

COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES Tuesday, October 10, 2023

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 AM on Tuesday, October 10, 2023, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

All documents from this meeting are on file in the Davis County Clerk's Office. The agenda for this meeting is incorporated into the minutes as item headers.

PRESENT ON THE DAIS

Chair Lorene Miner Kamalu
Vice Chair Bob J Stevenson
Commissioner Randy B. Elliott

Chief Deputy Clerk Rebecca Abbott
County Auditor Curtis Koch
Chief Deputy Civil Attorney Neal Geddes

OPENING

The meeting convened at 10:00 AM and Ember Herrick led the Pledge of Allegiance. Commissioner Bob J Stevenson joined the meeting at 10:21 AM.

1. #1000/2023. Recognition of Justen Smith, Director of Agriculture and Natural Resources at Utah State University Extension, chosen as "2023 National Day of the American Cowboy" honoree at Ogden Pioneer Days— presented by Commissioner Kamalu

Statements written by Commissioner Randy B. Elliott and Scott Bass about Justin Smith were read aloud by Commissioner Kamalu.

Commissioner Elliott: "Justen is a great advocate and resource for agriculture producers. Not only for Davis County, but for the whole state of Utah. In his position as Director of Extension Services, Justen travels the state helping farmers and ranchers be the best at what they do. Whether raising livestock or crops, his work helps them all. Justen is a cowboy that helps cowboys stay in business, and that is a very important cowboy. From his work with youth to help the next generation of ranchers and farmers, to the seasoned rancher or farmer, Justen is there to help."

Scott Bass: "Justen Smith grew up in Sanpete County where his interests were agriculture, livestock, and horses. His interests continue in those same fields now as a resident of Farmington, Utah. As he serves as Director of Agriculture and Natural Resources in the department, County Director, and Professor for the Utah State Extension. Justen has been the driving force in an agreement between Davis County and Utah State University to partner together in construction of a livestock and equine facility to continue the opportunities for youth in our rapidly growing County to learn the lessons available from growing food and raising livestock. Justen is an important part of what's left of rural in Davis County."

Justen was recognized at the Ogden Pioneer Days Rodeo also known as the "Day of the Cowboy." He was unfortunately out of the country at that time. Justen's son, Scott Bass, and Krista Bass accepted the award on his behalf at the rodeo. Justen thanked the Commission for the recognition in person. Justen was then presented a buffalo statue and a commemorative coin by the Commission in recognition of this honor.

Financial Information: N/A

Terms: N/A

2. #1042/2023. Employee Service Awards for October 2023. Recognize employees who have reached milestones in their careers with Davis County— presented by Commissioner Kamalu

Sheriff's Office

Andrew Rocha – 5 years. Not in attendance; recognized by round of applause.

Kyle Winterton – 5 years. Deputy Chief Arnold Butcher spoke about Kyle's integrity, dedication and closeness with his family. Kyle's hard work enables the SCRAM program to run and he has great compassion for those going through the program. Kyle takes extra time to get to know these individuals and help them in any way he can. Kyle is also a part of the Honor Guard of the Sheriff's Office and is a great representative of the department.

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Brock Willhite – 10 years. Sergeant Casey Yeaman spoke on behalf of Brock who had started as a part-time deputy 10 years ago. He was given a full-time position in Corrections due to his hard work and positive attitude. Brock mastered the position and came over to the Court. He is an outstanding employee and goes above and beyond. The Sheriff's Office is glad to have him as him and his positive outlook.

Library

Rachel Parry – 10 years. Not in attendance; recognized by round of applause.

Health

Heather Gibb – 5 years. Ivy Sales spoke on how much of a joy Heather has been to have in the Health Department. She came with previous experience working for the Utah County Health Department and currently oversees the cardiovascular prevention programs for the County. She works with healthcare providers to find opportunities for patients to be connected to important education services. During the pandemic, she assisted in disease investigation and co-led the department's school team; building strong relationships with all of the different schools along the way. She was promoted to Bureau Manager and has been an amazing employee.

Sarah Willardson – 10 years. Dave Spence spoke for Sarah while she received her award. Sarah is the Division Director of Communicable Disease and Epidemiology at the Health Department. The best characteristic to describe her would be hard-working. Her role is constantly evolving and she plays an important part in the department. The pandemic was challenging for the Health Department but Sarah excelled during that time. She is full of surprises and likes to keep the workplace fun.

Martha Cortes – 20 years. Mindy Box spoke on behalf of Martha. Martha began work with the Davis County Women and Children Program in 2003, only five years after moving to the United States from Columbia. She has had many roles throughout her time with the County and was originally hired as a Human Service Aide because of her customer service and Spanish speaking skills. Within a year, she became a Clinical Assistant and learned how to perform laboratory duties and procedures. She also provided nutrition education to clients. Martha took on the responsibility of the Clinic Vendor Coordinator during her tenure and held the role for a number of years. In 2011, Martha became a Lactation Consultant and has helped hundreds of moms with their breastfeeding goals. Her talents, efforts, and commitment to excellence have truly helped the success of the program.

Facilities

Rob Nielsen – 25 years. As Rob received his certificate, Lane Rose spoke on his behalf. Lane described Rob as a "good soul" and as one of the nicest guys in the Facilities Department. He is considered to be the go-to guy in Facilities for special projects. Rob is always smiling, willing to take the work, and is quite appreciated.

Golf

Christopher Landon – 5 years. Not in attendance; recognized by round of applause.

Chad Leonard – 10 years. Not in attendance; recognized by round of applause.

Fred Larsen – 5 years. Not in attendance; recognized by round of applause.

Wayne Austin – 5 years. Not in attendance; recognized by round of applause.

Scott Hurst – 5 years. Not in attendance; recognized by round of applause.

Greg Sandberg – 30 years. Pete Stone made remarks on Greg's behalf. Greg is one of the main reasons that Valley View Golf Course is so well maintained; it is considered one of the best public golf courses along the Wasatch Front. He is dependable and hard-working and his coworkers think he is the best.

