



Grand County Emergency Medical Services

Special Service District

Board Meeting

Tuesday, October 17, 2023

0900-1100 Regular Meeting

Location: Grand County EMS SSD

520 E. 100 N. Moab, Utah 84532

Agenda

1. Call Meeting to Order
2. Welcome Public Comment - Anything not specifically on the agenda (3 minutes are allowed)
3. Approval of Minutes
 - a. 07/18/2023 (Regular Meeting)
 - b. 09/01/2023 (Workshop)
4. Presentation: Medical Billing by First Professional Services Corporation
5. Updates
 - a. Chair Report
 - b. Treasurer Report
 - c. Board Member Reports
 - d. Emergency Coordinator
 - e. Administrative Staff
 - f. Director Report
 - g. Committee Reports
 - i. Evaluation Committee
 - ii. Policy Committee
 - iii. Executive Committee
 - iv. Budget Committee
6. Discussion/Action Items
 - a. Approval of Surplus Equipment and Vehicles – Discussion/Action
 - b. Approval of Zoll Purchase – Discussion/Action
 - c. Approval of Ambulance Gurney – Discussion/Action
 - d. Approval of Tentative 2024 Budget and Date for Public Hearing- Discussion/Action

7. Future Considerations
 - a. Audit Committee
 - b. Holiday Party
8. Closed Meeting
9. Adjourn

NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS. In compliance with the Americans with Disabilities Act, individuals with special needs requests wishing to attend Emergency Medical Services Special Service District meetings are encouraged to contact the District Board two (2) business days in advance of these events. Specific accommodations necessary to allow participation of disabled persons will be provided to the maximum extent possible. Requests, or any other questions or comments can be communicated to: (435) 259-1301.

Posted by: _____

Date: _____ Time: _____

Grand County Emergency Medical Services Special Service District
520 East 100 North
Moab, Utah

September 1, 2023
8:30 a.m.

1. The Grand County Emergency Medical Services Special Service District met for a workshop session on the above date and time at the Grand County EMS SSD station located at 520 E. 100 N., Moab, Utah. Elizabeth Tubbs called the meeting to order at 8:35 a.m. In attendance were Board Members Elizabeth Tubbs, Jason Taylor, Lionel Weeks, and Rani Derasary. Board members Jim Webster, Evan Clapper, and Taryn Kay were excused. Also present were EMS Director Andy Smith, Administrative Coordinator/Clerk, Michelle Mefret, Administrative Coordinator, Jennifer Williams, Administrative Assistant, Amanda Turner, Captains, Logan Brewer, and Henning Plesner and workshop Facilitator/Presenter, Aarron Reinert of Safe Tech Solutions.
2. **Welcome Public Comment** – No public comment.
3. **Workshop to discuss future planning of the Grand County EMS Special Service District** – *Please refer to the audio and power point for the full detailed discussion.* Aarron Reinert of Safe Tech Solutions facilitated the workshop discussion and began by introducing himself and his company. He met with the leadership team over the past two days to discuss the vision for the next 18 months to 3 years and where the district will be in 2026. He then asked the board members what their interests or concerns may be and what mattered to them as a board member. Some of the concerns noted were taking care of the staff, succession planning, stability with the administrative staff, improved communication and relationships with community partners, realistic limits on growth and cost, and revenue. Aarron went on to report on the national state of EMS beginning with an introduction on the history of EMS. Key points he mentioned were that EMS has no federal oversight, there is not a true system across the United States, clinical care has advanced but equipment is more costly, workforce is difficult to find, and a lack of industry unity and leadership. Aarron also noted that in Utah EMS is ahead of the nation being one of the few states with set transport rates and the passing of HB303 making EMS an essential service in Utah. He also spoke about the No Surprises Act that will likely affect EMS soon. Topics from the leadership team planning session included significant accomplishments, big assumptions, and key questions to be answered. More detailed information on this can be found in the attached power point presentation and audio recording. In closing Aarron reported that the leadership team's vision for the next 12 to 36 months is to redefine the employee/employer experience, a best of its kind clinical services department, a dynamically deployed system that provides equity to those in need, and revenue and revenue streams that allow the district to thrive and not just survive. He also spoke on the current state of our department and the leadership role and type of leader that Executive Director Andy Smith is. As well as how he as a leader, the leadership team, and the board of directors will impact the future of district.
4. **Adjourn:** 12:07 p.m.

Grand County Emergency Medical Services Special Service District
520 East 100 North
Moab, Utah

July 18, 2023
9:00 a.m.

1. The Grand County Emergency Medical Services Special Service District met in regular session on the above date and time at the Grand County EMS SSD station located at 520 E. 100 N., Moab, Utah. Elizabeth Tubbs called the meeting to order at 9:03 a.m. In attendance were Board Members Elizabeth Tubbs, Evan Clapper, Jason Taylor, Lionel Weeks, and Rani Derasary. Taryn Kay joined at 9:08 a.m. Board member Jim Webster was excused. Also present were EMS Director Andy Smith, Administrative Coordinator/Clerk, Michelle Mefret, Administrative Coordinator, Jennifer Williams, Emergency Coordinator, Shea Walker, Operations Captain, Logan Brewer, and Medical Control Doctor, Doug Murdock.
2. **Welcome Public Comment** – No public comment.
3. **Approval of Minutes:**
 - a. Motion made by Board Member Rani Derasary to approve the May 16, 2023, regular meeting minutes. Motion seconded by Evan Clapper. Motion carried 5-0, Taryn Kay was absent at time of vote.
4. **Presentation: Final 2022 Audit presentation by Ron Stewart of Gilbert and Stewart, CPA's.** Ron Stewart presented the final 2022 audit report. He reported on the items that they review as auditors for financials and state compliance. There were no compliance findings, but Ron did express some concern regarding a large increase in salaries, without an increase in income. Ron closed with compliments for the work that the administrative staff does to remain compliant.
5. **Medical Control Doctor: Dr. Doug Murdock introduction and Q&A.** Dr. Doug Murdock introduced himself and explained to the board what his duties are as the medical control doctor for Grand County EMS. He stated that he is the medical oversight, helps oversee and write the medical guidelines, and ensures that the staff are working within their scope of practice. He regularly reviews patient care reports on the electronic patient healthcare report system ESO, and gives feedback as needed. The board members asked him questions related to the quality improvement process, controlled substances, and diversity. Please refer to the audio recording beginning at approximately 21:00 minutes for the detailed conversation.
6. **Updates:**
 - a. **Chair Report:** None
 - b. **Treasurer Report:** Treasurer Jason Taylor reported the following bank account balances as of Tuesday, July 18, 2023, as follows: combined Mountain America accounts \$38,516.41, PTIF Savings, \$403,031.36.
 - c. **Board Member Reports:** None
 - d. **Emergency Coordinator:** Emergency Coordinator Shea Walker reported that the 2nd Annual Jr. Emergency Services Academy was successful with fourteen kids participating. He also mentioned that he is continuing to try and improve relationships with dispatch. Board members

asked how it has been going and if there had been any improvements. This led to a lengthy discussion about the current issues and progress. Board member Evan Clapper suggested that the users of dispatch have a meeting regarding the future of dispatch and begin the process of planning for the next five years. Executive Director Smith agreed with this idea and would eventually like to have a meeting with all users along with the County Commission to discuss the future of dispatch. Chairwoman, Elizabeth Tubbs suggested that she, Andy Smith and Evan Clapper meet to discuss further on how to approach the situation.

