

# Jefferson Academy

## Board of Directors Meeting

**Date:** November 13, 2023

**Location:** 1425 S Angel St; Kaysville, UT 84037

**In Attendance:** Keith Facer, Natalie Allman, Alana Wilson, Paul Smith

**Others Present:** Nicole Jones, Dawn Benke (via zoom), Alicia Ady



## MINUTES

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### CALL TO ORDER

Keith Facer called the meeting to order at 7:10pm

### REPORTS

- Financial Report

Dawn Benke provided the financial report. This included a report on the interest the school is receiving. They are 33% of the way through the school year. They are still waiting for grant money so the federal income is a little bit low. She also reviewed the balance sheet with the board.
- Director's Report

Nicole Jones provided the director's report. This included a report on parent teacher conferences. She reported that their percentage of attendance is 94%. They are using conferences in line with "Leader In Me" this includes student led conferences. She reported about weekly meetings with the teachers to support the teachers in training and development specifically in how classrooms are run and challenges the teachers are facing. They are implementing things the state is wanting to see in the schools. Student crews for 'Leader In Me' are going very well. This is helping with school culture and student sense of belonging within the school. They are combining the specials of art and music so that they can add STEM as a special. They are going to hold a holiday open house where students will be able to sing a few songs for parents, then they will show some of the holiday work they have been working on within each of the classrooms and specials. She reported on enrollment numbers for the school year. The October 1<sup>st</sup> count ended up being around 582. They have not needed to re-run the lottery since school has started because the classes are full. Full day kindergarten has impacted how many students they can allow in kindergarten.
- Policy Governance
  - Ends 1.1. Academic Accomplishment
  - Ends 1.2 Citizenship
  - Ends 1.3 Moral Excellence
  - Ends 1.4 Principles of Liberty
  - Ends 1.5 Appreciation for Learning
  - Executive Limitations 2.1 Treatment of Students Parents and Community
  - Executive Limitations 2.2 Treatment of Staff
  - Executive Limitations 2.3 Financial Planning/Budgeting
  - Executive Limitations 2.4 Financial Condition and Activities

- Executive Limitations 2.8 Communication and Support to the Board  
Keith Facer discussed how the board has reviewed the ends and executive limitations recently and there were no changes made since the last review. Keith Facer asked Nicole Jones to address ends 1.1. Nicole discussed how she would like to add reading on grade level to ends 1.1 Academic Accomplishment. Keith Facer will work with Nicole Jones to maintain, and update ends with updated and applicable items.

### **CONSENT ITEMS**

- October 24, 2023, Board Meeting Minutes  
*Keith Facer made a motion to approve the October 24, 2023, Board Meeting Minutes. Alana Wilson seconded the motion. The motion passed unanimously. The votes were as follows: Keith Facer, Aye; Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye.*

### **CALENDARING**

- Next Board Meeting January 22, 2023, at 6:00pm  
The board verified that this time and date will work for everyone.

**CLOSED SESSION-** to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a).

*At 7:22 PM Keith Facer made a motion to enter a closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a) to be held at Jefferson Academy at 1425 S Angel St; Kaysville, UT. Alana Wilson seconded the motion. The motion passed unanimously. Votes were as follows: Keith Facer, Aye; Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye.*

### **ADJOURN**

*At 7:36 PM Keith Facer made a motion to move out of closed session and adjourn. Alana Wilson seconded. Votes were as follows: Keith Facer, Aye; Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye. The motion passed unanimously.*

**Jefferson Academy  
Board of Directors Meeting**

**Date:** November 13, 2023

**Time:** 7:00pm

**Location:** 290 N. Flint Street; Kaysville, UT 84037



**CLOSED SESSION SWORN STATEMENT:**

At a duly noticed public meeting held on the date listed above, the board of directors for Jefferson Academy entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 13<sup>th</sup> day of November 2023, at 1425 S Angel St; Kaysville, Utah.

  
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Keith Facer, Board Chair