

# Animal Care

## Mission Statement



Animal Care of Davis County is committed to promoting responsible pet ownership and compassionate animal care by fulfilling three goals: To serve and educate our community, to find homes for our homeless pets, and to support public safety.

## Core Functions & Services

- **Role of the Facility:** The core functions of the physical shelter facility are to provide emergency medical care and short term housing for pets with urgent needs and to ensure that public safety and public health priorities are met. Our team's goal is to help people keep their pets, provide resources and support to struggling pet owners, assist owners who need to rehome their pets, and help people find their missing or lost pets.
- **Field Services:** Animal Care Officers protect public health and safety, enforce animal cruelty and neglect laws, and aim to address the root causes of common animal problems. They provide essential support, information, and access to care and resources to the community.
- **Pet Support Services:** Pet owners can access pet support services, including housing, medical, and behavioral support, as well as food and supplies to help keep human-animal families together.
- **Lost Pet Reunification:** Animal Care of Davis County operates a comprehensive lost pet reunification service to successfully get most roaming pets home without them ever having to enter the shelter system.



# Animal Care

Field Services			
	2021	2022	2023 (Jan-Jun)
Stray Animals	2,116	2,043	1,231 (2,462)
Return to Field	318	449	220 (440)
Nuisance Calls	2,743	2,908	1,152 (2,304)
Extra Patrols	966	487	257 (514)
Investigations	4,281	4,727	2,015 (4,030)
Agency Assists	296	347	217 (417)
Total Calls	10,363	11,363	5,515 (11,030)

Shelter Services			
	2021	2022	2023 (Jan-Jun)
Adoptions	1,397	2,024	756 (1,512)
Owner Surrenders	808	828	319 (640)
Reunifications	734	861	514 (1,014)
Avg Length of Stay (Days)	3.42	8.82	9.49
Shelter Euthanasia	186	207	113 (226)

# Animal Care

Fee Schedule	
Owner Surrender (Any species), per animal or per litter	\$45.00
Surrender in the Field	\$50.00
Impound of Dog previously deemed Potentially Dangerous or Dangerous	\$250.00
Impound of livestock (during day operation hours), per animal	\$80.00
Impound of livestock (after day operation hours), per animal	\$100.00
Daily board charges for domestic animal	\$15.00
Daily board charges for livestock	\$30.00
Euthanasia	\$50.00
Euthanasia with field pick up	\$100.00
Owned, deceased animal pick up	\$50.00
State Lab Rabies Sample Fee	\$95.00
Quarantine (for 10-day period)	\$150.00
Adoption, Puppy < 6 mos	\$175.00
Adoption, Dog	\$100.00
Adoption, Kitten < 6 mos	\$55.00
Adoption, Cat	\$35.00
Adoption, Small Animal	\$25.00
Adoption, Exotic	\$50.00
License for dog (unsterilized) for one year	\$40.00
License for dog (sterilized/microchip) for one year	\$15.00
License for dog (unsterilized) for three years	\$120.00
License for dog (sterilized/microchip) for three years	\$40.00
License for cat (unsterilized) for one year	\$15.00
License for cat (sterilized/microchip) for one year	\$5.00
License for cat (sterilized/microchip) for three years	\$10.00
Senior owner license lifetime for dog (sterilized/microchip)	\$25.00
Senior owner license lifetime for cat (sterilized/microchip)	\$10.00
Annual Additional Animal Permit	\$100.00

# Animal Care

Transfer fee for cat or dog	\$5.00
Late license fee for dog or cat	\$25.00
Additional Pet Permit	\$100.00
Single vaccine	\$12.00
Microchip (mandatory for 2nd impounded dogs)	\$25.00
Microchip (for dogs of general public)	\$25.00
Kennel fee (annual)	\$150.00
Replacement/duplicate tag for dog or cat	\$6.00

