

CANYON RIM ACADEMY
BOARD of TRUSTEES MEETING MINUTES
10-26-2023
DRAFT

A meeting of the Board of Trustees (“the Board”) of Canyon Rim Academy (“the school”) was held on Thursday, October 26, 2023.

Board members present: Robert Booth, Justin Scott, Nicole Handy, Melanie Mortensen, and Shauna Cundick.

Board members excused: Becky Benham, David Hillyard

Administration present: Colleen Mitchell and Dave Garrett

The meeting began at 4:07 PM

Item 1: Public Comments

There were no public comments.

Item 2: Approval of minutes from meeting on September 28, 2023

Motion to approve the proposed minutes by Robert Booth. Seconded by Justin Scott.

The motion to approve was unanimous. Becky Benham and David Hillyard were not present to participate in the vote.

Item 3: PTO Report

The PTO had a successful Connections Week and Fall Family Festival. The Perspectives Gallery Stroll will be on November 9th. The Book Fair will be in November and will have a Grandparents Day as well as Dads and Donuts. In December the PTO is planning a Christmas store where students can “buy” gifts for family members. They are also planning to sponsor The Giving Tree to benefit families attending Rose Park Elementary. The PTO would love to get more parents volunteering to help with their many planned activities.

Item 4: Policy Review

The Board will finish reviewing the Revised Charter in a future meeting. The Board reviewed the updated Meal Payment and Unpaid Meal Charge Policy. This updated policy updates the language of the previous policy to include both breakfast and lunch and better reflects the procedures the school uses. Motion to approve the updated Meal Payment and Unpaid Meal Charge Policy by Justin Scott. Seconded by Shauna Cundick. The motion to approve was unanimous. Becky Benham and David Hillyard were not present to participate in the vote.

Item 5: Director Report

The Land Trust Committee held their first meeting of the year. The Land Trust section on the website has been updated with the current information. The Teacher and Student Success Act (TSSA) Program allocates money to LEAs and requires that the Board approve a plan for expenditures. The plan includes goals centered around Tier 1, Tier 2, and Tier 3 interventions as has been done in the past. This year the plan also includes a goal for Music Education and hopes to allow for funding to purchase Band and Orchestra instruments for student use. Motion to approve the TSSA Plan for 2023-2024 by Robert Booth. Seconded by Melanie Mortenson. The motion to approve was unanimous. Becky Benham and David Hillyard were not present to participate in the vote.

Professional Development is happening at all grade levels. 4th and 5th grades are participating in the KATE Study focused on reading comprehension. The Early Learning Plan goals were met for ELA and for one of the two Math goals. The school is consistently performing higher than state averages in Acadience Reading. WIN (What I Need) Time is going well for 3rd-5th grades and the state is coming to observe the program.

Item 7: Business Report

Mr. Garrett reviewed the financial report. Overall, the school is fiscally sound and well within the budget for this point in the year. The SPED budget continues to be higher than anticipated due to some extra needs this year, however there is money specifically designated for SPED so the increase will not affect other budgeted items. The 2024-2025 calendar should be ready to discuss and likely approve in the November meeting. The 6th grade teachers did a presentation about the Teton Science School last night. It will be held April 8-11 this year. The PTO has some ideas to help raise funds to support this program.

Motion to adjourn the board meeting was made by Melanie Mortensen. Seconded by Robert Booth. The motion passed unanimously. Becky Benham and David Hillyard were not present to participate in the vote. Meeting Adjourned at 4:52 PM.