e. **Administrative Staff:** None

f. **Director Report:** *Please see attached power point for overview.*

- i. **Operational:** Executive Director, Andy Smith reported that overall call volume is down from 2022 but is in line with standard growth rates since 2019. Interfacility transfer numbers are in line YTD with 2022. The crew members have already been involved in 24 calls in which someone died, by comparison for all of 2022 there were 26 deaths. The crew members seem to be handling things well. All vehicles are in service except for some issues that arose this morning and are being taken care of. Crews are ready to deploy for wildland fires except for having to turn down our first request.
- ii. **Staffing:** Four new PRN EMT's were hired in June and have begun their training process. Three of the four were in our most recent EMT class with one of them being a high school student. There are currently 12 full-time on shift employees and 24 PRN employees. Matt McCune will be leaving the department and returning to the hospital at the beginning of August. Mitch Page will be moving from his part shift captain, part education manager role to a paramedic position on A shift. The administrative assistant position is currently open and hope to have it filled soon. Director Smith also noted the recent accomplishments of several employees such as critical care, paramedic and advanced provider certifications.
- iii. **Equipment:** Director Smith is still waiting for finalized cost and production dates for the new ambulances. He applied for and was awarded \$100,000.00 in grant money towards the ambulances from the State EMS grants committee. He anticipates being able to apply for another grant next year before the ambulances arrive. He intends to continue to seek other funding to help pay for them. In addition to the cost of the ambulances, there will need to be an additional \$90,000.00 for equipment per ambulance such as monitors, gurneys, suction units, etc.
- iv. **Strategic Planning:** The department will begin a strategic planning process starting in August. It will focus on the next 18 to 24 months and include online surveys sent to both staff and board members. August 30th and 31st there will be a facilitated planning meeting with the administrative staff. On September 1st there will be a board workshop meeting to present a rough outline of priorities to the board for feedback.
- v. **Financial Overview:** Director Smith reported that the rural healthcare sales tax income is 5% lower January-June for 2022 vs 2023. Overall, 2019 to 2023 January-June has increased 52%. 2023 actual sales tax income is 11% below what was estimated. Insurance billing income is up from 2022 for January-June with total income for 2022 being \$1,205,605.53 and 2023 is \$1,995,059.08. Commercial services income has also increased due to staffing a standby ambulance for the movie Horizon. Our recent fee schedule update and the increased State transport rates should help with income throughout the rest of the year. Expenses have also increased compared to 2022 but are still within the approved budget. Andy will be reviewing any categories that have increased significantly compared to last year.

g. **Logan Brewer on Mental Health:** Logan reported that grant money was received for the mental health and wellness program. Those funds will be used for several programs such as a

mental health application called Cordico from the company Lexipol. This program will be available to all employees and their families. She hopes to have it up and running by sometime in August. Logan is also currently working towards getting a peer support team put together. Stuart Palmer, a licensed therapist who specializes in first responder mental health will be coming August 9th through the 16th to train and meet with staff. There will also be yoga classes twice a month at the station for staff and families. Logan will also be contacting the Partridge Group to schedule annual fit for duty evaluations that are required as a part of the grant.

h. **Committee Reports:**

- i. **Evaluation Committee-** None
- ii. **Policy Committee** – Met and finished review of the handbook. Still needs to go for legal review before finalizing.
- iii. **Executive Committee** - None
- iv. **Budget Committee** – Will need to meet soon, Andy will set up a meeting when ready to begin the budgeting process.

7. **Discussion/Action Items:** *Please see packet for detailed information.*

- a. **Ratification of Payment of Bills – Discussion/Action:** Motion made by board member Jason Taylor to approve the ratification of payment of bills in the amount of \$825,321.03 for the period of April 1st-June 30th, 2023. Motion seconded by Rani Derasary. Motion carried 6-0.
- b. **Audit Committee – Discussion/Action:** Executive Director Andy Smith clarified that this was a discussion item and that no action will take place in the meeting. He spoke briefly about the process of an audit committee and that the path to create the committee was disrupted due to changes with a potential candidate named from outside the agency that could help with the internal audits. Chairwoman Elizabeth Tubbs suggested that she and the administrative staff meet and come up with an outline of what an audit committee would look for and who else could help from outside of the district. The information would then be presented at the September board meeting and the committee formed.

8. **Future Considerations:**

- a. **Board Member Education** – Chairwoman, Elizabeth Tubbs would like to have time on the agenda at future board meetings where district staff present on a topic to keep board members informed about various job duties and processes within the district.
- b. **Presentation on EMS and Medical Billing** – The board would like Executive Director, Andy Smith to present on the process of medical billing and how collections works.

9. **Closed Meeting (if necessary):** *see attached closed session form*

- a. **Character, Professional Competence or Physical or Mental Health of an Individual-** Motion made by board member Evan Clapper to enter closed session at 11:04 a.m. for character, professional competence or physical or mental health of an individual. Motion seconded by Rani Derasary. Motion carried 6-0. Motion to adjourn closed session at 12:04 p.m. made by Evan Clapper, Motion seconded by Lionel Weeks. Motion carried 6-0.

10. **Action Item:**

- a. **Approval of Executive Director Evaluation for 2022** – Motion made by board member Jason Taylor to approve board members Elizabeth Tubbs and Evan Clapper to compile and present the executive director's 2022 annual evaluation to Executive Director, Andy Smith. Motion seconded by Taryn Kay. Motion carried 6-0.

11. **Adjourn:** 12:09 p.m.

Grand County EMS Special Service District
Elizabeth Tubbs, Chair

Michelle Mefret
Clerk/Secretary

DRAFT

Agenda Summary
Grand County Emergency Medical Services SSD
October 17, 2023
Agenda Item #6a

Title:	Approval of Surplus Equipment and Vehicles
Presenter:	Executive Director, Andy Smith
Summary:	We have several items that are past their useful life for our purposes. The major ones are two vehicles, one ambulance, and one QRV (quick response vehicle). The other items are older training mannequins, and older Cotts. All these items are not in use by the department.
Fiscal Impacts:	Positive impact at + \$8,000
Recommended Motion:	"I move to approve the attached list of items as surplus and authorize the sale or disposal of these items."
Process:	If approved, over the next few months Michelle will get them posted for sale. This process takes place with an online vendor.
Attachments:	Surplus Proposal

Equipment	Inventory #	Serial #	Notes
Simulaids STAT Manikin (Clark)	MK-018	None	
MPL Pediatric Manikin	MK-024	None	
Zoll E-Series Monitor	M-007	AB08B006493	
Physio Lifepak AED	AED-008	39455377	
Physio Lifepak AED	AED-009	39455375	
Physio Lifepak AED	AED-010		
Laerdal Baby Anne Infant Manikin	MK-022	none	
Nasco Infant Crisis Manikin	MK-023	LF3709	
Simulaids Choking Manikin	MK-019	none	
Delivery Manikin	MK-021	none	
Ferno Manual Stretcher	FS-002	L-411800	
Ferno Manual Stretcher	FS-003	L-291356	
Ferno Manual Stretcher	FS-004	L-607950	
IT Cart			Old IT cart from the old senior center building

Vehicle	Make	Model - Year	Number
1T500 type 1 ambulance	Ford	F350 ambo - 2000	VIN – 1FDWF36F7YEC06402
MED 2 quick response vehicle	Ford	Explorer - 2013	Fleet – 80114110002JUN #202

Agenda Summary
 Grand County Emergency Medical Services SSD
 October 17, 2023
 Agenda Item #6b

Title:	Approval of two Zoll x series monitor/defibrillator purchase.
Presenter:	Executive Director, Andy Smith
Summary:	<p>With the addition of two new ambulances to our fleet, we will need to purchase two monitors. In speaking with Zoll earlier this year they like other manufactures are planning a substantial price increase in 24'. In order to avoid the increase, Zoll was able to structure the purchase to keep the cost down, by splitting it into two payments, 50% in 23' and 50% in 24'. This cost has been incorporated into the 23' amended budget as well as the 24' tentative budget.</p> <p>Our purchasing policy does require any purchase over \$40,000.00 go through the competitive bidding process. However, these purchases are under the NASPO contract which in our policy can be used instead of competitive bidding. Also from a practical note, switching monitor/defibrillator brands is not possible unless we do all of them at once and then retrain staff on how to use the new monitor.</p>
Fiscal Impacts:	Yr. 23' = \$38,915.97 Yr. 24' = \$38,915.97
Recommended Motion:	"I move to approve the purchase of two Zoll x series monitors in the total amount of \$77,831.94, and the purchase terms as outlined in the attached quote."
Process:	
Attachments:	Zoll price quote



ZOLL Medical Corporation

269 Mill Road
Chelmsford, MA 01824-4105
Federal ID# 04-2711626

Phone: (800) 348-9011
Fax: (978) 421-0015
Email: esales@zoll.com

Quote No: Q-33596 Version: 5

Grand County EMS SSD
520 East 100 North
Moab, UT 84532

ZOLL Customer No: 121867

Andy Smith
(435) 259-1301
asmith@grandcountyutah.net

Quote No: Q-33596
Version: 5

Issued Date: August 23, 2023
Expiration Date: September 30, 2023

Terms: 50% due net 30, balance due
March 1, 2024.

