

**Heber City Corporation
75 N Main Street
Heber City, Utah 84032**

**Airport Advisory Board Meeting
January 12, 2023**

6:00 p.m. Regular Meeting

**TIME AND ORDER OF ITEMS ARE APPROXIMATE AND MAY BE CHANGED AS
TIME PERMITS**

- Present:** Chairman Jason Talley
Board Member Jay Henry
Board Member Jeff Peterson
Board Member Bill Tew
Board Member Rocco Tomanelli
Alternate Board Member/City Council Member D. Scott Phillips
- Absent:** Board Member Bart Munteer
Board Member Mike Duggin
- Staff:** Airport Manager Travis Biggs
Deputy Recorder Robin Raines-Bond
Airport Assistant, Kiera Allen
- Attending:** Jeremy McAlister, TO Engineers, Karen Bassett, Paul Boyer, Jeanne Henry, Randy Sikura, Brian Rowser, John Ackerson, Jacob Perkins, and RW "Bob" Baird.
- Attending remotely:**

I. Roll Call (Deputy Recorder Bond)

The meeting started at 6:06 p.m. by Chairman Jason Talley. Deputy Recorder, Robin Raines-Bond called the Roll for Board members.

II. Pledge of Allegiance (Chairman Talley)

Chairman Talley led the pledge.

III. Approval of April 13, 2022, Airport Advisory Board Minutes (Deputy Recorder Bond)

Motion: Board member Tew motioned to accept the minutes. Board member Petersen seconded the motion. Yes: Chairman Jason Talley, Board Member Jay Henry, Board

Member Jeff Peterson, Board Member Bill Tew, Board Member Rocco Tomanelli, and Alternate Board Member/City Council Member D. Scott Phillips No: none. Motion passed.

IV. Public Comments: (Please limit comments to three (3) minutes per person.)
No Public Comments.

V. Airport Manager Quarterly Report (Biggs)
Airport Director Biggs reported on events and maintenance at the airport. He reported the following:

- Lots of snowplowing
- Kiera Allen and Cody Orvis were new part-time hires.
- The Utah Rugby team came to the airport to take pictures
- Bill Tew hosted tours of his hangar
- Junk cleanup and metal recycling
- Utah Aeronautics Conference
- Adopt a highway program. Mr. Phillips was working on getting a sign.
- Received runway lighting from the Boulder Colorado Airport.
- Aviation students helped clean up the lights
- FBI trained at the airport.
- Snow removal equipment lifted
- Airport entrance updated
- Airport beautification with donated landscaping
- School tours
- Replaced gate cables
- Young Eagles and Adult Eagles
- Two new murals at the airport
- Fish-dropping planes video made
- Public Meetings held for the Airport Layout Options
- Pumpkin carving event
- EA (experimental aircraft) Chapter events
- No incidents or accidents this year

Mr. Talley thanked Mr. Biggs for his work and expressed that he was pleased with the youth activities that were taking place.

VI. General Business

a. Update of Airport Master Plan (Biggs and McAlister)

Mr. McAlister informed the Board of recent updates to the Master Plan with a PowerPoint presentation. He went over the goals and feedback that had been gathered. He explained that all existing shareholders had been met with and had given their input. All safety requirements have been met for the current airport layout plan. All development will be done within the current airport boundaries. The needs of existing users will be prioritized.

Mr. Talley asked about the tenants on Hangar Row and if the current tenants would have a first chance at a new hangar. Mr. McAlister thought that was correct and that each tenant would be met individually.

Mr. Talley inquired about the noise control. He suggested a co-op fuel farm for the current users. Mr. Tew asked about increased traffic if public self-service fueling was available. To keep traffic lower, Mr. Talley preferred the co-op fuel farm to a public fueling area. Director Biggs stated that the City Council was interested in a limited-use FBO (fixed base operator) that did not sell jet fuel.

VII. Action Item

1. Approval of the Airport Advisory Board 2023 Annual Schedule (Biggs)
Chairman Talley read the proposed dates.

Motion: Board member Petersen motioned to accept the quarterly schedule. Board member Tomanelli seconded the motion. Yes: Chairman Jason Talley, Board Member Jay Henry, Board Member Jeff Peterson, Board Member Bill Tew, Board Member Rocco Tomanelli, and Alternate Board Member/City Council Member D. Scott Phillips No: none. Motion passed.

2. Selection of Chairman and Co-Chairman of the Airport Advisory Board (Biggs)
Chairman Talley expressed his desire to continue as Chairman of the Board. The Board members agreed to have Mr. Talley stay as Chairman. Board member Tew agreed to be Co-Chairman.

Motion: Board member Peterson motioned to have Mr. Talley serve again the one-year term of Chairman and Bill Tew as the Co-Chairman for the Airport Advisory Board. Board member Henry seconded the motion. Yes: Chairman Jason Talley, Board Member Jay Henry, Board Member Jeff Peterson, Board Member Bill Tew, Board Member Rocco Tomanelli, and Alternate Board Member/City Council Member D. Scott Phillips No: none. Motion passed.

VIII. Adjournment

Motion: Board member Tomanelli motioned to adjourn. Board member Henry seconded the motion. The meeting adjourned at 7:45 p.m.

Robin Raines-Bond, Deputy Recorder

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