



## Variance Application

For property located at:

332 S 100 W / 133 W 300 S

Waive fee  
per multiple  
applications.  
ug.

FEE: \$150.00 (non-refundable)

Date October 16, 2023

Application # \_\_\_\_\_  
(Staff Use)

Project Title \_\_\_\_\_

Property Owner\* Sansuk Properties LLC Phone 8016356926

Mailing Address 8901 S. Cobblestone Way, Sandy, UT 84093

Applicant/Developer/Agent Waemphetch Roll

Office Phone 8016356926 Cell Phone 801831 1096

Mailing Address 8901 S Cobblestone Way, Sandy, UT 84093

E-mail Address sansukproperties@gmail.com

Parcel # A000000600A Legal Description: Please Attach

Total Area - Acres or Square Feet: 0.91 acres Zone Designation R1

Variance is for more than one dwelling unit  
on a lot or parcel. ug

08/2023

\*Meets all building permit/code requirements outside of conditional  
use permit

\*Current property owner must sign application (see back/next page)

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## Public Hearings

A variance is a land use that, because of its unique characteristics or potential impact on the municipality, surrounding neighbors, or adjacent land uses, may not be compatible in some areas or may be compatible only if certain conditions are met that mitigate or eliminate the detrimental impacts. The Planning Commission & City Council holds a public hearing for all land use applications.

The Planning Commission meets the first Tuesday of the month and you must submit your application at least four weeks in advance of the hearing date. The public hearing by the Planning Commission begins at 6:30 p.m. in the Hideout Community Center Chambers, Monticello, UT, 648 S Hideout Way. You or your appointed representative must be present at the public hearing at 6:30 p.m. to explain your case and answer questions.

The City Council may make a final decision on your request the day of the final public hearing. They will either approve, approve with conditions, continue, or deny the application. You will receive written notice of the decision approximately one week after the hearing date.

A variance permit expires 12 months from the date the City Council approval is given unless other arrangements have been made in writing between the property owner and the Monticello City Planning & Zoning Administrator.

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## Application Requirements

Complete the attached application form. Incomplete or inadequate information may result in your case being delayed until complete and adequate information is supplied. There is a filing fee to help defray the costs of advertising, public hearings and staff review. This is a non-refundable fee which must be submitted at the time of application and is listed on the application form. For your application to be complete, you must also submit the following:

- **Proof of Ownership** - The current property owner must be the applicant but may designate an authorized agent to act on their behalf. Proof of ownership may include a County Recorder's printout indicating ownership with corresponding parcel number, a Warranty Deed or tax notice.
- **Letter of Intent** - Please include an explanation letter to outline your request.
- **Adjacent Property Owner Information** – A current computer printout of all the property owners and their mailing addresses adjacent to the outer boundaries of your property is required and shall be obtained from the San Juan County Recorder's Office. Notification of your proposal will be sent to the adjacent property owners by Monticello City prior to the public hearing.
- **Accurate Scale Drawing** consisting of - Existing and proposed streets and buildings, Property lines, Existing and proposed uses, Driveways, Pedestrian walkways, On-site and off-street parking and loading areas, Landscaped areas & property features, North arrow and name of project, Date of drawings, Existing topography, and Current utility hook-ups.

Next Planning Commission Meeting November 7<sup>th</sup> 2023

Filing Deadline

(4 weeks prior to hearing date) \_\_\_\_\_

## Appealing a Decision of the City Council

Any person wishing to appeal a decision of the City Council must file the appeal with the Board of Adjustment within 10 business days of the final decision of the City Council.

\_\_\_\_\_  
(Office Use Only)

DATE RECEIVED: 10/16/23 COMPLETE: YES X NO \_\_\_\_\_

DATE APPLICATION DEEMED TO BE COMPLETE: 10/24/23

COMPLETION DETERMINATION MADE BY: Megan Gallegos  
Signature

Information in  
other application

VARIANCE APPLICATION CHECKLIST: Your request will not be processed without this information.

Proof of Ownership

Letter of Intent

Adjacent Property Owner Information:

Accurate Scale Drawing:

Existing and proposed streets and buildings

Property lines

Existing and proposed uses

Driveways

Pedestrian walkways

On-site and off-street parking and loading areas

Landscaped areas/property features

North arrow

Name of project

Date of drawings

Existing topography

Current utility hook-ups