

CLINTON CITY COUNCIL MINUTES

**Mayor
L. Mitch Adams**

**City Council
Councilmember Karen Peterson
Councilmember Mike Petersen
Councilmember Brice Mitchell
Councilmember Barbara Patterson
Councilmember Anna Stanton**

Clinton City Council Meeting	April 16, 2014	Call to Order: 5:30 p.m.	2267 N 1500 W Clinton UT 84015 Community Dev, Conference Room
Staff Present	City Manager Dennis Cluff; Community Development Director Lynn Vinzant; Court Administrator Shannon Mullins, Recreation Director Bruce Logan, Treasurer Carla Parsons, Fire Chief David Olsen, Police Chief Bill Chilson, and Lisa Titensor recorded the minutes.		
Citizens Present	Marv Patterson, Laura Adams		
Roll Call & Attendance	Mayor Adams asked for a roll call of City Councilmember’s present. All were present.		
Excused Were	There were none.		
A. SWEAR IN OF APPOINTED COUNCILMEMBER BARBARA PATTERSON			
B. CITY COUNCIL REVIEW OF THE PROPOSED TENTATIVE BUDGET			
Petitioner:	Dennis Cluff		
Discussion of the 2014 – 15 Tentative Budget	<p>The City Council met with the following to discuss the proposed Tentative Budget for FY 2014-15:</p> <p><u>Judicial Department – Shannon Mullins</u></p> <ul style="list-style-type: none"> • Court <p>Ms. Mullins reported that warrants are down; a few officers are showing interest in serving them when they are off duty.</p> <p>There are no major changes from last year’s budget. The Court is looking to purchase desk scanners by Jan 2015 to be in compliance with state requirements to go paperless. The Court has applied for a grant to help purchase the scanners.</p> <p>Because the Court has been slower, she has lowered the hours of the part time temporary clerk.</p> <p>Ms. Mullins said she is very conscientious of spending City Funds and only spends where necessary. She works to cut costs wherever possible.</p> <p>The Council expressed appreciation for Ms. Mullins service.</p> <p><u>Treasurer Carla Parsons</u></p> <p>Ms. Parsons stated credit card utility payments are up to approximately 45% of payers.</p> <p>There has been an increase in salaries in her Department because she put one of the utility clerks on full time to start cross training in other essential areas of responsibility.</p> <p>For training she plans to attend the Treasurers Conference and will send two employees to Casselle Training.</p>		

Regarding the City Building budget; the change in salaries is due to a change of personnel for janitorial services.

Ms. Parsons said she has great people in her Department. They work hard to serve the public.

The Council expressed appreciation for Carla's good work and dedication.

Fire Department – David Olsen

Mr. Cluff said Dave is a diligent worker. He is learning quickly.

Chief Olsen identified that the majority of increases in the Fire budget are due to third party charges which is out of his control.

There is an increase in benefits due to new hires and employees who have changed their marital status, which increases cost of health insurance.

He said that training is important; he tries to alternate employees who go to training each year. The Fire Department is developing ways to become more cost effective for training by completing training while they are on shift. He would like to purchase material to build props for training.

He has requested funds in the budget for equipment and supplies to purchase training software that will track the requirements.

They have also requested money to purchase a much needed thermal imager.

Money has also been set aside to purchase a new ambulance.

Mr. Cluff clarified part of this is a Motorpool increase, the ambulance will be amortized over 8 years. The Fire Department is working to get a \$24,000 grant to supplement the cost of the purchase.

Chief Olsen identified that he has been asked by Representative Paul Ray to represent small Fire Departments on a committee to support spouses whose husband or wife is killed in the line of duty.

Mayor Adams said he is pleased with the progress Chief Olsen has made with the Fire Department. The Council expressed appreciation for his service.

Recreation Department – Bruce Logan

Mr. Cluff expressed appreciation for Bruce, stating he is doing a great job. He is implementing new polices and programs to improve the Recreation Department.

Mr. Logan identified there are reductions in recreation programs, personnel changes and overtime reductions. He identified that online registration is increasing.

He identified he has requested funds in the budget to purchase a used vehicle.

Regarding the Heritage Days budget, Mr. Logan identified the number of days for the celebration have been decreased from Monday to Saturday to Wednesday to Saturday.

He is working to schedule softball tournaments.

The Council expressed appreciation for the great job Bruce is doing.

Police Department – Chief Chilson

Chief Chilson reported he is in the process of hiring a new officer to replace Asst. Chief Valentine who retired.

He said that although the Police Department could use more officers, they are able to stay on top of things now. The stress comes when someone calls in sick, or goes to training.

Mr. Cluff identified a new officer would cost approximately \$88,000.00 in addition to approximately \$35,000 for a car.

Councilmember Stanton said it may be time to look at ways to hire a new officer.

Chief Chilson stated the Police Department continues to seek grants.

He reported an additional crossing guard has been added this year for Voyage Academy.

