

CLEARFIELD CITY COUNCIL MEETING MINUTES
7:00 PM POLICY SESSION
October 10, 2023

City Building
55 South State Street
Clearfield City, Utah

PRESIDING: Mark Shepherd Mayor

PRESENT: Mayor Mark Shepherd, Councilmember Kent Bush, Councilmember Nike Peterson, Councilmember Vern Phipps, Councilmember Tim Roper

ABSENT: Councilmember Karece Thompson

STAFF PRESENT: City Manager JJ Allen, Assistant City Manager Summer Palmer, Public Works Director Adam Favero, City Attorney Stuart Williams, Police Chief Kelly Bennett, Deputy Public Works Director Braden Felix, Community Development Director Spencer Brimley, Senior Planner Brad McIlrath, Finance Manager Rich Knapp, Communications Manager Shaundra Rushton, City Clerk Nancy Dean, Deputy City Recorder Chersty Titensor

VISITORS: Barbara Bloomfield – Clearfield Park & Recreation Commissioner, Dakota Wurth, Cole Ross

Mayor Shepherd opened the meeting at 7:07 p.m.

Councilmember Bush led the opening ceremonies.

APPROVAL OF MINUTES

September 12, 2023 – work session

September 12, 2023 – policy session

~~September 26, 2023 – work session~~ – withdrawn prior to meeting

September 26, 2023 – policy session

Councilmember Phipps moved to approve the September 12, 2023 – work session, September 12, 2023 – policy session, September 26, 2023 – policy session minutes, seconded by Councilmember Roper.

RESULT: Passed [4 TO 0]

YES: Councilmember Bush, Councilmember Peterson, Councilmember Phipps, Councilmember Roper

NO: None

ABSENT: Councilmember Thompson

PRESENT WINNERS OF THE YARD OF THE YEAR CONTEST

Barbara Bloomfield, Clearfield Park & Recreation Commissioner, presented the award for the “Yard of the Year” to Clearfield resident, April Seidel. The runners up, Phyllis Bouwhuis and Damion T. & Yun-Hui Englen, were not present.

OPEN COMMENT PERIOD

There were no public comments.

APPROVAL OF ORDINANCE 2023-21 APPROVING A TEMPORARY LAND USE REGULATION FOR FLAG LOT SUBDIVISIONS

Spencer Brimley, Community Development Director, announced that the City was considering an ordinance which would enact an approximate six-month temporary land use regulation prohibiting the approval of applications for Flag Lot subdivisions. He informed the group that Utah State Code Annotated §10-9a-504 allowed cities to enact a moratorium to address and evaluate code. Staff anticipated additional interest in flag lot subdivisions and saw value in having adequate time to evaluate the current Subdivision Code to ensure the City proceeded in the best interests of residents and the community.

Councilmember Bush moved to approve Ordinance 2023-21 Approving a temporary land use regulation for Flag Lot Subdivisions and authorize the Mayor’s signature to any necessary documents, seconded by Councilmember Peterson.

RESULT: Passed [4 TO 0]

YES: Councilmember Bush, Councilmember Peterson, Councilmember Phipps, Councilmember Roper

NO: None

ABSENT: Councilmember Thompson

COMMUNICATION ITEMS

Mayor Mark Shepherd

- He invited councilmembers to accompany him to a program hosted by the Utah Aeronautic Defense Association (UADA) who would be announcing a name change. The event was Thursday evening, October 12, 2023 at the Delta Hangar. He said the Governor, Senate President, and Chris Stewart would be speakers.
- He reported that he had attended a meeting of the Winter Overflow Task Force which was working toward the creation of an overflow homeless shelter plan for Davis County to present next year. He anticipated any temporary location would become a permanent solution. The County wanted the facility to be located around services which left Farmington, Layton and Clearfield. He said the preferred location was Clearfield City. They had discussed a piece of property owned by Saunders Signs located by the hospital at the end of 1450 South, North of Chancellor Gardens. The committee had asked the mayors to present the proposed Saunders location to each City Council. He

continued, while no purchase had been negotiated, Saunders had hinted that they would consider selling, considering current market conditions, at a discounted rate if they were to be given authorization to provide another 5 to 6 billboards throughout the County. Mayor Shepherd was doubtful of the cities' approving that plan since every city would have to change its sign ordinance to accommodate the new signage. Mayor Shepherd had recommended Fremont Elementary as a homeless shelter location since it was scheduled to be closed and could be purchased from the School District as surplus property.

- He acknowledged the Clearfield High School soccer team's accomplishments .

CITY COUNCIL REPORTS

Councilmember Bush

- He offered congratulations to the Clearfield High School Girls Soccer team for winning the Region V title.
- He attended the Night Out Against Crime event sponsored by the Clearfield City Police Department.
- He attended the recent Water Conference where he learned valuable information for the Sewer District and for the City that could be implemented to save money.

Councilmember Peterson

- She offered congratulations to the Ladies Falcon soccer team.
- She reported on the recent Open House hosted by the North Davis Fire District. She expressed appreciation to all that attended. She said it had been a great turnout.
- She expressed her condolences to the family and co-workers of Syracuse Police Assistant Chief Rogers regarding his recent passing. She added sincere condolences to the Clearfield Police Assistant Chief Rogers for loss of his brother.

Councilmember Roper

- Recognized all the hours the volunteers put in for the current play at the Arts Center.
- He expressed appreciation to Mayor Shepherd for coming to the Chamber of Commerce's recent Awards night.

Councilmember Phipps

- He expressed his appreciation to the Parks & Recreation Commission for their recognition of the Best Yard. He was impressed with the time by the members of the Parks and Recreation Commission and their time dedicated to visiting all eleven zones twice during the summer to arrive at the nominations.
- He encouraged everyone to submit nominations for the Halloween decorating contest to the Parks and Recreation Commission.

CITY MANAGER'S REPORT

- He thanked the Council for budgeting funds which allowed staff to attend conferences, providing staff with professional development opportunities and lessons from other local governments around the country.
- He said he would be taking vacation from Wednesday, October 18, 2023 through Monday, October 23, 2023.

STAFF REPORTS

Nancy Dean, City Recorder

- No Council meeting next week
- Work & Policy Session October 24, 2023
- No meeting on October 31, 2023

Councilmember Peterson moved to adjourn the Policy Session and convene in the Work Session at 7:31 p.m., seconded by Councilmember Bush.

RESULT: Passed [4 TO 0]

YES: Councilmember Bush, Councilmember Peterson, Councilmember Phipps, Councilmember Roper

NO: None

ABSENT: Councilmember Thompson

**APPROVED AND ADOPTED
This 24th day of October 2023**

/s/ Mark R. Shepherd, Mayor

ATTEST:

/s/ Nancy R. Dean, City Recorder

I hereby certify that the forgoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, October 10, 2023.

/s/ Nancy R. Dean, City Recorder