| Updated: | 08/15/23 | 2024 Requested |
|---|---|---|
| | Personnel | $1,153,917 |
| | Operating | $1,530,611 |
| | Allocations | $12,350 |
| | Less other Revenues | $0 |
| | **TOTAL BUDGET (less cap)** | **$2,696,877** |

**590940**
**6310862-457000**

## 2023 BGW Allocations

| | | | County-own BGW Sq Ft | County-rent ATTY & JC Sq Ft | BGW sq ft (actual & adjst'd) | % sq ft | 2023 Maint. Alloc. B&G-West | 2023 Capital Requests | 2023 Total Alloc |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | **2024 Requested** | | **$2,696,877** |
| 1010122-590940 | Justice Court | | | 4,931 | 1,479 | 0.6% | 14,848 | $ | 14,848 |
| 1010145-590940 | Attorney | | | 12,416 | 3,725 | 1.4% | 37,386 | $ | 37,386 |
| 1010168-540940 | Victim Services | | 800 | | 800 | 0.3% | 8,030 | $ | 8,030 |
| 1020210-590940 | Sheriff | | 18,556 | | 18,556 | 6.9% | 186,246 | $ | 186,246 |
| 1020230-590940 | Corrections | | 239,934 | | 239,934 | 89.3% | $2,408,212 | $ | 2,408,212 |
| 1920219-590940 | 911 Emergency | | 2,700 | | 2,700 | 1.0% | 27,100 | $ | 27,100 |
| 5280682-590940 | Inmate Services | | 1,500 | | 1,500 | 0.6% | 15,055 | $ | 15,055 |
| | BGW-Justice Comp | | | | | | | | |
| | | 280,837 | 263,490 | 17,347 | 268,694 | 100.0% | 2,696,877 | - | 2,696,877 |

Trying to keep fund balance from growing in Fund 63.

BGW: Previous year revised budget, (minus capital equipment) reduced by 5%. Amount allocated by square footage.

