



**THE CITY OF WEST JORDAN
COMMITTEE OF THE WHOLE
November 08, 2023**

Thomas M. Rees Justice Center
8040 S Redwood Road
West Jordan, UT 84088

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WORK SESSION 6:00 pm

1. CALL TO ORDER

2. DISCUSSION TOPICS

- a. West Jordan – Station Area Plans (SAPs) Update and Progress report
- b. Discussion regarding potential revisions to City Code Title 16 Administrative Code Enforcement Hearing Program
- c. Discussion to consider amending City Code Section 6-3E-1 Ownership and Maintenance of Fowl to include other groups of fowl and consolidate animal code to one Title.
- d. Discussion on possible amendments to Title 2 – Executive Branch Committees

3. ADMINISTRATIVE ITEMS

4. CLOSED MEETING

- a. The City Council may temporarily recess the meeting to convene in a closed session to discuss the purchase, exchange, or lease of real property; or the sale of real property, including any form of a water right or water shares as provided by Utah Code Annotated §52-4-205

5. ADJOURN

UPCOMING CITY COUNCIL MEETINGS

- Wednesday, November 15, 2023 – Regular City Council Meeting – 6:00p
- Wednesday, November 29, 2023 – Special City Council Meeting – 6:00p
- Wednesday, December 6, 2023 – Board of Canvassers Meeting – 6:00p
- Wednesday, December 6, 2023 – Regular City Council Meeting – 6:00p
- Wednesday, December 20, 2023 – Regular City Council Meeting – 6:00p

Interested parties may contact the Council PRIOR to the meeting in one of the following ways: (your comment will not be part of the meeting but will be provided to all members of the entire City Council)

- Call the 24-hour Public Comment Line PRIOR to the meeting and leave a message: **(801) 569-5052**. Please include your name and phone number.
- Send an email to councilcomments@westjordan.utah.gov. Please include your name and phone number.

You can follow the City Council on Twitter @WJCityCouncil and on Facebook @WestJordanCityCouncil

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CERTIFICATE OF POSTING

I certify that the foregoing agenda was posted at the principal office of the public body, on the Utah Public Notice website <https://www.utah.gov/pmn/>, on West Jordan City's website

<https://westjordan.primegov.com/public/portal>, and notification was sent to the Salt Lake Tribune, Deseret News, and the West Jordan Journal.

Please note: agenda items are subject to change and may be reordered or tabled in order to accommodate the needs of the City Council, staff, and the public.

Posted and dated November 3, 2023 Cindy M. Quick, MMC, Council Office Clerk



REQUEST FOR COUNCIL ACTION

Action: Provide information to Council

Meeting Date Requested : 11/08/2023

Presenter: Tayler Jensen

Deadline of item :

Applicant: West Jordan City

Department Sponsor: Community Development

Agenda Type: DISCUSSION TOPICS

Presentation Time: 10 Minutes

(Council may elect to provide more or less time)

1. AGENDA SUBJECT

West Jordan – Station Area Plans (SAPs) Update and Progress report

2. EXECUTIVE SUMMARY

Staff will be providing the City Council an update on the ongoing Station Area Plans. Providing the council with updates on the progress of the two station area planning processes and the 4 stations that are contained within them.

The 3 area Station Area Plan: This Station Area Plan is a joint planning effort with Midvale City and covers three Trax Stations: West Jordan City Center, Historic Gardner, and Bingham Junction.

The 5600 West Station Area Plan: This Station Area Plan covers a ½ mile radius from the 5600 West Old Bingham Highway Trax Station

3. TIME SENSITIVITY / URGENCY

n/a

4. FISCAL NOTE

n/a

5. PLANNING COMMISSION RECOMMENDATION

6. STAFF ANALYSIS

7. MOTION RECOMMENDED

8. MAYOR RECOMMENDATION

9. PACKET ATTACHMENT(S)

10. OTHER INFORMATION



REQUEST FOR COUNCIL ACTION

Action: Request feedback from Council

Meeting Date Requested : 11/08/2023

Presenter: Paul Dodd

Deadline of item :

Applicant:

Department Sponsor: City Attorney's Office

Agenda Type: DISCUSSION TOPICS

Presentation Time: 30 Minutes

(Council may elect to provide more or less time)

1. AGENDA SUBJECT

Discussion regarding potential revisions to City Code Title 16 Administrative Code Enforcement Hearing Program

2. EXECUTIVE SUMMARY

The City Attorney's office is seeking guidance from the Council regarding potential revisions to Title 16 – Administrative Code Enforcement Hearing Program.

