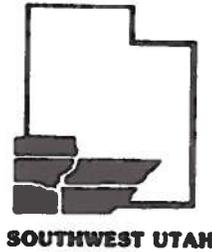


Five County Association of Governments

1070 West 1600 South, Building B
St. George, Utah 84770

Fax (435) 673-3540



Post Office Box 1550
St. George, Utah 84771

Office (435) 673-3548

**** M E M O R A N D U M ****

TO: FINANCE COMMITTEE MEMBERS

FROM: COMMISSIONER JAMES EARDLEY, CHAIR

DATE: MAY 15, 2014

SUBJECT: FINANCE COMMITTEE MEETING

The Finance Committee meeting will be held on Friday, May 23, 2014 at the Five County Association of Governments office, located at 1070 West 1600 South, St. George, Utah.

The attached materials are provided to assist you in preparing for our meeting. Please review the materials and address any questions or concerns to Bryan D. Thiriot. This will allow time to research your questions or concerns prior to the Finance Committee meeting.

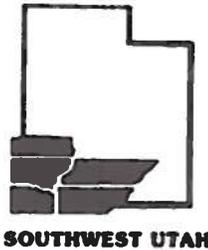
I look forward to meeting with you at 10:00 a.m. for the Finance Committee meeting in St. George on Friday, May 23, 2014. (Lunch will be provided)

BDT:dI
Enclosures

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**** AGENDA ****

**FINANCE COMMITTEE MEETING
MAY 23, 2014
FIVE COUNTY ASSOCIATION OF GOVERNMENTS
1070 WEST 1600 SOUTH, BUILDING B
ST. GEORGE, UT - 10:00 A.M.
(Lunch will be provided)**

PLEDGE OF ALLEGIANCE

- I. MINUTES JANUARY 9, 2014 - REVIEW & APPROVE**
- II. FY 2015 BUDGET**
 - A. FRINGE BENEFIT PACKAGE**
 - B. MERIT SYSTEM IMPLEMENTATION**
 - C. COST-OF-LIVING ADJUSTMENT**
 - D. COUNTY PARTICIPATION**
 - E. FINANCE COMMITTEE - JUNE MEETING**
- III. INDIRECT COST ALLOCATION PLAN - FY 2015**
- IV. MUTUAL SELF-HELP PROGRAM DISCUSSION AND BUDGET**
- V. UTAH COMMUNICATIONS AGENCY NETWORK - NOMINATION OF DEAN COX**
- VI. SUNRISE ENGINEERING GIS PROPOSAL - FOLLOW-UP DISCUSSION**
- VII. DIXIE NATIONAL FOREST - RESOURCE ADVISORY COMMITTEE (RAC)**
- VIII. FINANCE COMMITTEE AND STAFF BUSINESS**
 - A. PERSONNEL**
- IX. U.S. FOREST SERVICE - GRAZING/RANGE CONDITIONS ON THREE SOUTHERN UTAH FORESTS - Allen Rowley, Forest Service**

Notice of Special Accommodations: In compliance with the Americans with Disabilities Act, individuals needing special accommodations, including auxiliary communicative aids and services, during this meeting should notify Bryan Thiriot, Executive Director, Five County Association of Governments: 1070 West 1600 South, Building B, St. George, Utah; Work # 1.435.673.3548, extension 121; Fax # 1.435.673.3540; or e-mail bthiriot@fivecounty.utah.gov at least three working days prior to the meeting.

BEAVER

GARFIELD

IRON

KANE

WASHINGTON

MINUTES

EXECUTIVE COMMITTEE MEETING

January 8, 2014

St. George, Utah

MEMBERS IN ATTENDANCE

Commissioner Jim Matson, Chair
Commissioner Mike Dalton
Commissioner Clare Ramsay
Commissioner Dale Brinkerhoff
Commissioner Jim Eardley

REPRESENTING

Kane County Commissioner Representative
Beaver County Commissioner Representative
Garfield County Commissioner Representative
Iron County Commissioner Representative
Washington Co. Commissioner Representative

OTHERS IN ATTENDANCE

Commissioner Mark Whitney
Commissioner Leland Pollock
Mayor Jerry Taylor
Mayor Robert Houston
Ms. Carolyn White
Bryan Thiriot
Gary Zabriskie
Diane Lamoreaux

Beaver County Commission
Garfield County Commission
Escalante City
Kanab City
Beaver County Schools
Five County Association of Governments
Five County Association of Governments
Five County Association of Governments

Mayor Jerry Taylor lead the group in the Pledge of Allegiance.