Commissioner Kamalu thanked everyone the effort and amount of time it takes to put the Employee Service Awards together each month.

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3. #1060/2023. Emergency Operations Center (EOC) Presentation — *presented by Mitch Matern, Justice Complex Maintenance Manager; Scott Holmes, Project Manager from Galloway & Company; and Michelle MacDonnell, Lead Architect from Galloway & Company*

It was explained that this project has been in development for several years. The Emergency Operations Center will act as a command center for both the County and local cities in case of a disaster. Scott Holmes and Michelle McDonald from Galloway & Company were introduced; they presented the attached presentation to all in attendance. The following additional information was given: safety considerations were made when deciding on separate parking lots for staff and the public and the EOC has a hardened area that would remain up and running should something happen outside the building.

See attachment A.

Financial Information: N/A

Terms: N/A

PUBLIC COMMENT

No public comments were made.

BUSINESS/ACTION

ANIMAL CARE

4. #997/2023. Adoption Agreements with Animal Care for August 2023 — *presented by Ashleigh Young, Director*

Animal Care had a total of 152 adoptions for the month of August 2023. Of which there were 107 cats, 41 dogs, three guinea pigs, and a turtle.

Financial Information:

- Type: Receivable
- Amount: N/A
- GL Account #: 1320253-452021
- Davis County Match Required: No
- Additional Financial Information: N/A

Terms:

- Beginning Date: 08/01/2023
- Ending Date: 08/31/2023

5. #1012/2023. Donation to Animal Care made by Waynard Talbot — *presented by Ashleigh Young, Director*

Financial Information:

- Type: Receivable
- Amount: \$100.00
- GL Account #: 1320253-493000
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: 09/27/2023
- Ending Date: 09/27/2023

6. #1029/2023. Donation to Animal Care made by Nancy Marple — *presented by Ashleigh Young, Director*

Financial Information:

- Type: Receivable
- Amount: \$500.00
- GL Account #: 1320253-493000
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: 09/28/2023
- Ending Date: 09/28/2023

VOTING

Motion to Approve items 4-6: Randy B. Elliott. **Second:** Bob J Stevenson. All present voted aye.

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ATTORNEY'S OFFICE

7. #1009/2023. State of Utah Contract #230347 Amendment addition of one time funds — presented by Julie Stephenson, Children's Justice Center Director

These are funds to replace tree bark filler on the grounds of the Children's Justice Center (CJC) with rock and replacing three trees.

Financial Information:

- Type: Receivable
- Amount: \$5,000.00
- GL Account #: 1410169 495140
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: 07/01/2023
- Ending Date: 06/30/2024

8. #1008/2023. Amendment to Davis County Agreement #2023-0017 with Voice Products Service, LLC — presented by Julie Stephenson, Children's Justice Center Director

This amendment will allow the CJC to install video recording equipment in the forensic interview rooms.

Financial Information: N/A

Terms:

- Beginning Date: 03/19/2023
- Ending Date: 03/18/2024

9. #1047/2023. Memorandum of Understanding (MOU) with the Federal Bureau of Investigation and Davis County for the Child Exploitation and Human Trafficking Task Force — presented by Bryan Purdy, Investigator Lieutenant

Financial Information:

- Type: Receivable
- Amount: N/A
- GL Account #: 1010145-474203
- Davis County Match Required: No
- Additional Financial Information: N/A

Terms:

- Beginning Date: 10/10/2023
- Ending Date: 10/10/2122

VOTING

Motion to Approve items 7-9: Randy B. Elliott. **Second:** Bob J Stevenson. All present voted aye.

AUDITOR'S OFFICE

10. #1045/2023. Grant Application for State Local Fiscal Recovery Funds (SLFRF) for Davis County Enhanced Air Monitoring Network — presented by Curtis Koch, County Auditor

Brian Hatch was asked to come to the podium; he explained that the Enhanced Air Monitoring Network provides a more reliable and affordable network to record and measure air quality.

Financial Information:

- Type: Pass-Through
- Amount: \$47,062.00
- GL Account #: N/A
- Davis County Match Required: N/A

Terms: N/A

VOTING

Motion to Approve: Bob J Stevenson. **Second:** Randy B. Elliott. All present voted aye.

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COMMISSIONER'S OFFICE

11. #965/2023. Approve the cancellation of the regular Commission Meeting scheduled for Tuesday, December 26, 2023— *presented by Commissioner Kamalu*

Financial Information: N/A

Terms:

- Beginning Date: 12/26/2023
- Ending Date: 12/26/2023

12. #1001/2023. Temporary Use Agreement with Wasatch Front Regional Council (WFRC) regarding use of Conference Rooms at the Davis County Administration Building— *presented by Commissioner Kamalu*

Financial Information: N/A

Terms:

- Beginning Date: 11/01/2023
- Ending Date: 11/01/2023

VOTING

Motion to Approve items 11-12: Lorene Miner Kamalu. **Second:** Bob J Stevenson. All present voted aye.

COMMUNITY & ECONOMIC DEVELOPMENT

13. RES #279/2023. Resolution Designating Chief Deputy Civil Attorney as County Trustee for Real Estate Transactions Pertaining to the Davis County Homeownership Assistance Program — *presented by Kent Andersen, Director*

This will allow the streamlining of deeds of reconveyance and subordination agreements.

Financial Information: N/A

Terms: N/A

14. #988/2023. Utah Office of Tourism Co-op Grant Agreement for the 2024 Leisure Amusement Marketing Campaign — *presented by Kent Andersen, Director*

Financial Information:

- Type: Receivable
- Amount: \$60,000.00
- GL Account #: 1810170-472300
- Davis County Match Required: Yes
- Additional Financial Information: County is matching the grant funds received.

