

# Bridge Elementary Board of Directors Meeting

**Date:** Tuesday, September 19, 2023

**Location:** 4824 S Midland Drive; Roy, UT 84067



**Board Members in Attendance:** Shirley Atkinson, Brittani Brown, Lance Eastman, Kari Fredrickson (5:11 PM)

**Board Members Excused:** Howard Stephenson

**Others in Attendance:** Lani Rounds, Tyler O'Brien, Janey Stoddard, Janese Robinson

*The mission of Bridge Elementary is to provide students with a personalized learning experience and empower them to take personal ownership and accountability for their own academic performance.*

## MINUTES

### CALL TO ORDER

- Shirley Atkinson called the board meeting to order at 5:01 PM.

### CONSENT ITEMS

- **August 8, 2023 Board Meeting Minutes**

*Brittani Brown made a motion to approve the August 8, 2023 Board Meeting Minutes; Lance Eastman seconded. Motion passed; the votes were as follows:*

- *Shirley Atkinson – AYE*
- *Brittani Brown – AYE*
- *Lance Eastman – AYE*

### PUBLIC COMMENT

- No public comment.

### REPORTS

- **Director Report**

Lani Rounds reported on the state of the school including full enrollment, implementation of the security system, and results from beginning of year assessments. The security system is in place and the vendor has been great to work with. Application for a competitive security grant has been completed for funding additional security projects. State literacy goals have been met, and plans for improving math growth were explained. Student demographics were highlighted, student growth in reading was celebrated, and beginning of year data was reviewed.

- **Finance Report**

Tyler O'Brien reviewed the current financial statements and noted that the financials were reviewed with Howard Stephenson prior to the meeting. Revenue and expenses were explained, including increased local revenue and interest projections, and Lani was applauded for keeping spending down through the start of the year. Net income and consideration of the bond payment in June was

explained.

## **VOTING ITEMS**

- **Bank Account Signers**

The current bank account signers were reviewed and the addition of the school director to the petty cash account and addition of Jed Stevenson and/or Sheldon Killpack to the operating accounts were considered. Banking relationships, emergency scenarios, and approval notification procedures were considered. Voting to amend operating account signers was tabled.

*Kari Fredrickson made a motion to approve the Bank Account signers on the Petty Account to be the positions of School Director, Board President and Board Financial Officer; Lance Eastman seconded. Motion passed; the votes were as follows:*

- Shirley Atkinson – AYE
- Brittani Brown – AYE
- Lance Eastman – AYE
- Kari Fredrickson – AYE

- **Special Education Contract**

Lani Rounds explained the need for physical therapy services.

*Brittani Brown made a motion to approve the special education contract with Diane Peake of Charter School Therapy; Kari Fredrickson seconded. Motion passed; the votes were as follows:*

- Shirley Atkinson – AYE
- Brittani Brown – AYE
- Lance Eastman – AYE
- Kari Fredrickson – AYE

- **LEA Specific Educator Licenses**

The candidates and their rationale for licensing were explained.

*Lance Eastman made a motion to approve LEA Specific Educator Licenses for Ashley Crowther, Brooklyn Heiner, and Briley Lovett; Kari Fredrickson seconded. Motion passed; the votes were as follows:*

- Shirley Atkinson – AYE
- Brittani Brown – AYE
- Lance Eastman – AYE
- Kari Fredrickson – AYE

- **Bullying and Hazing Policy Amendment and Fee Waiver Policy Amendment**

The proposed changes were reviewed. It was noted that Bridge Elementary will not be charging fees for the upcoming school year.

*Brittani Brown made a motion to approve the Bullying and Hazing Policy amendment and the Fee Waiver Policy amendment; Lance Eastman seconded. Motion passed; the votes were as follows:*

- Shirley Atkinson – AYE
- Brittani Brown – AYE
- Lance Eastman – AYE
- Kari Fredrickson – AYE

- **Snow Removal**

Tabled.

## **TRAINING DISCUSSION**

- Calendaring of training lessons was considered, and the tentative training schedule was identified as follows:
  - Finance, Purchasing, and Procurement – November. General training on finance topics was requested in addition to further exploration of rationale for additional bank signers.
  - Board Best Practices – January
  - School Land Trust – February
  - Open Public Meeting Act – Summer

## **CALENDARING**

- The next board meeting is scheduled for October 24, 2023 at 5:00 PM.

## **CLOSED SESSION**

- *Kari Fredrickson made a motion to enter a closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a) to be held at Bridge Elementary; Lance Eastman seconded. Motion passed; the votes were as follows:*
  - Shirley Atkinson – AYE
  - Brittani Brown – AYE
  - Lance Eastman – AYE
  - Kari Fredrickson – AYE

Entered closed session at 5:59 PM.

## **ADJOURN**

- *Brittani Brown made a motion to adjourn the closed session and board meeting; Lance Eastman seconded. Motion passed; the votes were as follows:*
  - Shirley Atkinson – AYE
  - Brittani Brown – AYE
  - Lance Eastman – AYE
  - Kari Fredrickson – AYE

Closed session and board meeting adjourned at 6:14 PM.