Administrative Fees Associated with Violation Notices				
Section	Administrative Fee Description	First Offense	Second Offense	Third Offense
6.12.010	Licensing and Registration	\$30.00	\$60.00	\$120.00
6.20.010	Impound of Domestic Animal	\$45.00	\$90.00	\$180.00
6.16.030	Livestock - Control and Fencing (At large on public property or roadway - inadequate fencing)	\$50.00	\$60.00	\$120.00
6.16.040	Female Dogs in Heat	\$30.00	\$60.00	\$120.00
6.16.070	Failure to Properly Confine Potentially Dangerous or Dangerous Animal	\$100.00	\$200.00	\$300.00
6.16.080	Animal at Large Prohibited	\$50.00	\$100.00	\$150.00
6.16.090	Allowing Domestic Fowl to Trespass	\$30.00	\$60.00	\$120.00
6.16.100	Staking Animals Improperly	\$30.00	\$60.00	\$120.00
6.16.110	Animal Waste	\$30.00	\$60.00	\$120.00
6.16.130	Control and Fencing of Livestock (at large on private property - inadequate fencing) - Less than 5 animals	\$50.00	\$150.00	\$400.00
6.16.130	Control and Fencing of Livestock (at large on private property - inadequate fencing) - 5 to 10 animals	\$300.00	\$350.00	\$400.00
6.16.130	Control and Fencing of Livestock (at large on private property - inadequate fencing) - more than 10 animals	\$20.00 per head	\$25.00 per head	\$30.00 per head
6.24.010	Animals Rabies Requirements	\$30.00	\$60.00	\$120.00
6.24.060	Duty to Report	\$30.00	\$60.00	\$120.00
6.28.070	Places Prohibited to Animals	\$50.00	\$75.00	\$150.00

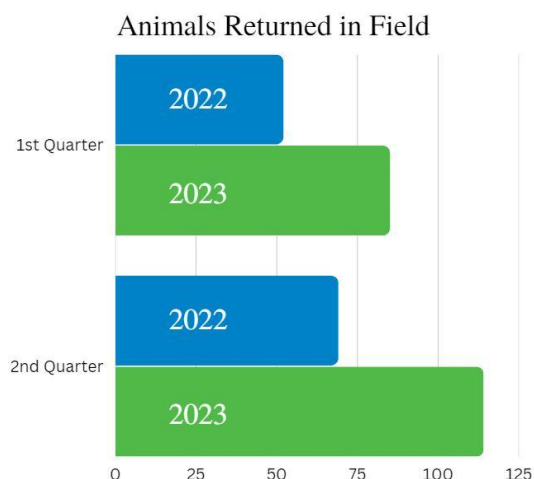
# Animal Care

## Current Year Projected Outcomes

Animal Care of Davis County has provided care to 4,539 animals at our shelter, adopted 2000+ animals to new and loving families, reunited 860 lost pets with their families, and transferred 324 animals to our transfer and placement partners. Finally, our Field Officers responded to 11,363 calls in the community.

### Shelter Services

- 385 animals were listed on our rehoming resource page, avoiding surrender at the shelter.
- Provided 500 collars and tags to citizens whose dogs have no ID on them.
- Provided 676 free microchips to Davis County residents. Secured funding through Best Friends to provide this service through 2024.
- Safe Haven Program
- Began doing in-house cat spay and neuters with our contract veterinarians. This offers a tremendous cost savings to the County.
- With continued expansion of our foster program, we were able to increase our lifesaving efforts by placing 1,420 animals into foster homes, a 77% increase from last year.
- Our robust **UServeUtah** Gold Volunteer program had 1,074 volunteers participate in 2022 serving nearly 7,000 hours.



### Field Services

- Return to Owner: 23% of stray calls have resulted in pets being returned to their owners. This is up from 18% in 2022 for the same date range. There was a 96% increase during the challenge period!
- Finder-to-Foster Program
- Assisted in repairing fences or securing yards.
- Canine Escape Artist Community Class
- Provided over 600 pets with free or low cost vaccinations in targeted areas where medical care for pets is limited and/or compliance with pet licensing is low.



# Animal Care

## Shelter Operations

- Worked with the budget committee and County Commissioners to establish a financial plan and pathway for a new animal care facility.
- Animal Care was named one of the most improved shelters in the country.
- Gained No-Kill status from Best Friends Animal Society.
- Updated a large number of ordinances in all cities, including the pet limit in Davis County for all cities which has not been updated since 2014.
- Introduced a county-wide ban on dog and cat sales in pet stores. This was a very proactive action to help protect the pets and community members of Davis County.
- Updated and implemented a new county-wide emergency management plan for Animal Care of Davis County.