FOB: Destination
Freight: Free Freight

Prepared by: Taylor Jones
EMS Territory Manager
taylor.jones@zoll.com
+1 8014250060

Item	Contract Reference	Part Number	Description	Qty	List Price	Adj. Price	Total Price
1	1339867	601-2231011-01	<p>X Series Monitor/Defibrillator - 12-Lead ECG, Pacing, NIBP, SpO2, SpCO, EtCO2, CPR Expansion Pack</p> <p>Includes: 4 trace tri-mode display monitor/ defibrillator/ printer, advisory algorithm, advanced communications package (Wi-Fi, Bluetooth, USB cellular modem capable) USB data transfer capable and large 6.5in (16.5cm) diagonal screen. Accessories Included: MFC cable and CPR connector, A/C power cord, One (1) roll printer paper, 6.6 Ah Li-ion battery, Carry case, Operator Manual, Quick Reference Guide, and One (1)-year EMS warranty.</p> <p>Parameter Details: Real CPR Help - Dashboard display of CPR Depth and Rate for Adult and Pediatric patients, Visual and audio prompts to coach CPR depth (Adult patient only), Release bar to ensure adequate release off the chest, Metronome to coach rate for Adult and Pediatric patients. See-Thru® CPR artifact filtering • Interpretative 12-Lead ECG (Full 12 ECG lead view with both dynamic and static 12-lead mode display. 12-Lead OneStep ECG cable - includes 4-Lead limb lead cable and removable precordial 6-Lead set) • ZOLL Noninvasive Pacing Technology • Welch Allyn NIBP with Smartcuff. 10 foot Dual Lumen hose and SureBP Reusable Adult Medium Cuff • Masimo SpO2 & SpCO with Signal Extraction Technology (SET), Rainbow SET® • EtCO2 Oridion Microstream Technology. Microstream tubing set sold separately •</p>	2	\$48,744.00	\$39,969.85	\$79,939.70
2	1339867	8000-0895	Cuff Kit with Welch Allyn Small Adult, Large Adult and Thigh Cuffs	2	\$186.00	\$152.50	\$305.00
3	1339867	8000-001392	Masimo rainbow® RC-4 - 4FT, Reusable EMS Patient Cable	2	\$299.00	\$245.06	\$490.12



ZOLL Medical Corporation

269 Mill Road
Chelmsford, MA 01824-4105
Federal ID# 04-2711626

Phone: (800) 348-9011
Fax: (978) 421-0015
Email: esales@zoll.com

Grand County EMS SSD
Quote No: Q-33596 Version: 5

Item	Contract Reference	Part Number	Description	Qty	List Price	Adj. Price	Total Price
4	1347882	8000-000371	rainbow® DCI® SpO2/SpCO/SpMet Adult Reusable Sensor with connector (3 ft)	2	\$1,029.00	\$782.04	\$1,564.08
5	1339867	8000-0580-01	Six Hour Rechargeable, SurePower II Smart Battery	2	\$957.00	\$504.22	\$1,008.44
6	1339867	8000-000876-01	Paper, Thermal, w/Grid, BPA Free (Box of 6)	1	\$30.00	\$24.60	\$24.60
7		6008-9901-61	ZOLL X Series Trade In Allowance (EMS Group) See Trade Unit Considerations.	2		(\$5,500.00)	(\$11,000.00)

Subtotal: \$72,331.94

Total: \$72,331.94

Contract Reference	Description
1339867	Reflects NASPO 2017 OK-SW-300 contract Pricing. Notwithstanding anything to the contrary herein, the terms and conditions set forth in NASPO 2017 OK-SW-300 shall apply to the customer's purchase of the products set forth on this quote.
1347882	

Trade Unit Considerations
Trade-In values valid through September 30, 2023 if all equipment purchased is in good operational and cosmetic condition and includes all standard accessories. Trade-In values are dependent on the quantity and configuration of the ZOLL devices listed on this quotation. Customer assumes responsibility for shipping trade-in equipment at the quantities listed on the trade line items in this quotation to ZOLL's Chelmsford Headquarters within 60 days of receipt of new equipment. Customer agrees to pay cash value for trade-in equipment not shipped to ZOLL on a timely basis.

Additional Language
Order will not ship until December 1, 2023.

To the extent that ZOLL and Customer, or Customer's Representative have negotiated and executed overriding terms and conditions ("Overriding T's & C's"), those terms and conditions would apply to this quotation. In all other cases, this quote is made subject to ZOLL's Standard Commercial Terms and Conditions ("ZOLL T's & C's") which for capital equipment, accessories and consumables can be found at <https://www.zoll.com/about-zoll/invoice-terms-and-conditions> and for software products can be found at <http://www.zoll.com/SSPTC> and for hosted software products can be found at <http://www.zoll.com/SSHTC>. Except in the case of overriding T's and C's, any Purchase Order ("PO") issued in response to this quotation will be deemed to incorporate ZOLL T's & C's, and any other terms and conditions presented shall have no force or effect except to the extent agreed in writing by ZOLL.

1. Delivery will be made upon availability.
2. This Quote expires on September 30, 2023. Pricing is subject to change after this date.
3. Applicable tax, shipping & handling will be added at the time of invoicing.
4. All purchase orders are subject to credit approval before being accepted by ZOLL.
5. To place an order, please forward the purchase order with a copy of this quotation to esales@zoll.com or via fax to 978-421-0015.
6. All discounts from list price are contingent upon payment within the agreed upon terms.
7. Place your future accessory orders online by visiting www.zollwebstore.com.



ZOLL Medical Corporation

269 Mill Road
Chelmsford, MA 01824-4105
Federal ID# 04-2711626

Phone: (800) 348-9011
Fax: (978) 421-0015
Email: esales@zoll.com

Grand County EMS SSD
Quote No: Q-33596 Version: 5

Order Information (to be completed by the customer)

- Tax Exempt Entity (Tax Exempt Certificate must be provided to ZOLL)
- Taxable Entity (Applicable tax will be applied at time of invoice)

BILL TO ADDRESS	SHIP TO ADDRESS
Name/Department:	Name/Department:
Address:	Address:
City / State / Zip Code:	City / State / Zip Code:

Is a Purchase Order (PO) required for the purchase and/or payment of the products listed on this quotation?

- Yes PO Number: _____ PO Amount: _____
(A copy of the Purchase Order must be included with this Quote when returned to ZOLL)
- No (Please complete the below section when submitting this order)

For organizations that do not require a PO, ZOLL requires written execution of this order. The person signing below represents and warrants that she or he has the authority to bind the party for which he or she is signing to the terms and prices in this quotation.

Grand County EMS SSD

Authorized Signature:

Name: _____
Title: _____
Date: _____

Agenda Summary
 Grand County Emergency Medical Services SSD
 October 17, 2023
 Agenda Item #6c

Title:	Approval to purchase two ambulance gurneys and their associated mounts from Stryker.
Presenter:	Executive Director, Andy Smith
Summary:	<p>Earlier this year the board approved the purchase of two new ambulances from Braun Northwest. The anticipated delivery date for these ambulances will be the end of summer (August) 2024. Along with the ambulances several other capital and inventory expenses are needed to correctly outfit them for Department use, gurney and gurney mounts being one of them. We had initially planned on putting off these purchases till 2024 and depending on funding putting them on a payment plan or trying to outright purchase them. Over the last few months as we have been working on our amended 2023 budget and preparing our 2024 budget it appears we have another option outside of those previously described:</p> <ul style="list-style-type: none"> • Purchase the gurneys and gurney mounts in 23': After updating our 2023 budget it's clear that we would be able to purchase these items now. This would not leave the district putting any funds into the fund balance, however Doing this would accomplish a few things: <ul style="list-style-type: none"> ○ Allow us to take advantage of this year's pricing before the manufacturer institutes price increases (January). ○ Give greater 24' budget flexibility. ○ Reduce the amount of interest we might be paying on equipment lease/purchase programs. <p>We feel this would be the best course of action and would help spread out the overall cost of outfitting the ambulances over a few years without any one large hit to the budget.</p>
Fiscal Impacts:	Yr. 23' \$120,291.96
Recommended Motion:	"I move to approve the purchase of two new ambulance gurneys and mounts from Stryker."
Process:	
Attachments:	Stryker purchase quote



Powered Systems New Builds

Quote Number: 10761575

Version: 1

Prepared For: MOAB VALLEY FIRE PROT DISTRICT

Attn:

Rep: Ben Dahlberg

Email: benjamin.dahlberg@stryker.com

Phone Number:

Quote Date: 08/15/2023

Expiration Date: 09/14/2023

Contract Start: 08/15/2023

Contract End: 08/14/2024

Service Rep: David Winquist

Email: david.winquist@stryker.com

Equipment Products:

#	Product	Description	U/M	Qty	Sell Price	Total
1.0	639005550001	MTS POWER LOAD *INCLUDES FLOOR PLATE*	PCE	2	\$28,379.15	\$56,758.30
2.0	650705550001	6507 POWER PRO 2, HIGH CONFIG	PCE	2	\$31,070.01	\$62,140.02
Equipment Total:						\$118,898.32

Price Totals:

Estimated Sales Tax (0.000%):	\$0.00
Freight/Shipping:	\$1,486.24
Grand Total:	\$120,384.56

Prices: In effect for 30 days

Terms: Net 30 Days

Terms and Conditions:

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's terms and conditions can be found at https://techweb.stryker.com/Terms_Conditions/index.html.

