

MINUTES OF THE WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON TUESDAY, SEPTEMBER 12, 2023, AT 5:32 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE, UTAH.

Presiding and Conducting: Mayor Matt Packard

Elected Officials in Attendance: Liz Crandall  
Craig Jensen  
Jason Miller  
Mike Snelson  
Chris Sorensen

**City Staff in Attendance:** City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod, Assistant City Administrator/Finance Director Bruce Riddle, City Recorder Kim Crane, Deputy Recorder Jennifer Grigg, Community Development Director Josh Yost, Public Works Director Brad Stapley, Police Chief Lance Haight, Library Director Dan Mickelson, Power Director Shawn Black, Administration Director Patrick Monney, Parks and Recreation Director Stacey Child and Museum of Art Director Emily Larsen.

## CALL TO ORDER

Mayor Packard welcomed everyone and called the meeting to order at 5:31 p.m.

## COUNCIL BUSINESS

### 1. Calendar

- Sep 15-16 - Springville Art Festival
- Sep 19 - Work Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.
- Sep 19 - Primary Election Canvass 7:00 p.m.
- Oct 03 - Work Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.

Mayor Packard clarified the discussion on October 03, 2023, is development on 1600 South and the Active Transportation Master Plan will be discussed for adoption on October 17, 2023.

### 2. MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS

#### a) Utility Board Update - Cl. Jensen/Cl. Miller

Mayor Packard returned to this update after the arrival of Councilmembers Jensen and Miller. Councilmember Jensen said agenda items for tomorrow's meeting include a solar purchase. Councilmember Miller said the meetings have good participation and complimented the appointed board members and structure. He said Springville City has been very fortunate to have Power Director Shawn Black. Councilmember Jensen agreed and said the job of power director is like being a commodities trader and he is concerned about replacing Director Black because purchasing power blocks is his main responsibility. Six years ago, the council learned that purchasing futures in power guarantees no fluctuations in power prices for our customers. Mayor Packard asked how to improve the board. Councilmember Miller said the members and cadence are great. Councilmember Jensen agreed.

## **b) Public Works**

Director Stapley started his presentation on enhancing public use of regional stormwater detention basins. Stormwater basins provide peaking stormwater storage capacity when it rains really hard in a short amount of time with an engineered outlet that regulates flow and allows for smaller piping. Administrator Fitzgerald asked for more details. Director Stapley said our stormwater system is designed to handle rapid rainfall in a ten-year storm according to our current master plan. In a bigger storm pipes fill, and water goes to the streets, where curbs and gutters guide the water back to the stormwater system. Some older basins are designed for a 25-year storm but a more severe storm will cause flooding homes and businesses. Councilmember Snelson asked if there are basins in Plat A. Director Stapley explained the locations of larger and smaller detention basins throughout the city including some developments with detention basins on private property according to previous code. He continued by explaining some communities that are bisected by a five-lane road or railroad do not have a park but they have a detention basin. Staff saw the possibility of these basins having dual-use as a park. Councilmember Sorensen noted other communities have parks that function as detention basins.

Director Stapley explained that the Public Works Department staff has landscaped several detention basins as parks on the west side. The operation and maintenance of detention basins falls to public works. He is working with the Parks and Recreation Department to add pavilions, benches, and playground equipment. Councilmember Sorensen asked if stormwater drains into creeks. Director Stapley said stormwater can drain into Dry Creek, Hobble Creek, the Packard Drain, and Spring Creek in the Industrial Park before it runs into Utah Lake. Director Stapley explained that this discussion is about detention basins which connect to the stormwater system whereas retention basins hold stormwater until it soaks into the ground with no connecting infrastructure to the stormwater system. Councilmember Jensen referred to the past failure of the retention basin on private property on 1700 East. Director Stapley said staff added pipe to the Hobble Creek for that retention basin. Councilmember Crandall asked about our stormwater system holding water from the Great Salt Lake. Director Stapley said our system slows the water before it drains.

Administrator Fitzgerald said the stormwater system is designed to slow water down to the speed when it drained into empty fields before development added roads and houses. Director Stapley said impervious surfaces added during development change drainage speed and direction. Stormwater fills streets immediately but comes off fields slowly. Councilmember Snelson asked about adding recreation amenities to the basins. Director Stapley said the basins have irrigation systems, grass, and trees installed and are ready for amenities. Councilmember Sorensen asked if these basins count as park space acreage. Director Child said the current master plan requires parks to be at least 3 acres but that is something that could be visited in a master plan change. Administrator Fitzgerald said our stormwater system is designed for a 10-year storm meaning on average once every 10 years we will get a storm that fills all basins and pipes and the water that our pipes and basins cannot handle, will go somewhere else like flooding the roads. When Springville gets a 20-year, 50-year, or even a 100-year storm there will be flooding and that is a specific policy decision made through the master plan process. He noted news of a community that recently received two 1000-year storms in consecutive years. The year designation of storms does not guarantee a storm will not happen in consecutive years. The storm that overwhelmed the retention basin on 1700 East was a very localized 50-year storm and when the city gets more than a 10-year storm there will be flooding.

Councilmember Sorensen asked about the county removing thousands of yards of sand from their basin in the canyon. Director Stapley said he would call the county to get it dredged out and there is rock and cobble from all the flooding at the paintball arena and the golf course. Mayor Packard asked why the Public Works Department is maintaining the basins instead of the Parks and Recreation Department. Director Stapley said his department budgets for the maintenance costs and a contractor is doing the lawn work. Councilmember Snelson said the master plan said a park must have a minimum acreage.