1. Would the Council like to offer any direction regarding the methods and timing for providing notice in code enforcement cases?
2. Would the Council like to offer any direction regarding the application of Title 16 in cases dealing with Animal Control situations?

With input from the Council, the City Attorney's office anticipates finalizing its review of Title 16 and preparing a redline version of revisions to the code for the Council's review at a future Committee of the Whole meeting.

3. TIME SENSITIVITY / URGENCY

There are no deadlines associated with this item.

4. FISCAL NOTE

The Council's guidance regarding notification procedures in code enforcement cases may result in increased code enforcement costs. Currently, notices are posted on the property when possible and mailed via regular mail. If the Council elects to require certified mail, there will likely be an impact on the code enforcement budget and increased employee time required. The exact impact is unknown at this time.

Requiring animal control cases to proceed through the justice court, rather than the ALJ docket, may result in increased costs for the justice court and animal services. These costs may be offset by a decrease in the costs required for an ALJ to review these matters. The exact impact is unknown at this time.

5. STAFF ANALYSIS

Staff is neutral on the questions being presented.

6. MOTION RECOMMENDED

No motion required

7. PACKET ATTACHMENT(S)

Hyperlink to Title 16 of the city code.

[https://codelibrary.amlegal.com/codes/westjordanut/latest/westjordan ut/0-0-0-52939](https://codelibrary.amlegal.com/codes/westjordanut/latest/westjordan_ut/0-0-0-52939)



REQUEST FOR COUNCIL ACTION

Action: Request feedback from Council

Meeting Date Requested : 11/08/2023

Presenter: David Pack/Kelvin Green

Deadline of item :

Applicant:

Department Sponsor: Council Office

Agenda Type: DISCUSSION TOPICS

Presentation Time: 30 Minutes

(Council may elect to provide more or less time)

1. AGENDA SUBJECT

Discussion to consider amending City Code Section 6-3E-1 Ownership and Maintenance of Fowl to include other groups of fowl and consolidate animal code to one Title.

2. EXECUTIVE SUMMARY

Would the Council be open to amending the ordinance to permit additional categories of birds? If so, which specific types would be considered? Alternatively, would the Council prefer to permit fowl while prohibiting specific types of birds?

City Code Section 6-3E-1 permits the keeping and breeding of only pigeons and chickens within any residential zone. Council is being asked to consider amending the code to allow additional categories of fowl such as ducks, doves, turkey, partridges, etc.

Council Members Pack and Green propose expanding the current ordinance to accommodate a wider variety of pet birds, reducing confusion and aligning with practices in other cities. Specifically recommending the addition of ducks, quail, and doves (doves and pigeons fall into the same category).

City Code Section 13-5B-7(B) allows for the keeping of "Small animals, such as chickens, ducks, geese, pigeons, rabbits, chinchillas" in a Rural Residential zone based on property size and a point system. Modifying Chapter 6 could make the ordinance more consistent with this section of code.

Salt Lake County specifically prohibits, "geese, turkeys, peafowl, crowing hens, or roosters." Presumably because of noise.

West Valley permits chickens and ducks.

Dane County (Madison, WI) allows "The keeping of up to eight female chickens, ducks, or quail, collectively domestic fowl"

3. TIME SENSITIVITY / URGENCY

None

4. FISCAL NOTE

The code requires a permit for the keeping of fowl, permit fees are currently \$20/annually.

5. MOTION RECOMMENDED

None

6. OTHER

Current Title 6-3E provided for reference purposes only.

ARTICLE E. FOWL PERMITTED TO BE KEPT/MAINTAINED WITHIN CITY LIMITS

6-3E-1: OWNERSHIP AND MAINTENANCE OF FOWL:

A. The keeping, breeding, maintenance and/or flying of fowl within the city is permitted in any residential zone only to the extent allowed by this title.

B. All animal food storage and feeding areas shall be completely secured from insects, rodents, and other vermin per Salt Lake Valley health department standards. (Ord. 10-05, 1-27-2010)

6-3E-2: OWNERSHIP AND MAINTENANCE OF PIGEONS:

The keeping, breeding, maintenance and/or flying of pigeons is permitted within the city only as provided below:

A. No person shall keep, maintain or harbor pigeons unless the pigeons are kept and maintained in a pigeon loft as provided in this article. The loft shall be of such sufficient size and design, and constructed of such material, that it can be maintained in a clean and sanitary condition.

B. The pigeon loft shall be of a size sufficient to house the number of pigeons contemplated. In no case shall there be more than one pigeon for two (2) square feet of floor space in any pigeon loft for each mature pigeon kept therein.

