

Rocky Ridge Planning & Zoning Monthly Meeting
August 23, 2023
7:30 PM
MLA Building

Approved

Opening:

Presiding: Lane Allred

Present from the Board: Lane Allred, Dave Bunker, Devin Jessop, and David Allred.

Present from the Town Staff: Marilyn Bronson, and Rachel Bronson

Others Present:

Invocation was given.

Meeting was called to order at 7:32 p.m.

Town Clerk/Recorder Marilyn Bronson apologized to the Planning and Zoning Commission in regards to noticing the agenda – this was not posted 24 hours before the meeting. Marilyn apologized that she had lost track of time, thinking that today was Tuesday. Marilyn further informed the Commission that though Planning & Zoning Commission Chair Lane Allred felt to proceed with the meeting, no action could be taken or decisions made because the meeting was not properly noticed.

Approval of Minutes: Approval of July's Minutes: Minutes could not be voted on for approval.

UNFINISHED BUSINESS:

1. Zip Flow Program Demonstration

A step-by-step demonstration of the Building Permit process was given by Planning & Zoning Commission Chair Lane Allred. As stated in previous P&Z Meetings, there are currently a few Building Permits going through this process.

NEW BUSINESS:

1. Recommendations for the Town Council to adopt; new fees

This was presented to the Planning & Zoning Commission for review. All fees recommended will still need to be paid in the Town Office. There is no link provided for an online payment. Planning & Zoning Commission Chair Lane Allred informed the Commission that the fees would go back into the program (Zipflow) into the Town of Rocky Ridge to cover expenses.

A Public Hearing and Special Meeting will take place on September 13th, 2023 to approve the above. This needs to be done in order to present this to the Town Council the following week.

Marilyn asked Planning & Zoning Chair Lane Allred if he would send a copy of the Recommendations to her email.

***OPEN FLOOR:**

1. Citizen Items: None
2. Board Items: None

Adjournment:

Planning & Zoning Commission Member Dave Bunker moved to adjourn the meeting. Planning & Zoning Commission Chair Lane Allred seconded the motion, all others voted in favor. The meeting was adjourned at 8:45 p.m.

/s/ Marilyn Bronson

Approved by Town Clerk/Recorder