Agenda Summary
Grand County Emergency Medical Services SSD
October 17, 2023
Agenda Item #6d

Title:	Approval of Tentative 2024 Budget and Date for Public Hearing
Presenter:	Executive Director, Andy Smith
Summary:	Attached is the Budget summary for the Tentative 2024 year.
Fiscal Impacts:	Income = \$3,985,372.00 Expenses= \$3,985,372.00
Recommended Motion:	"I move to approve the tentative 24' budget, and set the a public hearing date of ."
Process:	If the tentative is approved, we will hold a public hearing, and then in our November meeting we will approve the 2024 budget.
Attachments:	24' budget summary

Grand County Emergency Medical Services Special Service District 2023 amended and 2024 proposed budget

10/8/2023

Vision Statement

To create and maintain a best of its kind organizational culture that recognizes and embraces the uniqueness of individuals, invests in our employee's personal and professional growth, provides emotional wellness, compassion, and care to those that serve others, is a leader in prehospital, out of hospital, and back country patient care, while embracing the outdoor adventure lifestyle of Grand County Utah.

Mission Statement

As a community built agency, Grand County Emergency Medical Services is dedicated to providing the highest level of Public Safety and Public Health services for our residents and visitors. We protect lives through pre-hospital emergency medical care, transport, rescue, disaster response and public education.

Values

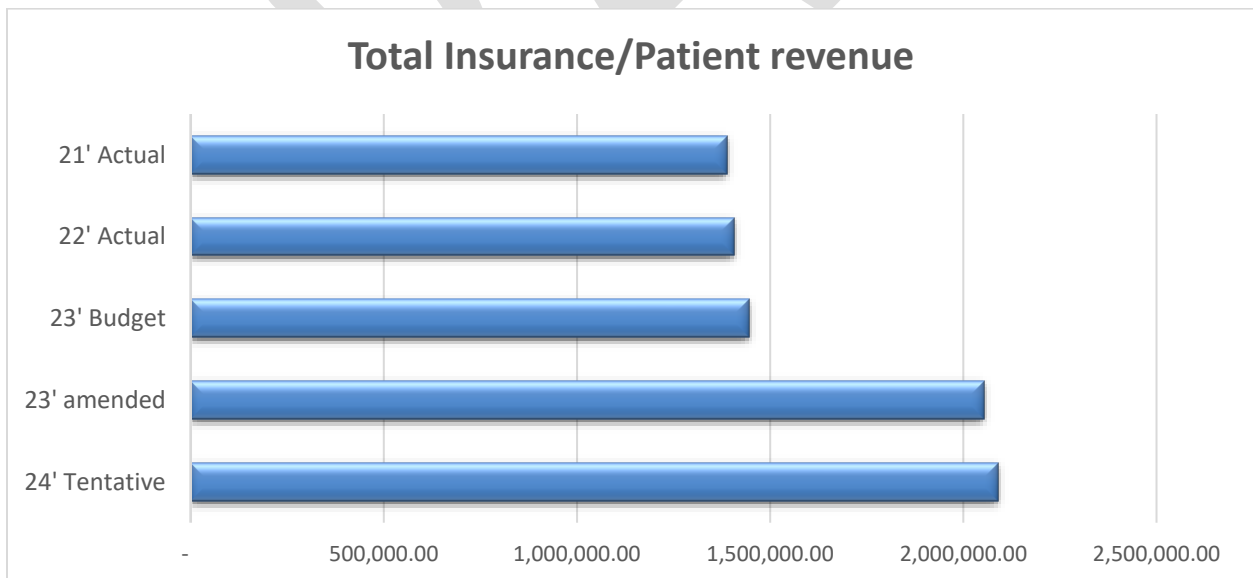
Professionalism · Integrity · Knowledge · Respect

Budget Overview

Revenue

Insurance and patient billing revenue:

Towards the end of 2022 Grand County EMS noticed some changes regarding our contracted billing company. Some research was done and an issue with the billing rate was identified. This led the department to seek a new contracted billing company to manage the insurance and patient billing aspects of our operations. In February of 2023 we changed companies, this led to some changes in our accounting processes as well. While funds were very low during the spring, due to this change we are now catching up. We have seen an improvement in our billing revenue since switching companies, as well as better customer service. The State of Utah also increased insurance rates by 9% this year starting July 1st. Typically due to government insurance payers who pay ambulance bills strictly based on their fee schedule not the State set rates, we will only see about 0.25% of every 1% increase, this has still led to an anticipated 2.25% increase. Grand County EMS also updated its supply fee list when we changed billing companies to better reflect the last few years of inflated supply cost. Below is a chart of anticipated revenue:

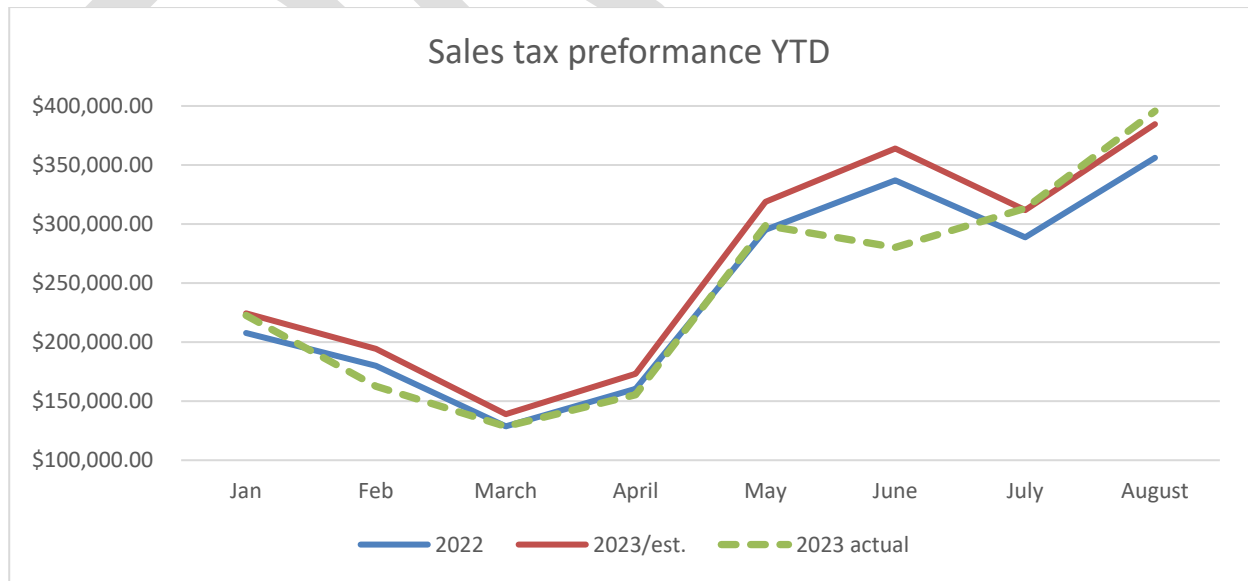
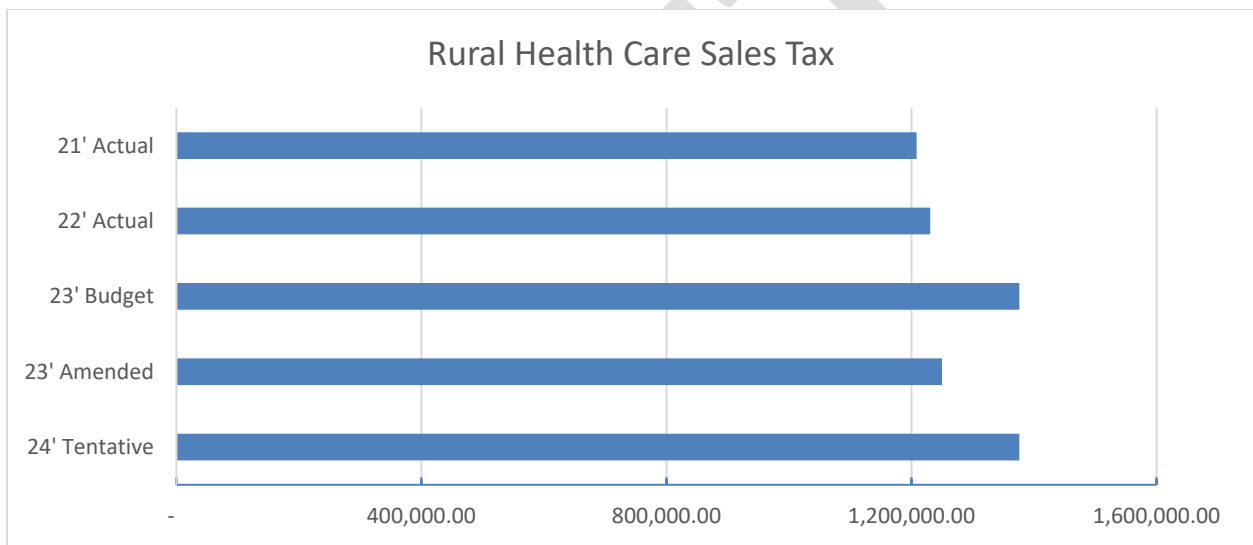