Commissioner Jim Matson, Chair, called the meeting to order and welcomed those in attendance. It was noted that a quorum of members was present for conduct of business.

I. MINUTES OCTOBER 9, 2013 AND OCTOBER 17, 2013 - REVIEW AND APPROVAL

Chairman Matson present minutes of the October 9, 2013 and October 17, 2013 meeting for Board discussion and approval.

MOTION WAS MADE BY COMMISSIONER DALE BRINKERHOFF, SECONDED BY COMMISSIONER CLARE RAMSAY, TO APPROVE MINUTES OF THE OCTOBER 9TH AND OCTOBER 17TH MEETINGS AS PRESENTED. MOTION CARRIED BY UNANIMOUS VOTE.

II. EXECUTIVE DIRECTOR EMPLOYMENT STATUS CONVERSION

MOTION WAS MADE BY COMMISSIONER DALE BRINKERHOFF, SECONDED BY COMMISSIONER MIKE DALTON, TO DEFER THIS AGENDA ITEM FOR DISCUSSION AT THE END OF THE MEETING. MOTION CARRIED UNANIMOUSLY.

III. DIXIE NATIONAL FOREST - TRAVEL PLAN DISCUSSION

Mr. Bryan Thiriot explained that he received a telephone call from Angie Bullets, Dixie National Forest Supervisor, indicating the agreement between the Five County Association of Governments and the Dixie National Forest for the Motorized Travel Plan had expired and was obsolete. The DNF is now in the process of working on their Travel Management Plan for which new details are forthcoming. A meeting with Nora Rasure, Regional Forester, is scheduled for January 16, 2014 beginning at 2:00 p.m. in the Iron County/Cedar City Visitors Center. This topic needs to be an agenda item for discussion at this meeting. Commissioner Leland Pollock remarked that this is not likely to be a Travel Management Plan but moreover work on the road closure endeavor. Approximately 75% of the roads on Forest Service land in Garfield County are now closed to motorized travel as a result of the Motorized Travel Plan. Commissioner Mike Dalton reported that the same thing happened in Beaver County under the Fishlake National Forest Motorized Travel Plan. Commissioner Pollock recommended that a local resolution be drafted by Five County outlining the critical nature to health and safety of the people living in the area. Commissioner Jim Matson reported that Kane County is appealing the Motorized Travel Plan because things are not happening as per agreements made by the Forest Service during the planning process. Kane County is aggressively pursuing opening of the Motorized Travel Plan in their county. Mr. Bryan Thiriot noted that he has not seen the agenda for the January 16th meeting, but will make sure that this topic is included.

MOTION WAS MADE BY COMMISSIONER DALE BRINKERHOFF, SECONDED BY COMMISSIONER MIKE DALTON, FOR FIVE COUNTY TO REQUEST THAT THE MOTORIZED TRAVEL PLANS FOR THE DIXIE NATIONAL FOREST AND FISHLAKE NATIONAL FOREST BE REOPENED. MOTION CARRIED BY UNANIMOUS VOTE.

IV. BYLAWS AND ARTICLES OF INCORPORATION

Commissioner Jim Matson provided copies of the Bylaws and Articles of Incorporation for the Five County Association of Governments. The draft copy represents proposed amendments to the Bylaws and Articles of Incorporation. Previous authority was provided for Mr. Thiriot, Commissioner Matson and other AOG staff to review the documents and provide recommendations for amendming these documents. The documents are highlighted in yellow to depict where the organization stands with the Bylaws and Articles of Incorporation. The green highlighted portion reflects Commissioner Matson's comments and notations for Board consideration. Committee members were asked to review the documents to examine the proposed structure of the Association of Governments and the Human Services Council.

