Health Department Budget
(Fund 15 & 46)

2024 Budgeted Revenues

Total Revenues		
Health	$11,897,407	(Decrease) $873,165
Senior Services	$3,603,163	(Increase) $57,939
Property Tax / Registered Personal	$6,108,657	(Increase) $213,895
	$21,609,227	

- Decrease in COVID Response (Health)
- Expanded Workforce Grant (Senior Services)
- Property Tax Growth (Property Tax)

Fund 80 (SLFRF) has a remaining balance - (Unable to determine)

2024 Budgeted Expenditures

Total Expenditures		
Personnel	$14,442,308	(Decrease) $1,268,776
Operating	$6,119,943	(Decrease) $443,088
Capital	$203,500	(Decrease) $6,507
Allocations	$1,121,429	(Increase) $38,513
Transfers	$0	(Decrease) $2,700,000
Total	$21,887,181	

- COVID response.
- Allocations increased largely due to Facilities Maintenance costs.

2024 Budget Proposal

Revenue	$21,609,227
Expenditures	$21,887,180*
	$277,953 (Difference)

*Does not include any potential market or cost of living adjustments

Additional cuts and savings to balance budget

- Recognize $15,000 of Diesel Settlement Money
- Recognize Additional Contract Funding - $35,000
    - Home Delivered Meals, Sexually Transmitted Diseases and Personal Responsibility Education
- Eliminate 4 vacant positions (3 Health, 1 Seniors). (Savings $263,500)

Total Savings of $313,500. These savings would decrease expenditures bringing the department under budget by $35,547.

Personnel Requests

Career Ladders

5 Employees

Conversion Positions

- **(1) FT M – Office Manager II to (1) FT M – Bureau Manager – Clinical Operation**
    - This position would be a slight increase to budget – approx. $2,088
- **(1) FT M – Office Manager II to (1) FT M – Registered Dietician**
    - This position would be an increase to budget – approx. $26,651
- **(1) FT M – Account Technician III to (1) FT M – Accountant I**
- This position would be a slight increase to budget – approx. $2,115
- **3 Merit Status Changes** (Austin Andrews, Cody Mayer, and Elizabeth Merrill)

2023 Budget Projections

Revenues	$21,598,375
Expenditures	$24,012,410
	$2,414,035

- Expenditures include $2,700,000 transfer to Fund 46.
  - No revenues included to account for the transfer.

- $285,965 surplus
  - $100,000 Diesel Settlement
  - Increased Service Fee Revenue (COVID Immunizations)
  - Personnel Attrition

Fund 15 Projections

Current Fund Balance	$8,701,587
Projected Savings	$285,965
Projected Fund Balance	$9,486,491

- $2,700,000 transfer still needs to occur.
- State law only allows for 25% of our annual budget to be retained in fund balance.
- Current budget is $21,877,180 and 25% would be $5,469,295
- $4,017,196 surplus in fund balance
- Recommend reserving a portion for a planned spend down starting this year; covering the next few years; and transferring surplus funds to Fund 46 for proposed capital projects

Fund 46 Projections

Current Fund Balance	$3,474,305
Transfer from Fund 15	$2,700,000
Projected Fund Balance	$6,174,305

- Potential fund balance after transfer of surplus from 15
  - $10,191,501
- Parking Lot Expansion, Senior Center Projects, Facility Maintenance Projects

2023-2026 Budget Request – Additional Federal Contracts

New Positions

- **(1) FT NM – Community Health Educator**

Conversion Positions

- **(1) PT NM – Community Outreach Planner to (1) FT NM – Community Outreach Planner**
- **(1) PT NM – Community Health Educator to (1) FT NM – Community Health Educator**

These positions would be covered by a federal contract that was increased $1,800,000 and extended to July of 2026

Operations/Personnel

- Resource Locater – Information Technology Project
    - $250,000 approved for development – New Hire / Contractor

Health Department – Health Services

Mission Statement

Promote and Protect the Health and Well-Being of Davis County Community.

Inputs/Outputs

FTE (2023):
- 117 Employees
- 10 Volunteers (Interns)
- 5 COVID Response Employees

Vehicle Fleet (2023):
- 1 - Mail Vehicle
- 14 - Staff Vehicles
- 3 - I/M Vehicles (Covert Audits)
- 3 - Response Vehicles

Services Delivered (2022):
- 11,000+ Immunizations
- 53,860 Disease Investigations
- 2,000+ Home Visits (Nursing)
- 3,422 WIC Clients
- 400+ Health Education Classes
- 2,580 Environmental Inspections
- 2,302 Facility Permits Issued
- 11,089 Food Handler Permits Issued

Performance Data (2022):
- 4th Healthiest County in Utah
- 85% of population in "Good/Excellent Health"
- Fewer Premature Deaths
- Lower Teen Birth Rate
- More Physically Active
- Less Alcohol & Tobacco Use
- Fewer Children Living in Poverty
- Higher Healthcare Coverage
- Fewer Preventable Hospital Stays

Health Department Annual Reports (2022):
- Family Health & Disease Control
- Environmental Health Services
- Community Health Services

Core Functions & Services

- <u>Assessment</u>
  - Monitor health status to identify community health problems
  - Diagnose and investigate health problems and health hazards in the community
  - Evaluate effectiveness, accessibility, and quality of personal and population-based health services
- <u>Policy Development</u>
  - Develop policies and plans that support individual and community health efforts
  - Enforce laws and regulations that protect health and ensure safety
  - Research for new insights and innovative solutions to health problems
- <u>Assurance</u>
  - Link people to needed personal health services and assure the provision of healthcare when otherwise unavailable
  - Assure a competent public health and personal healthcare workforce
  - Inform, educate, and empower people about health issues
  - Mobilize community partnerships to identify and solve health problems



Health Department – Health Services

2023 Projected Outcomes

COVID-19 Pandemic Response

The response is rapidly being reduced and remaining response should be absorbed into the normal operation of the department in 2024. However, there are certain aspects of the response that are funded till 2026 and will continue as funding directs. The department, in addition to the COVID response, has returned to normal programing and operations prior to pandemic.

