

MINUTES OF THE HELPER CITY COUNCIL MEETING
Thursday, October 5, 2023
at 6:00 p.m.
in the Council Chambers
19 South Main Street
Helper, Utah 84526

ATTENDANCE:

Mayor Lenise Peterman

Council Members:

David Dornan
Michelle Goldsmith
Gary Harwood
Malarie DeVincent
Amanda Wheeler – Absent

City Staff:

City Recorder: Zack Tonic
City Attorney: Dominique Kiahtipes
Public Works Director: Michael Mastin
Police Sergeant: Sean Draper

Citizens: Christine Watkins, Scott Bennett, Jake Gray, Garrett Newman, Chris Shaw, Lara Olson, Travis Wilson, and DJ Romero.

PUBLIC COMMENT:

APPROVAL OF THE MINUTES FROM SEPTEMBER 7, 2023.

Council Member Goldsmith moved to approve minutes from September 7, 2023.
Council Member Harwood seconded the motion. Motion carried, the council roll call vote is as follows: Dornan, Goldsmith, DeVincent, and Harwood all voted yes.

DISCUSSION OF A NEW ROLE AT AOG WITH CHRISTINE WATKINS.

Christine Watkins stated her new title with the AOG is The Local Administrative Advisor. A lot of smaller cities do not have a lot of staff. She has been training in city planning. She is also able to help train new council members. Currently, she is working from home until the new Southeastern Utah Association of Governments building is finished. Because this is such a new position the AOG will take the next year to develop it.

DISCUSSION AND POSSIBLE APPROVAL OF CLOSING MAIN STREET FOR FIRST FRIDAY ON OCTOBER 6, 2023.

Mayor Peterman stated this First Friday is Helper Hogwarts, this is always a big way to end the First Friday events. They would like to close Main Street from 5 p.m. to 8 p.m.

Council Member Dornan moved to approve closing Main Street for First Friday on October 6, 2023. Council Member Goldsmith seconded the motion. Motion carried, the council roll call vote is as follows: Dornan, Goldsmith, DeVinent, and Harwood all voted yes.

DISCUSSION AND POSSIBLE APPROVAL OF CLOSING MAIN STREET FOR TRUNK-OR-TREAT ON OCTOBER 28, 2023.

Jake Gray would like to close Main Street for a Trunk-or-Treat. He has the "No Parking" signs and will put them up on Friday and do garbage pickup on Saturday. He will need the street closure signs and garbage bags from the city.

Council Member DeVinent moved to approve closing Main Street for Trunk-or-Treat on October 28, 2023. Council Member Harwood seconded the motion. Motion carried, the council roll call vote is as follows: Dornan, Goldsmith, DeVinent, and Harwood all voted yes.

DISCUSSION AND POSSIBLE APPROVAL OF APPOINTMENT TO THE LIBRARY BOARD.

Mayor Peterman stated that we lost Celyn Salow from the Library Board. Taylor Powelson has kindly offered to step into the role.

Council Member Goldsmith moved to approve appointing Taylor Powelson to the Library Board. Council Member Dornan seconded the motion. Motion carried, the council roll call vote is as follows: Dornan, Goldsmith, DeVinent, and Harwood all voted yes.

DISCUSSION AND POSSIBLE APPROVAL OF LOCAL AREA CONSENT FOR CASTLE GATE RV PARK.

Scott Bennett would like to be able to sell beer and wine at the Castle Gate RV during their bussie season from spring to fall. Council Member Goldsmith asked if the beer and wine would be purchased through the Helper Liquor Store. Scott Bennett responded he thought General Distribution in Wellington. He has not looked into where he will be purchasing. He is waiting until he finishes the paperwork with the state. Council Member Dornan suggested Scott Bennet to speak with Helper Beer.

Council Member DeVincent moved to approve local area consent for Castle Gate RV Park. Council Member Harwood seconded the motion. Motion carried, the council roll call vote is as follows: Dornan, Goldsmith, DeVincent, and Harwood all voted yes.

DISCUSSION AND POSSIBLE APPROVAL OF SUBMITTING A USDA GRANT FOR A FIRE TRUCK.