| 2024 | Acct # | Admin | AC | CDSC | CJC | DPGC | DMV | LEC | Facilities | SDSC | Health | Bountiful | Centerville | Clearfield | HQ-Farmington | Kaysville | Layton | Syracuse |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Wages & Benefits | 110 | $402,968.77 | $69,447.44 | $66,264.43 | $60,187.78 | $53,821.77 | $37,328.00 | $149,311.99 | $0.00 | $52,374.94 | $240,548.57 | $0.00 | $0.00 | $0.00 | $365,177.79 | $0.00 | $0.00 | $0.00 |
| Total | | $ 402,968.77 | $ 69,447.44 | $ 66,264.43 | $ 60,187.78 | $ 53,821.77 | $ 37,328.00 | $ 149,311.99 | $ - | $ 52,374.94 | $ 240,548.57 | $ - | $ - | $ - | $ 365,177.79 | $ - | $ - | $ - |
| Indirects | | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Subs & Memberships | 540210 | | | | | | | | $ 769.00 | | | | | | | | | |
| Operating Supplies | 540250 | $ 8,000.00 | $ 3,000.00 | $ 1,400.00 | $ 500.00 | $ - | $ 1,500.00 | | | $ 2,000.00 | $ 5,500.00 | | | | $ 11,226.87 | | | |
| Licenses & Fees | 540254 | | | | | | | | $ 400.00 | | | | | | | | | |
| Employee Awards | 540272 | | | | | | | | $ 2,000.00 | | | | | | | | | |
| Uniforms | 540450 | | | | | | | | $ 6,000.00 | | | | | | | | | |
| Misc Services | 540610 | | | | | | | | | | | | | | | | | |
| Equipment Rental | 540630 | | | | | | | | $ 2,500.00 | | | | | | | | | |
| Computer Equip | 540643 | | | | | | | | $ 3,200.00 | | | | | | | | | |
| Equipment - Tools | 540690 | | | | | | | | $ 17,900.00 | | | | | | | | | |
| Software | 540691 | | | | | | | | $ 1,400.00 | | | | | | | | | |
| Office Supplies | 542240 | | | | | | | | $ 3,500.00 | | | | | | | | | |
| Mileage/Local Travel | 548231 | | | | | | | | $ 250.00 | | | | | | | | | |
| Education & Training | 548330 | | | | | | | | $ 2,000.00 | | | | | | | | | |
| SSS - Annual Panic/App Fee | 550621 | $ 235.50 | $ 300.00 | $ 300.00 | $ 300.00 | $ 300.00 | $ - | | | $ - | $ 240.00 | $ 300.00 | $ 300.00 | $ 300.00 | $ 64.50 | $ 300.00 | $ 300.00 | $ 300.00 |
| SSS - Annual Fire Alarm Systems Testing | 550621 | $ 392.50 | $ 350.00 | $ 350.00 | $ 350.00 | $ 350.00 | $ 350.00 | $ 350.00 | | $ - | $ 350.00 | $ 350.00 | $ 350.00 | $ 350.00 | $ 107.50 | $ 350.00 | $ 350.00 | $ 350.00 |
| SSS - Annual Fire Alarm Monitoring | 550621 | $ 376.80 | $ 480.00 | $ 480.00 | $ 480.00 | $ 480.00 | $ 480.00 | $ 480.00 | | $ - | $ 384.00 | $ 480.00 | $ 480.00 | $ 480.00 | $ 103.20 | $ 480.00 | $ 480.00 | $ 480.00 |
| SSS - Semi Annual FM200 | 550621 | $ 1,500.00 | | | | | | | | | | | | | | | | |
| SSS - Semi annual Halon Clean Agent | 550621 | | | | | | | | | | | $ 300.00 | | | | | | |
| SSS - Annual Wet Chemical Kitchen Fire Supp Sys | 550621 | | | $ 160.00 | $ 160.00 | $ 160.00 | | | | | $ 160.00 | | $ 160.00 | | | | | |
| SSS - Annual Wet Sprinkler System | 550621 | | | $ 640.00 | | $ 160.00 | $ 160.00 | $ 320.00 | | | $ 160.00 | | | | | | | |
| SSS - Security Alarm System Monitoring | 550621 | | | | $ 252.00 | $ 252.00 | | | | | | | | | | | | |
| SSS - Misc inspections (5 year on up) | 550621 | | | | | | | $ 450.00 | | | | | | | | | | |
| SSS - Hood Clean | 550621 | | | $ 550.00 | | $ 550.00 | | $ 550.00 | | $ 550.00 | | | | | | | | |
| Precision Power - Generator Inspections | 550621 | $ 1,100.00 | $ 1,000.00 | | | | | $ 1,000.00 | | | | | | | | | | |
| Kone - MCH. LEC, Btfl Lib & Health | 550621 | | | | | | | $ 1,920.00 | | | $ 4,316.52 | $ 1,920.00 | | $ 4,316.52 | | | | |
| Schindler - Elevator Inspections | 550621 | $ 1,978.32 | | | | | | | | | | | | | | | | |
| Waste Services | 550621 | $ 2,326.74 | $ 1,572.00 | $ 1,008.00 | $ 1,482.00 | | $ 1,008.00 | $ 4,704.00 | | | $ 2,515.20 | $ 876.00 | $ 876.00 | $ 876.00 | $ 637.26 | $ 876.00 | $ 876.00 | $ 876.00 |
| Brightview | 550621 | $ 7,316.70 | $ 7,113.64 | $ 9,264.56 | $ 5,531.28 | | $ 7,683.88 | | | | $ 21,001.63 | $ 8,916.80 | $ 12,836.48 | | $ 2,003.94 | $ 7,351.08 | $ 10,735.96 | $ 19,604.84 |
| Custodial Contract | 550621 | $ 58,740.00 | $ 7,188.00 | $ 12,900.00 | $ - | $ - | $ 8,100.00 | $ 2,100.00 | | $ 12,900.00 | $ 41,940.00 | $ 23,940.00 | $ 14,340.00 | $ 20,700.00 | $ 24,900.00 | $ 21,300.00 | $ 22,788.00 | $ 22,788.00 |
| Custodial Contract- Windows | 550621 | $ 4,500.00 | $ 500.00 | $ 500.00 | $ 500.00 | $ - | $ 700.00 | $ 500.00 | | $ 500.00 | $ 4,500.00 | | | | $ 8,200.00 | | | |
| Bountiful City - SDSC Grounds Maintenance | 550621 | | | | | | | | | $ 1,500.00 | | | | | | | | |
| Sofware Subscription | 555266 | | | | | | | | $ 400.00 | | | | | | | | | |
| Professiona & Tech | 555310 | | | | | | | | | | | | | | | | | |
| Equip Rep/Contracts | 560252 | | | | | | | | $ 8,250.00 | | | | | | | | | |