Community Health Improvement Plan (CHIP) – 2019-2023

During 2023, our fifth and final year of the Davis4Health 5-year Community Health Improvement Plan (CHIP), we have continued to see success and progress in addressing the three priority areas chosen by the coalition. These priority areas include: Trauma/Adverse Childhood Events (ACEs), Suicide, and Opioids. A full report of 2022 can be found at the following link: Davis4Health 2022 Annual Chip Progress Report. We anticipate completing the new Community Health Improvement Plan (CHIP) – 2024-2028 by the end of the year and begin working on new priorities during 2024. The new priorities will be Strengthen Protective Factors by: improving mental, emotional, social well-being and improving access to resources and services.

2023-2027 Department Strategic Plan

We have learned a great deal and made great progress as the department has set and met the goals and objectives outlined in previous strategic plans and look forward to continuing these efforts. A tremendous amount of work has gone into the department's strategic plan which has changed the department and improved many of our programs throughout the department. Our strategic plan has the following four priorities:

- Healthy Communities
- Community and Partner Engagement
- Supporting and Developing Employees
- Sustainability and Funding

We are currently finishing the first year of our 2023-2027 Strategic Plan and progress report will be completed at the end of 2023.

Human Services Directors Collaboration

The Human Services collaboration was a joint goal of the Commission and the Health Department. This collaborative effort was created to help support and align limited resources to priority projects within the county. The collaboration has been successful in developing a strategic plan and has begun working towards those priorities. The collaboration continues to grow and evolve to improve human services throughout the county.

Onsite Wastewater Study

We successfully completed an onsite wastewater study in Davis County. This study helps determine future policy in regards to individual wastewater systems.

Inspection and Maintenance (I/M) Program

The vendor contract ended in June of 2023 and required the department to initiate a new RFP and contract. We awarded a contract to a new I/M vendor (OPUS) and successfully implemented the new I/M vehicle inspection database (VID) and inspection software.

Data Modernization

We awarded contracts for the department's clinical services system and environmental health services system. Both are in the process implementation and project completion in early 2024.

Electric Vehicle Infrastructure Project

The department has completed installation of our electric vehicle infrastructure at the department's campus. We now have 14 charging stations on campus for fleet use. We are currently using 6 fully electric vehicles in the department's fleet. We have budget for additional electric vehicles in 2024 which will continue the expansion and conversion of the department's fleet.

2024 Budget Initiatives

The 2024 budget has been built around the main objective of maintaining current health programs and initiatives that have proven effective in meeting the department's mission and vision. However, once again the 2024 budget continues to be much more complicated than previous years and includes funding for the continued COVID-19 pandemic response and other federal funds. The department has not added any new initiatives for this year with the exception of Workforce Development priorities outlined in the Public Health Infrastructure Grant. The department also has several initiatives that are underway (capital projects - parking lot additions & xeroscaping, electronic health records, environmental health database that will continue into 2024.

