



## **Board of Trustees Planning Retreat Orientation Meeting Minutes**

**Miller Administration Building, Betty Hess Lampros Boardroom, 319**

**3850 Dixon Parkway, Ogden, UT 84408**

**Thursday, September 21, 2023 | 9:30 AM to 11:30 AM**

### **Trustee Members:**

Karla Bergeson, Chair

Keith Titus, Vice Chair

Brent Bishop

Casey Hill (via Zoom)

Monet Maggelet (via Zoom)

Lori Belnap Pehrson

Ashley Potokar

Don Salazar

### **Excused:**

Tammy Gallegos

Rob Higginson

### **Weber State University Representatives:**

Brad Mortensen, President

Mark Halverson, Interim Vice President for Information Technology

Norm Tarbox, Senior Vice President for Administrative Services

Ravi Krovi, Provost and Senior Vice President for Academic Affairs (via Zoom)

Betsy Mennell, Vice President for University Advancement

Jessica Oyler, Vice President for Student Access & Success

Adrienne Andrews, Vice President for Equity, Diversity and Inclusion & Chief Diversity Officer (via Zoom)

Stephanie Hollist, General Counsel & Board Secretary

Amanda Geilman, Staff Advisory Council Chair, Senior Assistant Registrar

Jason Francis, Faculty Senate Chair, Associate Professor/Health Sciences Librarian (via Zoom)

Steven Richardson, Director of Strategic Initiatives

Sherri Cox, Executive Assistant

John Kowalewski, Executive Director, Marketing & Communications

Kristin Hadley, Dean, Moyes College of Education

Shirley Dawson, Associate Professor, Teacher Education

Jessi Stratton, Student, Presidential Leadership Fellow

Mikhail Berlay, Student, Presidential Leadership Fellow

Jessica Fisher, LGBT Resource Center Coordinator (via Zoom)

**Press:**

No members of the press were present

**Call to Order:**

The meeting was called to order by Karla Bergeson, Chair, at 9:37 a.m. Chair Bergeson welcomed all in attendance and asked for the identification of any potential or perceived conflicts of interest after reviewing the agenda. Hearing none, the meeting proceeded.

**Board of Trustee Agenda Items**

**Swearing in of New Trustee:**

Lori Belnap Pehrson was installed as new trustee by taking the oath of office administered by Stephanie Hollist, General Counsel & Board Secretary.

**Board of Trustees Planning Retreat Orientation Meeting Minutes – August 14, 2023:**

Meeting minutes from the August 14, 2023, Board of Trustees Planning Retreat Orientation meeting were reviewed without discussion.

**Approval of Trustee Member of the Vice President for Information Technology Screening Committee, per PPM 1-5b, Selection of Vice Presidents:**

Chair Bergeson discussed the appointment of Trustee Belnap Pehrson to serve as a member of the Vice President for Information Technology screening committee. Trustee Pehrson shared examples of her prior experience serving on committees.

**Board of Trustees Change of October 25 Meeting to October 24, 2023:**

President Brad Mortensen discussed the proposed change of the Board of Trustees October 25 meeting to October 24, 2023.

**Action:** Upon a motion by Trustee Brent Bishop to approve the three action items, Board of Trustees Planning Retreat Orientation meeting minutes – August 14, 2023, approval of Trustee Belnap Pehrson as a member of the Vice President for Information Technology screening committee, and the Board of Trustees change of October 25 meeting to October 24, 2023, with a second by Trustee Belnap Pehrson, the motion passed unanimously.

**Presentations**

**College Liaison Report: Moyes College of Education:**

Trustee Ashley Potokar gave brief remarks about the Moyes College of Education and the Graduate Studies in Education program in which she is enrolled. She then introduced Kristin Hadley, Dean of the Moyes College of Education, who shared an overview of the college, highlighting the Shanghai summer student exchange program, training and mentor programs, High Impact Educational Experiences (“HIEEs”), enrollment, recruitment, retention, and completion outcomes. Dean Hadley discussed challenges students face, and answered questions about Latino and Hispanic student retention rates and the success of the student mentoring program.

**Special Topic: Restructuring to Streamline Student Services:**

Provost and Senior Vice President Ravi Krovi and Vice President Jessica Oyler gave a presentation on Restructuring to Streamline Student Services. They discussed enrollment concerns, the types of service students need, key adjustments being implemented in Student Access and Success, and the process of bringing academic support and linking it with academic quality.