Terms:

- Beginning Date: 09/26/2023
- Ending Date: 03/01/2025

15. #998/2023. First Amendment to Davis County Community Development Block Grant (CDBG) Contract 2023-062 with Davis Health Department — *presented by Kent Andersen, Director*

Extending the end date from the end of 2023 to April 30, 2024.

Financial Information:

- Type: N/A
- Amount: N/A
- GL Account #: N/A
- Davis County Match Required: No
- Additional Financial Information: This contract amendment has no financial implications. The granted amount remains the same.

Terms:

- Beginning Date: 01/01/2023
- Ending Date: 04/30/2024

16. #1007/2023. Davis County Homeownership Assistance Program Policies and Procedures — *presented by Kent Andersen, Director*

Financial Information: N/A

Terms: N/A

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17. #1010/2023. **Social Service Block Grant (SSBG) Contract Amendment with Utah Department of Health and Human Services to our 2022-2023 Agreement to Provide Funding for 2023-2024 Program Year — presented by Kent Andersen, Director**

Financial Information:

- Type: Receivable
- Amount: \$104,608.00
- GL Account #: 2910292-472500
- Davis County Match Required: No
- Additional Financial Information:
\$95,200.00 will go toward the above referenced GL account. The remaining \$9,408.00 will go to GL # 2910292-472206 (SSBG Admin Revenue).

Terms:

- Beginning Date: 07/01/2023
- Ending Date: 06/30/2024

18. #1040/2023. **Contract with Davis Discovery Science Technology Engineering and Mathematics (STEM) Club — presented by Kent Andersen, Director**

Financial Information:

- Type: Receivable
- Amount: \$4,130.00
- GL Account #: 1810172-455000
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: 05/30/2024
- Ending Date: 06/01/2024

19. #1041/2023. **Authorization for the County Grant Administrator to Represent Davis County for Purposes of Obtaining and Administering the Energy Efficiency Conservation Block Grant — presented by Kent Andersen, Director**

This grant would allow the County to install energy efficient lighting at the Davis Conference Center.

Financial Information: N/A

Terms: N/A

20. #1050/2023. **Settlement Statement and other closing documents from First American Title for the sale of real property known as Tax ID No. 08-024-0046— presented by Kent Andersen, Director**

Financial Information:

- Type: Receivable
- Amount: \$253,036.00
- GL Account #: 1010150-491000
- Davis County Match Required: N/A
- Additional Financial Information:
Reference Davis County Commission item 694/2023.

Terms:

- Beginning Date: N/A
- Ending Date: N/A

21. #1051/2023. **Requesting the execution of a Quitclaim Deed conveying a parcel of land known as Tax ID No. 08-024-0046 to Symphony Development Corporation— presented by Kent Andersen, Director**

Financial Information: N/A

Terms: N/A

VOTING

Motion to Approve items 13-21: Randy B. Elliott. **Second:** Bob J Stevenson. All present voted aye.

FACILITIES

22. #902/2023. **Agreement with Robert I. Merrill Company for supplying doors and frames on the voting observation project — presented by Lane Rose, Director**

Financial Information:

- Type: Payable
- Amount: \$17,935.00
- GL Account #: 1010142-620720
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: 09/12/2023
- Ending Date: 12/31/2023

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VOTING

Motion to Approve: Lorene Miner Kamalu. **Second:** Randy B. Elliott. All present voted aye.

HEALTH

23. #987/2023. Amendment 7 of the Women Infants, and Children (WIC) contract with the Utah Department of Health and Human Services adding funding for FFY24— presented by Brian Hatch, Director

Financial Information:

- Type: Receivable
- Amount: \$887,950.00
- GL Account #: 1530311-474710
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: 10/01/2023
- Ending Date: 09/30/2024

24. #989/2023. Amendment 1 of the Personal Responsibility Education Program (PREP) contract with the Utah Department of Health & Human Services extending the contract and adding funding— presented by Brian Hatch, Director

Financial Information:

- Type: Receivable
- Amount: \$80,716.00
- GL Account #: 1530311-474512
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: 10/01/2023
- Ending Date: 09/30/2024

25. #993/2023. Amendment 8 of the STD Disease Intervention Services 2019 contract with the Utah Department of Health & Human Services increasing contract funds— presented by Brian Hatch, Director

Financial Information:

- Type: Receivable
- Amount: \$21,600.00
- GL Account #: 1530311-474206
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: 04/01/2023
- Ending Date: 01/31/2024

26. #994/2023. Disability and Health Program 2023 with the Utah Department of Health & Human Services to improve the health of people with mobility limitations and intellectual disabilities (MLID) — presented by Brian Hatch, Director

Financial Information:

- Type: Receivable
- Amount: \$9,810.00
- GL Account #: 1530311-474601
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: 08/01/2023
- Ending Date: 07/31/2024

27. #1030/2023. Community and Clinical Intervention Amendment 1 with Utah Department of Health & Human Services increasing funding and changing the termination date— presented by Brian Hatch, Director

This amendment will increase the amount by \$28,462.94 making the total \$97,789.66.

Financial Information:

- Type: Receivable
- Amount: \$97,789.66
- GL Account #: 1530311-474505
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: 09/30/2023
- Ending Date: 09/29/2024

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28. #1031/2023. **Maternal and Child Health FFY 2021 Amendment 8 with Utah Department of Health & Human Services increasing funding and extending contract one year— presented by Brian Hatch, Director**

Financial Information:

- Type: Receivable
- Amount: \$95,229.00
- GL Account #: 1530311-474404
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: 10/01/2023
- Ending Date: 09/30/2024

29. #1032/2023. **Preventative Health and Health Services (PHHS) Block Grant with Utah Department of Health & Human Services addressing public health needs impacting the social determinants of health at the community level— presented by Brian Hatch, Director**

Financial Information:

- Type: Receivable
- Amount: \$139,683.00
- GL Account #: 1530311-474505
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: 10/01/2023
- Ending Date: 12/31/2024

30. #1033/2023. **Summary Sheet: in-home service providers and a participation agreement— presented by Brian Hatch, Director**

Financial Information:

- Type: Payable
- Amount: Various
- GL Account #: 1510325-550620
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: 10/10/2023
- Ending Date: Various

VOTING

Motion to Approve items 23-30: Randy B. Elliott. **Second:** Bob J Stevenson. All present voted aye.

