clerk