C. The construction and location of the pigeon loft shall not conflict with the requirements of any building code or zoning code of the city. The pigeon loft shall not be located within forty feet (40') of any residential structure or dwelling, including the lot owner or any adjoining lot.

D. All feed for said pigeons shall be stored in such containers as to protect against intrusion by rodents and other vermin.

E. The loft shall be maintained in a sanitary condition and in compliance with all applicable health regulations of the city and the Salt Lake County health department.

F. All pigeons shall be confined to the loft, except for limited periods necessary for exercise, training and competition; and at no time shall pigeons be allowed to perch or linger on the buildings or property of others.

G. All pigeons shall be fed within the confines of the loft.

H. The ownership of more than one hundred (100) pigeons, including squab, is unlawful.

I. No one shall release pigeons to fly for exercise, training or competition which have been fed within the previous four (4) hours.

J. Pigeons shall be banded and registered with one of the national pigeon associations/registries. (2001 Code § 14-5-101; amd. 2009 Code § 6-3E-1; Ord. 10-05, 1-27-2010)

6-3E-3: OWNERSHIP AND MAINTENANCE OF CHICKENS:

The keeping and maintenance of chickens is permitted within the city only as provided below:

A. Not Household Pets: Chickens kept as provided in this title shall not be deemed as household pets.

B. Keeping Contrary To Title Prohibited: It shall be unlawful for any person to keep any chicken in a manner contrary to the provisions of this title. Any such violation shall be a class B misdemeanor.

C. Keeping For Familial Gain: Chickens may be kept on a nonnuisance basis strictly for familial gain from the production and consumption of eggs only and there shall be no sale or income resulting from the keeping of chickens.

D. Number; Location Of Enclosure: Up to five (5) egg laying hens and up to five (5) chicks may be kept on a residential lot.

1. Chickens may only be kept on properties containing a single-family detached dwelling unit, duplex or twin home, although vacant properties directly adjacent to a lot or parcel containing a single-family detached dwelling unit under the same ownership may be used for the keeping of chickens.

2. There shall be no roosters or crowing hens.

3. All enclosures, pens and coops shall be located in the rear yard of the main dwelling or in an interior side yard provided all of the requirements of this title are met.

4. Enclosures, pens, and coops shall not be located in a corner side yard unless the side yard shall be completely fenced using site obscuring fencing or vegetative screening, so as to prevent sight of such areas from the street or neighboring properties to the greatest degree possible.

5. All enclosures, pens and coops shall be located at least twenty feet (20') from the nearest primary structure of habitable dwelling on adjoining properties and at least five feet (5') from the property line, provided that a portable wheeled coop may encroach temporarily and from time to time on the five foot (5') separation from the property line. During the time a heating device is employed in the pen or coop during cold weather, such pen or coop must be separated and at least ten feet (10') from any structure containing a habitable dwelling on the same property.

6. Dead birds and unused eggs shall be removed within twenty four (24) hours or less and shall be properly discarded.

E. Structures And Coops:

1. To keep chickens, a coop is required.
2. The coop shall be constructed such that it provides adequate shelter and space for chickens to roost with at least one and one-half (1.5) square feet provided per chicken. If chickens are not allowed to roam outside the coop, the coop shall have a minimum floor area of six (6) square feet per chicken. (Ord. 10-05, 1-27-2010)

6-3E-4: FOWL KEEPING PERMIT:

A. Permit Required: Any person who desires to keep chickens or pigeons as authorized by this title shall make application to the division of animal control for a fowl keeping permit. These permits are temporary uses only and attach to the resident applicant, as specified in the application, and not to the property. There can be no "grandfathering" or legal nonconforming use property rights arising from fowl keeping permits.

B. Applications: Applications for a fowl keeping permit shall be made in writing to the division of animal control. The application shall include the following information:

1. The name of the person desiring the permit.
2. Location of the proposed fowl keeping facilities.
3. Basic plans and specifications of the proposed fowl keeping activities, showing size and dimensions of the facilities.
4. The distance between the location of the proposed facilities and the nearest residential structure on all adjoining lots.
5. The registrant shall acknowledge the rules set forth in this title and shall, as a condition of filing for the permit, agree to comply with such rules.
6. The application shall bear the signature of the registrant.

C. Permit Issuance: Upon receipt of a complete application and receipt of the required fee, the division of animal control or designee shall issue a fowl keeping permit. The permit shall be issued on a calendar year basis and may be renewed annually. Such permit shall not be transferable to another person by the holder.