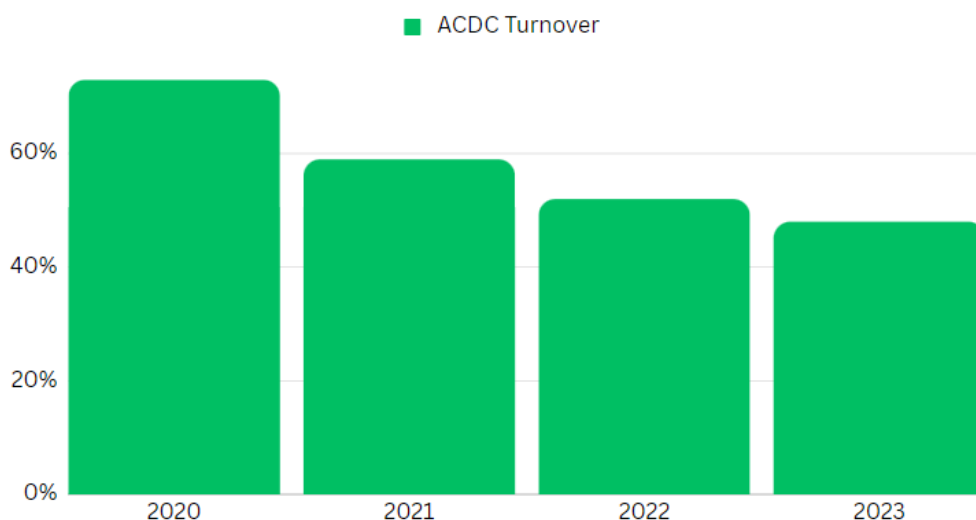


# Animal Care

## Next Year Budget Initiatives

### Focus on Employee Retention

According to The Association for Animal Welfare Advancement, the annual employee turnover rate at animal shelters includes about 75% of their team leaving in the first two years. Over the past three years, Animal Care has been making strides to increase staff retention, and continues to focus on that in 2024 with the following initiatives:



- **Increase in Payroll**

We have a \$67,000 increase in payroll this year due to:

- 3 vacancies (which are loaded at midrange)
- FTO and Shift differential for our Officer team
- 3% increase for performance evaluations (prorated by eligibility date), possible career ladders, and COLA.

- **Increase in Food Business and Employee Awards**

In 2023, Animal Care started a Human “Enrichment” Team that consists of a member of each of our silos - Officers, Shelter techs and Admin staff. This group presented a very thorough and well developed budget presentation to the Animal Care Leadership team to include more funding for staff retention and group activities in 2024. They requested \$4,440 for 2023 and were granted \$3,750 from the combined line items of Food Business and Employee Awards.



# Animal Care

- Increase in Operating & Medical Supplies**

In 2023, we are increasing Medicine and Operating Supplies by 10% due to sharp increases in cost vs 2021 (see commonly used items below). Since we are remaining budget neutral for another year, this increase will be offset from line item decreases reflected in the table below.

- Medicine:** Examples from Patterson Veterinary

ITEM	2021	2023	INCREASE
NOBIVAC CANINE 1-DAPPV 25X1DS ( <b>Dog vaccine</b> )	\$61.00	\$199.25	<b>227%</b>
NOBIVAC INTRA TRAC3 ADT 25X0.5 ml ( <b>Bordetella</b> )	\$61.00	\$197.25	<b>223%</b>
NOBIVAC 3-RABIES 50X1DS ( <b>Rabies vaccine</b> )	\$149.88	\$194.50	<b>28%</b>

- Operating Supplies:** Examples from Woodscape of Utah and Hy-Ko Supply

ITEM	2021	2023	INCREASE
BULK ANIMAL BEDDING PELLETS ( <b>Cat litter</b> )	\$165.00	\$250.00	<b>52%</b>
RBI32090 CAN LINER 55 GAL ( <b>Garbage bags</b> )	\$35.82	\$71.14	<b>99%</b>
BWD30LAG050 PAPER FOOD BASKET ( <b>Food/litter trays</b> )	\$27.99	\$69.99	<b>150%</b>

In 2023, we decreased the following categories to accommodate for Medicine and Operating Supplies:

Line Item	Decreased Amount	Decreased Percentage
Uniforms and Linens	<b>\$13,500</b>	<b>47%</b>
Computer Equipment	<b>\$8,800</b>	<b>66%</b>
Office Supplies	<b>\$2,500</b>	<b>14%</b>
Travel, Education, and Training	<b>\$2,225</b>	<b>20%</b>
Education and Training	<b>\$1,300</b>	<b>15%</b>
Bldg & Ground Maintenance	<b>\$23,000</b>	<b>82%</b>
Telephone	<b>\$10,000</b>	<b>28%</b>

# Animal Care

## Vehicle Surplus and Purchase

Vehicle Identification Number	Vehicle Age (Years)	Current Vehicle Mileage (As of Aug 1, 2023)
09-22	14	127,776
14-12	9	149,566
14-13	9	159,005
17-11	6	112,700

We are not budgeting for the replacement costs of these vehicles in 2024 due to the aforementioned fact that operating expenses will be reduced by \$67,000 for personnel expenses and the increase in Medicine and Operating Supplies was deemed more critical, not to mention that the marked lack of availability of the desired replacement vehicles due to COVID-related production shortages would prevent timely purchases.