**Faculty Presentation: Stackable Programs:**

Shirley Dawson, Associate Professor of Teacher Education, gave a presentation on stackable programs which included her experiences when traveling to Qatar and the focus of helping to make students’ dreams reality. Associate Professor Dawson talked about the Teacher Assistant Pathway to Teaching (TAPT) program and the success Weber State graduates have in the field from the mentoring and HIEEs embedded in the program. There are measurable outcomes for individual, community, and university levels with approximately 20,000 students being taught by TAPT graduates.

**Weber State University Reports****President’s Report:**

President Mortensen discussed highlights from the president’s report, including recognition for Yudi Lewis, Executive Director of Hispanic-Serving Institution Initiatives, who is being honored for the 40 Over 40 Award, and the 2023 Living Color Award. Enrollment is reaching a historical threshold to exceed the 30,000 student headcount for the first time. The president discussed the change in the commissioner role at the Utah Board of Higher Education where Geoff Landward has been appointed as the interim. He introduced two Presidential Leadership Fellows Jessi Stratton and Mikhail Berlay, who each shared their Weber State story.

**Alumni Association Report:**

Chair Bergeson acknowledged the Alumni Association report.

**Staff Advisory Council Report:**

The Staff Advisory Council report was reviewed without comment.

**Weber State University Student Association (“WSUSA”) President’s Report:**

Trustee Potokar gave an update about the start of the new school year. The Black Cultural Center within the Centers for Belonging and Cultural Engagement was not ready to open when school started, which caused some frustrations for students. She shared the WSUSA organizational chart for student government.

## **Upcoming Events:**

Upcoming events were reviewed without comment.

## **Trustee Assignments Chart Update:**

Chair Bergeson discussed the updated Trustee assignments chart, which includes additional information.

### **Academic Policy Committee**

#### **ACTION Items: Trustee Lori Belnap Pehrson, Chair**

Trustee Pehrson, chair of the Academic Policy Committee, reported on and proposed the following action items:

**a. Policy Changes:**

- 1. PPM 8-8, Credit for Time Served in Rank at Other Institutions**
- 2. PPM 8-11, Evaluation of Faculty Members**
- 3. PPM 8-24, Service at Other Institutions as Part of Probationary Period for Tenure**

**Action:** Upon a motion by Trustee Don Salazar to approve PPM 8-8, Credit for Time Served in Rank at Other Institutions, PPM 8-11, Evaluation of Faculty Members, and PPM 8-24, Service at Other Institutions as Part of Probationary Period for Tenure, with a second by Trustee Potokar, the motion passed unanimously.

**b. Peer Institution Memo:**

Trustee Pehrson and Provost Krovi discussed the peer institution memo.

**Action:** Upon a motion to approve the peer institution memo, by Trustee Bishop, with a second by Vice Chair Keith Titus, the motion passed unanimously.

**c. Department Chair Recommendations:**

Trustee Pehrson presented the Department Chair Recommendations of Brandon Burnett, Bridget Hilbig, and Marek Matyjasik for approval.

**Action:** Upon a motion to approve the department chair recommendations by Trustees Salazar with a second by Trustee Potokar, the motion passed unanimously.

## **Information:**

The Academic Policy Committee Meeting minutes from May 16, 2023 were reviewed without discussion.

### **Business Committee**

#### **ACTION Items: Trustee Don Salazar, Chair**

Trustee Don Salazar, chair of the Business Committee, turned the time to Senior Vice President Norm Tarbox who proposed the following items for approval:

- a. Financial Report**
- b. Audit Committee Report**
- c. Quarterly Construction Report**
- d. Quarterly Athletic Report**

**Action:** Upon a motion by Trustee Salazar to approve the financial report, the Audit Committee report, the quarterly construction report, and the quarterly athletic report with a second by Vice Chair Titus, the motion passed unanimously.

## **Consent Calendar Items:**

Consent Calendar items were reviewed and trustees were given a reminder that all items are brought forward as one item and have been previously vetted by experts.

**Action:** Upon a motion by Trustee Bishop to approve the Consent Calendar items with a second by Trustee Belnap Pehrson, the motion passed unanimously.

**Information:**

**a. Business Committee Meeting Minutes – May 16, 2023**

**b. FY25 Budget Guiding Principles**

Senior Vice President Tarbox mentioned that the budget guiding principles connects budgeting with the strategic planning process, remaining true to our strategic plan as we budget.

**c. Special Topic – Business Committee Meetings**

**Announcements/Observations/Questions:**

Discussion was had about the board members getting to know each other better as they work together to foster student success. A suggestion to lengthen the meetings tabled until the January meeting.

**Meeting Adjourned:**

With no further business to discuss, the meeting adjourned at 11:28 a.m.