D. Fee: The fee for the fowl keeping permit shall be assessed on a one calendar year basis and shall be in the amount established by the city council in its uniform fee schedule. The fee for a permit issued during a one year billing cycle shall be prorated as of the date of the application. (2001 Code § 14-5-102; amd. 2009 Code § 6-3E-2; Ord. 10-05, 1-27-2010; Ord. 15-22, 8-25-2015)

6-3E-5: INSPECTION:

All inspections, entries, examinations and surveys shall be done in a reasonable manner based upon cause. If the property owner or person responsible for the property refuses to allow entrance onto the property, the police officer or inspector may obtain and execute a search warrant. (2001 Code § 14-5-103; amd. 2009 Code § 6-3E-3; Ord. 10-05, 1-27-2010)

6-3E-6: VIOLATIONS AND PENALTY:

When the animal control officer or police officer finds a violation of this article to have occurred, the officer shall give written notice thereof to the owner. If said violation is not remedied within ten (10) days, the animal control officer may issue a citation to appear in Municipal Court to answer the charges stated thereon. Any owner found violating any of the provisions of this article may be prosecuted administratively as provided in title 16 of this Code, and/or as a Class B misdemeanor. Three (3) proven violations within eighteen (18) months shall result in the revocation of the fowl keeping permit. (2001 Code § 14-5-104; amd. 2009 Code § 6-3E-4; Ord. 10-05, 1-27-2010; Ord. 12-10, 4-25-2012, eff. 7-1-2012; Ord. 19-07, 2-13-2019)



REQUEST FOR COUNCIL ACTION

Action: Request feedback from Council

Meeting Date Requested : 11/08/2023

Presenter: Alan R Anderson

Deadline of item :

Applicant: City Council

Department Sponsor: Council Office

Agenda Type: DISCUSSION TOPICS

Presentation Time: 20 Minutes

(Council may elect to provide more or less time)

1. AGENDA SUBJECT

Discussion on possible amendments to Title 2 – Executive Branch Committees

2. EXECUTIVE SUMMARY

Several council members have proposed making amendments in West Jordan City Code Title 2 to increase residents' participation in various committees and better support and strengthen city committees. The council discussion should focus on increasing residents' participation as well as other council body committee policy.

Title 2 has the following provisions with some questions to consider regarding Executive Branch committees. This does not include statutory committees. Questions are not meant to be inclusive, but rather, to assist in the deliberations of the council. The staff will solicit feedback from the council on several questions to help build council consensus so that staff can bring back proposed amendments to a future Committee of the Whole worksession.

- Council advice and consent for executive branch, volunteer committees. (Does not include statutory committees which require advice and consent) (WJC 2-1-2)
 - Does this remain a priority of the body to provide advice and consent for volunteer committees?
 - Is it better policy to acknowledge volunteers at the beginning of their service or after their service is complete?
- 3-year terms with a 2-term (6-year) service limit with a council override exception provided.
 - Additional terms over 2-terms require an additional action of the council. (WJC 2-1-4(C))
 - To increase resident participation, is there a desire not to have term limits activate until a committee has 15 participating members?
- Voting and non-voting members vs. Resident and non-resident. (WJC 2-1-6(A)/WJC 2-1-6(B))
 - Are these identical terms? e.g., Resident is a voting member, non-resident is non-voting member.
 - Does council desire to have businesses who have a interest in the well-being of the city, and the business is a licensed business in the city, to have an ability to their employee's volunteer?
- Limit of 15-members for all committees. (WJC 2-1-7)
 - Is this applicable to committees needing more than 15 members?
- Codified committees:
 - Design Review Committee
 - Parks & Open Lands Committee

- CDBG/Grant Committee
- Sustainability Committee
- Western Stampede Committee
- Sister City Committee
- Healthy West Jordan Committee
- West Jordan Youth Committee
- Strategic Planning Committee
- Airport Advisory Board
- Diversity Committee
- Does the council want to delete the codification of certain committees and allow alternatives to committee creation?
 - Does council desire a policy to allow the mayor to create executive branch committees by Executive Order?
 - Does council desire a policy to allow the council to create council committees by resolution?

Council staff will seek the council body's determination using a survey in order to draft proposed language to bring back for potential discussion and adoption.

3. TIME SENSITIVITY / URGENCY

None

4. FISCAL NOTE

Changes in Title 2 Executive Committee have no impact to the existing budgets. Any budget requests from committees would come through the council for appropriations.