Mayor Peterman stated we have budgeted approximately half of the cost of a truck, with the idea of appealing to the USDA for approximately \$30,000. The USDA likes to see that the council has considered and approved the application. Council Member DeVincent asked if we had budgeted for the truck, and Mayor Peterman responded yes. Council Member Harwood asked if we have the cost of equipping a new truck with lights and such. Council Member Goldsmith responded with additional equipment on page five. Council Member Harwood responded that it was not for the lights.

Council Member DeVincent moved to approve submitting a USDA grant for a fire truck. Council Member Harwood seconded the motion. Motion carried, the council roll call vote is as follows: Dornan, Goldsmith, DeVincent, and Harwood all voted yes.

DISCUSSION AND POSSIBLE APPROVAL OF FRANSON CIVIL APPLYING FOR BUREAU OF RECLAMATION GRANT FOR HELPER CITY, NOT TO EXCEED \$15,000.

Mayor Peterman stated this is a 2.5 Million grant much like what we did with the 3.4 Million grant with the Division of Drinking Water. We can use this to supplement the 3.4 Million grant. Council Member Goldsmith asked if this would pay for Fanson's fees to apply for the grant, and Mayor Peterman responded yes. Council Member DeVincent asked if Franson would do all the technical parts of the grant, and Mayor Peterman responded yes. Council Member DeVincent asked if we budgeted for this, City

Recorder Tonc responded no, but we can use capital funds since this would be a capital project.

Council Member Dornan moved to approve Franson Civil to apply for a Bureau of Reclamation Grant for Helper City, not to exceed \$15,000. Council Member Harwood seconded the motion. Motion carried, the council roll call vote is as follows: Dornan, Goldsmith, DeVincent, and Harwood all voted yes.

DISCUSSION AND POSSIBLE APPROVAL OF PURCHASING AN ASPHALT CUTTING SAW IN THE AMOUNT OF 2,540.

Public Works Director Mastin stated we have been working on potholes, our saws are old and have quit working. We have sent them to be repaired, but the parts are hard to come by, and don't know when they will be operational. The cost of purchasing a new saw is just as much as renting one. Council Member Harwood asked if this model would cut concrete also, and Public Works Director Mastin responded yes. Council Member Goldsmith asked if this is in the budget, City Recorder Responded no, but it can come out of B & C funds. Council Member Goldsmith asked if we could sell the old ones, and Council Member Harwood responded they are not worth anything.

Council Member DeVincent moved to approve purchasing an asphalt cutting saw in the amount of \$2,600. Council Member Harwood seconded the motion. Motion carried, the council roll call vote is as follows: Dornan, Goldsmith, DeVincent, and Harwood all voted yes.

DISCUSSION AND POSSIBLE APPROVAL OF PURCHASING TRUCKS AND SNOW PLOWS.

Public Works Director Mastin stated we did not go through procurement because they don't hold the trucks long enough to go before the council. Council Member Harwood stated these are both Dodges. One is a 2018 and is \$36,313 for the streets department, and the second is a 2016 is \$45,200 for the water department. Council Member Goldsmith asked for Carfax reports for the trucks.

Council Member DeVincent asked for the total amount of both trucks. Council Member Harwood responded \$82,000 and then you also have the plow for \$8,000.

Council Member Goldsmith moved to approve purchasing two trucks and a snowplow pending clean Carfax and public works personnel, not to exceed \$90,000. Council

Member DeVinent seconded the motion. Motion carried, the council roll call vote is as follows: Dornan, Goldsmith, DeVinent, and Harwood all voted yes.

DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION 2023-05 CANCELING THE 2023 ELECTION.

Mayor Peterman stated we have 3 council seats open for 2024, and had 3 candidates file. Public Works Director Mastin has withdrawn his application for candidacy. This leaves 2 candidates. Council Member DeVinent asked why we are canceling the election. Council Member Dornan responded it is state law. City Recorder Tonc responded there were not enough candidates to hold an election. We would need 4 candidates to hold an election. Council Member DeVinent asked if Public Works Director Mastin was still a candidate would we be canceling the election, Council Member Harwood responded yes.

Council Member Harwood moved to approve Resolution 2023-5 canceling the 2023 election. Council Member Goldsmith seconded the motion. Motion carried, the council roll call vote is as follows: Dornan, Goldsmith, DeVinent, and Harwood all voted yes.