With the change in billing companies also came a large increase in bad debt write offs, as the old billing company closes out all their accounts. So, while the 2023 increase was around 600k, we are expecting bad debt write offs to hit 250k over anticipated bringing the actual total increase down to about 350k.

2024 insurance and patient revenue is expected to increase slightly over 2023, around 2%. However, in 24' we do not anticipate having the additional bad debt write offs, which will lead to a larger actual increase in usable income.

Rural healthcare sales tax:

23' healthcare sales tax has been difficult to estimate. While I initially budgeted for an increase in the tax for 23' it is currently looking like we will see a 2% decrease from the 22' numbers and a total of a 7% decrease from what I budgeted, although we have seen the tax rise in the last few months. For the 24' year I have budgeted the exact amount I initially budgeted for 23'. This appears to be the best course of action given the increase we have seen over the last few months.



Additional business revenue:

In addition to the revenue derived from insurance and patient billings, the department also derives revenue from other activities preformed by the district, these include, providing medical standby for events, providing CPR and other educational courses, and being deployed for wildland fire assignments. This revenue varies year to year and depends significantly on our staffing levels.

Other revenue:

Grand County EMS also receives additional revenue from a few sources including a County allocation of PILT funds, grants, donations, and interest derived from our PTIF balance.

Revenue Summary:

Revenue for 24’ is expected to increase over the anticipated 23’ revenue by 3%. This year we also utilized our new billing company in our revenue estimates, which gave us a higher level of confidence in our numbers. While revenue appears to be stable for this upcoming year, we will need to continue to find additional funds to help pay for the cost of the two new ambulances, and further shore up staffing needs.

	Budgeted Income		
	22' Actual	23' Amended	24' Proposed
1.1 · Charges for Services	\$ 1,545,223.44	\$ 2,274,374.42	\$ 2,325,000.00
1.2 · Sales Tax	\$ 1,230,481.67	\$ 1,250,000.00	\$ 1,376,000.00
1.3 · PILT / ML Contribution	\$ 167,995.00	\$ 174,372.00	\$ 174,372.00
1.4 · Grants	\$ 67,291.00	\$ 192,888.00	\$ 110,000.00
1.5 · Transient Room Tax	\$ -	\$ -	\$ -
1.6 · Contribution from Fund Balance	\$ -	\$ -	\$ -
1.7 · Contribution from Other Entities	\$ -	\$ -	\$ -
Total Income	\$ 3,010,991.11	\$ 3,891,634.42	\$ 3,985,372.00

Expenses

Salaries and benefits

Salaries and benefits make up almost 70% of the total department expenditure. In 23’ we have seen higher than anticipated overtime cost, mostly due to vacancies in our full time positions. Overall we are anticipating our 23’ amended salaries and benefits to increase about 1% over the 23’ budget.

For the 24’ year we are proposing several adjustments and changes to salaries and benefits, these changes were informed by our in process strategic planning effort. Many areas of concern

were identified both by the administrative team and also board members. Some areas board members had concerns about were:

- Taking care of our employees
- Employee mental health
- Building redundancy
- Longevity of employees

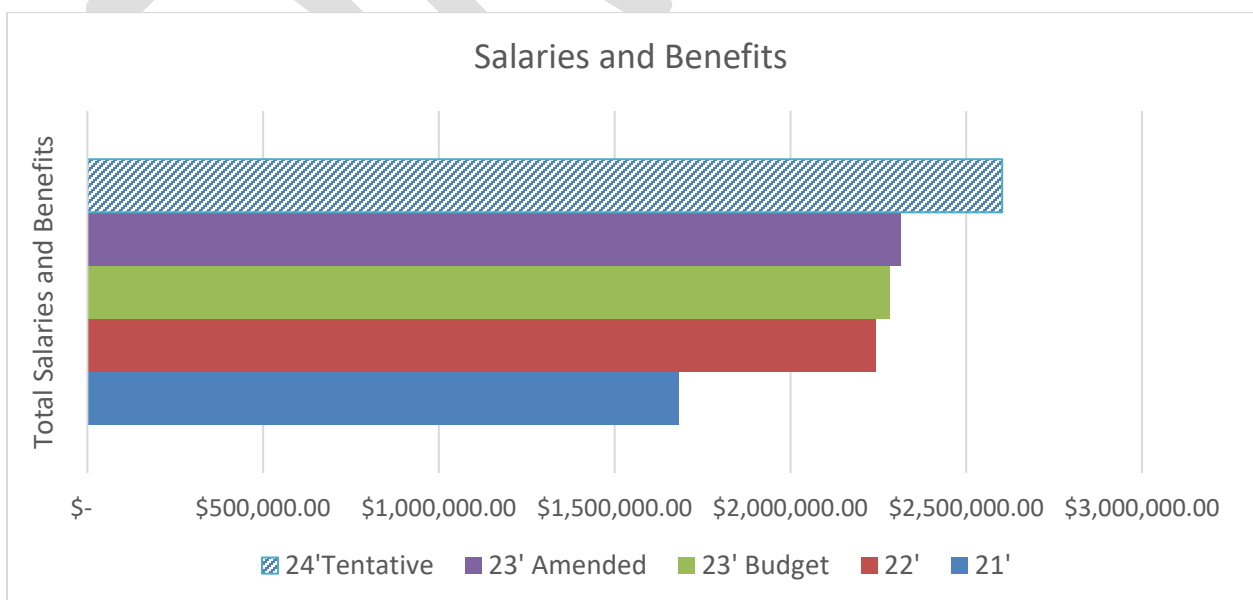
During the strategic planning process some assumptions were made that have helped inform our 24' request:

- Finding and keeping people will be increasingly more difficult
- Compensation and cost of living in Moab will continue to be a challenge

Our 24' salaries and benefits request, along with the other proposed changes align with the goals we have set. Below is a list of items that have been included in the budget:

- 4% COLA for all employees
- An additional 5% adjustment for some positions that were found to be out of alignment with others similar positions
- Contributing to employees HSA accounts (\$3,250.00 per year)
- Funds to allow for additional time off flexibility for full time staff
 - "Sabbatical" allowance for employees every 5 years of employment
 - 6 weeks paid parental leave

We believe the changes that we are proposing will help the department address most of the concerns identified by the strategic plan and expressed by the Board.



Health insurance costs have been factored at a 15% increase, in addition to putting \$3,250.00 per year into each full time employees HSA. Better health coverage was a point that was brought up several times by our full time employees.