| Bldg Maintenance | 560260 | $ 33,297.00 | $ 10,000.00 | $ 5,000.00 | $ 3,000.00 | $ 1.00 | $ 5,000.00 | $ 34,000.00 | | $ 5,000.00 | $ 26,000.00 | | | | $ 33,750.00 | | | |
| Admin Heat Pumps | 560260 | $ 10,000.00 | | | | | | | | | | | | | | | | |
| Admin Doors by receiving and employee entrance | 560260 | $ - | | | | | | | | | | | | | | | | |
| Grounds Maintenance | 560261 | $ 3,000.00 | | $ 1,500.00 | $ 750.00 | | | | | | $ 3,000.00 | | | | $ 2,500.00 | | | |
| Ground Repair | 560276 | | | | | | | | | | | | | | | | | |
| Utilities - Gas | 562267 | $ 3,000.00 | $ 21,000.00 | $ 4,000.00 | $ 500.00 | $ 5,800.00 | $ 2,000.00 | $ 58,000.00 | | $ 5,000.00 | $ 3,400.00 | | | | $ 31,000.00 | | | |
| Utilities - Electricity | 562268 | $ 83,000.00 | $ 15,000.00 | $ 15,000.00 | $ 10,200.00 | $ 21,000.00 | $ 550.00 | $ 65,000.00 | | $ 9,500.00 | $ 47,000.00 | | | | $ 130,000.00 | | | |
| Telephone | 562280 | | | | | | | | $ 4,000.00 | | | | | | | | | |
| Communication Exp | 562281 | $ 2,160.00 | | | | | $ 960.00 | $ 840.00 | | | $ 1,440.00 | | | | | | | |
| Water | 562290 | $ 6,500.00 | $ 13,800.00 | $ 3,100.00 | $ 1,800.00 | $ 14,500.00 | $ 3,300.00 | $ 14,500.00 | | $ 3,000.00 | $ 9,800.00 | | | | $ 25,300.00 | | | |
| Secondary Water | 562290 | $ 200.00 | | | $ 250.00 | | | $ 700.00 | | $ 500.00 | | | | | $ 1,600.00 | | | |
| Vehicle Service | 564253 | | | | | | | | $ 10,000.00 | | | | | | | | | |
| Gasoline | 564258 | | | | | | | | $ 33,000.00 | | | | | | | | | |
| Total | | $ 227,623.56 | $ 81,303.64 | $ 56,152.56 | $ 26,055.28 | $ 43,553.00 | $ 31,791.88 | $ 185,414.00 | $ 95,569.00 | $ 40,450.00 | $ 171,707.35 | $ 37,082.80 | $ 29,342.48 | $ 27,022.52 | $ 271,393.27 | $ 30,657.08 | $ 35,529.96 | $ 44,398.84 |
| Operations Indirects | | $ 13,010.47 | $ 1,900.91 | $ 1,927.98 | $ 1,769.12 | $ 2,631.30 | $ 1,026.63 | $ 26,574.59 | $ - | $ 1,985.75 | $ 8,582.24 | $ - | $ - | $ - | $ 20,947.15 | $ - | $ - | $ - |
| Equipment | 640740 | | | | | | | | $ 25,000.00 | | | | | | | | | |
| Vehicles | 650745 | | | | | | | $ - | $ 95,000.00 | | | | | | | | | |
| Total | | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 120,000.00 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Other Expense Indirects | | $ 16,336.43 | $ 2,386.85 | $ 2,420.85 | $ 2,221.38 | $ 3,303.96 | $ 1,289.08 | $ 33,368.05 | $ - | $ 2,493.38 | $ 10,776.18 | $ - | $ - | $ - | $ 26,302.03 | $ - | $ - | $ - |
| Telephone Allocation | 590920 | | | | | | | | $ 4,000.00 | | | | | | | | | |
| Email Allocation | 590922 | | | | | | | | $ 2,800.00 | | | | | | | | | |
| Insurance Allocation | 590930 | | | | | | | | $ 40,000.00 | | | | | | | | | |
| Maintenance Allocation | 590940 | | | | | | | | $ - | | | | | | | | | |
| Depreciation | 599590 | | | | | | | | | | | | | | | | | |
| Total | | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 46,800.00 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Allocated Costs Indirects | | $ 6,371.21 | $ 930.87 | $ 944.13 | $ 866.34 | $ 1,288.54 | $ 502.74 | $ 13,013.54 | $ - | $ 972.42 | $ 4,202.71 | $ - | $ - | $ - | $ 10,257.79 | $ - | $ - | $ - |
| Grand Total | | $ 630,592.33 | $150,751.08 | $ 122,416.99 | $ 86,243.06 | $ 97,374.77 | $ 69,119.88 | $334,725.99 | $ 262,369.00 | $ 92,824.94 | $412,255.92 | $ 37,082.80 | $ 29,342.48 | $ 27,022.52 | $ 636,571.05 | $ 30,657.08 | $ 35,529.96 | $ 44,398.84 |
| Grand Total Indirects | | $ 35,718.10 | $ 5,218.63 | $ 5,292.96 | $ 4,856.84 | $ 7,223.81 | $ 2,818.45 | $ 72,956.19 | $ - | $ 5,451.56 | $ 23,561.13 | $ - | $ - | $ - | $ 57,506.97 | $ - | $ - | $ - |
| Allocation Amount | | $ 666,310.43 | $155,969.70 | $ 127,709.96 | $ 91,099.90 | $104,598.57 | $ 71,938.33 | $407,682.18 | $ - | $ 98,276.50 | $435,817.05 | $ 37,082.80 | $ 29,342.48 | $ 27,022.52 | $ 694,078.03 | $ 30,657.08 | $ 35,529.96 | $ 44,398.84 |
| Square footage | | 72071 | 10530 | 10680 | 9800 | 14576 | 5687 | 147209 | | 11000 | 47541 | | | | 116036 | | | |
| Facilities | | 13.61% | 1.99% | 2.02% | 1.85% | 2.75% | 1.07% | 27.81% | 0.00% | 2.08% | 8.98% | 0.00% | 0.00% | 0.00% | 21.92% | 0.00% | 0.00% | 0.00% |
| Square footage cost with indirects | | $ 9.2452 | $ 14.8119 | $ 11.9579 | $ 9.2959 | $ 7.1761 | $ 12.6496 | $ 2.7694 | #DIV/0! | $ 8.9342 | $ 9.1672 | | | | $ 5.9816 | | | |
| Less Depreciation/with vehicles/equipment | | $ 9.10 | 14.75 | 11.85 | 9.19 | 7.1 | 12.56 | 2.74 | | 8.72 | 9 | | | | 7.05 | | | |
| Difference from '23 - '24 | | $ 0.15 | $ 0.06 | $ 0.11 | $ 0.11 | $ 0.08 | $ 0.09 | $ 0.03 | #DIV/0! | $ 0.21 | $ 0.17 | $ - | $ - | $ - | $ (1.07) | $ - | $ - | $ - |
| | | | | | | | | | | | | | | | $ 898,111.71 | | | |