Mayor Adams expressed appreciation for the great job the Clinton Police Department does.

Community Development – Lynn Vinzant

Mr. Vinzant reviewed the following functions of his department with the Council:

- Business Licenses
- Building Code inspection
- Planning Commission
- Planning/Zoning
- Code Enforcement

He stated his new Building Inspector Mike Fisher is doing a great job.

Mr. Cluff commented on how knowledgeable and important Mr. Vinzant is to the City. He said Lynn does an excellent job.

Mayor Adams and the City Council said they appreciate everything Mr. Vinzant does for Clinton.

Mr. Vinzant stated that Code Enforcement continues to be an issue.

Mr. Cluff said that dividing the Code Enforcement up between Departments has helped improve the time in which citations are responded to. Citizens respond better to a person in a uniform. Although the Fire Department doesn't like it, the public is more receptive to them.

The Council expressed appreciation to Lynn for the great job he does in so many aspects for the City.

Memo

Mr. Cluff explained to the Council that state sales tax revenue may be reduced in the next few years, potentially 15 to 20 percent.

Health care costs continue to increase.

Roads need to be addressed.

He said he is always looking for other types of funding resources.

Public Works – Dave Williams

Assistant Public Works Director Dave Williams was present to review the Public Works budget with the City Council.

The Public Works Department Budget consists of the following:

- Streets & Roads - Street improvements remain to be a top priority.
- Parks
- Cemetery - Review fees
- Motor Pool
- Water
- Sewer
- Storm Drain
- Solid Waste

Mr. Williams provided the City Council with the Clinton City Roadway Report 2014-04-16. The report identifies and classifies roads in the City. Public Works is developing the report to help maintain a regular schedule for road repairs and improvements which will maximize city funds available for roads.

Mayor Adams identified that roads are a huge issue for the City. Considering the cost of the improvements needed now and those to come in the near future, he said it may be time to consider a tax increase for roads. He explained this will require a Truth in Taxation for roads.

Regarding the Cemetery budget, Mr. Williams said it may be time for the City to start thinking about starting a new section.

Mr. Cluff said a new section is identified in the budget half this fiscal year in June and half next fiscal year in July. He clarified additional work including a water line and storm drain will be done as well.

Regarding Motorpool, the Ambulance is the one big purchase and two new police cars in addition to a used truck for Recreation.

Mr. Cluff identified that in account 51 the Water Fund, there is no fee increase identified in culinary water unless the City wants to set aside money in a contingency fund for the future well and reservoir.

Mr. Vinzant clarified the City has water rights, but no well or storage tank to take the water out of the ground and store it. He added that infrastructure in the area would support a well. There are 10 and 12 inch pipes already in the area.

The Council was in consensus to look at adding a \$1 water fee.

Mr. Vinzant said that the project to extend the water line to the cemetery could be funded with impact fees.

The Council discussed the Sewer Fund. They identified the City needs to implement a \$3 pass through fee for North Davis Sewer District costs, and, another \$1 fee for the City to raise the \$70,000.00 to break even.

Councilmember M. Petersen suggested itemizing the water bill to indicate the portion that goes to the Sewer District

The Council directed staff to identify in the June newsletter that there will be a sewer fee increase; \$1 will go to Clinton City and \$3 to the North Davis Sewer District.

Mr. Cluff identified he will change account 42-4039 to identify a payment to the Sewer District from the SSSD.

Mr. Cluff identified he needs to take \$62,000.00 from the reserve fund to balance the

	<p>Solid Waste budget.</p> <p>The Council expressed appreciation to the Public Works Department.</p> <p>Regarding the RDA, Mr. Cluff said as in the past, the amount of revenue has decreased because the percentage is less.</p> <p><u>HoDag</u> There is \$150,000 in the HoDag funds budget to transfer to the #37 fund for roads.</p> <p><u>City Manager Dennis Cluff</u></p> <p>Mr. Cluff identified that the increase in employee benefits in the Administration budget is due to the Deputy Recorder going full time.</p> <p><u>City Council</u> Mr. Cluff reviewed the City Council budget with the Council.</p>
<p>CONCLUSION</p>	<p>Councilmember K. Peterson moved to tentatively adopt the Tentative Budget for FY 2014-15. Councilmember Patterson seconded the motion. Voting by roll call is as follows: Councilmember Patterson, aye; Councilmember Mitchell, aye; Councilmember M. Petersen, aye; Councilmember K. Peterson, aye; Councilmember Stanton aye.</p> <p>Councilmember Stanton moved to set the Tentative Budget Public Hearing for May 13, 2014. Councilmember M. Petersen seconded the motion. All voted in favor of the motion.</p>
<p>ADJOURNMENT</p>	<p>Councilmember Stanton moved to adjourn. Councilmember Mitchell seconded the motion. All those present voted in favor of the motion. The meeting adjourned at 10:26 p.m.</p>