



Utah Transit Authority

Board of Trustees

REGULAR MEETING AGENDA

669 West 200 South
Salt Lake City, UT 84101

Wednesday, November 8, 2023

9:00 AM

FrontLines Headquarters

The UTA Board of Trustees will meet in person at UTA FrontLines Headquarters (FLHQ) 669 W. 200 S., Salt Lake City, Utah.

For remote viewing, public comment, and special accommodations instructions, please see the meeting information following this agenda.

1. **Call to Order and Opening Remarks** Chair Carlton Christensen
2. **Pledge of Allegiance** Chair Carlton Christensen
3. **Safety First Minute** Dave Hancock
4. **Public Comment** Chair Carlton Christensen
5. **Consent** Chair Carlton Christensen
 - a. Approval of October 25, 2023 Board Meeting Minutes
6. **Reports**
 - a. Executive Director Report Jay Fox
 - UTA Commendations
 - Team Award - Operator Hiring & Training Teams
 - b. Investment Report - Third Quarter 2023 Rob Lamph
 - c. Financial Report - September 2023 Viola Miller
Brad Armstrong
Daniel Hofer
Gregory Andrews
7. **Resolutions**
 - a. R2023-11-01 - Resolution Adopting the 2024 and 2025 Eco Pass Fare Structure of the Agency Kensey Kunkel

- b. R2023-11-02 - Resolution Authorizing Execution of Amendment 2 to an Interlocal Cooperation Agreement with Salt Lake County, the University of Utah, the Division of Air Quality, and Salt Lake City Corporation to Install Air Quality Monitoring on Electric Buses Hal Johnson
- c. R2023-11-03 - Resolution Amending General Expenditure and Disbursement Authority to Non-Inventory Vendors Viola Miller
- d. R2023-11-04 - Resolution Appointing Eric Barrett as Officer and Acting Comptroller of the Authority Carlton Christensen

8. Contracts, Disbursements and Grants

- a. Contract: Job Testing and Video Interview Software (Criteria Corp) Kyle Brimley
Greg Gerber
- b. Contract: Surplus S70 Brake System Parts (Wabtec Passenger Transit) Todd Mills
- c. Contract: Tire Lease and Service Program (The Goodyear Tire and Rubber Company) Lorin Simpson
Nathan Hess
- d. Contract: Microsoft Azure Software - Additional Hosting Services (SHI International Corp.) Tom Smith
- e. Change Order: On-Call Infrastructure Maintenance Contract Task Order #23-121 - S-Curve Guard Rail Procurement (Stacy and Witbeck, Inc) Jared Scarbrough
Jacob Wouden
- f. Change Order: On-Call Infrastructure Maintenance Contract Task Order #23-115 - Rice Interlocking Double Crossover Design (Stacy and Witbeck, Inc.) Jared Scarbrough
Jacob Wouden
- g. Change Order: On-Call Infrastructure Maintenance Contract Task Order #23-118 - 450 East Double Crossover Design (Stacy and Witbeck, Inc.) Jared Scarbrough
Jacob Wouden
- h. Change Order: Bus Stop Shelter Procurement Amendment No. 1 - Additional Shelters (Brasco International, Inc.) Travis Colledge
- i. Change Order: Memorandum of Understanding Amendment No. 1 - Extension and Energy Action Plan (Rocky Mountain Power) Hal Johnson
James Campbell
Bill Comeau

j.	Pre-Procurements - Additional Non-Revenue Vehicle Leasing - Overhead Doors for Depot District CNG Fueling Station - Engineering Consulting Services	Todd Mills
9.	Service and Fare Approvals	
a.	Contract: 2023/2024 Ski Bus Agreement (Solitude Mountain Ski Area, LLC)	Russ Fox Kensey Kunkel
b.	Contract: 2023/2024 Ski Bus Agreement (Alta Ski Area)	Russ Fox Kensey Kunkel
c.	Fare Agreement: Education Pass Agreement (Ensign College)	Kensey Kunkel
d.	Fare Agreement: Ski Bus Agreement - Amendment 1 (Sundance Ski Resort)	Kensey Kunkel
e.	Fare Agreement: Ski Salt Lake Super Pass - Amendment 2 (Visit Salt Lake)	Kensey Kunkel
10.	Budget and Other Approvals	
a.	TBA2023-11-01 - Technical Budget Adjustment for Capital Budget Transfers	Viola Miller Daniel Hofer Gregory Andrews
11.	Discussion Items	
a.	Outcomes for the Tender Offer for a Portion of the Authority's Outstanding Bonds	Viola Miller Brian Baker
b.	S-Line Extension Update	Marcus Bennett
12.	Other Business	Chair Carlton Christensen
a.	Next Meeting: Wednesday, December 6th, 2023 at 9:00 a.m.	
13.	Closed Session	Chair Carlton Christensen
a.	Strategy Session to Discuss Collective Bargaining	
14.	Open Session	Chair Carlton Christensen
15.	Adjourn	Chair Carlton Christensen

Meeting Information:

- Special Accommodation: Information related to this meeting is available in alternate format upon request by contacting adacompliance@rideuta.com or (801) 287-3536. Request for accommodations should be made at least two business days in advance of the scheduled meeting.
- Meeting proceedings may be viewed remotely by following the meeting portal link on the UTA Board Meetings page - <https://www.rideuta.com/Board-of-Trustees/Meetings>
- In the event of technical difficulties with the remote connection or live-stream, the meeting will proceed in person and in compliance with the Open and Public Meetings Act.
- Public Comment may be given live during the meeting by attending in person at the meeting location OR by joining the remote Zoom meeting below.
 - o Use this link-https://rideuta.zoom.us/webinar/register/WN_rm10vO9OQwCgqldLAQqTag and follow the instructions to register for the meeting (you will need to provide your name and email address).
 - o Sign on to the Zoom meeting through the URL provided after registering
 - o Sign on 5 minutes prior to the meeting start time.
 - o Use the "raise hand" function in Zoom to indicate you would like to make a comment.
 - o Comments are limited to 3 minutes per commenter.
- Public Comment may also be given through alternate means. See instructions below.
 - o Comment online at <https://www.rideuta.com/Board-of-Trustees>
 - o Comment via email at boardoftrustees@rideuta.com
 - o Comment by telephone at 801-743-3882 option 5 (801-RideUTA option 5) – specify that your comment is for the board meeting.
 - o Comments submitted before 2:00 p.m. on Tuesday, November 7th will be distributed to board members prior to the meeting.
- Meetings are audio and video recorded and live-streamed
- Members of the Board of Trustees and meeting presenters will participate in person, however trustees may join electronically as needed with 24 hours advance notice.
- Motions, including final actions, may be taken in relation to any topic listed on the agenda.