24' proposed field staff pay					
Position Name	23' Starting	23' Max	24' Starting	24' Mid	24' Max
Full-time Shift positions					
Captain II	\$ 66,673.15	\$ 94,207.42	\$ 72,792.55	\$ 86,918.11	\$ 110,105.26
Captain I	\$ 61,431.55	\$ 86,801.17	\$ 65,809.04	\$ 78,579.44	\$ 99,542.08
Paramedic	\$ 57,762.43	\$ 81,616.80	\$ 63,089.30	\$ 75,331.92	\$ 95,428.22
Advanced	\$ 49,340.93	\$ 69,717.44	\$ 53,894.83	\$ 64,353.25	\$ 81,520.77
EMT	\$ 45,147.65	\$ 63,792.44	\$ 46,967.40	\$ 56,081.53	\$ 71,042.40
PRN Positions					
Paramedic	\$ 24.15	\$ 34.12	\$ 25.12	\$ 29.99	\$ 37.99
Advanced	\$ 21.00	\$ 29.67	\$ 28.50	\$ 26.08	\$ 33.03
EMT	\$ 18.90	\$ 26.71	\$ 25.65	\$ 23.47	\$ 29.73

2024 proposed admin pay					
Name	23' Starting	23' Max	24' Starting	24' Mid	24' Max
Full-time Admin positions					
Executive Director	\$ 110,000.00		\$ 114,400.00		
Clinical Services Director	\$ 71,394.96	\$ 100,879.21	\$ 77,953.08	\$ 93,080.05	\$ 117,911.02
Operations Captain	\$ 58,489.60	\$ 82,644.27	\$ 63,104.87	\$ 75,350.52	\$ 95,451.78
Education Captain	\$ 58,489.60	\$ 82,644.27	\$ 63,104.87	\$ 75,350.52	\$ 95,451.78
Admin. Coordinator	\$ 58,489.60	\$ 82,644.27	\$ 63,870.64	\$ 76,264.89	\$ 96,610.08
Compliance Coordinator	\$ 58,489.60	\$ 82,644.27	\$ 29.24	\$ 34.91	\$ 44.23
Admin. Assistant	\$ 50,406.72	\$ 71,223.38	\$ 52,414.34	\$ 62,585.46	\$ 79,281.39

Staffing Plan

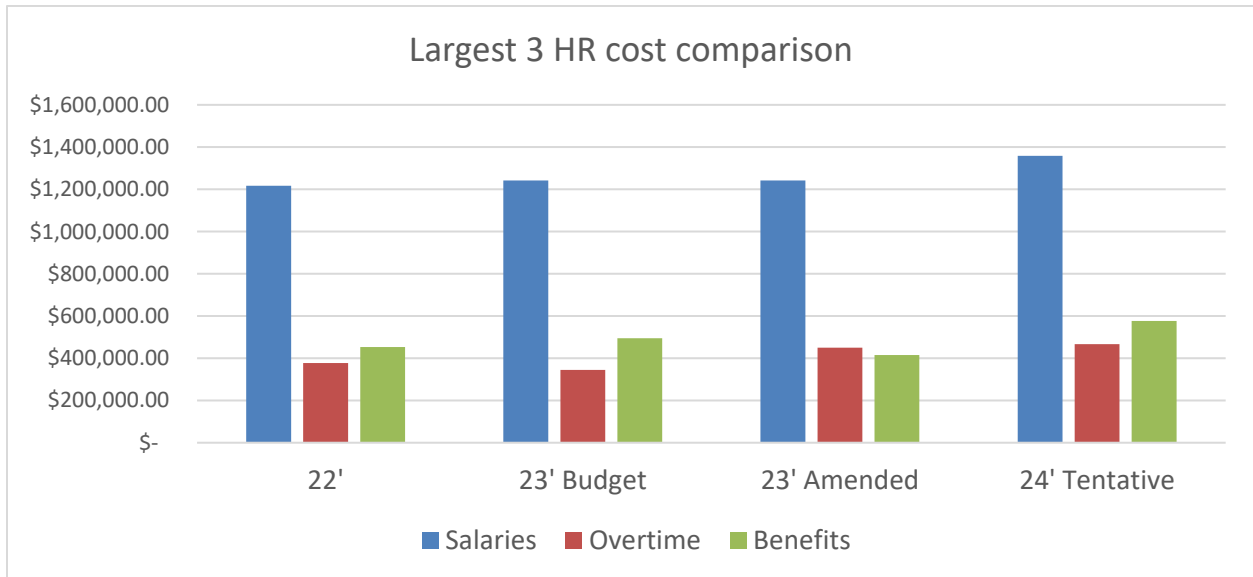
For 24' we have not proposed any new full-time positions, however we have budgeted to fill all but the Operations Director, and have planned for job duty, and title changes and pay realignment at the administrative level regarding our Clinical programs, and our Administrative Coordinator positions.

Clinical Services: We are proposing realigning the duties and responsibilities of the Clinical Manager back to their original scope as a Clinical Services Director. This would move all clinical quality programs, and all educational efforts under the same position. It would also place the Education Captain underneath that position.

Administrative Coordinators: I'm proposing we change the titles of these positions to be more reflective of their actual duties. Administrative Coordinator I (Jen) would simply be known as the Administrative Coordinator, and the Administrative Coordinator II (Michelle) would change to Compliance Coordinator. I'm also proposing to increase the

Administrative Coordinator pay to reflect additional duties that position would take on regarding mostly HR.

I'm working with MVFD Chief Brewer regarding our Emergency Coordinator agreement, we both feel significant changes are needed, the amount of funding that EMS provides to the position will decrease.



Capital Expenses

In the 23' year we had budgeted to purchase two cardiac monitors to replace the last two that were left from our original purchase of them in 2012. We did receive an additional grant to purchase the motorcycles which was added to that budget line item. In addition, I'm proposing to spend more funds during the 23' year in this category to purchase some of the needed capital items for the new ambulances. In 24' we have budgeted for the remaining capital items needed for the ambulance. Also included in the 24' budget is a lease/payment amount for the purchase of the new ambulances. We are still hoping to receive additional income to help offset the amount needed to finance.

I have also left funds in both the 23' and 24' budget to hopefully get some of the landscape needs around the building completed.

Vehicle expense

In both the 23' and 24' budgets there are funds to complete some of the planned updates and fixes to some of our older vehicles. This includes fixing and updating the suspension, electrical, cooling system and other items on the backcountry ambulance. This will improve its ability to be more reliable and useable on wildland fire deployments as well backcountry calls in our

area. We also have plans to update our MCI (mass causality incident) trailer. The trailer will be outfitted with updated electrical that will allow it to function without a generator for a longer period, as well as updating the equipment inside. MED 3 which is an older f250 will also get an update to its exterior, fixing the striping and vehicle wrap that has faded over time.

Other expense

Additional expenses that have had an increase both for 23', and 24', are travel, education, and special department supplies/uniforms. These items have more funds to assist our staff with additional outside educational opportunities, provide more of those opportunities here in Moab, and provide support for our mental health programs.

Expense Summary:

Our overall expenses for 23' and 24' have increased. In 24' the increase coincides with our strategic plan in providing a better value proposition for our current employees and those who might want to come and work for our organization. Some of the items included in our expenses that are helping meet our goals are:

- \$68,250.00 in HSA contributions (\$3,250.00 x 21 FTEs)
- \$231,675.00 in pay increases (4% COLA + other adjustments)
- Estimated \$22,000.00 for paid parental leave
- \$3,375.00 in additional uniform allowance
- \$35,700.00 in mental health funding

Budgeted Expenses			
	22' Actual	23' Amended	24' Proposed
2.1 · Salaries and Benefits	\$ 2,243,330.21	\$ 2,313,000.00	\$ 2,658,528.00
2.2 · Maintenance & Operations	\$ 585,832.98	\$ 677,131.00	\$ 674,809.00
2.3 · Education	\$ 24,184.10	\$ 34,050.00	\$ 43,200.00
2.4 · Travel Expense	\$ 15,560.42	\$ 32,750.00	\$ 37,500.00
2.5 Allowance for Uncollectible	\$ 92,771.00	\$ 430,000.00	\$ 250,000.00
3.1 · Capital Assets	\$ 170,747.01	\$ 367,000.00	\$ 316,354.00
Bank Service Charges	\$ 5,494.30	\$ 5,000.00	\$ 5,000.00
Interest Expense	\$ -	\$ -	\$ -
Depreciation expenses	\$ -	\$ -	\$ -
Total Expenses	\$ 3,137,920.02	\$ 3,858,931.00	\$ 3,985,391.00

Attachments:

1. 21'-24' budget comparisons
2. Updated Organization charts

DRAFT

**Grand County Emergency Medical Services Special Service District
23' Amended 24' Tentative Budget**

Ordinary Income/Expense	2021 Year Actual	2022 Year Actual	23' Approved Budget	23' Draft Ammended	23' \$ Change	24' Proposed
Income						
1.1 · Charges for Services						
1.1.17 · Ambulance Services						
1.1.20 · Medicare contractual write off				(600,000.00)	(600,000.00)	(715,000.00)
1.1.19 · Medicaid contractual write off				(150,000.00)	(150,000.00)	(200,000.00)
1.1.18 · Private contracutal write off				(220,000.00)	(220,000.00)	(230,000.00)
1.1.17 · Ambulance Services - Other				2,996,277.00	2,996,277.00	3,300,000.00
Total 1.1.17 · Ambulance Services				2,026,277.00	2,026,277.00	2,155,000.00
1.1.1 · Private Insurance						
1.1.14 Contractual Write Off-Private	(50,451.00)	(32,838.00)	(50,264.00)	(33,000.00)	17,264.00	-
1.1.1 Private Insurance Other	1,079,716.50	1,160,345.07	1,153,342.50	61,682.00	(1,091,660.50)	-
Total 1.1.1 Private Insurance	1,029,265.50	1,127,507.07	1,103,078.50	28,682.00	(1,074,396.50)	-
1.1.10 · CPR Training	12,011.38	11,585.58	12,500.00	12,500.00	-	15,000.00
1.1.11 · Sales Fixed Assets	-	-	8,000.00	16,000.00	8,000.00	15,000.00
1.1.12 · Insurance Claim Pay	-	-	-	-	-	-
1.1.13 · Medicare						
1.1.16 Contractual Write Off - Medicare	(744,956.00)	(696,356.00)	(724,090.00)	(95,326.00)	628,764.00	-
1.1.13 Medicare - Other	1,006,523.00	916,300.00	968,200.00	103,380.00	(864,820.00)	-
Total 1.1.13 Medicare	261,567.00	219,944.00	244,110.00	8,054.00	(236,056.00)	-
1.1.2 · Medicaid						
1.1.15 Contractual Write off - Medicaid	(276,237.00)	(186,583.00)	(267,006.90)	(31,859.00)	235,147.90	-
1.1.2 Medicaid - Other	358,212.50	247,221.00	365,650.00	22,435.00	(343,215.00)	-
Total 1.1.2 Medicaid	81,975.50	60,638.00	98,643.10	(9,424.00)	(108,067.10)	-
1.1.3 · Collections	15,636.68	-	-	-	-	-
1.1.4 · Commercial Services	176,006.11	109,465.20	115,000.00	118,000.00	3,000.00	115,000.00
1.1.5 · Expense Reimbursement	-	-	-	-	-	-
1.1.6 · Interest	2,332.06	8,324.41	3,500.00	17,557.00	14,057.00	15,000.00
1.1.7 Miscellaneous	966.29	359.18	-	40,000.00	40,000.00	-
1.1.8 · Donations	5,189.56	7,400.00	1,400.00	9,000.00	7,600.00	10,000.00
1.1.9 · EMT Training	10,000.00	-	10,000.00	7,728.42	(2,271.58)	-
Charges for service other	-	-	-	-	-	-
Total 1.1 · Charges for Services	1,594,950.08	1,545,223.44	1,596,231.60	2,274,374.42	678,142.82	2,325,000.00
1.2 · Sales Tax	1,208,364.74	1,230,481.67	1,376,000.00	1,250,000.00	(126,000.00)	1,376,000.00
1.3 · TRT / PILT / ML Contribution	153,603.50	167,995.00	167,995.00	174,372.00	6,377.00	174,372.00
1.4 · Grants						
1.4.1 · State EMS Grant	147,858.82	67,291.00	100,000.00	72,221.00	(27,779.00)	110,000.00
1.4.2 · AFG Grant	-	-	-	-	-	-
1.4.3 · Other Grant	-	-	13,000.00	120,667.00	107,667.00	-
Total 1.4 · Grants	147,858.82	67,291.00	113,000.00	192,888.00	79,888.00	110,000.00
1.5 · Transient Room Tax	-	-	-	-	-	-
1.6 · Contribution from Fund Balance	-	-	92,973.40	-	(92,973.40)	-
1.7 · Contribution from Other Entities	-	-	-	-	-	-
1.8 · Sale of Assets	-	-	-	-	-	-
Total Income	3,104,777.14	3,010,991.11	3,346,200.00	3,891,634.42	545,434.42	3,985,372.00

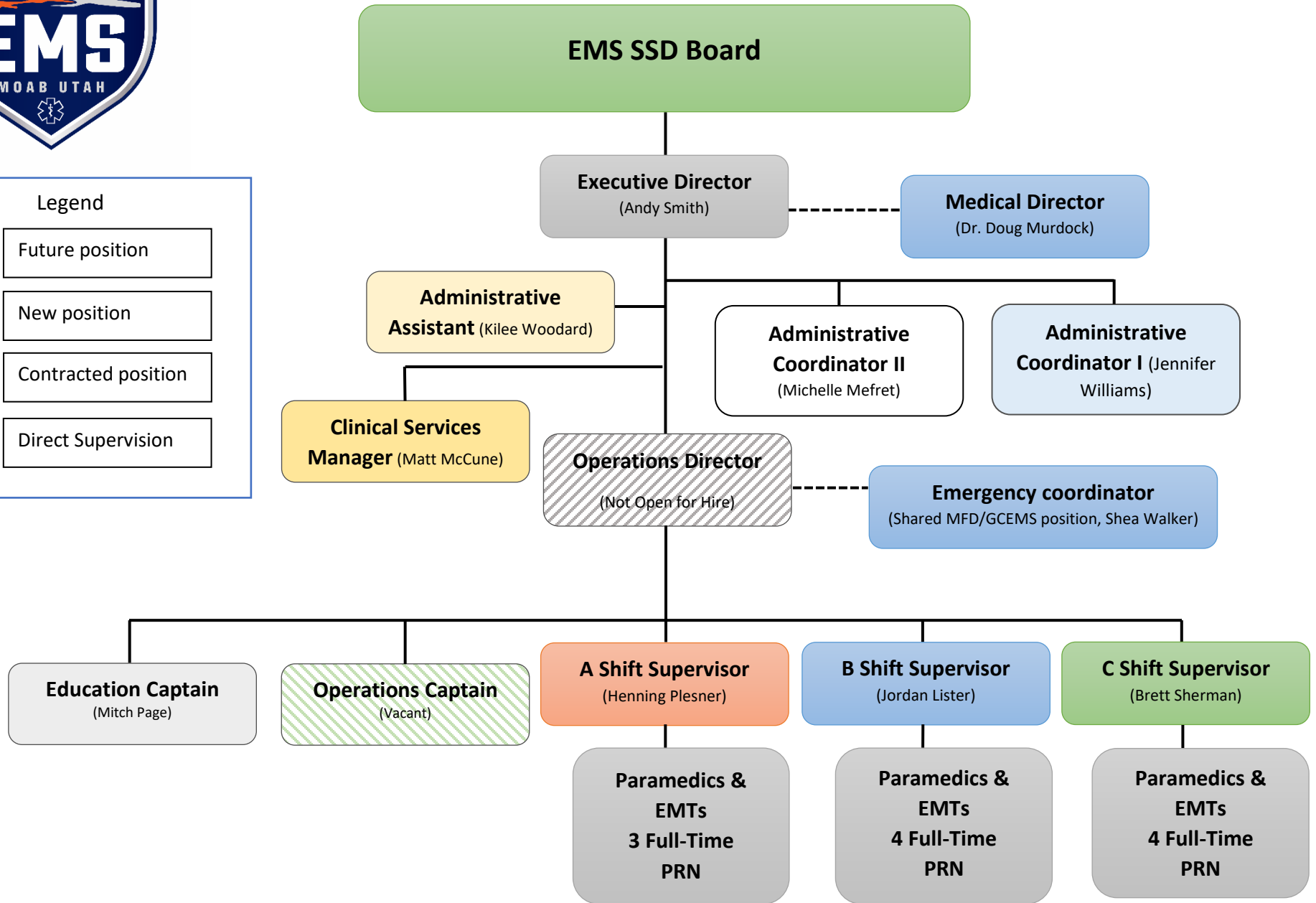
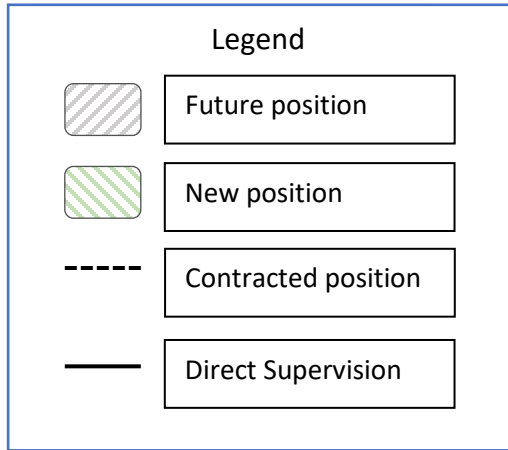
Expense	2021 Year Actual	2022 Year Actual	23' Approved Budget	23' Draft Ammended	23' \$ Change	24' Proposed
2.1 · Salaries and Benefits						
2.1.1 · Salaries	943,969.40	1,216,624.58	1,242,000.00	1,242,000.00	-	1,388,383.00
2.1.1.1 Salaries Fire	25,812.94	15,502.38	20,000.00	10,000.00	10,000.00	20,000.00
2.1.2 · Overtime	114,499.41	377,363.42	345,000.00	450,000.00	(105,000.00)	466,854.00
2.1.2.1 Fire Overtime	45,755.31	33,340.69	30,000.00	20,000.00	10,000.00	30,000.00
2.1.3 · On Call Pay	88,161.38	2,570.75	-	-	-	-
2.1.4 · Benefits	356,369.93	453,030.85	495,000.00	415,000.00	80,000.00	588,291.00
2.1.5 · Taxes	97,988.77	134,044.76	140,000.00	150,000.00	(10,000.00)	150,000.00
2.1.6 · Event Pay	8,795.07	10,852.78	12,000.00	26,000.00	(14,000.00)	15,000.00
2.1 Salaries and Benefits-Other	-	-	-	-	-	-
Total 2.1 · Salaries and Benefits	1,681,352.21	2,243,330.21	2,284,000.00	2,313,000.00	(29,000.00)	2,658,528.00