Commissioner Jim Matson explained that many of the standing committees mentioned in the Bylaws and Articles of Incorporation are no longer viable and are out-of-date. The committees need to reflect the way that the Association of Governments currently operates. It is proposed that the Steering Committee focus on core values which include: 1) Health and Human Services, 2) Natural Resources, 3) Finance, 4) Transportation, and 5) Additional specific projects. Any specific projects undertaken would need to involve additional funding for that project. Meeting dates need to be addressed because they differ from the original establishing documents. The documents also address county financial participation assessments which are currently established at \$15,000 per county.

Recommendations include combining efforts of the Steering Committee, Finance and Executive Committee. The Executive Committee responsibilities would be incorporated into the Finance Committee.

Commissioner Mark Whitney indicated that the letter from Beaver County will request that any of the Beaver County Commissioners could represent the county with full voting rights. Commissioner Matson indicated that any county can send their designee to a Steering Committee meeting. Ms. Diane Lamoreaux noted that the Executive Committee was established by the Steering Committee to serve as the Finance Committee. Commissioner Mike Dalton suggested that personnel should be part of the finance committee responsibilities, who would in turn make recommendations to the Steering Committee. Committee members. He noted that it was a good experience to go through the hiring process for the Executive Director.

Commissioner Jim Matson asked that commissioners review the documents to make sure that proposed amendments will fit the proposed core values for the organization. This will be an agenda action item at the February meeting.

V. EXECUTIVE COMMITTEE AND STAFF BUSINESS

Commissioner Mark Whitney asked that electronic packets for any meetings be provided to all Beaver County Commissioners, and Commissioner Matson also requested an electronic packet. Commissioner Matson introduced Mayor Robert Houston, the new mayor of Kanab City, who will be serving as a member of the Steering Committee.

VI. CLOSED SESSION

There were no items meeting the specific requirements for a closed meeting session.

Commissioner Jim Matson returned to Agenda item #3 which was deferred to the end of the meeting.

III. EXECUTIVE DIRECTOR EMPLOYMENT STATUS CONVERSION

Commissioner Jim Matson indicated that during the recruitment and selection process for the Executive Director certain commitments were made that would be considered upon conclusion of the probationary period. The six month probation period for Bryan Thriot has concluded and the position is up for renewal and consideration of a salary adjustment. Commissioner Dale Brinkerhoff provided a brief review of the salary commitment.

MOTION WAS MADE BY COMMISSIONER DALE BRINKERHOFF, SECONDED BY COMMISSIONER CLARE RAMSAY, TO CONVERT THE EMPLOYMENT STATUS FOR BRYAN THIRIOT FROM PROBATIONARY, AND TO PROVIDE A SALARY ADJUSTMENT OF \$5,000 FOR A TOTAL ANNUAL SALARY OF \$78,000. MOTION CARRIED UNANIMOUSLY.

VII. ADJOURN

Being no further business, the meeting adjourned at 12:50 p.m.

AGENDA ITEM # II-A.

**FIVE COUNTY ASSOCIATION OF GOVERNMENTS
FRINGE BENEFITS
FY 2015**

	<u>Present</u>	<u>Proposed</u>
A. Social Security Match on Gross Salaries	7.65%	7.65%
B. Utah State Retirement on Gross Salaries		
Contributory System	19.28%	20.46%
Non Contributory	17.29%	18.47%
Tier 2 Non Contributory	15.58%	16.72% *
C. SelectHealth, Utah Local Governments Trust & PEHP Insurance		
Employee Coverage	589.95	556.50
EE + Spouse	1,176.75	1,046.24
EE + Child	1,176.75	982.34
EE + Children	1,601.51	1,024.15
Family Coverage	1,601.51	1,554.65
D. Workers Compensation		
County Employee	.0221	.0210
Clerical Employee	.0019	.0017
E. Unemployment Insurance		
Utah Dept. Of Workforce Services on first 30,800 gross salaries x .014		\$431.20 annual
F. Salary Deferral Program		
Utah State Retirement - 457 and 401K Programs Voluntary to post-1995 employees 1.25% match to pre-1995 employees (Lis, Janeil, Curt, Diane, Jo)		
G. Holidays		
12 Paid Holidays		
H. Vacation and Sick Leave (4 hours per pay period for full-time employees)		
I. Merit System		
J. COLA		

AGENDA ITEM # II-A. (Continued)