Trying to keep fund balances down.
Remove any Capital Construction Items (Only Allowable Capital is 640740 "Equipment")
Calculate and Remove from Allocation any Payroll costs for Capital Construction Oversight. The Construction Manager fee is calculated based on total project cost*0.1%. These costs will be billed January 1 as a direct charge to the project and will not allocated.

$ 7.74

| Mem Courthouse | NDSAC | PW | Tech Center | Emissions Bldg | VVGC | Thon | DCC | LEC/AG Project Mgt | Justice Complex | Total | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| $180,447.60 | $85,854.40 | $70,315.53 | $73,324.92 | $47,455.75 | $58,451.59 | $ - | $ - | $ 69,000.00 | $ - | $2,082,281.27 | $2,082,282.98 | $ (1.71) | |
| $ 180,447.60 | $ 85,854.40 | $ 70,315.53 | $ 73,324.92 | $ 47,455.75 | $ 58,451.59 | $ - | $ - | $ 69,000.00 | $ - | $2,082,281.27 | | | |
| $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | | | |
| | | | | | | | | | | $ 769.00 | $ 769.00 | $ - | |
| $ 1,400.00 | $ 3,000.00 | $ 2,000.00 | $ 200.00 | $ 200.00 | $ - | | | | | $ 39,926.87 | $ 39,926.87 | $ - | |
| | | | | | | | | | | $ 400.00 | | | |
| | | | | | | | | | | $ 2,000.00 | $ 2,000.00 | $ - | |
| | | | | | | | | | | $ 6,000.00 | $ 6,000.00 | $ - | |
| | | | | | | | | | | $ - | | $ - | |
| | | | | | | | | | | $ 2,500.00 | $ 2,500.00 | $ - | |
| | | | | | | | | | | | | | Emmissions and tech |
| | | | | | | | | | | $ 3,200.00 | $ 3,200.00 | $ - | center 25/75 split |
| | | | | | | | | | | $ 17,900.00 | $ 17,900.00 | $ - | |
| | | | | | | | | | | $ 1,400.00 | $ 1,400.00 | $ - | |
| | | | | | | | | | | $ 3,500.00 | $ 3,500.00 | $ - | |
| | | | | | | | | | | $ 250.00 | $ 250.00 | $ - | |
| | | | | | | | | | | $ 2,000.00 | $ 2,000.00 | $ - | |
| | $ 60.00 | $ - | $ 300.00 | | $ 300.00 | | | | | $ 4,200.00 | $ 593,695.96 | $ (589,495.96) | |
| $ 350.00 | $ 350.00 | $ 700.00 | | | $ 350.00 | | | | | $ 6,800.00 | | $ 6,800.00 | |
| $ 480.00 | $ 96.00 | $ 960.00 | | | $ 480.00 | | | | | $ 8,640.00 | | $ 8,640.00 | |
| | | | | | | | | | | $ 1,500.00 | | $ 1,500.00 | |
| | | | | | | | | | | $ 300.00 | | $ 300.00 | |
| | | $ 160.00 | | | $ 160.00 | | | | | $ 1,120.00 | | $ 1,120.00 | |
| | | | | | | | | | | $ 1,440.00 | | $ 1,440.00 | |
| | | | | | | | | | | $ 504.00 | | $ 504.00 | |
| | | | | | | | | | | $ 450.00 | | $ 450.00 | |
| | $ 550.00 | | | | $ 550.00 | | | | | $ 3,300.00 | | $ 3,300.00 | |
| | | $ 900.00 | | | | | | | | $ 4,000.00 | | $ 4,000.00 | |
| $ 1,920.00 | | | | | | | | | | $ 14,393.04 | | $ 14,393.04 | |
| | | | | | | | | | | $ 1,978.32 | | $ 1,978.32 | |
| $ 1,482.00 | $ 628.80 | $ 1,572.00 | $ 1,008.00 | | | | | | | $ 25,200.00 | | $ 25,200.00 | |
| $ 13,994.12 | $ 5,250.41 | $ 7,807.24 | $ 6,346.04 | | | | | | | $ 152,758.60 | | $ 152,758.60 | |
| $ 19,188.00 | $ 17,700.00 | $ 11,100.00 | | | $ - | | | | | $ 342,612.00 | | $ 342,612.00 | |
| $ 1,400.00 | $ 700.00 | $ 500.00 | | | $ - | | | | | $ 23,000.00 | | $ 23,000.00 | |
| | | | | | | | | | | $ 1,500.00 | | $ 1,500.00 | |
| | | | | | | | | | | $ 400.00 | $ 400.00 | $ - | |