HD	Account Description	2023 Budget	Proposed Budget	Variance	%	Notes
Revenue	CURRENT PROPERTY TAX	($5,694,762.00)	($5,808,657.24)	($113,895.24)	2.00%	Projected 2% of growth.
	REGISTERED PERSONAL	($200,000.00)	($300,000.00)	($100,000.00)	50.00%	Based on actuals.
	PRIOR YEARS TAXES	$0.00	$0.00	$0.00	0.00%	
	A&C PENALTY/INTEREST	$0.00	$0.00	$0.00	0.00%	
	DRINKING WATER FEES	($41,000.00)	($43,000.00)	($2,000.00)	4.88%	Based on 2022 actuals and 2023 YTD.
	COMMUNICABLE DISEASE FEES	($2,100.00)	($12,000.00)	($9,900.00)	471.43%	Increased STI screening and treatment, no longer sending clients to Midtown.
	EMS	($5,300.00)	($8,500.00)	($3,200.00)	60.38%	Based on 2022 actuals and 2023 YTD. # of clients increasing.
	ELECTRONIC SMOKING DEVICE FEES	($200.00)	$0.00	$200.00	-100.00%	No longer under purview of Dept. FDA took over overseeing this area. BOH rescinded regulation.
	FOOD SERVICE FEES	($300,000.00)	($335,000.00)	($35,000.00)	11.67%	Based on 2022 actuals and 2023 YTD. Increase in permitted facilities.
	WASTE HAULER FEES	($26,000.00)	($30,000.00)	($4,000.00)	15.38%	Based on 2022 actuals and anticipated increase in permitted trucks.
	SOIL/SEPTIC FEES	($2,500.00)	($3,500.00)	($1,000.00)	40.00%	Anticipate 1 convention and 1 alternative system.
	POOLS/FEES	($122,000.00)	($135,000.00)	($13,000.00)	10.66%	Increase in # of pools and safety follow up fees.
	HOME DAYCARE FEES	($1,100.00)	($1,000.00)	$100.00	-9.09%	Decrease in number of home daycare inspections.
	ENV JOB CORP FEES	($7,000.00)	($7,000.00)	$0.00	0.00%	
	ENV MISC FEES	$0.00	($12,000.00)	($12,000.00)	#DIV/0!	New fee per BOH regulation permitting remediation of chemically contaminated properties.
	ENV FOOD HANDLERS FEES	($171,000.00)	($180,000.00)	($9,000.00)	5.26%	Increase in food handlers needing cards.
	BODY ART/TANNING FEES	($7,000.00)	($8,500.00)	($1,500.00)	21.43%	Increase in body art facility permits.
	I&M LOCAL FEES	($850,000.00)	($818,000.00)	$32,000.00	-3.76%	Reduction in certificate fees. Also closer to 2022 actuals and 2023 YTD numbers.
	APCU FEES	($900,000.00)	($880,000.00)	$20,000.00	-2.22%	Based on 2022 actuals and 2023 YTD. Decrease in fleet.
	MISC POOL FEES	$0.00	$0.00	$0.00	0.00%	
	ENVIRO ENFORCEMENT	$0.00	$0.00	$0.00	0.00%	
	INFECTIOUS WASTE FEE	$0.00	$0.00	$0.00	0.00%	
	I/M ENFORCEMENT	$0.00	$0.00	$0.00	0.00%	
	BABY YOUR BABY FEES	($1,000.00)	$0.00	$1,000.00	-100.00%	Funds rolled up into 474408 Home Visitation.
	POST PARTUM FEES	($3,000.00)	$0.00	$3,000.00	-100.00%	Funds rolled up into 474408 Home Visitation.
	IMMUNIZATION FEES	($1,100,000.00)	($1,500,000.00)	($400,000.00)	36.36%	Includes travel counsel fees in 2024. Also increase in vaccinations Influenza, COVID, RSV.
	FLU FEES	$0.00	$0.00	$0.00	0.00%	
	TRAVEL COUNSEL FEES	($70,000.00)	$0.00	$70,000.00	-100.00%	Funds rolled up into 454403 Immunization Fees.
	NURSES FEES	$0.00	$0.00	$0.00	0.00%	
	DENTAL HEALTH FEES	$0.00	$0.00	$0.00	0.00%	
	COALITIONS	$0.00	$0.00	$0.00	0.00%	
	CAR SEATS AND HELMETS	($4,500.00)	($2,000.00)	$2,500.00	-55.56%	Decrease in funding.
	SAFE KID - COALITION	($6,600.00)	($5,000.00)	$1,600.00	-24.24%	Decrease in funding.
	PROJECT INCOME	($750.00)	($800.00)	($50.00)	6.67%	Based on increase in vehicle recycle funds we receive in 2023. Tied to VRAAP replacements.
	VITAL RECORD FEES	($280,000.00)	($306,000.00)	($26,000.00)	9.29%	Increase in demand.
	RENT INCOME	($56,000.00)	($56,000.00)	$0.00	0.00%	
	TOBACCO RETAILER CIVIL FINES	$0.00	$0.00	$0.00	0.00%	
	TOBACCO PERMIT FEES	($790.00)	($2,930.00)	($2,140.00)	270.89%	2-Yr permits up for renewals.
	COVID19 ASSISTANCE	($2,090,000.00)	($785,385.00)	$1,304,615.00	-62.42%	COVID contracts ending with the largest decrease in K-12 at $810K.
	UTAH GAINING GROUND GRANT	$0.00	$0.00	$0.00	0.00%	
	MIN PERF - HD	($752,770.00)	($486,649.00)	$266,121.00	-35.35%	Two quarters of new contract amount in 2023. Funding is stable.
	DISEASE OUTBREAK	($6,000.00)	($6,399.00)	($399.00)	6.65%	Increase in contract funding - viral hep.
	H FLU GRANT	$0.00	$0.00	$0.00	0.00%	
	MISC GRANTS	($5,000.00)	($2,500.00)	$2,500.00	-50.00%	Decrease of one-time NACCHO funding in 2023.
	HTLTHCARE ASSOC INFECTIONS	($56,815.00)	($58,770.00)	($1,955.00)	3.44%	Increase in contract funding - sharp, xcut.
	SYNDROMIC SURVEILLANCE	($23,164.00)	($23,164.00)	$0.00	0.00%	
	STD/HIV/AIDS/TB	($181,380.00)	($100,476.00)	$80,904.00	-44.60%	Decrease in DIS funding.
	HOMELAND SECURITY GRANT	$0.00	$0.00	$0.00	0.00%	
	DOH CANCER	$0.00	$0.00	$0.00	0.00%	
	MIN PERF-EH	$0.00	$0.00	$0.00	0.00%	