		<u>Present</u>	<u>Proposed</u>
SelectHealth Renewal Employee		528.00	491.20
SelectHealth Renewal EE + Spouse	(8.9%)	1093.00	957.90
SelectHealth Renewal EE + Child		1093.00	894.00
SelectHealth Renewal EE + Children		1478.30	894.00
SelectHealth Renewal Family		1478.30	1424.50
Select Health HSA Employee			421.70
Select Health HSA EE + Spouse			822.40
Select Health HSA EE + Child	(21.86%)		767.60
Select Health HSA EE + Children			767.70
Select Health HSA Family			1223.10
ULGT Single	No change	20.03	20.03
ULGT Double		26.43	26.43
ULGT Family		36.43	36.43
PEHP Single	8% increase	41.92	45.27
PEHP Double		57.32	61.91
PEHP Family		86.78	93.72
Retirees (Select Health Single)	(45.78%)	923.98	501.02
Retirees (Select Health Double)	(48.92%)	1912.70	977.06
Retirees (PEHP Single)		50.30	54.32
Retirees (PEHP Double)		68.78	74.28

AGENDA ITEM # II-A. (Continued)

Utah Local Governments Trust provides our vision, long term care, and life insurance.

There is NO INCREASE in rates for the upcoming year.

Insurance broker recommends staying with ULGT

PEHP provides our dental plan.

There is a 8% INCREASE in rate for the upcoming year.

Other dental plans quoted were increased by 4%, 1%, 5%, 18%, 26%, 40%, 46%, 48%

Insurance broker recommends staying with PEHP

SelectHealth provides our health insurance coverage.

Because of the size of our agency, our status has changed from "large employer" to "small employer" status. Some plans are now not available through the small employer option. The option which comes closest to our present coverage is a (8.9%) DECREASE in rate for the upcoming year.

We propose to stay with SelectHealth and offer the comparable plan with the decrease in premium. All employees will continue to pay for their insurance at the rate of \$100 per month.

Early Retirees cannot be funded under SelectHealth's small employer plan. We would propose to place these employees (there are 2 presently) on SelectHealth's COBRA plan for the maximum of 18 months. When their COBRA expires, we would give the early retiree an option to purchase the insurance of their choice from the insurance marketplace. We would need to send them a monthly check for their insurance. This would be taxable to them, as per legal requirements. The monthly check to them would be at the same rate as we are funding current employees.

Other insurance plans with similar plans all had increases.

Insurance broker recommends staying with SelectHealth.

Early Retirees:

Bob Rasmussen - funded thru January 2017

Beth Cottam - funded thru March 2017

AGENDA ITEM #IV.

MUTUAL SELF HELP PROGRAM

USDA GRANT

A **523 Grant** was awarded on December 2, 2013 for \$324,740 to provide technical assistance for the building of 13 Mutual Self Help Homes. This equates to \$24980 per home. For fiscal year budgeting purposes this contract amount has been split between fiscal year 2014 and fiscal year 2015. The grant is for a term of two (2) years. The grant will cover budget items as follows

- Personnel/Salaries and Fringe Benefits
 - Program Director—Allison McCoy (30%)
 - Program Specialist—Doni Pack (90%)
- Travel for reimbursable mileage as well as travel for training and conference attendance
- On-site contractor—Jerry Allred
- Indirect Costs
- Tools and Equipment

***SEE BUDGET NARRATIVE AND CURRENT BUDGET REPORT, ATTACHED**

The \$50,473.43 YTD expenditures have been requested as a grant draw from USDA of which \$35,340.91 has been received. These grant requests will now be done quarterly.

Remaining grant funds will roll to fiscal year 2015 and there will be grant funds to pay expense structure on current staffing, indirect, contractor, current expenses, and other expenses.

502 LOANS TO FAMILIES

Additional funds kept in a Custodial Account for construction of homes. This is separate from the USDA 523 mentioned above.

Each family applies for a **502 USDA loan** at low interest and subsidy to fund the cost of the home. and are required to provide 30 hours a week to build homes. This loan is drawn as home is built.

CURRENT AND FUTURE BUILDS

The current build is in Ivins, Utah and includes 5 homes.

The remaining 8 homes to be built under this grant will be located in LaVerkin, Hurricane, or Ivins, Utah.