| | | | | | | | | | | $ - | | $ - | |
| | | | | | | | | | | $ 8,250.00 | $ 8,250.00 | $ - | |
| $ 5,000.00 | $ 2,000.00 | $ 1.00 | $ 1,000.00 | | $ 1.00 | | | | | $ 163,050.00 | $ 173,050.00 | $ (10,000.00) | |
| | | | | | | | | | | $ 10,000.00 | | $ 10,000.00 | |
| | | | | | | | | | | $ - | | $ - | |
| $ 500.00 | $ 750.00 | | $ 250.00 | | | | | | | $ 12,250.00 | $ 12,250.00 | $ - | |
| | | | | | | | | | | $ - | | $ - | |
| $ 5,000.00 | $ 850.00 | $ 8,300.00 | $ 7,700.00 | | $ 4,500.00 | $ 100.00 | | | | $ 160,150.00 | $ 160,150.00 | $ - | |
| $ 40,000.00 | $ 12,000.00 | $ 16,000.00 | $ 6,000.00 | | $ 26,000.00 | $ 150.00 | | | | $ 496,400.00 | $ 496,400.00 | $ - | |
| | | | | | | | | | | $ 4,000.00 | $ 4,000.00 | $ - | |
| $ 1,200.00 | | | | | | | | | | $ 6,600.00 | $ 6,600.00 | $ - | |
| $ 8,400.00 | $ 2,300.00 | $ 6,700.00 | $ 2,500.00 | | $ 3,100.00 | $ 500.00 | | | | $ 119,100.00 | $ 119,100.00 | $ - | |
| $ 300.00 | | | | | | $ 250.00 | | | | $ 3,800.00 | $ 3,800.00 | $ - | |
| | | | | | | | | | | $ 10,000.00 | $ 10,000.00 | $ - | |
| | | | | | | | | | | $ 33,000.00 | $ 33,000.00 | $ - | |
| $ 100,614.12 | $ 46,235.21 | $ 56,700.24 | $ 25,304.04 | $ 200.00 | $ 35,441.00 | $ 1,000.00 | $ - | $ - | $ - | $1,700,541.83 | | $1,700,541.83 | |
| $ 2,721.20 | $ 2,677.34 | $ 5,200.50 | $ 1,594.38 | $ 831.85 | $ 2,187.58 | $ - | $ - | $ - | $ - | $ 95,569.00 | | $ 95,569.00 | |
| | | | | | | | | | | $ 25,000.00 | $ 25,000.00 | $ - | |
| | | | | | | | | | | $ 95,000.00 | $ 95,000.00 | $ - | |
| $ - | $ - | $ - | $ - | | $ - | $ - | | | $ - | $ 120,000.00 | | $ 120,000.00 | |
| $ 3,416.84 | $ 3,361.76 | $ 6,529.95 | $ 2,001.96 | $ 1,044.50 | $ 2,746.80 | $ - | $ - | $ - | $ - | $ 120,000.00 | | $ 120,000.00 | |
| | | | | | | | | | | $ 4,000.00 | $ 4,000.00 | $ - | |
| | | | | | | | | | | $ 2,800.00 | $ 2,800.00 | $ - | 3862563.29 |
| | | | | | | | | | | $ 40,000.00 | $ 40,000.00 | $ - | 49935.97 |
| | | | | | | | | | | $ - | | $ - | 3912499.26 |
| | | | | | | | | | | $ - | | $ - | |
| $ - | $ - | $ - | $ - | | $ - | $ - | | | $ - | $ 46,800.00 | | $ 46,800.00 | |
| $ 1,332.57 | $ 1,311.09 | $ 2,546.68 | $ 780.76 | $ 407.36 | $ 1,071.25 | $ - | $ - | $ - | $ - | $ 46,800.00 | | $ 46,800.00 | |
| $ 281,061.72 | $ 132,089.60 | $127,015.77 | $ 98,628.96 | $ 47,655.75 | $ 93,892.59 | $ 1,000.00 | $ - | $ 69,000.00 | $ - | $3,949,623.10 | $3,949,224.81 | $ 398.29 | |
| $ 7,470.61 | $ 7,350.18 | $ 14,277.13 | $ 4,377.10 | $ 2,283.71 | $ 6,005.63 | $ - | $ - | $ - | $ - | $ 262,369.00 | | $ 262,369.00 | |
| $ 288,532.33 | $ 139,439.79 | $141,292.90 | $ 103,006.06 | $ 49,939.46 | $ 99,898.23 | $ 1,000.00 | $ - | $ 69,000.00 | $ - | $3,949,623.10 | | $3,949,623.10 | |
| 15074 | 14831 | 28808 | 8832 | 4608 | 12118 | | | | | 529401 | | | |
| 2.85% | 2.80% | 5.44% | 1.67% | 0.87% | 2.29% | 0.00% | 0.00% | 0.00% | 0.00% | 100% | | | |
| $ 19.1411 | $ 9.4019 | $ 4.9046 | $ 11.6628 | $ 10.8376 | $ 8.2438 | | | | | | | | |
| 19.07 | 9.34 | 4.87 | 9.71 | 0 | 8.16 | 0 | | | | | | | |
| $ 0.07 | $ 0.06 | $ 0.03 | $ 1.95 | $ 10.84 | $ 0.08 | | | | | | | | |