HUMAN RESOURCES

31. RES #280/2023. **Annual resolution to appoint a representative and an alternate - to represent Davis County at the Utah Counties Indemnity Pool (UCIP) annual membership meeting in November 2023 — presented by Chris Bone, Director**

This resolution appoints Chris Bone as the representative and Commissioner Kamalu as the alternate.

Financial Information: N/A

Terms:

- Beginning Date: 10/10/2023
- Ending Date: 11/17/2023

VOTING

Motion to Approve: Lorene Miner Kamalu. **Second:** Randy B. Elliott. All present voted aye.

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INFORMATION SYSTEMS

32. #1013/2023. Document detailing the approval of the Commission to allow Information Services to correct the County Tax Record with regard to discrepancies found when converting data from old system to CorTax — presented by Mark Langston, Director

This is the final document to convert data to the new system and fix any outliers. A total of 28 receipts were found, which needed to be amended in the total amount of -\$2,613.00. An addendum has been added to explain the changes.

Financial Information:

- Type: Pass-Through
- Amount: N/A
- GL Account #: N/A
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: 09/27/2023
- Ending Date: N/A

VOTING

Motion to Approve: Bob J Stevenson. **Second:** Randy B. Elliott. All present voted aye.

LIBRARY

33. #1046/2023. Donation of Materials over \$50.00 to the Library for Ratification — presented by Josh Johnson, Director

Financial Information:

- Type: Receivable
- Amount: \$1,799.75
- GL Account #: N/A
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: 07/01/2023
- Ending Date: 09/30/2023

34. #1048/2023. Davis County Library Low Dollar Contracts for Ratification — presented by Josh Johnson, Director

Financial Information:

- Type: Payable
- Amount: \$2,975.00
- GL Account #: 2310580 540612, 530623
- Davis County Match Required: No
- Additional Financial Information: N/A

Terms:

- Beginning Date: 09/01/2023
- Ending Date: 08/31/2026

35. #1049/2023. Request for approval to apply for a grant through the American Library Association for "The Americans and the Holocaust" exhibit — presented by Josh Johnson, Director

This traveling exhibit examines the motives, pressures, and fears that shaped American's response to Nazism during the Holocaust. If selected, the exhibit will be held in the auditorium at the Clearfield branch of the Library.

Financial Information: N/A

Terms:

- Beginning Date: 09/03/2024
- Ending Date: 10/15/2024

VOTING

Motion to Approve items 33-35: Randy B. Elliott. **Second:** Bob J Stevenson. All present voted aye.

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SHERIFF'S OFFICE

36. #1005/2023. Amendment to Service Agreement 2020-511 between Lexipol, LLC and the Davis County Sheriff's Office for purchase of Annual Corrections Daily Training Bulletin Management — presented by Taylor West, Chief Deputy

Financial Information:

- Type: Payable
- Amount: \$7,382.00
- GL Account #: 1020230-555266
- Davis County Match Required: N/A
- Additional Financial Information:
10/01/23 – 12/31/23 \$922.75 01/01/24 –
12/31/24 \$3,691.00 01/01/25 – 09/30/25
\$2,768.25

Terms:

- Beginning Date: 10/01/2023
- Ending Date: 09/30/2025

37. #1015/2023. Standard service provider contract between Davis County and Johnson Controls Fire Protection Limited Partnership (LP) for testing and inspection of fire alarm system — presented by Taylor West, Chief Deputy

Financial Information:

- Type: Payable
- Amount: \$26,840.70
- GL Account #: 6310862-560252
- Davis County Match Required: N/A
- Additional Financial Information:
\$5,368.14 Annually (Sep-Aug) 5 year
contract.

Terms:

- Beginning Date: 09/01/2023
- Ending Date: 08/31/2028

38. #984/2023. Ratification of the acceptance of the State Criminal Alien Assistance Program (SCAAP) Grant for the period 07-01-21 to 06-30-22 — presented by Taylor West, Chief Deputy

Financial Information:

- Type: Receivable
- Amount: \$16,007.00
- GL Account #: 1020230-472110
- Davis County Match Required: N/A
- Additional Financial Information:
Associated with Agenda Items 393 and
450

Terms:

- Beginning Date: 07/01/2021
- Ending Date: 06/30/2022

39. #1014/2023. Ratification of Farmington City Conditional Use/Site Plan Application for Galloway & Company — presented by Taylor West, Chief Deputy

Financial Information: N/A

Terms:

- Beginning Date: Upon final signature
- Ending Date: N/A

40-69. These are agreements for individuals to participate in the 24/7 SCRAM continuous transdermal alcohol monitoring program— presented by Taylor West, Chief Deputy

40. 990/2023	45. 1016/2023	50. 1021/2023	55. 1027/2023	60. 1037/2023	65. 1054/2023
41. 991/2023	46. 1017/2023	51. 1023/2023	56. 1028/2023	61. 1038/2023	66. 1055/2023
42. 992/2023	47. 1018/2023	52. 1024/2023	57. 1034/2023	62. 1039/2023	67. 1056/2023
43. 995/2023	48. 1019/2023	53. 1025/2023	58. 1035/2023	63. 1052/2023	68. 1057/2023
44. 996/2023	49. 1020/2023	54. 1026/2023	59. 1036/2023	64. 1053/2023	69. 1059/2023

Financial Information:

- Type: Receivable
- Amount: see additional financial
information
- GL Account #: 1020230-472000

Terms:

- Beginning Date: Upon final signature
- Ending Date: Until this individual is no
longer under court order to participate in
the program

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- Davis County Match Required: N/A
- Additional Financial Information: \$30.00 enrollment fee, \$10 per day continuous alcohol monitoring fee, \$2.00 per intoxilyzer test, and \$6.00 per liquid drug screen test.