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BUDGET NARRATIVE

As a line item budget does not generally lend itself to much explanation beyond a general line, Five County AOG is including a budget narrative that better explains why certain line items have been included, and for what these line items are actually paying. Some items are thoroughly described by a single line. Those items will not be discussed in this narrative.

Personnel/Salaries

Both the Program Director and Program Specialist are full-time employees. Five County AOG will use the remaining percentage of time in other programs. MSH will only pay salaries for the percentage of time specifically allocated to it. The executive committee, which governs all Five County AOG actions, determined that instead of bringing on a construction supervisor as an employee that they would prefer to contract with that person instead. The personnel/salaries section does not include a cost for the construction supervisor because that cost is included under current expenses as "Contractor Costs."

Fringe Benefits

It is Five County AOG's policy that full-time staff receives fringe benefits that include a state retirement, which is 17% of salary, and a health insurance package that includes medical, dental, vision, and life insurance.

Travel

The travel line item includes reimbursable mileage as well as travel for training and conference attendance.

Current Expenses

The indirect costs are charged at 12% of the total cost of employee salaries and fringe benefits. Indirect costs are charged according to the indirect cost plan, which is included in this application.

Tools/Equipment

At first glance it will appear as though we have grossly underestimated the start-up cost of purchasing tools. Five County AOG will be receiving many tools that Color Country Community Housing will be graciously donating. These tools include two trucks, two tool trailers, and lots of power tools such as skill saws, nail guns, compressor, generators, and a table saw.

AGENDA ITEM #IV. (Continued)

FIVE CO. ASSOC. OF GOVT.
 VARI-BUDGET INCOME STATEMENT
 FOR MONTH ENDED April 30, 2014 AND YEAR TO DATE

	ACTUAL CURRENT MO.	ACTUAL YTD	BUDGET	REMAINING BUDGET	BUDGET % USED
44 MUTUAL SELF HELP PROGRAM					
REVENUES:					
408 FEDERAL CONTRACT	-	-	160,950.00	160,950.00	-
TOTAL REVENUE	-	-	160,950.00	160,950.00	-
EXPENDITURES:					
SALARIES					
512 DIRECTOR	1,591.53	9,425.33	18,000.00	8,574.67	52.36
514 PLANNER	2,731.81	6,945.83	28,000.00	21,054.17	24.81
TOTAL SALARIES	4,323.34	16,371.16	46,000.00	29,628.84	35.59
FRINGE BENEFITS					
520 FICA MATCH	314.63	1,205.06	3,519.00	2,313.94	34.24
521 STATE RETIREMENT	682.92	2,471.27	7,953.00	5,481.73	31.07
522 HEALTH INSURANCE	1,106.99	5,974.75	19,800.00	13,825.25	30.18
523 WORKMENS COMP UNEMPLOYMENT	67.48	340.99	1,017.00	676.01	33.53
524 INSURANCE	168.79	168.79	1,131.00	962.21	14.92
525 401-K	23.93	28.85	-	(28.85)	
TOTAL FRINGE BENEFITS	2,364.74	10,189.71	33,420.00	23,230.29	30.49
TRAVEL					
530 TRAVEL	2,619.25	3,267.72	5,000.00	1,732.28	65.35
TOTAL TRAVEL	2,619.25	3,267.72	5,000.00	1,732.28	65.35
CURRENT EXPENSES					
540 OFFICE SUPPLIES	45.60	667.10	1,500.00	832.90	44.47
544 POSTAGE	-	6.28	500.00	493.72	1.26
545 PRINTING	39.06	419.84	1,500.00	1,080.16	27.99

AGENDA ITEM #IV. (Continued)