DOH ENV HEALTH	($18,153.00)	($38,484.00)	($20,331.00)	112.00%	Increase in lead contract funding. Also, rolled Utah Indoor Clean Air Act funds $1825 to this acct from 474307 as it is a DOH contract.
D E Q	($271,140.00)	($190,173.00)	$80,967.00	-29.86%	2023 had an increased budget as it included $105,313 for water quality study. The study has been completed. DEQ Drinking water contract scope of work and sanitary surveys rolled into DEQ account from 474306.
DRINK WATER	($19,881.00)	$0.00	$19,881.00	-100.00%	Funds rolled up into 474305 DEQ as it is a DEQ contract.
DOH INDOOR CLEAN AIR	($1,825.00)	$0.00	$1,825.00	-100.00%	Funds rolled up intoo 474304 DOH ENV HEALTH.
FDA RETAIL STANDARDS GRANT	$0.00	$0.00	$0.00	0.00%	
NURSE FAMILY PARTNERSHIP	$0.00	$0.00	$0.00	0.00%	
VACCINE	$0.00	$0.00	$0.00	0.00%	
NURSING--MIN PERF STAND	$0.00	$0.00	$0.00	0.00%	
MCH	($95,000.00)	($95,000.00)	$0.00	0.00%	
IMMUNIZATION	($80,115.00)	($117,271.00)	($37,156.00)	46.38%	Increase in Imms Contract funding.
CHEC	($37,705.00)	($37,705.00)	$0.00	0.00%	
TARGETED CASE MGMT	$0.00	$0.00	$0.00	0.00%	
HOME VISITATION	($400,000.00)	($354,000.00)	$46,000.00	-11.50%	Decrease in client visits.
FAMILY HEALTH - STATE	$0.00	($200,000.00)	($200,000.00)	#DIV/0!	New funding - PDG.
PUBLIC HEALTH EMERGENCY PREPAR	($718,608.00)	($441,394.90)	$277,213.10	-38.58%	Less crisis funding for 2024 and less carry over amt for PHEP.
MRC	($8,667.00)	($97,950.00)	($89,283.00)	1030.15%	New funding - MRC STTRONG.
TOB PREVENTION AND CONTROL TAX	($160,239.00)	($160,239.00)	$0.00	0.00%	
TOB KIDS/CDC	($46,086.00)	($46,087.00)	($1.00)	0.00%	
COMMUNITY HEALTH/HP - STATE	($317,980.00)	($274,256.00)	$43,724.00	-13.75%	2023 included additional one time Comp Suicide Prevention for $40k (this was in addit to original 95k in 2023) not included in 2024.
TOB COMPLIANCE CHECKS	($24,511.00)	($27,792.00)	($3,281.00)	13.39%	Increase in contract funding.
PUB SAFETY	($10,000.00)	($10,000.00)	$0.00	0.00%	
EPICC FUNDS	($118,916.00)	($97,788.56)	$21,127.44	-17.77%	New contracts w/decrease in Heal funding.
END CESSATION	$0.00	$0.00	$0.00	0.00%	
MEDICARE FFS	$0.00	$0.00	$0.00	0.00%	
PREP PERSONAL RESPONSIBILITY	($77,000.00)	($77,000.00)	$0.00	0.00%	The new contract is $80,716 thru Sept 2024.
TOB ECIG SUB & NIC PROD TAX	($401,606.63)	($401,607.00)	($0.37)	0.00%	
CONTRACT REVENUE	$0.00	($446,951.00)	($446,951.00)	#DIV/0!	Increase due to Infrastructure funding.
NON CASH GRANT REVENUE	$0.00	$0.00	$0.00	0.00%	
340B PHARMACY	($4,000.00)	($6,000.00)	($2,000.00)	50.00%	Increased med costs. Reimb by State but not at cost.
WIC FEDERAL	($895,686.00)	($895,686.00)	$0.00	0.00%	
WIC FOOD VOUCHERS	($1,700,000.00)	($2,000,000.00)	($300,000.00)	17.65%	Increase based on actuals in 540246.
UNKNOWN GRANTS	$0.00	$0.00	$0.00	0.00%	
INTEREST EARNINGS	($70,000.00)	($70,000.00)	$0.00	0.00%	
SALE OF FIXED ASSETS	$0.00	$0.00	$0.00	0.00%	
SALE OF VEHICLES	$0.00	$0.00	$0.00	0.00%	
TRANSFER IN	$0.00	$0.00	$0.00	0.00%	
PROPERTY TAX ALLOCATION	$0.00	$0.00	$0.00	0.00%	
USE OF FUND BALANCE	$0.00	$0.00	$0.00	0.00%	
SUNDRY REVENUE	($6,000.00)	($2,450.00)	$3,550.00	-59.17%	Decrease based on 2023 ytd. Do not anticipate any large sundry revenue for 2024.
Sub Total	**($18,450,849.63)**	**($18,006,064.70)**	**$444,784.93**	**-2.41%**	

Personnel

PAYROLL	$8,294,847.78	$7,419,782.34	($875,065.44)	-10.55%	
TRAVEL PAY	$87,678.76	$26,518.96	($61,159.80)	-69.75%	Reduced the number of staff on stipend. Those removed had the stipend amount added to their hourly wage to hold them harmless.
TAXABLE INCENTIVES	$0.00	$0.00	$0.00	0.00%	
OVERTIME	$10,300.00	$0.00	($10,300.00)	-100.00%	OT not budgeted.
BENEFITS	$226,326.02	$0.00	($226,326.02)	-100.00%	HR
PAYROLL TAXES	$622,875.93	$570,940.21	($51,935.72)	-8.34%	HR
WORKERS COMP	$125,263.89	$83,840.45	($41,423.44)	-33.07%	HR
INSURANCE	$1,531,686.21	$1,438,241.95	($93,444.26)	-6.10%	HR
RETIREMENT	$1,410,501.05	$1,355,160.78	($55,340.27)	-3.92%	HR
COMMUNICATIONS ALLOW	$18,168.54	$16,968.38	($1,200.16)	-6.61%	Less staff receiving allowance.
Sub Total	**$12,327,648.18**	**$10,911,453.07**	**($1,416,195.11)**	**-11.49%**	