5. PLANNING COMMISSION RECOMMENDATION

N/A

6. STAFF ANALYSIS

Council members and the Mayor have asked for some simplification of this section of the code to add residents and interested parties to a variety of the city's committees in order to enhance and increase resident participation. There are state statutory requirements for other committees such as Planning Commission which are not specified in this request.

Policy discussions should focus on size of executive committees, creation of committees, termination of executive committees, West Jordan business interests, if committees should be codified or not and other policy discussions the council has interest to discuss.

7. MOTION RECOMMENDED

None – For discussion only

8. MAYOR RECOMMENDATION

Mayor's office supports streamlining Committee creation and operation

9. OTHER INFORMATION

Title 2 Chapter 1 as adopted for reference only.

CHAPTER 1

GENERAL COMMITTEE PROVISIONS

SECTION:

2-1-1: Scope Of Provisions

2-1-2: Appointment Of Committee Members

2-1-3: Definitions

2-1-4: Terms; Term Limits

2-1-5: Vacancies

2-1-6: Qualifications; Residency Requirements

2-1-7: Committee Size

2-1-8: Appointment Of Committee Officers

2-1-9: Quorum

2-1-10: Creation Of Executive Branch Committees

2-1-11: Meetings; Times, Locations

2-1-12: Statutory Committees

2-1-13: Title 2 Committees

2-1-14: Council Liaison

2-1-15: City Attorney And Other City Staff Support

2-1-16: Budget, Limitation And Fiscal Controls

2-1-17: Compensation

2-1-18: Termination Or Removal

2-1-19: Liability Coverage And Indemnification

2-1-20: Rules, Policy, Procedure

2-1-21: Member Attendance Requirements

2-1-22: No Power To Administer Or Enforce Law

2-1-23: Ethics And Conflicts Of Interest

2-1-24: Training

2-1-25: [Reserved]

2-1-26: Support Organizations

2-1-1: SCOPE OF PROVISIONS:

Subject to the following exceptions, this title governs all boards, commissions, agencies, support organizations or committees of the executive branch: (1) this title does not govern the creation, operation, structure, or any other elements of internal committees of City employees, which may be created, disbanded, and governed by the Mayor in his/her sole discretion; and (2) when the law specifically provides otherwise. City council committees, as referenced in Section 2-1-10, are governed by title 1, chapter 6 of this code. For the purposes of this title, references to "law" will include city ordinances. (2001 Code § 2-6-101; amd. Ord. 10-08, 2-24-2010; Ord. 19-16, 4-10-2019, Effective at 12 noon on January 6, 2020; Ord. 20-38, 9-30-2020; Ord. 20-47, 12-16-2020)

2-1-2: APPOINTMENT OF COMMITTEE MEMBERS:

Members of the boards, commissions, agencies, support organizations or committees created through and governed by this title shall be appointed to an initial term, or reappointed to an additional term, by the mayor, with the advice and consent of the city council, unless otherwise required or allowed by law. With each appointment, the mayor shall provide the council with adequate prior experience and other background information. (2001 Code § 2-6-102; amd. Ord. 10-08, 2-24-2010; Ord. 19-16, 4-10-2019, Effective at 12 noon on January 6, 2020; Ord. 20-38, 9-30-2020)

2-1-3: DEFINITIONS:

ADVICE AND CONSENT:	A duty of the city council, pursuant to subsection 1-6-5A3, is to vote on each of the mayor's appointments, made pursuant to subsection 1-7-4D; each vote may either approve or disapprove of a given appointment.
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CITY ADMINISTRATION:	The mayor and city administrator and the authorized officers and assistants acting on their behalf.
COMMITTEE:	Unless otherwise expressly provided, as used in this chapter, the term "committee" includes every executive branch board, commission, agency or committee of the city, either individually or collectively, as the term in context would indicate.
STANDING COMMITTEE (OR EXECUTIVE BRANCH STANDING COMMITTEE):	An executive branch committee which is required or allowed by state law ("statutory committee") or by title 2 of this code ("title 2 committee" or "title 2 standing committee"). The members are appointed or reappointed by the mayor, with the advice and consent of the city council.
SUPPORT ORGANIZATION:	A city controlled tax exempt entity created to assist the city in raising private funds for the city's public purposes.
TEMPORARY COMMITTEE (OR EXECUTIVE BRANCH TEMPORARY COMMITTEE):	An executive branch committee which is not required by state law or by title 2 of this code. It may exist for not more than 365 days, with the members to be appointed by the mayor, without the advice and consent of the city council. All executive branch committees which are not standing committees are temporary committees. (2001 Code § 2-6-103; amd. Ord. 10-08, 2-24-2010; Ord. 19- 53, 12-11-2019, Effective at 12 noon on January 6, 2020; Ord. 19-16, 4-10-2019, Effective at 12 noon on January 6, 2020; Ord. 20-38, 9-30-2020)