FIVE CO. ASSOC. OF GOVT.
 VARI-BUDGET INCOME STATEMENT
 FOR MONTH ENDED April 30, 2014 AND YEAR TO DATE

546 RENT	-	205.11	5,000.00	4,794.89	4.10
547 TELEPHONE	192.74	316.00	3,400.00	3,084.00	9.29
549 CONTRACTOR COSTS	4,000.00	14,000.00	48,000.00	48,000.00	-
580 INDIRECT COSTS	802.57	3,187.31	9,530.00	6,342.69	33.45
	-----	-----	-----	-----	-----
TOTAL CURRENT EXPENSES	5,079.97	18,801.64	69,430.00	50,628.36	27.08
	-----	-----	-----	-----	-----
OTHER EXPENSES					
650 EQUIPMENT	745.22	1,843.20	2,500.00	656.80	73.73
651 TOOLS	-	-	2,600.00	2,600.00	-
674 MEDIA ADVERTISING	-	-	2,000.00	2,000.00	-
	-----	-----	-----	-----	-----
TOTAL OTHER EXPENSES	745.22	1,843.20	7,100.00	5,256.80	25.96
	-----	-----	-----	-----	-----
TOTAL DEPARTMENT EXPENSE	15,132.52	50,473.43	160,950.00	110,476.57	31.36
	-----	-----	-----	-----	-----
EXCESS REVENUES/EXPENDITURES	(15,132.52)	(50,473.43)	-	50,473.43	
	=====	=====	=====	=====	=====

AGENDA ITEM #IV. (Continued)

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**NARRATIVE STATEMENT
FOR A MUTUAL SELF-HELP PROGRAM
LOCATED IN BEAVER, GARFIELD, IRON, KANE, AND WASHINGTON COUNTIES, UTAH**

INTRODUCTION. Five County Association of Governments (Five County AOG) is dedicated to elevating the quality of life for individuals and families within Beaver, Garfield, Iron, Kane and Washington Counties by developing affordable housing opportunities in our rural communities, fostering community partnerships, and assessing and improving the affordable housing needs of each community. Five County AOG is already involved with many affordable housing initiatives including Weatherization, Single Family Rehabilitation and Reconstruction, Down Payment Assistance, and writing affordable housing plans for many communities. It is very clear that these programs not only impact those we serve directly, but create a vibrant, active community that benefits everyone that lives, works, and recreates in our area.

When Five County AOG first heard that the Mutual Self-Help program needed an experienced partner to take over to ensure the program remained a success, we knew that we were willing and able to take it on. Five County AOG is excited about continuing the Mutual Self-Help Program where Color Country Community Housing left off. We know that the Mutual Self-help Program is the only option for many families to realize the dream of owning their own home, and want to make sure this program continues to be available for those who need it now, and in the future.

AMOUNT OF REQUEST. Five County AOG is requesting \$324,740.00 in the form of a RD 523 Technical Assistance grant to administer the program.

NUMBER OF PROPOSED HOMES. Thirteen (13) Equivalent Units (EU's) are planned in this round of Mutual Self-Help Housing. Five (5) homes are planned to be built in the Mohave Estates Subdivision in the City of Ivins. It has not been determined where the remaining eight (8) EU's will be located, but they will likely be in Enoch. These homes total thirteen (13) EU's using the traditional MSHP method.

AREA TO BE SERVED. The Mutual Self-Help program will include Beaver, Garfield, Iron, Kane, and Washington Counties in Utah, specifically the Cities of Enoch, Ivins, Kanab, and Panguitch will be targeted.

HOUSING CONDITIONS OF LOW-INCOME FAMILIES. According to the affordable housing plans Five County AOG has drafted, there is a shortage of affordable housing for families that earn a very low income in nearly every rural city and town. Most of the housing opportunities for low-income families are rentals. The home ownership opportunities are scarce, and the available houses usually either have too few bedrooms, or are in need of expensive rehabilitation to make the home decent. Both of these dilemmas reduce the affordability of the available housing stock, and put home ownership out of range for many of our low-income families.

The average median family income in Beaver, Garfield, Iron, Kane, and Washington Counties is \$39,253. Low income families earn just \$31,758 per year, which allows a monthly payment of \$794. An affordable mortgage for a low-income family is \$156,507 using an interest rate of 4.5% for a 30-year fixed mortgage. With home prices on the rise once again, it is more important than ever that we provide an opportunity for low-income families to purchase a home.

NEED FOR SELF-HELP HOUSING. According to an affordable housing plan written by Five County AOG, there are nearly 440 households that earn less than 50% of the Area Median Income in Enoch City. Of all the

AGENDA ITEM #IV. (Continued)

housing stock in Enoch City, only 48 homes are affordable to these low-income households. That creates a large affordability gap for these low-income households that want an opportunity to purchase a home in Enoch. The Mutual Self-Help program will be successful in Enoch because the need to build affordable housing exists.