| | | |
|---|---|---|
| Sep-22 | $ | 3,481.24 |
| Aug-22 | $ | 3,367.94 |
| Jul-22 | $ | 3,454.52 |
| Jun-22 | $ | 3,276.13 |
| May-22 | $ | 2,575.27 |
| Apr-22 | $ | 1,933.67 |
| Mar-22 | $ | 2,220.01 |
| Feb-22 | $ | 2,514.47 |
| Jan-22 | $ | 3,291.94 |
| Dec-21 | $ | 2,773.49 |
| Nov-21 | $ | 3,221.58 |
| Oct-21 | $ | 3,062.01 |
| | $ | 35,172.27 |

| | | |
|---|---|---|
| 4 Year rolling averag | $335,296 | |
| % to Charge | 100.00% | |
| Amount Charged | $335,296 | |

Phones: Pull 4 year actual expenses (not current year) to get an average cost. Equipment charges are based on costs for actual and requested equipment per department.

Security Cameras: Known expense, since it's paid once per year. That cost broken out by 85/15 ratio for camera/door locks. Each department is charged for active cameras in their area. Each department is charged per door lock in their area.

Email: Contract payment billed once per year (known cost). Allocated out to each department by number of email accounts.

| | Expense | Revenue |
|---|---|---|
| 2023 | | |
| 2022 | $408,168 | $532,221 |
| 2021 | $287,057 | $353,094 |
| 2020 | $280,910 | $354,187 |
| 2019 | $365,048 | $362,552 |