VOTING

Motion to Approve items 36-69: Randy B. Elliott. **Second:** Bob J Stevenson. All present voted aye.

Motion to move to Board of Equalization: Randy B. Elliott. **Second:** Bob J Stevenson. All present voted aye.

BOARD OF EQUALIZATION

70. #1061/2023. Property Tax Register 10-10-2023 — presented by Curtis Koch, County Auditor

Auditor's Adjustments

- Various appeals recommended for approval
- 10 large balance differences exceeding a total of \$1,000,000.00
- An appeals hearing report findings listed
- 22 Late abatement requests
- Five Abatement corrections for taxes granting residential exemptions
- Four corrections for a non-existent parcel for the years 2020-2023
- Veteran exemption tax abatements for the year 2022; 9 of which request for both 2022 and 2023

Treasurer's Adjustments

- Small balance write off totaling -\$338.84

Assessor's Adjustments

- Assessor initiated corrections for various amounts

VOTING

Motion to Approve: Bob J Stevenson. **Second:** Randy B. Elliott. All present voted aye.

Motion to reconvene Commission Meeting: Bob J Stevenson. **Second:** Randy B. Elliott. All present voted aye.

71. #1062/2023. Abatement Register 10-10-2023 — presented by Commissioner Kamalu

VOTING

Motion to Approve: Randy B. Elliott. **Second:** Bob J Stevenson. All present voted aye.

72-75. Approval of Regular Commission Meeting Minutes and Work Session Minutes — presented by Commissioner Kamalu

- 72. #1003/2023. Regular Commission Meeting Minutes for September 12, 2023
- 73. #1004/2023. Work Session Meeting Minutes for September 18, 2023
- 74. #1011/2023. Work Session Meeting Minutes for September 19, 2023
- 75. #1002/2023. Regular Commission Meeting Minutes for September 19, 2023

VOTING

Motion to Approve items 72-75: Lorene Miner Kamalu. **Second:** Bob J Stevenson. All present voted aye.

CLOSING REMARKS

Commissioner Kamalu commented on the hard work done the previous week on the County budget by the Budget Committee. She thanked the County Auditor and his Chief Deputy Angie Nelson, especially for their hard work. Departments work hard on their presentations and it takes a lot of effort to create a balanced budget.

MEETING ADJOURNED

Commission Meeting was adjourned at 11:38 AM.

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ATTACHMENTS

All publicly distributed materials associated with this meeting are noted as the following attachments:

- A. EOC Galloway Presentation

Minutes Prepared by:

Patrick Black
Deputy Clerk



Minutes Approved on:

10/31/2023

A handwritten signature in black ink, appearing to read "Brian McKenzie", written over a horizontal line.

Brian McKenzie
Davis County Clerk

A handwritten signature in black ink, appearing to read "Lorene Miner Kamalu", written over a horizontal line.

Lorene Miner Kamalu
Commission Chair



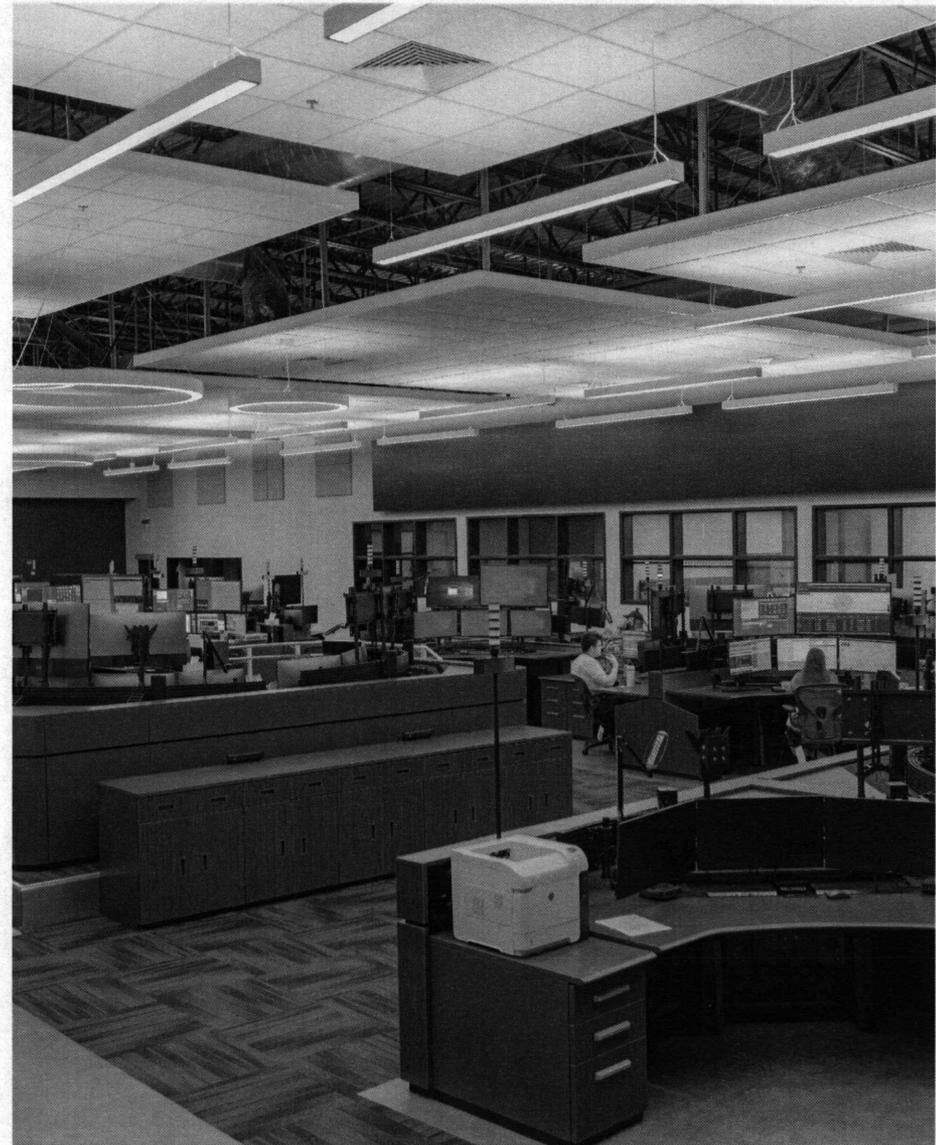
PROJECT MILESTONE PRESENTATION | OCTOBER 10, 2023