Ivins City has a story very similar to that of Enoch's. There are very few opportunities for low-income households to purchase a home. There are 700 households earning less than 50% of the Area Median Income with only 100 homes that are affordable to them in the current housing stock. It is important to note, that the affordable housing plans identified the RD 502 Direct Loan as a solution to start filling in the affordable housing gap.

DESCRIPTION OF FAMILIES WANTING TO BUILD SELF-HELP HOMES. In each affordable housing study the Five County AOG conducts in our communities a common theme always appears—nearly 40% of the households in our communities cannot afford home ownership. This is most likely a direct result of the low wages in the area.

EVIDENCE OF COMMUNITY SUPPORT. Five County AOG is directed by a Steering Committee that includes a county commissioner, a mayor, and a school board member from each of the five counties the Five County AOG serves. The Steering Committee showed their support by unanimously approving Five County AOG to operate the Mutual Self-Help program in all five counties.

AGENDA ITEM #V.

Diane Lamoreaux

From: Bryan Thiriot
Sent: Thursday, May 01, 2014 2:29 PM
To: Jim Eardley; mikedalton@beaver.utah.gov; dmbrinkerhoff; jmatson@kane.utah.gov; clare.ramsaybv@gmail.com; GarfieldCo@scinternet.net
Cc: Gary Zabriskie; Diane Lamoreaux
Subject: Utah Communication Agency Network appointment by Five County Association of Governments: Due June 2014
Attachments: UtahCommunicationAppointment.pdf

Commissioners':

Please review the attached letter from the Utah Communications Agency Network. HB 155 creates the new Utah Communications Authority on July 01, 2014. Five County AOG has been requested to appoint a representative to the UCA by the end of June. I met with Chairman Eardley yesterday and he would like to recommend Dean Cox for this appointment. Dean is in Washington County, and has a number of credentials in the Communications and 911 field. I would like each of you to discuss this with your respective commissioner's; maybe you have your own recommendations for an appointment.

Moreover, I propose we add this agenda item to our Finance Committee –when that meeting is scheduled pending our Gallagher Health Benefit final quotes for FY15. I would then like the Steering Committee to ratify this decision, and then I will inform Mr. Steve Proctor, Executive Director of Utah Communications Agency Network of the Five County action.

Thank you for your service to Five County,

Bryan

AGENDA ITEM #V. (Continued)

UTAH COMMUNICATIONS AGENCY NETWORK

5360 South Ridge Village Drive

Salt Lake City, Utah 84118

(801) 840-4200

April 11, 2014

Brian Thriot, Director
Five County Association of Governments
1070 West 1600 South
St. George, Utah 84770

Dear Brian:

As you are aware, during this past legislative session, the Utah State Legislature enacted, and Governor Herbert signed, HB 155 (Utah Communications Agency Network and Utah 911 Committee Amendments) sponsored by Representative Brad Dee.

This bill creates the new Utah Communications Authority (UCA) by combining the public safety radio network currently provided by the Utah State Department of Technology Services with the public safety radio network currently provided by the Utah Communications Agency Network. It also transfers the Utah State 911 Committee from the Department of Public Safety to the new UCA. The bill takes effect on July 1, 2014.

In order to ensure a smooth transition into the new UCA, we would like the new board to be appointed during the next sixty days and ready to meet in early July. According to HB 155, the new board must include members from local government with leadership positions in law enforcement, fire service or a public safety answering point with public safety communication experience. These members are to be appointed by each county of the first and second class as well as each Association of Government (AOG). Additionally, appointments will be made by the Utah Chiefs of Police Association, the Utah Sheriffs Association and the Utah Fire Chiefs Association.

As Director of the Five County Association, we respectfully request that you appoint your representative in a timely fashion allowing us to be in contact with your appointee in June and prepared for the UCA our meeting in July. After making this appointment, please let us know at 801-840-4201. We also request a letter of confirmation.

Thank you for your consideration of this request. If you have any questions, please call me at 801.840.4201.

Cordially,



Steve Proctor
Executive Director
Utah Communications Agency Network