	Account Description	2023 Budget	Proposed Budget	Variance	%	Notes
Revenue	SALE OF FIXED ASSETS	\$0.00	\$0.00	\$0.00	0.00%	
	<b>Sub Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	
Personnel	PAYROLL	\$578,606.43	\$595,172.21	\$16,565.78	2.86%	
	TRAVEL PAY	\$23,578.62	\$23,578.62	\$0.00	0.00%	
	UNIFORM ALLOWANCE	\$0.00	\$0.00	\$0.00	0.00%	
	TAXABLE INCENTIVES	\$0.00	\$0.00	\$0.00	0.00%	
	OVERTIME	\$0.00	\$0.00	\$0.00	0.00%	
	BENEFITS	\$0.00	\$0.00	\$0.00	0.00%	
	PAYROLL TAXES	\$44,263.41	\$47,554.74	\$3,291.33	7.44%	
	WORKERS COMP	\$7,434.03	\$6,020.22	(\$1,413.81)	-19.02%	
	INSURANCE	\$82,556.03	\$104,811.17	\$22,255.14	26.96%	
	RETIREMENT	\$114,804.84	\$122,755.89	\$7,951.05	6.93%	
	COMMUNICATIONS ALLOW	\$2,879.76	\$2,879.76	\$0.00	0.00%	
	<b>Sub Total</b>	<b>\$854,123.12</b>	<b>\$902,772.61</b>	<b>\$48,649.49</b>	<b>5.70%</b>	
Operations	SUBS & MEMBERSHIPS	\$10,800.00	\$10,800.00	\$0.00	0.00%	
	PUBLIC NOTICES	\$200.00	\$200.00	\$0.00	0.00%	
	FOOD PURCHASE	\$0.00	\$0.00	\$0.00	0.00%	
	FOOD BUSINESS	\$3,150.00	\$3,150.00	\$0.00	0.00%	
	EMPLOYEE AWARDS	\$2,048.95	\$2,500.00	\$451.05	22.01%	Holiday / Employee Events and Awards
	UNIFORMS/LINENS	\$800.00	\$700.00	(\$100.00)	-12.50%	
	DONATIONS	\$39,026.00	\$39,026.00	\$0.00	0.00%	
	MISC SUPPLIES	\$700.00	\$700.00	\$0.00	0.00%	
	COMPUTER EQUIP	\$2,700.00	\$3,650.00	\$950.00	35.19%	
	EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00%	
	EXPENSE REDUCTIONS	\$0.00	\$0.00	\$0.00	0.00%	
	OFFICE SUPPLIES	\$4,000.00	\$4,000.00	\$0.00	0.00%	
	TRAVEL/EDUC& TRNG	\$48,250.00	\$61,200.00	\$12,950.00	26.84%	^Per Diem 27%, ^Registreation 12%, ^Airfare, etc.
	MILEAGE/LOCAL TRAVEL	\$3,100.00	\$3,100.00	\$0.00	0.00%	
	EDUCATION & TRAINING	\$8,000.00	\$8,000.00	\$0.00	0.00%	
	SOFTWARE SUBSCRIPTION	\$0.00	\$0.00	\$0.00	0.00%	
	EQUIP REP/CONTRACTS	\$35.00	\$35.00	\$0.00	0.00%	
	TELEPHONE	\$240.00	\$240.00	\$0.00	0.00%	
	<b>Sub Total</b>	<b>\$123,049.95</b>	<b>\$137,301.00</b>	<b>\$14,251.05</b>	<b>11.58%</b>	
Allocations	TELEPHONE ALLOCATION	\$3,315.48	\$2,834.40	(\$481.08)	-14.51%	
	EMAIL ALLOCATION	\$651.45	\$722.16	\$70.71	10.85%	
	INSURANCE ALLOCATION	\$4,464.00	\$6,185.00	\$1,721.00	38.55%	
	MAINTENANCE ALLOCATION	\$33,761.00	\$46,369.38	\$12,608.38	37.35%	
	BUDGET ADJUSTMENTS	\$0.00	\$0.00	\$0.00	0.00%	
	<b>Sub Total</b>	<b>\$42,191.93</b>	<b>\$56,110.94</b>	<b>\$13,919.01</b>	<b>32.99%</b>	
Capital	BLDG IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%	
	EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00%	
	COMPUTER EQUIPMENT	\$65,000.00	\$0.00	(\$65,000.00)	-100.00%	
	<b>Sub Total</b>	<b>\$65,000.00</b>	<b>\$0.00</b>	<b>(\$65,000.00)</b>	<b>-100.00%</b>	