| Account # | Department | Line Charge | Equip2023 | equip2023 | Requests for | 2024 Request Total | TotalEquip2024 | Line&Equip | TotalAnnualCharge |
|---|---|---|---|---|---|---|---|---|---|
| 1320253 | Animal Service | $340.52 | $355.00 | $521.40 | $0.00 | $0.00 | $355.00 | $695.52 | $8,346.24 |
| 1010146 | Assessor | $110.38 | $860.00 | $990.57 | $0.00 | $0.00 | $860.00 | $970.38 | $11,644.56 |
| 1010145 | Attorney | $584.29 | $1,052.00 | $1,365.41 | $0.00 | $0.00 | $1,052.00 | $1,636.29 | $19,635.48 |
| 2510192 | Building Inspec | $21.23 | $16.00 | $23.65 | $0.00 | $0.00 | $16.00 | $37.23 | $446.76 |
| 1710169 | CJC | $52.96 | $179.00 | $220.98 | $0.00 | $0.00 | $179.00 | $231.96 | $2,783.52 |
| 1010141 | Auditor | $252.04 | $493.00 | $1,415.47 | $0.00 | $0.00 | $493.00 | $745.04 | $8,940.48 |
| 1010142 | Clerk | $258.74 | $514.00 | $566.88 | $0.00 | $0.00 | $514.00 | $772.74 | $9,272.88 |
| 1010140 | Commission | $36.20 | $200.00 | $244.63 | $0.00 | $0.00 | $200.00 | $236.20 | $2,834.40 |
| 1020230 | Corrections | $1,123.00 | $2,164.34 | $2,605.57 | $0.00 | $0.00 | $2,164.34 | $3,287.34 | $39,448.08 |
| 5170661 | Davis Park Golf | $189.25 | $177.00 | $201.99 | $0.00 | $0.00 | $177.00 | $366.25 | $4,395.00 |
| 1010180 | Com and Econ | $35.53 | $306.00 | $268.28 | | $0.00 | $306.00 | $341.53 | $4,098.36 |
| 1920219 | 911 Emergency | $603.06 | $455.58 | $351.55 | $0.00 | $0.00 | $455.58 | $1,058.64 | $12,703.68 |
| 1810172 | Events Center | $39.10 | $113.00 | $218.25 | $0.00 | $0.00 | $113.00 | $152.10 | $1,825.20 |
| 6310861 | Facilities east | $40.89 | $221.00 | $300.06 | | $0.00 | $221.00 | $261.89 | $3,142.68 |
| 6310862 | Facilities Just C | $17.88 | $263.34 | $269.02 | $0.00 | $0.00 | $263.34 | $281.22 | $3,374.64 |
| 1530311 | Health CD/EPI | $175.62 | $345.62 | $390.39 | $0.00 | $0.00 | $345.62 | $521.24 | $6,254.88 |
| 1530311 | Health Env | $257.18 | $638.00 | $861.40 | $0.00 | $0.00 | $638.00 | $895.18 | $10,742.16 |
| 1530311 | Health Nursing | $207.13 | $849.00 | $767.99 | $0.00 | $0.00 | $849.00 | $1,056.13 | $12,673.56 |
| 1530311 | Health (Commu | $21.67 | $253.00 | $317.51 | $0.00 | $0.00 | $253.00 | $274.67 | $3,296.04 |
| 1510325 | Health Senior S | $431.91 | $951.00 | $1,054.52 | $0.00 | $0.00 | $951.00 | $1,382.91 | $16,594.92 |
| 1530311 | Health WIC | $321.08 | $356.00 | $612.17 | $0.00 | $0.00 | $356.00 | $677.08 | $8,124.96 |
| 1530311 | Health-Admin | $311.70 | $1,112.00 | $1,313.48 | $0.00 | $0.00 | $1,112.00 | $1,423.70 | $17,084.40 |
| 1010136 | Info Sys | $334.70 | $1,072.00 | $1,250.72 | $0.00 | $0.00 | $1,072.00 | $1,406.70 | $16,880.40 |
| 1010122 | Justice Court | $290.69 | $378.00 | $522.97 | $0.00 | $0.00 | $378.00 | $668.69 | $8,024.28 |
| 2310580 | Library | $487.99 | $1,790.00 | $2,044.68 | $0.00 | $0.00 | $1,790.00 | $2,277.99 | $27,335.88 |
| 1010150 | Non-Departme | $64.57 | $284.00 | $334.16 | $0.00 | $0.00 | $284.00 | $348.57 | $4,182.84 |
| 1010134 | Human Resour | $265.22 | $128.00 | $661.40 | $0.00 | $0.00 | $128.00 | $393.22 | $4,718.64 |
| 1010124 | Pers- Legal Def | $16.76 | $116.00 | $126.38 | $0.00 | $0.00 | $116.00 | $132.76 | $1,593.12 |
| 1010180 | Planning | $33.96 | $63.00 | $70.95 | $0.00 | $0.00 | $63.00 | $96.96 | $1,163.52 |
| 2440410 | Public Works | $106.36 | $494.78 | $591.99 | $0.00 | $0.00 | $494.78 | $601.14 | $7,213.68 |
| 1010144 | Recorder | $188.94 | $484.00 | $567.87 | $0.00 | $0.00 | $484.00 | $672.94 | $8,075.31 |
| 1020210 | Sheriff | $485.53 | $1,372.48 | $1,686.39 | $0.00 | $0.00 | $1,372.48 | $1,858.01 | $22,296.12 |
| 1020210 | Special Service | $11.62 | $136.78 | $694.72 | $0.00 | $0.00 | $136.78 | $148.40 | $1,780.80 |
| 1010147 | Surveyor | $17.43 | $116.00 | $197.33 | $0.00 | $0.00 | $116.00 | $133.43 | $1,601.16 |
| 1010143 | Treasurer | $115.29 | $188.00 | $241.90 | $0.00 | $0.00 | $188.00 | $303.29 | $3,639.48 |
| 5170662 | Valley View | $150.82 | $135.00 | $154.69 | $0.00 | $0.00 | $135.00 | $285.82 | $3,429.84 |
| 1010168 | Victim Services | $172.05 | $179.00 | $268.28 | $0.00 | $0.00 | $179.00 | $351.05 | $4,212.60 |
| **Non County** | | | | | | | | | |
| 500785 | Food Services | 0 | $21.62 | | $0.00 | $0.00 | $21.62 | $21.62 | $259.44 |
| 500033 | Midtown | 0 | $104.45 | | 0 | $0.00 | $104.45 | 104.45 | $1,253.40 |
| 500046 | State Correctio | $6.37 | $737.86 | | 0 | $0.00 | $737.86 | $744.23 | $8,930.76 |
| | Totals | $8,179.66 | $19,674.85 | $24,295.60 | | $0.00 | $19,674.85 | $27,854.51 | $334,254.15 |