Mayor Packard said to call it what it is and change the master plan. Director Stapley said two acres is a big area and with a bike path a detention basin/park is a huge asset to the neighborhood. Mayor Packard thanked Director Stapley.

**c) Power**

Director Black started his presentation by explaining a solar purchase from the Navajo Nation in 2019. He showed art gifted to Springville City from the Navajo Nation. He moved on to show a movie of the dismantling of the massive K-4 dual-fuel diesel/natural gas engine over two months. Mayor Packard asked about the process to work on the crankshaft. Councilmember Snelson clarified this engine will be replaced with a new generator. Director Black explained the idiosyncrasies of maintaining these engines. He continued by showing innovative maps and inventory showing quantity and age of the transformers and substations in the city including 800 transformers that are 40 years old. Director Black concluded by answering Mayor Packard's question about the lead time for delivery of replacement transformers from the manufacturer, which is two years; for substations, it is 3 years. Mayor Packard thanked Director Black for his presentation. While Director Monney set up his presentation, Director Black detailed the K3 rod failure and the company that machined it in place.

**d) Administration**

Director Monney said the city will miss Director Black and started his presentation by explaining the workings of the Administration Department. Kim Crane, City Recorder, received her Master Municipal Clerk designation. Deputy Recorder, Jennifer Grigg is digitizing documents for the state archive and regularly producing the quarterly newsletter. Director Monney said the cost of cloud storage has increased so record retention/scheduling for destruction and digitizing the onboarding process for human resources are current priorities. He praised Human Resource Generalist Kathy Hansen who never rests and processed over 60 new hires and terminations in August. They hosted the PSHRA (Public Sector HR Association) conference to discuss compensation with communities throughout Utah. There were close to 76 attending in-person and 30 online. Changes in the economy make keeping employees hard but recently HR has seen an uptick in applicants and the team will start an overall compensation study for all positions at the city.

The Springville City website had over 90,000 views in August. There were 115 views of city council meetings including the meeting honoring Al Curtis when almost 50 people watched on our YouTube channel. He said people are getting more comfortable with viewing live council meetings. The IT Department processed 276 help tickets in August. Mayor Packard asked about the length of time it takes to resolve an IT help ticket. Director Monney answered more than half within the hour. Administrator Fitzgerald added IT helped him remotely in 5 minutes through *TeamViewer*. Director Monney explained the hardware replacement schedule. Councilmember Snelson clarified every computer is on the replacement schedule. Administrator Fitzgerald said some computers flow downhill to less computer-dependent departments. Mayor Packard asked about auditing cyber security. Director Monney said there are hundreds to thousands of attempts daily caught by the firewall. The city subscribes to *Cohesity*, a backup system that protects us from ransomware. Administrator Fitzgerald said the state is offering assistance and testing our system. Director Monney said Stephen Miller is constantly researching and keeping our system up to date. Councilmember Miller asked about the cyber security for the utilities. Director Black answered a cyber security contractor *Trinsio* in Orem constantly monitors the power system and his staff is vigilant. Councilmember Miller asked about the other utilities. Administrator Fitzgerald said all city networks are behind firewalls. Director Monney said he is budget planning 5-10 years in the future for the large fees for cloud storage.

Director Monney continued his presentation by stating the new Judge Eric Jewell loves technology and a new soundproof booth has been installed to see the judge and lawyers remotely. Councilmember Sorensen asked why see the judge in chambers with the booth. Director Monney said the booth eliminates staffing the entire courtroom. Administrator Fitzgerald added that attorneys can participate remotely as



well. Director Monney said there is a new court clerk. He moved on to explain social media increases and views of the [Art Cityscape Podcast](#) by Jack Urquhart. The administration staff is planning *Safe Trick or Treat* and the employee holiday party. He reported passports are up 39% and Derek Paulsen is prolific as a bilingual passport agent every afternoon. Fingerprinting and notary services are also available in the Administration Department. The Council praised Director Monney and the Administration Department.

Councilmember Snelson said he and Councilmember Jensen need to schedule an agenda item for a work session on zoning. Director Larsen invited the staff, council, and mayor to the Arts Festival this weekend.

#### **CLOSED SESSION, IF NEEDED - TO BE ANNOUNCED IN MOTION**

*The Springville City Council may temporarily recess the work/study meeting and convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, as provided by UCA 52-4-205.*

There was none.

#### **ADJOURNMENT**

**Motion: Councilmember Jensen moved to adjourn the meeting at 6:50 p.m. Councilmember Miller seconded the motion. Voting Yes:** Councilmember Crandall, Councilmember Jensen, Councilmember Miller, Councilmember Snelson, and Councilmember Sorensen. The motion **Passed Unanimously; 5-0**

*This document constitutes the official minutes for the Springville City Council Work/Study Meeting held on Tuesday, September 12, 2023*

*I, Jennifer Grigg, do hereby certify that I am the duly appointed, qualified, and acting Deputy Recorder for Springville City, of Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true and accurate, and complete record of this meeting held on Tuesday, September 12, 2023.*

DATE APPROVED: October 17, 2023

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Jennifer Grigg  
Deputy Recorder