Operations	COALITION	$6,600.00	$5,000.00	($1,600.00)	-24.24%	Reduction in spending due to decreased Safe Kids funding.
	PREVENTION GRANTS	$240,963.98	$240,000.00	($963.98)	-0.40%	Reduction in funding for Ecig pass-through mini grants.
	SUBS & MEMBERSHIPS	$48,080.00	$50,145.00	$2,065.00	4.29%	Increase due to Calm app subscription.
	PUBLIC NOTICES	$3,600.00	$7,100.00	$3,500.00	97.22%	Program media campaigns previously in acct 550620 moved here. Live On suicide grant, Imms, VRAAP, WIC.
	MEDICINE	$830,000.00	$900,000.00	$70,000.00	8.43%	Overall increase in vaccine costs, new vaccine COVID, RSV.
	FOOD PURCHASE	$1,700,000.00	$2,000,000.00	$300,000.00	17.65%	Increase in food costs for WIC.
	OPERATING SUPPLIES	$88,770.00	$84,075.00	($4,695.00)	-5.29%	Less items being purchased. Also consolidating purchasing has reduced costs for dept.
	FOOD BUSINESS	$11,160.00	$9,140.00	($2,020.00)	-18.10%	Reduction in business mtg's requiring food.
	EMPLOYEE AWARDS	$19,400.00	$22,970.00	$3,570.00	18.40%	Includes dept shirts moved from uniforms 540450, shirt total amount also reduced. Not a uniform.
	COMPLIANCE CHECKS	$7,500.00	$7,500.00	$0.00	0.00%	
	UNIFORMS/LINENS	$5,000.00	$0.00	($5,000.00)	-100.00%	Moved to 540272 - not uniforms.
	MISC SUPPLIES	$275,159.00	$236,555.00	($38,604.00)	-14.03%	Less items being purchased. Largest portion of decrease in COVID K-12 exp. Also consolidating purchasing has reduced costs for dept.
	WRITE OFFS	$0.00	$0.00	$0.00	0.00%	
	TB MEDS	$5,000.00	$7,000.00	$2,000.00	40.00%	Increase in medication costs.
	RENT (EQUIPMENT)	$0.00	$0.00	$0.00	0.00%	
	VACCINE	$0.00	$0.00	$0.00	0.00%	
	COMPUTER EQUIP	$110,397.00	$37,309.99	($73,087.01)	-66.20%	Reduction in rotation #'s for 2024. EH move to docking in 2023.
	EQUIPMENT	$17,400.00	$11,000.00	($6,400.00)	-36.78%	Additional WIC funding for equipment replacements in 2023 $6,700. Not budgeted in 2024.
	SOFTWARE	$0.00	$0.00	$0.00	0.00%	
	CAR SEATS AND HELMETS	$4,500.00	$2,350.00	($2,150.00)	-47.78%	Reduction in purchasing due to less funding.
	OFFICE SUPPLIES	$81,000.00	$67,000.00	($14,000.00)	-17.28%	Less items being purchased. Largest portion of decrease in COVID K-12 exp. Also consolidating purchasing has reduced costs for dept.
	POSTAGE	$1,750.00	$1,500.00	($250.00)	-14.29%	Decrease in overall dept postage needs. EH equipment shipping for calibrations, vaccine returns, etc.
	BANK CHARGES	$0.00	$0.00	$0.00	0.00%	
	TRAVEL/EDUC& TRNG	$57,000.00	$66,000.00	$9,000.00	15.79%	Increase cost for hotels and flights. Also Dept affiliate mtgs and national conferences returning to in-person rather than virtual.
	MILEAGE/LOCAL TRAVEL	$41,650.00	$17,550.00	($24,100.00)	-57.86%	Reduction in mileage due to use of dept fleet vehicles.
	EDUCATION & TRAINING	$35,590.00	$30,500.00	($5,090.00)	-14.30%	Overall decrease, however, the dept has an emphasis on workforce development. (Infrastructure Grant)
	SERVICE CONTRACTS	$63,440.00	$27,192.00	($36,248.00)	-57.14%	Overall decrease - Reduction due to moving software maint of KIPHS & DECADE to software account 555265. Increase in Rky Mtn pwr and ChargePoint due to increased charging stands and vehicles.
	MISC SERVICES	$745,800.00	$223,022.00	($522,778.00)	-70.10%	Reduction in spending due to decrease in COVID K-12 funding and activities.
	CIVIL HEARINGS	$0.00	$0.00	$0.00	0.00%	
	SOFTWARE MAINTENANCE	$18,324.00	$84,011.00	$65,687.00	358.48%	Year 2 for FH EMR and EH software.
	SOFTWARE SUBSCRIPTION	$5,645.00	$14,870.00	$9,225.00	163.42%	All Adobe suite subscriptions moved to this acct from 555265. PM/QI software, CD quantitative software. Also moved AllData from 550251 as it is a software app.
	PROF & TECH	$289,080.00	$81,395.00	($207,685.00)	-71.84%	Decrease due to water Quality Study in 2023 that has been completed. Reduction of Worldwide contract fees.
	EQUIP REP/CONTRACTS	$6,750.00	$4,150.00	($2,600.00)	-38.52%	Reduction in EH equipment maint/calibration costs based on actuals.
	BLDG & GRND MAINT	$3,450.00	$0.00	($3,450.00)	-100.00%	Do not anticipate any budget needs for 2024.