Davis County EOC

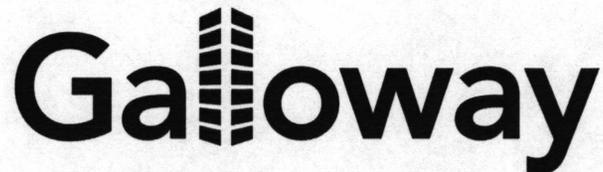
INTRODUCTION

Objectives

- Introductions
- Acknowledge the Project Team
- Discuss Project Goals
- Process Overview
- Building Area Summary
- Present Site and Floor Plan
- Renderings
- Budget Overview



Acknowledgements



Mitch Mattern, Project Manager
Kelly Sparks, Sheriff
Andrew Oblad, Chief Deputy
Brandon Ottley, Facilities
Ember Herrick, EM Manager
Stockton Trujillo, EM Planner
Mike Pace, IT Manager
Jordan Tilly, Purchasing & Finance

Jim Child, Principal-in-Charge
Scott Holmes, Project Manager
Michelle MacDonnell, Architect
Nick Palmer, Architect
Annette Coleman, Interiors
David Shrader, Programmer

Dennis Forbush , Project Manager
Ben Dean, Asst. Project Manager
Ryan Greenfield, Superintendent
Rick Sandberg, Estimator

GUIDING PRINCIPLES

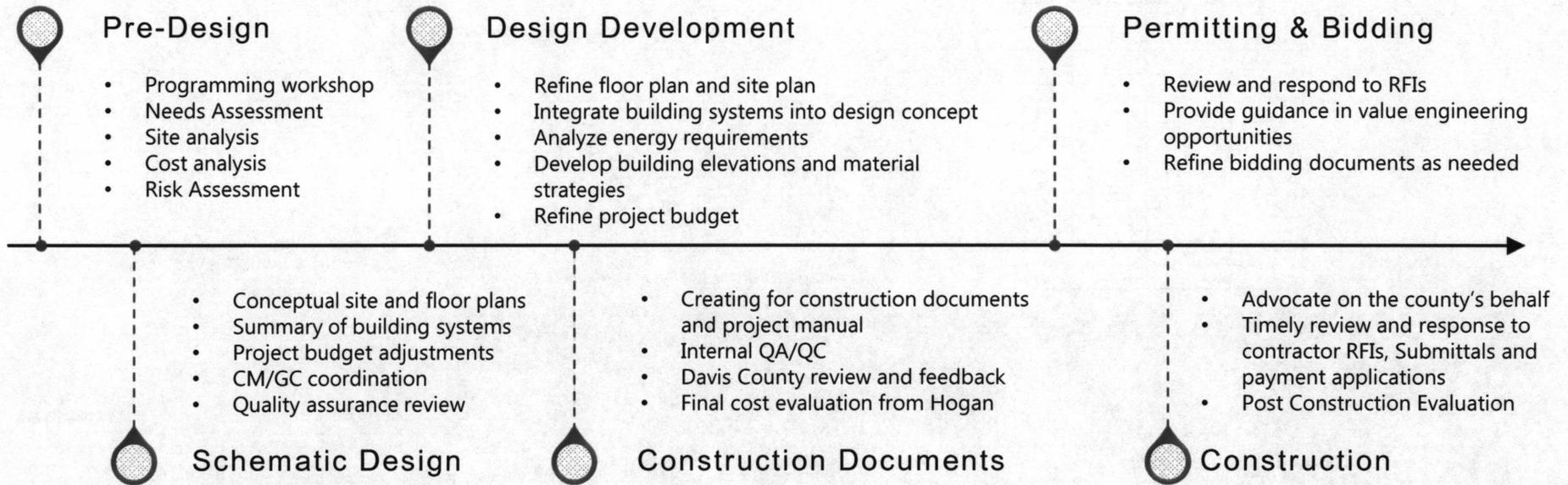
Project Goals

- Understand the users needs, events, schedules & capabilities
- Facilitate informed decision making
- Design language that reflects project priorities and community expectations
- Deliver on-time and within established budget