# INSURANCE ALLOCATIONS PROCESS-DETAILS

## Overview

Utah Counties Indemnity Pool (UCIP) sets the Yearly Exposure and Rates and sends a letter on August 31 with details for the upcoming year. These costs are broken out as follow:

- Statement of Property Values
  - Buildings, Contents, Property
  - EDP – Electronic Data Products
  - Fine Art
  - Miscellaneous Equipment
- Number of Vehicles
  - Vehicles
- Number of Full-Time Employees and Number of Full-Time Law Enforcement Employees
  - General Liability
- Annual Revenues (Crime) and Other Exposures/Coverages
  - Non-Capital Expenses

There is an additional cost for the Heliport. This cost is only charged to the Sheriff (1020210).

The Allocation cannot be finalized until the letter is received, however, estimates can be created.

### Process Details

Step 1: Gather Information

Contact Risk Management/Insurance (Terri Devries) to obtain insurance reports for Statement of Values (Buildings, Contents, Property, EDP, Fine Art and Equipment), Number of Vehicles and Heliport Insurance. Contact Human Resources for listing of FTE by Department. Pull Current Year Non-Capital Budget from MUNIS for Annual Revenues.

Step 2: Create Allocations Working File

Open Previous Year Insurance Allocation file. Rename the file to current year. Copy previous year's tab into a new tab. Change any date references to the current year. Move previous year Allocation amounts to Column Q.

Step 3: Non-Capital Budget Entry

Download the Current Year Budget from MUNIS. Create a pivot table by Org of Non-Capital Items. Update columns A & B to insert or delete any Org changes from previous year. Enter the Annual Premium of both Annual Revenues (crime) and Other Exposures in cell C11. Update amounts in Column C from the pivot table. Column D contains a formula (C/$C$57), which calculates the department's percentage of total costs. Column E contains a formula (D*$C$11), which calculates the Annual Allocation Premium based on department percentage.

Step 4: General Liability Entry

Enter the FTE numbers from the report provided by Human Resources in Column F. Enter the total Full-Time and Full-Time Law Enforcement Annual Premium in F11. The total in F57 should equal the number of Full-Time Employees and Full-Time Law Enforcement figures from the UCIP letter. The golf course numbers can be used to balance the figures. Enter the total Full-Time Employees number from the letter in E59 and Rate in F59 and the total Full-Time Law Enforcement figures in E60 and Rate in F60. Column G contains difference formulas. Sheriff and Corrections have both Full-Time Regular and Full-Time Law positions. (=(71*$F$60)+(46*F$59)) employees and rates. Be sure that the two regular and law enforcement total in the formulas match the department totals. All other departments have the formula (=F49*$F$59). This represents total number of employees*regular rate.

Step 5: Vehicles Entry

Download the Vehicle Report provided by Risk Management. Create a pivot table by department and vehicle number. Verify that the report total is the same as the UCIP letter total. Enter the Vehicle premium in H11. Enter the cost per vehicle in cell H59. Enter the number of vehicles by department into Column H. Column I contains a formula (F*$H$59), which calculates the Allocation amount based on number of vehicles*rate.

Step 6: Statement of Values Entry

Download the Statement of Values File. Create a pivot table based on Address. The amount should only include Buildings, Contents, and Property in the Open. Enter the amounts by department in column J. There are several exceptions and they are as follows:

- Combine All Library Locations
- Combine All Senior Health Locations
- Combine All Health Locations
- Include Storm Culvert in Public Works
- Three buildings are calculated based on square footage
    - Justice Complex (800 W. State St, and Work Release)
    - Admin Building (61 S. Main St)
    - Memorial Courthouse (28 E. State St)

Total calculate the three major buildings, total all costs related to those areas (see rows 66 through 78). Enter the total costs in E67, J67, and O67. Square footage has been supplied by facilities east and west. Square footage calculation (Total of All Usable SF/Dept SF=% Used)+(Total Common Area SF*%)=SF for Allocation. Next column contains formula Dept SF/Total SF=% of usage. Final Column contains formula Total*%=Total Cost. Enter these values in Column J.

Review the Statement of Values Files and enter any EDP, Fine Art, or Equipment into the spreadsheet. Enter the Statement of Values premium in J11. The Allocation % is based on Premium/Total Buildings-Contents-Property in the Open. This % can be adjusted up or down to ensure that the full premium has been allocated. Column O contains a formula ((J+L+M+N)/100)*K. This creates the allocation for all County Property. Make sure to add the Heliport charges to Sheriff 1020210. Org 1010150 can be used as a plug to balance the allocation.

Step 7: Input Allocations into Budget Central

Allocations are charged to Department Org with Object 590930. Allocations are received by Insurance Org 6110840 and Object 457000.