	TELEPHONE	$50,000.00	$23,808.00	($26,192.00)	-52.38%	Reduction in COVID contract tracing phones ($25,700 in 2023) and overall dept century link needs.
	RENT & UTILITIES	$0.00	$0.00	$0.00	0.00%	
	VEHICLE SERVICE	$11,300.00	$9,900.00	($1,400.00)	-12.39%	Overall decrease due to fuel being moved to Gasoline account.
	GASOLINE	$0.00	$5,200.00	$5,200.00	#DIV/0!	New Gasoline account.
	OVER/SHORT	$0.00	$0.00	$0.00	0.00%	
	Sub Total	**$4,784,308.98**	**$4,276,242.99**	**($508,065.99)**	**-10.62%**	
Allocations	TRANSFER TO FUND BALANCE	$0.00	$0.00	$0.00	0.00%	
	TRANSFER OUT	$2,700,000.00	$0.00	($2,700,000.00)	-100.00%	
	TELEPHONE ALLOCATION	$68,271.60	$58,176.00	($10,095.60)	-14.79%	
	EMAIL ALLOCATION	$19,022.34	$13,600.68	($5,421.66)	-28.50%	
	SECURITY CAMERA ALLOCATION	$2,872.00	$2,960.00	$88.00	3.06%	
	INSURANCE ALLOCATION	$127,209.00	$112,573.00	($14,636.00)	-11.51%	
	MAINTENANCE ALLOCATION	$412,740.00	$475,450.10	$62,710.10	15.19%	
	BUDGET ADJUSTMENTS	$0.00	$0.00	$0.00	0.00%	
	Sub Total	**$3,330,114.94**	**$662,759.78**	**($2,667,355.16)**	**-80.10%**	
Capital	BLDG IMPROVEMENTS	$0.00	$0.00	$0.00	0.00%	
	EQUIPMENT	$15,000.00	$17,500.00	$2,500.00	16.67%	EH Tech Ctr Porta Cool, New hydro lab.
	COMPUTER SOFTWARE	$81,600.00	$0.00	($81,600.00)	-100.00%	No capital software purchases for 2024.
	COMPUTER EQUIPMENT	$0.00	$0.00	$0.00	0.00%	
	VEHICLE RELATED	$0.00	$0.00	$0.00	0.00%	
	VEHICLES	$12,000.00	$44,000.00	$32,000.00	266.67%	New fleet vehicle, EH undercover audit vehicle.
	UNKNOWN GRANT EXPENSE	$0.00	$0.00	$0.00	0.00%	
	Sub Total	**$108,600.00**	**$61,500.00**	**($47,100.00)**	**-43.37%**	

Health Department – Senior Services

Mission Statement

Promote and Protect the Health and Well-Being of Davis County Residents and their Environment.

Inputs/Outputs

FTE (2023):
- 39 Employees
- 215 Volunteers
- 2 COVID Response Employees

Vehicle Fleet (2023):
- 12 - Meal Delivery Vehicles
- 7 - Senior Transport Vehicles
- 4 - Medical Transport Vehicles

Services Delivered (2022):
- 126,368 Home Delivered Meals
- 9,812 Community Meals
- 700+ Senior Wellness Classes
- 27,203 Senior Support Outreaches
- 1400+ Seniors Received Support Services
- 6,904 Senior Transports
- 5,983 Medical Transports
- 224 Senior Volunteers Recruited

Performance Data (2023):
- Longer Life Expectancy than Utah/US
- 78% of population in "Good Health"
- Lower Prevalence of Diabetes
- Fewer Falls
- More Dental Care
- Less Alcohol & Tobacco Use
- Lower Rate of Inactivity
- Lower Depressive Disorders

Health Department Annual Reports (2022):
- Senior Services Annual Report

Core Functions & Services

- Nutrition
  - Provide nutrition services through Meals on Wheels and community meals at senior centers
- Supportive Services
  - Information and Referral/Assistance
  - Transportation
  - In-home Services
  - Legal Services
  - Insurance Counseling
- Caregiver Support
  - Options Counseling
  - Case Management
  - Respite Care
  - Caregiver Education
- Health & Wellness
  - Evidence-based Classes
- Elder Rights
  - Long-term Care Ombudsman
  - Abuse & Prevention
  - Senior Medicare Patrol



Health Department – Senior Services

2023 Projected Outcomes

COVID-19 Pandemic Response

The response is rapidly being reduced and remaining response should be absorbed into the normal operation of the department in 2024. However, there are certain aspects of the response that are funded till 2026 and will continue as funding directs. The department, in addition to the COVID response, has returned to normal programing and operations prior to pandemic.

2023-2027 Department Strategic Plan

We have learned a great deal and made great progress as the department has set and met the goals and objectives outlined in previous strategic plans and look forward to continuing these efforts. A tremendous amount of work has gone into the department's strategic plan which has changed the department and improved many of our programs throughout the department. Our strategic plan has the following four priorities:

- Healthy Communities
- Community and Partner Engagement
- Supporting and Developing Employees
- Sustainability and Funding

We are currently finishing the first year of our 2023-2027 Strategic Plan and progress report will be completed at the end of 2023.

Human Services Directors Collaboration

The Human Services collaboration was a joint goal of the Commission and the Health Department. This collaborative effort was created to help support and align limited resources to priority projects within the county. The collaboration has been successful in developing a strategic plan and has begun working towards those priorities. The collaboration continues to grow and evolve to improve human services throughout the county.

Electric Vehicle Infrastructure Project

The department has completed installation of our electric vehicle infrastructure at the department's campus. We now have 14 charging stations on campus for fleet use. We are currently using 6 fully electric vehicles in the department's fleet. We have budget for additional electric vehicles in 2024 which will continue the expansion and conversion of the department's fleet.

Health Department – Senior Services

2024 Budget Initiatives

The 2024 budget has been built around the main objective of maintaining current senior service programs and initiatives that have proven effective in meeting the department's mission and vision. The department has not added any new initiatives for this year with the exception of Workforce Development priorities outlined in the Public Health Infrastructure Grant. The department also has several initiatives that are underway (capital projects - parking lot additions & xeroscaping, and senior services database and system software that will continue into 2024.