PROCESS OVERVIEW

Project Tasks & Milestones



NEEDS ASSESSMENT

Area Summary

DAVIS COUNTY, UTAH Office of Emergency Management

30-Mar-23

Updated 27-April-23

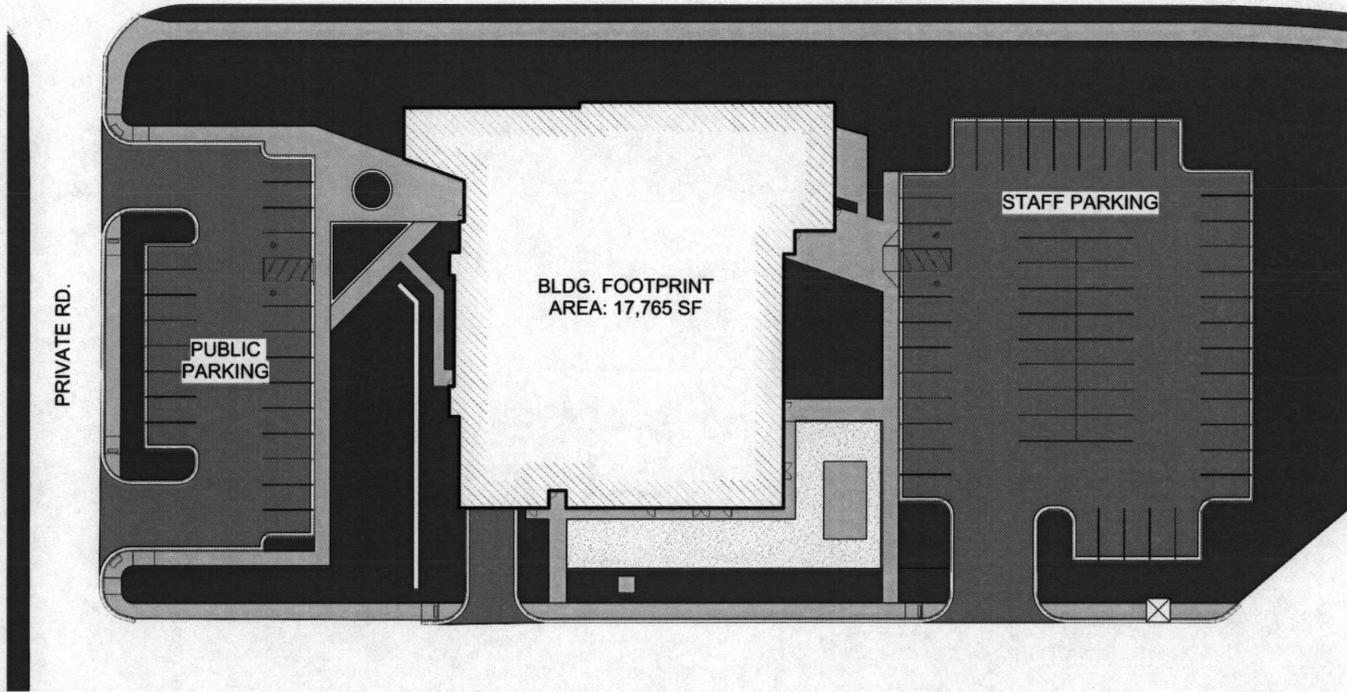
PROGRAM SUMMARY

	NSF	Grossing Factor	GSF	Total
1.0 EMERGENCY MANAGEMENT ADMINISTRATION	1360	35 %	445	1805
2.0 EMERGENCY MANAGEMENT OPERATIONS	2772	54 %	1843	4615
3.0 TRAINING/ MEDIA BRIEFING	1510	26 %	458	1968
4.0 TECHNICAL SERVICES	444	98 %	306	750
5.0 COMMON SPACES/ SUPPORT	4484	24 %	1127	5611
6.0 VEHICLE BAY	750	10 %	75	825
7.0 SEARCH AND RESCUE	228	30 %	74	302
SUBTOTAL BUILDING	11548	41 %	4328	15876
Building GSF @ 10%			1588	
TOTAL BUILDING	11548		5915	17463

DESIGN DEVELOPMENT

Site Plan

CLARK LN.



LEGEND:

-  BUILDING FOOTPRINT
-  CONCRETE HARDSCAPE
-  GRAVEL
-  ASPHALT HARDSCAPE
-  LANDSCAPING

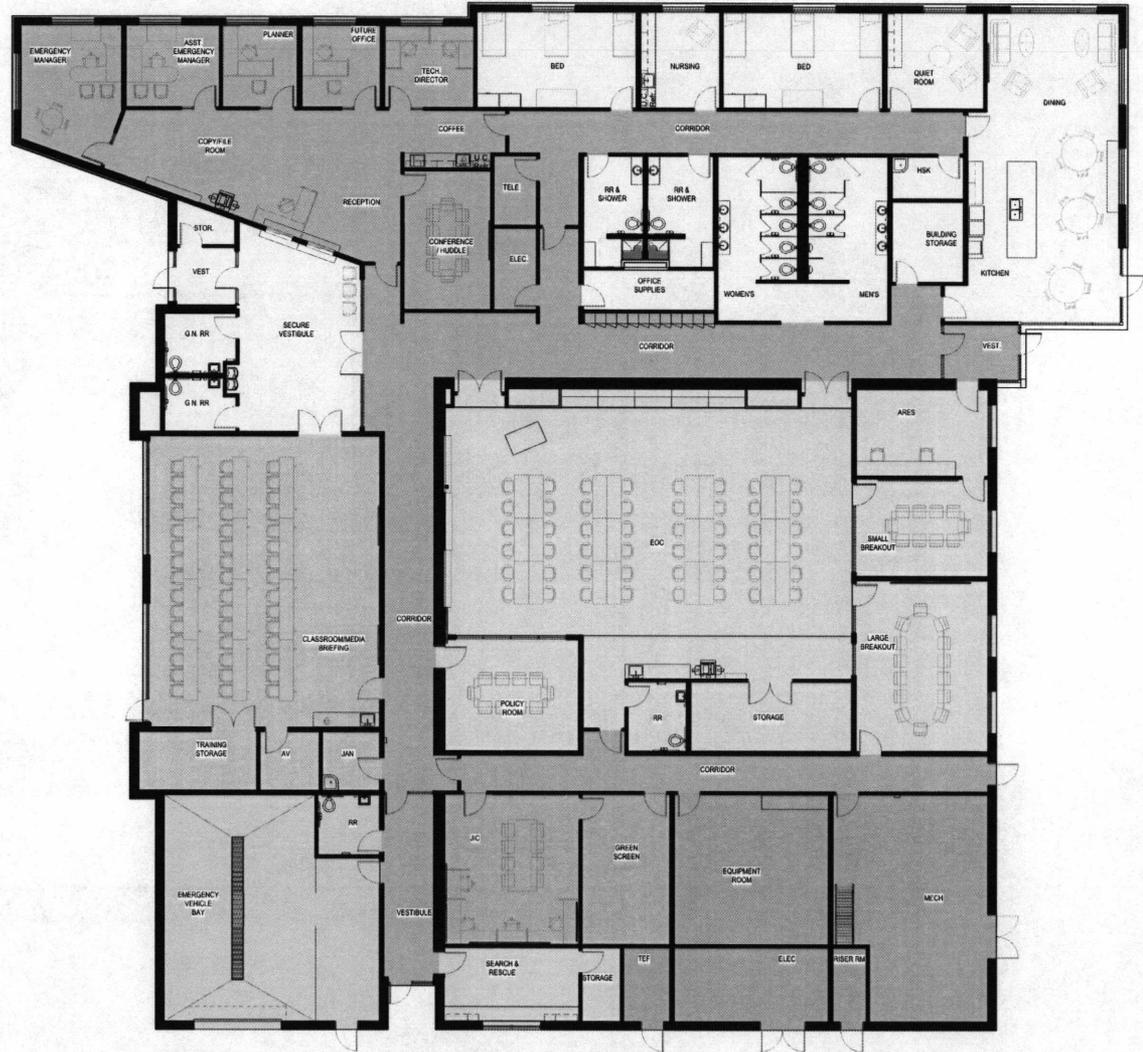
DESIGN DEVELOPMENT

Floor Plan

LEGEND:

-  EMERGENCY MANAGEMENT ADMINISTRATION (4,608 SF)
-  EMERGENCY MANAGEMENT OPERATIONS (3,997 SF)
-  TRAINING / MEDIA BRIEFING (1,668 SF)
-  TECHNICAL SERVICES (2,253 SF)
-  COMMON SPACES / SUPPORT (3,903 SF)
-  VEHICLE BAY (1,041 SF)
-  SEARCH AND RESCUE (295 SF)

OVERALL SQUARE FOOTAGE: 17,765



CONCEPTUAL RENDERINGS

Aerial View



CONCEPTUAL RENDERINGS

NW Perspective



CONCEPTUAL RENDERINGS

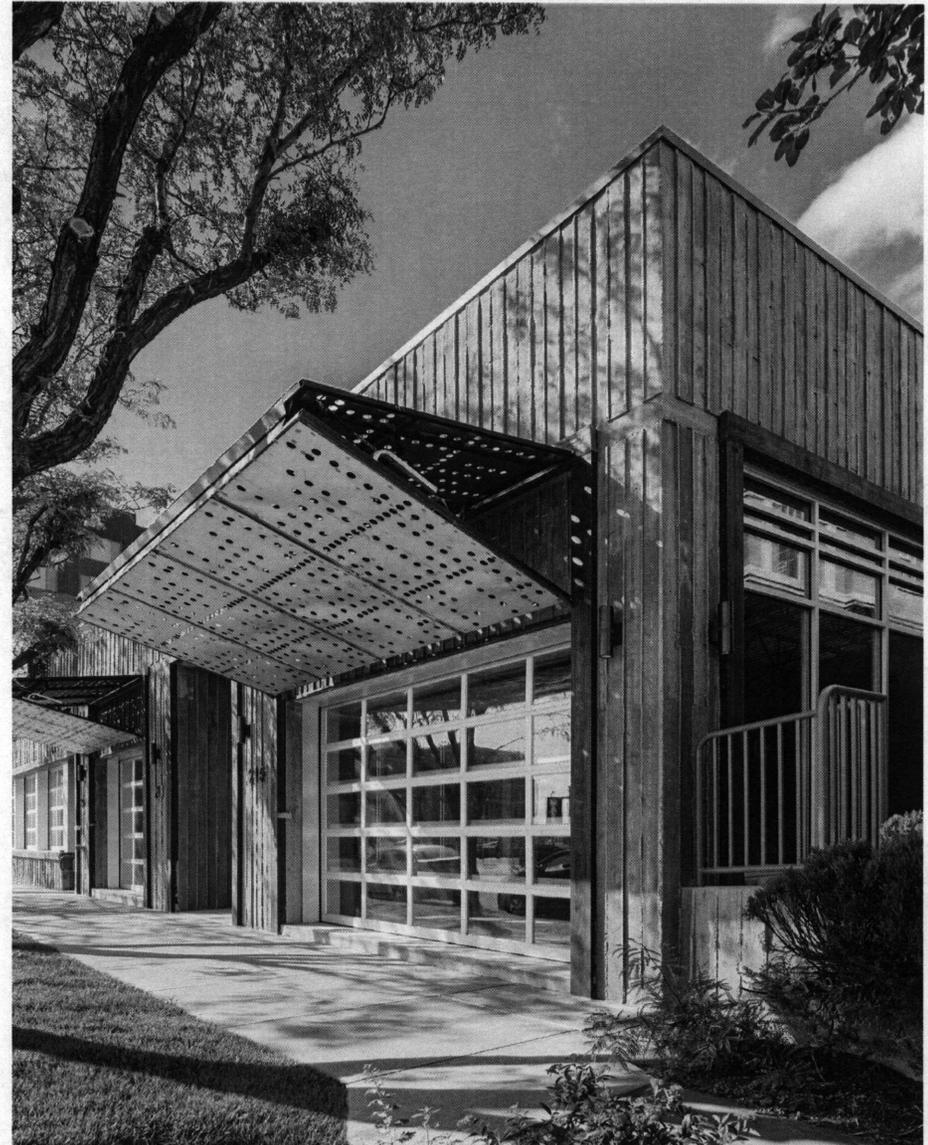
NE Perspective



COST

Design Development Budget

Building & Site:	\$	10,822,000
Contractor Fees	\$	1,420,000
Contingencies	\$	<u>1,082,000</u>
Sub Total:	\$	13,324,000
Project Soft Costs	\$	1,726,000
Current Budget:	\$	15,050,000





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