

# Five County Association of Governments

1070 West 1600 South, Building B  
St. George, Utah 84770

Fax (435) 673-3540



Post Office Box 1550  
St. George, Utah 84771

Office (435) 673-3548

**[MINUTES APPROVED ON JUNE 14, 2023]**

## MINUTES

### FIVE COUNTY ASSOCIATION OF GOVERNMENTS FINANCE COMMITTEE MEETING MAY 26, 2023 - 10:30 AM FESTIVAL HALL CONFERENCE CENTER; COMMISSION ROOM; 96 N. MAIN ST., CEDAR CITY, UTAH

#### Members in Attendance

Commissioner Celeste Meyeres, Chair  
Commissioner Gil Almquist, Vice Chair  
Commissioner Jerry Taylor, Chair  
Commissioner Paul Cozzens

Kane County Commission Representative  
Washington County Commission Representative  
Garfield County Commission Representative  
Iron County Commission Representative

#### Five County AOG Staff in Attendance

Bryan Thiriot  
Gary Zabriskie  
Allison McCoy  
Jen Wong

Executive Director  
Deputy Director/Chief Technology Officer  
Chief Financial Officer  
Human Resources Director

#### **AGENDA ITEM # I. WELCOME BY KANE COUNTY COMMISSIONER CELESTE MEYERES, CHAIR.**

This meeting was conducted by Kane County Commissioner Celeste Meyeres in her role as current Chair of the Finance Committee. All five members of the Committee were present, so Commissioner Meyeres called the meeting open at 10:30 a.m. It was noted for the record that, while they were invited to attend, either in person or via an advertised Zoom videoconference link, no members of the public were in attendance. Each of the above listed attendees introduced themselves for the record. The Chair noted that currently absent at the beginning was Commissioner Wade Hollingshead, who had indicated he would try to attend, if possible.

**AGENDA ITEM # II. DISCUSSION ON FRINGE BENEFITS AND COST ALLOCATION PLAN FOR FY 2024 (JULY 1, 2023 – JUNE 30, 2024).**

Ms. Allison McCoy, Chief Financial Officer for the Association explained that the Association's fiscal year is aligned with the state and cities, and that counties are January to December. She said that the purpose of this finance meeting was to kind of go over all the agenda items and once we get the approval from the county commissioners on the Committee, she will be able to start putting together the budget so the Association can be ready to go on July 1<sup>st</sup>. She also explained that Five County has no property tax, it has no bonding authority, nor does it have any regulatory authority. She said that our funding is based off of grants and county contributions that the counties provide.

Commissioner Taylor stated that this was a big deal when the Six County AOG got their new building funding. He said that people were complaining that they were getting all grant, but these county associations don't have any taxing authority.

Mr. Gary Zabriskie, Deputy Director of the Association, thanked Commissioner Taylor and the CIB board for giving us the grant for the remodeling and safety improvements and that going to take place at our building. He explained that the project was currently out for bids, and we had two contractors come to the mandatory bid meeting. He explained that the bids will be opened on the 6<sup>th</sup> of June, and hopefully shortly thereafter we can start our project to make those improvements. Mr. Zabriskie indicated that he had earlier reached out to about fourteen contractors and about seven of them responded back to me saying that they would love to bid in the future, but right now they were too busy with other projects.

It was noted by the Chair, for the record, that Commissioner Hollingshead would be unable to join the meeting.

Ms. McCoy went through the current and proposed FY2024 Fringe Benefits, including: A. Social Security Match on Gross Salaries; B. Utah State Retirement on Gross Salaries; C. Worker's Compensation/Industry Rate & Effective Rate; D. Unemployment Insurance; E. Salary Deferral Program 457, 401K; F. Holidays; G. Vacation and Sick Leave; H. Pay for Performance; I. COLA (Cost of Living Adjustment) that is being proposed at 7%; and J. Indirect Cost Rate, which reduced from the previous year. Ms. McCoy then discussed the Insurance situation for the Association. After shopping through Gallagher Insurance Brokers, it was decided by the management team at the Association to switch in FY2024 from SelectHealth Insurance to United HealthCare. She explained that employees will continue to pay 11% of the total insurance premium. There was discussion on the experiences the individual counties have had with their selected health insurance carriers.

Ms. McCoy discussed the Cost Allocation Plan and indicated that the indirect costs had gone down slightly. She also indicated that there is always a one-year lag in this due to the fact it uses information from the previous year's audited financial statements.

**AGENDA ITEM # III. APPROVAL OF FRINGE BENEFITS FOR FY 2024 (JULY 1, 2023 – JUNE 30, 2024).**

Seeing there was no further discussion on the Fringe Benefits, the Chair called for a motion.

**Washington County Commissioner Gil Almquist moved to approve the proposed Fringe Benefits for FY2024, as presented. Iron County Commissioner Paul Cozzens seconded the motion.**

The Chair acknowledged that there was a motion and a second. And seeing there were no further questions or concerns, asked the members to say 'aye', if in favor.

**All four commissioners in attendance voted aye, thus the Fringe Benefits for FY2024, as presented, were approved unanimously.**

**AGENDA ITEM # IV. APPROVAL OF COST ALLOCATION PLAN FOR FY 2024 (JULY 1, 2023 – JUNE 30, 2024).**

The Chair called for a motion on the Cost Allocation Plan for FY2024.

**Garfield County Commissioner Jerry Taylor moved to approve the proposed Cost Allocation Plan for FY2024, as presented. Washington County Commissioner Gil Almquist seconded the motion.**

The Chair acknowledged that there was a motion and a second. And seeing there were no further questions or concerns, asked the members to say 'aye', if in favor.

**All four commissioners in attendance voted aye, thus the Cost Allocation Plan for FY2024, as presented, was approved unanimously.**

**AGENDA ITEM # V. DISCUSSION ON OTHER ITEMS.**

There were no further items to discuss, so the Chair moved on to Agenda Item #VI.

**AGENDA ITEM # VI. ADJOURN.**

The Chair, seeing that all business had been taken care of, adjourned the meeting at 11:00 a.m.

These minutes were prepared and typed by Mr. Gary Zabriskie, Deputy Director at the Five County Association of Governments.

The minutes were approved by the Finance Committee at their June 14, 2023 meeting in Cedar City, Utah.