SS	Account Description	2023 Budget	Proposed Budget	Variance	%	Notes
Revenue	PROJECT INCOME	($170,000.00)	($160,000.00)	$10,000.00	-5.88%	Based on actuals from 2023 YTD, decrease in donations for CM, HDM, Med Transport, and Transport.
	COVID19 ASSISTANCE	($130,000.00)	($195,579.00)	($65,579.00)	50.45%	New funding USAging, continuing Exp Workforce.
	CONTRACT REVENUE	($1,855,289.00)	($1,880,000.00)	($24,711.00)	1.33%	Overall increase in OAA funding and UTA Lift grant.
	CASH-IN-LIEU MEALS	($70,600.00)	($77,400.00)	($6,800.00)	9.63%	Increase in OAA contract funding.
	MEDICAID SERVICE CONTRACT	($55,000.00)	($60,500.00)	($5,500.00)	10.00%	Increase in contract funding.
	MEDICAID ADMIN CONTRACT	($40,500.00)	($46,000.00)	($5,500.00)	13.58%	Increase in contract funding.
	ALTERNATIVES	($362,400.00)	($362,400.00)	$0.00	0.00%	
	HEALTH INSURANCE COUNSELING	($39,037.00)	($43,805.00)	($4,768.00)	12.21%	Increase in OAA contract funding.
	ENHANCED FITNESS/ARTHRITIS	($10,000.00)	$0.00	$10,000.00	-100.00%	Contract ended. Not renewing due to program changes. Looking for new prev health options.
	SENIOR MEDICAL PATROL	($22,898.00)	($27,257.00)	($4,359.00)	19.04%	Increase in OAA contract funding.
	RETIRED SENIOR VOLUNTEER PROG	($189,500.00)	($189,222.00)	$278.00	-0.15%	Reduction in State RVP funds by $278.
	NON CASH GRANT REVENUE	($48,000.00)	$0.00	$48,000.00	-100.00%	UTA Lift Maintenance contract FY22. FY24 reduction in funding and moved to 474601 Contract revenue.Unknown at budget preparation.
	NEW CHOICES WAIVER PROGRAM	($25,000.00)	($25,000.00)	$0.00	0.00%	
	VETERAN ASSISTANCE	($525,000.00)	($525,000.00)	$0.00	0.00%	
	INTEREST EARNINGS	$0.00	$0.00	$0.00	0.00%	
	SALE OF FIXED ASSETS	$0.00	$0.00	$0.00	0.00%	
	TRANSFER IN	$0.00	$0.00	$0.00	0.00%	
	USE OF FUND BALANCE	$0.00	$0.00	$0.00	0.00%	
	AG DONATIONS	($500.00)	($6,000.00)	($5,500.00)	1100.00%	Increase based on actual donations 2023.
	GY DONATIONS	($500.00)	($3,500.00)	($3,000.00)	600.00%	Increase based on actual donations 2023.
	NDSAC DONATIONS	($500.00)	($1,500.00)	($1,000.00)	200.00%	Increase based on actual donations 2023.
	HQ DONATIONS	$0.00	$0.00	$0.00	0.00%	
	SUNDRY REVENUE	($500.00)	$0.00	$500.00	-100.00%	No Sundry expected 2024.
	Sub Total	**($3,545,224.00)**	**($3,603,163.00)**	**($57,939.00)**	**1.63%**	
Personnel	PAYROLL	$2,241,597.29	$2,386,891.99	$145,294.70	6.48%	Temporary USAging employees. (April)
	TRAVEL PAY	$24,354.28	$4,664.92	($19,689.36)	-80.85%	Reduced the number of staff on stipend. Those removed had the stipend amount added to their hourly wage to hold them harmless.
	TAXABLE INCENTIVES	$0.00	$0.00	$0.00	0.00%	
	OVERTIME	$103.00	$0.00	($103.00)	-100.00%	OT not budgeted.
	BENEFITS	$46,795.82	$0.00	($46,795.82)	-100.00%	HR
	PAYROLL TAXES	$169,327.65	$183,341.11	$14,013.46	8.28%	HR
	WORKERS COMP	$22,356.41	$19,557.55	($2,798.86)	-12.52%	HR
	INSURANCE	$468,210.14	$489,976.43	$21,766.29	4.65%	HR
	RETIREMENT	$404,850.06	$441,358.39	$36,508.33	9.02%	HR
	COMMUNICATIONS ALLOW	$5,842.50	$5,065.06	($777.44)	-13.31%	Less staff receiving allowance.
	Sub Total	**$3,383,437.15**	**$3,530,855.45**	**$147,418.30**	**4.36%**	
rations	SUBS & MEMBERSHIPS	$12,378.00	$11,430.00	($948.00)	-7.66%	Cancelled newspaper subscriptions for centers. 2023 also had $911 for vaccine media campaign for USAging.
	PUBLIC NOTICES	$5,711.00	$4,800.00	($911.00)	-15.95%	Decrease due to additional funds for USAging media campaign in 2023. Not in 2024.
	FOOD PURCHASE	$548,100.00	$577,400.00	$29,300.00	5.35%	Increase in meal costs. From CM, HDM provider and meal replacements such as Ensure.
	OPERATING SUPPLIES	$22,100.00	$22,600.00	$500.00	2.26%	Increase in cost of nutritional packaging supplies for HDM and CM meals.
	FOOD BUSINESS	$4,400.00	$4,900.00	$500.00	11.36%	Increase due to more senior service hosted meetings and trainings with partners, participants and volunteers.
	EMPLOYEE AWARDS	$1,000.00	$2,800.00	$1,800.00	180.00%	Items moved from Uniforms 540450 here as they are not uniforms. Also increased funds for employee retreat.
	UNIFORMS/LINENS	$1,200.00	$0.00	($1,200.00)	-100.00%	Moved items to Employee Awards 540272.
	MISC SUPPLIES	$38,491.00	$32,875.00	($5,616.00)	-14.59%	Less items being purchased. Also consolidating purchasing has reduced costs for dept.
	COMPUTER EQUIP	$13,152.00	$2,150.00	($11,002.00)	-83.65%	Reduction in PC rotations due to move to docking stations in 2020 2021.
	EQUIPMENT	$26,920.00	$26,000.00	($920.00)	-3.42%	Increase to cover replacement of aging equipment such as freezer/refrigerators/small office equipment.
	SOFTWARE	$0.00	$0.00	$0.00	0.00%	
	OFFICE SUPPLIES	$17,897.00	$15,050.00	($2,847.00)	-15.91%	Less items being purchased. Also consolidating purchasing has reduced costs for dept.
	POSTAGE	$100.00	$100.00	$0.00	0.00%	