2-1-4: TERMS; TERM LIMITS; AND TRANSITION TO COUNCIL-MAYOR FORM OF MUNICIPAL GOVERNMENT:

A. Committee Member Terms: The terms for each member of a committee shall be three (3) calendar years, unless otherwise specifically provided by law. The initial terms for members of newly created committees may be shortened or lengthened by the city council, so as to achieve a staggering of term expirations and to maintain continuity of the committee. The term of each committee member shall expire: 1) on December 31 of the last year of the expiring term; or 2) in the circumstance where city residing is a requirement, the date when the said member ceases to have primary domicile in the city.

B. Support Organizations: Support organizations are separate legal entities and the terms and elections of trustees/directors/managers shall be as provided in the entity's organizational documents and in applicable Utah law.

C. Term Limits:

1. Basic Term Limit: Committee members may only serve for two (2) consecutive three (3) year terms and/or parts of terms on any one committee.

2. Six (6) Year Service Limit: No committee member may be appointed or reappointed if the consecutive years of service would exceed six (6) consecutive calendar years on that committee. For purpose of the six (6) year limitation, service for part of a year shall be deemed service for a full year; further, service rendered on a committee to fill the unexpired term of another member shall be included in the six (6) year limitation calculation.

3. Reappointment After Service Break: A qualified person may be reappointed to the same committee after serving six (6) consecutive years if there has been a break in service of at least one calendar year.

4. Council Waiver: Notwithstanding the provisions in subsections C1 through C3 of this section, and upon the recommendation of the mayor, the city council may waive the application of these provisions as to any committee member by resolution of reappointment expressly waiving the application of these provisions.

5. Support Organizations: Board members and officers of support organizations are elected annually, and any limit on the number of years such a board member or officer may serve shall be provided in the entity's bylaws.

D. Transition To New Form Of Government: The terms for each member of each committee appointed before the change of government effective date shall be unaffected by the change to the council-mayor form of municipal government (see definitions in section 1-3-2). This subsection shall not be construed to limit the mayor's authority, after the change of government effective date, to terminate or remove a committee member pursuant to section 2-1-18. (2001 Code § 2-6-104; amd. Ord. 10-08, 2-24-2010 and 2001 Code § 2-6-108; 2009 Code § 2-1-8; amd. Ord. 10-08, 2-24-2010; Ord. 13-09, 3-27-2013; Ord. 19-28, 10-09-2019; Ord. 19-16, 4-10-2019, Effective at 12 noon on January 6, 2020; Ord. 20-38, 9-30-2020)

2-1-5: VACANCIES:

A. Committees: Vacancies occurring on any committee shall be filled by the mayor, with the advice and consent of the city council, for the remainder of the unexpired term of the original appointment.

B. Support Organizations: Vacancies on management boards shall be handled according to the bylaws or operating agreement of the entity. (2001 Code § 2-6-106; 2009 Code § 2-1-6; amd. Ord. 10-08, 2-24-2010; Ord. 19-16, 4-10-2019, Effective at 12 noon on January 6, 2020; Ord. 20-38, 9-30-2020)

2-1-6: QUALIFICATIONS; RESIDENCY REQUIREMENTS:

Unless otherwise specifically provided in this title, the following conditions and restrictions apply to all committees and support organizations:

A. Residency:

1. Committee Members Generally Residents: Except as expressly provided otherwise, voting membership on any committee or support organization is limited to residents of the city appointed by the mayor, with the advice and consent of the city council, who are persons eighteen (18) years of age or older.

2. Business And Property Owners: For purposes of committee voting membership, an owner of a business located in West Jordan and an owner of property located in West Jordan, even though the owner does not actually reside in West Jordan, are deemed residents of the city.

B. Nonresidents:

1. Nonresident Nonvoting Members: Nonresidents may be appointed as nonvoting members if the mayor finds that special expertise, unique needs of the committee or support organization, or special circumstances make such a nonresident appointment to be in the public interest.

2. Nonresident Voting Members: Committees with five (5) or fewer members may include one nonresident voting member and committees with more than five (5) members may include two (2) nonresident voting members. Committees may seek special consideration for additional nonresident voting members from the mayor in extraordinary circumstances.