DISCUSSION AND POSSIBLE APPROVAL OF AN AMENDMENT TO THE AGREEMENT BETWEEN HELPER CITY AND LES OLSON FOR UCJIS PURPOSES.

Police Officer Olson explained that UCJIS is a system they use for looking up criminal history. With sensitive information, UCJIS and federal law require a contract stating they are not allowed to disseminate information. Les Olson technicians may come into contact with UCJIS information. We need to have this contract with Les Olson to be compliant with our IT Audit and Federal law, or we lose access to law enforcement programs.

Council Member Dornan moved to approve an amendment to the agreement between Helper City and Les Olson for UCJIS purposes. Council Member DeVinent seconded the motion. Motion carried, the council roll call vote is as follows: Dornan, Goldsmith, DeVinent, and Harwood all voted yes.

DISCUSSION AND POSSIBLE APPROVAL OF THE POLICE DEPARTMENT JOINING THE SPILLMAN CAD (COMPUTER AIDED DISPATCH) AND REPORTING SOFTWARE WITH INITIAL SET-UP FEE BEING BETWEEN \$30,000 AND \$50,000 AND AN INCREASE TO OUR CURRENT ANNUAL COST OF APPROXIMATELY \$2,500.

Police Sergeant Draper stated the state has decided to switch from Fatpot to Spillman. Fatpot was bought out and will no longer be supported. This is the system that connects them to dispatch and case reporting. Spillman is demanding an answer by the 10th. Council Member Harwood asked if this is the software that the police department uses, and Police Sergeant Draper responded yes. He just received the pricing today; the initial setup fee is \$53,000 and a yearly fee of \$11,000. Council Member Harwood asked if they use all of the things on the list of modules. Police Sergeant Draper responded that he knows some of them the police department won't use but it is not his place to make that decision it is Police Chief Gigliotti's. Council Member Goldsmith asked if after we vote, is it possible to find funding for this.

Council Member Goldsmith moved to approve the police department joining the Spillman CAD and reporting software with initial set-up fees of approximately \$53,000 with the first-year support fee waived. Council Member Dornan seconded the motion. Motion carried, the council roll call vote is as follows: Dornan, Goldsmith, DeVincent, and Harwood all voted yes.

DISCUSSION AND POSSIBLE APPROVAL OF A 75-CENT PAY INCREASE FOR BRITTANY HANSEN FOR CERTIFICATION.

Mayor Peterman stated that Brittany Hansen stepped in last minute to fill a vacancy in a test application, she studied up and passed the test. Public Works Director Mastin stated one of the people had to drop out, and instead of losing out on the costs, Brittany Hansen stepped in. Council Member Dornan asked what test did she take, and Public Works Director Mastin responded water and wastewater. Council Member Harwood asked water or wastewater, and at what level, Public Works Director Mastin responded collections 1. Council Member Harwood asked if the 75 cents is following the pay scale, and Public Works Director Mastin yes.

Council Member DeVincent moved to approve a 75-cent pay increase for Brittany Hansen for her collections certificate. Council Member Goldsmith seconded the motion. Motion carried, the council roll call vote is as follows: Dornan, Goldsmith, DeVincent, and Harwood all voted yes.

CLOSED SESSION TO DISCUSS PERSONNEL.

Council Member DeVincent moved to enter into a closed session to discuss personnel. Council Member Harwood seconded the motion. Motion carried, the council roll call vote is as follows: Dornan, Goldsmith, DeVincent, and Harwood all voted yes.

Council Member DeVincent moved to return to the open session. Council Member Dornan seconded the motion. Motion carried, the council roll call vote is as follows: Dornan, Goldsmith, DeVincent, and Harwood all voted yes.

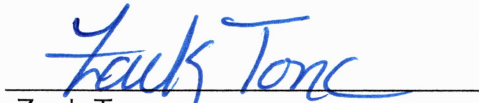
ADJOURNMENT:

There being no further business, Council Member DeVincent moved to adjourn.
Council Member Dornan seconded the motion. Motion carried, the council roll call vote
is as follows: Dornan, Goldsmith, DeVincent, and Harwood all voted yes.

I hereby certify that the foregoing represents a true, accurate, and complete record of the Helper City Council meeting held on Thursday, October 5, 2023.



Lenise Peterman
Mayor



Zack Tonic
City Recorder

Approved on October 19, 2023