Ope	TRAVEL/EDUC& TRNG	$10,000.00	$12,000.00	$2,000.00	20.00%	Increase cost for hotels and flights. Also affiliate mtgs and national conferences returning to in-person rather than virtual.
	MILEAGE/LOCAL TRAVEL	$43,000.00	$43,000.00	$0.00	0.00%	
	EDUCATION & TRAINING	$6,630.00	$5,030.00	($1,600.00)	-24.13%	Decrease due to new funding in 2023 that we will not have in 2024. IHC for SS expansion of evidence-based programs.
	SERVICE CONTRACTS	$1,320.00	$1,008.00	($312.00)	-23.64%	Reduction in Loomis weekly pick-ups.
	MISC SERVICES	$924,500.00	$924,500.00	$0.00	0.00%	
	SOFTWARE MAINTENANCE	$301.00	$300.00	($1.00)	-0.33%	Had place marker for IS software development for $1 in 2023 budget that is not in 2024.
	SOFTWARE SUBSCRIPTION	$930.00	$930.00	$0.00	0.00%	
	PROF & TECH	$19,415.00	$26,367.00	$6,952.00	35.81%	Increase in instructor costs, background checks for division volunteers and Office Ally services for Veterans Directive Program.
	EQUIP REP/CONTRACTS	$800.00	$800.00	$0.00	0.00%	
	BLDG & GRND MAINT	$2,700.00	$2,700.00	$0.00	0.00%	
	SDSAC	$3,000.00	$3,000.00	$0.00	0.00%	
	CDSAC	$3,000.00	$3,000.00	$0.00	0.00%	
	NDSAC	$3,000.00	$3,000.00	$0.00	0.00%	
	HEADQUARTERS	$0.00	$0.00	$0.00	0.00%	
	UTILITIES	$0.00	$0.00	$0.00	0.00%	
	TELEPHONE	$15,985.00	$13,960.00	($2,025.00)	-12.67%	Reduction in un-needed Century Link lines.
	VEHICLE SERVICE	$81,247.00	$39,000.00	($42,247.00)	-52.00%	Fuel moved to its own account. No vehicle wraps budgeted in 2024.
	GASOLINE	$0.00	$65,000.00	$65,000.00	#DIV/0!	New account. Fuel moved from vehicle service.
	Sub Total	**$1,807,277.00**	**$1,843,700.00**	**$36,423.00**	**2.02%**	

Allocations	TRANSFER TO FUND BALANCE	$0.00	$0.00	$0.00	0.00%	
	TRANSFER OUT	$0.00	$0.00	$0.00	0.00%	
	TELEPHONE ALLOCATION	$17,536.92	$16,594.92	($942.00)	-5.37%	
	EMAIL ALLOCATION	$5,602.47	$4,934.76	($667.71)	-11.92%	
	SECURITY CAMERA ALLOCATION	$2,312.00	$2,496.00	$184.00	7.96%	
	INSURANCE ALLOCATION	$42,482.00	$42,200.00	($282.00)	-0.66%	
	MAINTENANCE ALLOCATION	$384,867.54	$392,443.96	$7,576.42	1.97%	
	BUDGET ADJUSTMENTS	$0.00	$0.00	$0.00	0.00%	
	Sub Total	**$452,800.93**	**$458,669.64**	**$5,868.71**	**1.30%**	

Capital	CONST IN PROGRESS	$0.00	$0.00	$0.00	0.00%	
	BLDG IMPROVEMENTS	$5,000.00	$12,000.00	$7,000.00	140.00%	SDSAC kitchen HVAC replacement. OAA contract funds approved to cover expenditure.
	EQUIPMENT	$10,000.00	$10,000.00	$0.00	0.00%	
	COMPUTER SOFTWARE	$24,000.00	$0.00	($24,000.00)	-100.00%	Implementing internal software for COA/CMA created by IS. Did not purchase an OTS software package in 2023 so no maint fees in 2024.
	COMPUTER EQUIPMENT	$0.00	$0.00	$0.00	0.00%	
	VEHICLE RELATED	$9,600.00	$0.00	($9,600.00)	-100.00%	Lift maintenance moved to Vehicle Service. Not a capital item as it is multiple vehicles.
	VEHICLES	$52,807.00	$120,000.00	$67,193.00	127.24%	4 New Fleet Vehicles.
	Sub Total	**$101,407.00**	**$142,000.00**	**$40,593.00**	**40.03%**	