3. Nonresident Members Prohibited: Nonresidents may not be appointed to the planning commission or West Jordan youth council. (2001 Code § 2-6-107; 2009 Code § 2-1-7; amd. Ord. 10-08, 2-24-2010; Ord. 10-12, 4-28-2010; Ord. 11-04, 2-9-2011; Ord. 19-16, 4-10-2019, Effective at 12 noon on January 6, 2020; Ord. 20-38, 9-30-2020)

2-1-7: COMMITTEE SIZE:

All committees will consist of up to a maximum of fifteen (15) voting members, unless otherwise specifically provided by law. Other nonvoting ex officio members and subcommittee members may be appointed, as needed. (2001 Code § 2-6-109; 2009 Code § 2-1-9; amd. Ord. 10-08, 2-24-2010; Ord. 20-38, 9-30-2020)

2-1-8: APPOINTMENT OF COMMITTEE OFFICERS:

A. Appointment Of Chair And Vice Chair: The mayor, without the advice and consent of the city council, may appoint, from among the committee members, a temporary initial chairperson at the time a committee is created. Thereafter, at one of its regular meetings in January of each year, each committee shall elect one of its own members to serve as chair and another to serve as vice chair. The chair and vice chair shall each be appointed for a one calendar year term, or until their successor is appointed, whichever time is longer.

B. Appointment Of Other Officers: In like manner, other officers may be elected or temporarily appointed. (2001 Code § 2-6-105; 2009 Code § 2-1-5; amd. Ord. 10-08, 2-24-2010; Ord. 19-16, 4-10-2019, Effective at 12 noon on January 6, 2020; Ord. 20-38, 9-30-2020)

2-1-9: QUORUM:

A quorum is necessary to conduct business. Except as expressly provided to the contrary in this code, a quorum shall consist of a simple majority of the appointed voting members. (2001 Code § 2-6-110; 2009 Code § 2-1-10; amd. Ord. 10-08, 2-24-2010; Ord. 20-38, 9-30-2020)

2-1-10: CREATION OF EXECUTIVE BRANCH COMMITTEES:

All committees are presumed to be executive branch committees unless otherwise designated by ordinance or resolution. (2001 Code § 2-6-111; 2009 Code § 2-1-11; amd. Ord. 10-08, 2-24-2010; Ord. 19-16, 4-10-2019, Effective at 12 noon on January 6, 2020; Ord. 20-38, 9-30-2020)

2-1-11: MEETINGS; TIMES, LOCATIONS:

Committees shall meet as needed. Meetings required by this title shall, if reasonably possible, be conducted at, or anchored from, the West Jordan City Hall, and at a date and time approved by vote of the committee, or as otherwise provided by law. (2001 Code § 2-6-112; 2009 Code § 2-1-12; amd. Ord. 10-08, 2-24-2010; Ord. 20-38, 9-30-2020)

2-1-12: STATUTORY COMMITTEES:

Each statutory committee and support organization will:

A. Comply with all requirements of applicable Utah law with respect to open and public meetings, including posting agendas and keeping minutes of the meetings that are open to the general public as required by law;

B. Keep minutes of each of its meetings, which shall be public records; and

C. Maintain its public records and provide public access to said records in compliance with Utah law. (Ord. 20-38, 9-30-2020)

2-1-13: TITLE 2 COMMITTEES:

Each non-statutory title 2 executive committee and support organization shall comply with all relevant legal requirements. (Ord. 20-38, 9-30-2020)

2-1-14: COUNCIL LIAISON:

The city council may assign one of its members to serve as an ex officio nonvoting member of any committee or support organization; however, failure to do so or the failure of the liaison representative to attend any meeting shall not affect the validity of any otherwise lawful act of the committee. The term of an ex officio member of a committee or support organization will end at the earlier of: a) when another council member is assigned to replace that person, or b) when that person no longer holds the ex officio government position. (2001 Code § 2-6-115; 2009 Code § 2-1-15; amd. Ord. 10-08, 2-24-2010; Ord. 19-16, 4-10-2019, Effective at 12 noon on January 6, 2020; Ord. 20-38, 9-30-2020)

2-1-15: CITY ATTORNEY AND OTHER CITY STAFF SUPPORT:

The city administrator shall assign such personnel as he shall deem necessary to assist the committees and support organizations. The city attorney may provide advice to any committee or support organization. (2001 Code § 2-6-116; 2009 Code § 2-1-16; amd. Ord. 10-08, 2-24-2010; Ord. 19-16, 4-10-2019, Effective at 12 noon on January 6, 2020; Ord. 20-38, 9-30-2020)

2-1-16: BUDGET, LIMITATION AND FISCAL CONTROLS:

Standing committees shall comply with all budget policies, fiscal policies, and other relevant city policies. (2001 Code § 2-6-117; 2009 Code § 2-1-17; amd. Ord. 10-08, 2-24-2010 and 2001 Code § 2-6-121; 2009 Code § 2-1-21; amd. Ord. 10-08, 2-24-2010; Ord. 19-16, 4-10-2019, Effective at 12 noon on January 6, 2020; Ord. 20-38, 9-30-2020)

2-1-17: COMPENSATION:

Except as expressly provided otherwise in this title, no officer or member of any committee or support organization may receive any remuneration, pay, stipend or other consideration of monetary value from any committee or city resources attributable to or budgeted for any committee created under this title. No committee member or support organization official may vote for a contract or to obtain a service or product that would employ or financially benefit that person. (2001 Code § 2-6-118; 2009 Code § 2-1-18; amd. Ord. 10-08, 2-24-2010; Ord. 20-38, 9-30-2020)

2-1-18: TERMINATION OR REMOVAL:

Each committee member and support organization official serves at the pleasure of the mayor and may be terminated, without cause, by the mayor, unless a showing of cause is specifically required for terminating a given committee member or support organization official by state law. (2001 Code § 2-6-119; 2009 Code § 2-1-19; amd. Ord. 10-08, 2-24-2010; Ord. 19-16, 4-10-2019, Effective at 12 noon on January 6, 2020; Ord. 20-38, 9-30-2020)

2-1-19: LIABILITY COVERAGE AND INDEMNIFICATION:

Each duly appointed committee member and support organization official is a volunteer public servant. Each will be entitled to such immunities, legal representation and indemnification as provided under the Utah Governmental Immunity Act, specifically including the provisions of Utah Code Annotated title 63, chapter 30b, or any successor provision. (2001 Code § 2-6-120; 2009 Code § 2-1-20; amd. Ord. 10-08, 2-24-2010; Ord. 20-38, 9-30-2020)

2-1-20: RULES, POLICY, PROCEDURE:

Each committee and support organization may adopt rules of conduct and procedure for its own organization and for the transaction of business that are not inconsistent with the requirements of law, subject to periodic review by the mayor. (2001 Code § 2-6-122; 2009 Code § 2-1-22; amd. Ord. 10-08, 2-24-2010; Ord. 19-16, 4-10-2019, Effective at 12 noon on January 6, 2020; Ord. 20-38, 9-30-2020)

2-1-21: MEMBER ATTENDANCE REQUIREMENTS:

It is the duty of each committee member and support organization official to regularly and punctually attend all scheduled and duly noticed meetings. Failure to do so may result in removal. (2001 Code § 2-6-123; 2009 Code § 2-1-23; amd. Ord. 10-08, 2-24-2010; Ord. 19-16, 4-10-2019, Effective at 12 noon on January 6, 2020; Ord. 20-38, 9-30-2020)

2-1-22: NO POWER TO ADMINISTER OR ENFORCE LAW:

No title 2 committee or support organization has the authority, responsibility, power or jurisdiction to enforce any city ordinance or regulation, unless specifically provided by law. (2001 Code § 2-6-124; 2009 Code § 2-1-24; amd. Ord. 10-08, 2-24-2010; Ord. 20-38, 9-30-2020)

2-1-23: ETHICS AND CONFLICTS OF INTEREST:

Committee and support organization members shall be subject to and shall be required to comply with title 1, chapter 11 of this code, as well as any other similar policies adopted by the city. (2001 Code § 2-6-125; 2009 Code § 2-1-25; amd. Ord. 10-08, 2-24-2010; Ord. 20-38, 9-30-2020)

2-1-24: TRAINING:

The city administrator shall provide for and schedule annual training for all members of all city committees and support organizations. The purpose of the training will be to review the provisions and requirements of this chapter, and other issues and developments that are pertinent to city committees and support organizations. (Ord. 10-08, 2-24-2010; Ord. 19-16, 4-10-2019, Effective at 12 noon on January 6, 2020; Ord. 20-38, 9-30-2020)

2-1-25: [RESERVED]:

2-1-26: SUPPORT ORGANIZATIONS:

Because support organizations are separate legal entities organized under state corporation or similar laws, the governance of such entities will of legal necessity be according to filed articles of incorporation or articles of organization, and according to legally adopted bylaws or operating agreements. All such governing documents must comport and not conflict with this chapter, and shall be reviewed and approved by the city attorney and approved by the city council. (Ord. 10-08, 2-24-2010; amd. Ord. 20-38, 9-30-2020)