	2021 Year Actual	2022 Year Actual	23' Approved Budget	23' Draft Ammended	23' \$ Change	24' Proposed
2.2 · Maintenance & Operations						
2.2.1 · Subscriptions & Memberships	848.42	1,397.68	1,200.00	4,000.00	(2,800.00)	33,780.00
2.2.10 · Insurance Billing Contract	83,431.76	66,474.33	82,000.00	82,000.00	-	95,000.00
2.2.11 · Professional Fees						
22.11.1 · Accounting	3,510.00	2,280.00	4,000.00	-	4,000.00	-
22.11.2 · IT Contracting	12,845.00	18,340.80	18,500.00	25,000.00	(6,500.00)	30,000.00
22.11.3 · Legal	3,990.00	-	4,000.00	4,000.00	-	4,000.00
22.11.4 · Payroll	7,526.99	8,636.71	9,000.00	9,000.00	-	10,000.00
22.11.5 · Miscellaneous	31,019.06	32,440.11	54,000.00	107,000.00	(53,000.00)	40,000.00
22.11.6 Professional Fees Other (EM)	25,858.80	40,536.00	48,500.00	55,000.00	(6,500.00)	35,000.00
2.2.11 · Professional Fees - Other	-	-	-	-	-	-
Total 2.2.11 · Professional Fees	84,749.85	102,233.62	138,000.00	200,000.00	(62,000.00)	119,000.00
2.2.12 · Permits & Licensing	3,986.00	2,451.00	4,500.00	2,250.00	2,250.00	3,000.00
2.2.13 · HSI Refund Requests	8,727.85	14,104.65	12,000.00	25,000.00	(13,000.00)	22,500.00
2.2.14 · Cell Phone Allowance	4,700.00	4,200.00	5,200.00	4,000.00	1,200.00	4,800.00
2.2.15 · Special Dept Supplies/Uniforms	19,385.62	27,878.79	25,000.00	28,500.00	(3,500.00)	41,125.00
2.2.16 · Medical Supplies	60,236.33	64,862.11	60,000.00	72,500.00	(12,500.00)	70,000.00
2.2.17 · Non Medical Supplies	2,113.45	1,404.88	3,000.00	1,500.00	1,500.00	3,000.00
2.2.18 · Insurance Expense	44,590.40	45,148.48	60,500.00	57,347.00	3,153.00	63,000.00
2.2.19 · Inventory	84,980.79	89,621.94	34,000.00	42,000.00	(8,000.00)	54,261.00
2.2.2 · Public Notices	535.50	130.50	1,000.00	500.00	500.00	1,000.00
2.2.20 Rent Expense	37,950.00	1,680.00	900.00	2,000.00	(1,100.00)	-
2.2.3 · Travel Transfers	7,110.00	646.64	1,000.00	5,500.00	(4,500.00)	5,500.00
2.2.4 · Office Supplies	2,343.16	3,828.86	3,500.00	2,500.00	1,000.00	3,000.00
2.2.5 · Return Check Fees	0	-	100.00	100.00	-	100.00
2.2.6 · Equipment Maintenance & Supply	18,950.95	22,418.75	18,500.00	24,000.00	(5,500.00)	23,740.00
2.2.7 · Building Maintenance	2,264.08	28,103.55	6,000.00	18,500.00	(12,500.00)	14,500.00
2.2.8 · Utilities						
2.2.8.1 · Water & Sewer	2,060.91	847.73	2,000.00	1,000.00	1,000.00	1,000.00
2.2.8.2 Garbage		935.62	1,500.00	1,300.00	200.00	1,500.00
2.2.8.3 · Power	4,879.90	9,976.90	6,500.00	11,090.00	(4,590.00)	11,090.00
2.2.8.4 · Gas	2,173.69	6,531.90	4,500.00	5,200.00	(700.00)	5,200.00
2.2.8.5 · Telephone & Internet	9,557.90	8,537.43	9,000.00	9,250.00	(250.00)	10,200.00
2.2.8 · Utilities - Other	226.81	840.00	-	840.00	(840.00)	840.00
Total 2.2.8 · Utilities	18,899.21	27,669.58	23,500.00	28,680.00	(5,180.00)	29,830.00
2.2.9 · Automobile Expense						
2.2.9.1 · Fuel						
2.2.9.2 · Licensing			56,000.00	50,000.00	6,000.00	50,000.00
2.2.9.3 · Repairs & Maintenance	37,383.72	50,910.25	250.00	254.00	(4.00)	254.00
2.2.9 · Automobile Expense - Other	-	180.00	18,500.00	26,000.00	(7,500.00)	37,400.00
2.2 · Maintenance & Operations - Other	21,458.03	30,487.37	-	-	-	-
Total 2.2.9 · Automobile Expense	58,841.75	81,577.62	74,750.00	76,254.00	(1,504.00)	87,654.00
Total 2.2 · Maintenance & Operations	544,645.12	585,832.98	554,650.00	677,131.00	(122,481.00)	674,790.00

	2021 Year Actual	2022 Year Actual	23' Approved Budget	23' Draft Ammended	23' \$ Change	24' Proposed
2.3 · Education						
2.3.1 · Local Training	17,357.79	19,339.00	20,000.00	27,000.00	(7,000.00)	29,000.00
2.3.2 · Local Training Meals	3,602.03	2,979.61	4,000.00	5,800.00	(1,800.00)	6,000.00
2.3.3 · Local Training Lodging	342.58	1,865.49	1,000.00	1,250.00	(250.00)	2,200.00
2.3 · Education - Other	-	-	-	-	-	6,000.00
Total 2.3 · Education	21,302.40	24,184.10	25,000.00	34,050.00	(9,050.00)	43,200.00
2.4 · Travel Expense						
2.4.1 · CME Travel	957.12	2,501.33	3,550.00	5,500.00	(1,950.00)	6,000.00
2.4.2 · CME Meals	1,770.75	1,161.37	2,500.00	3,000.00	(500.00)	4,000.00
2.4.3 · CME Seminars	9,659.00	9,674.19	11,250.00	11,250.00	-	14,800.00
2.4.4 · CME Lodging	4,758.96	2,223.53	6,250.00	13,000.00	(6,750.00)	12,700.00
2.4 · Travel Expense - Other	-	-	-	-	-	-
Total 2.4 · Travel Expense	17,145.83	15,560.42	23,550.00	32,750.00	(9,200.00)	37,500.00
2.5 Allowance for Uncollectible	236,829.35	92,771.00	250,000.00	430,000.00	(180,000.00)	250,000.00
3.1 · Capital Assets						
3.1.1 · Capital Buildings	-	118,000.00	138,000.00	138,000.00	-	128,000.00
3.1.2 · Capital Equipment	59,781.26	52,747.01	66,000.00	229,000.00	(163,000.00)	50,354.00
3.1.3 · Debt Service						
3.1.3.1 · Principal	-	-	-	-	-	118,000.00
3.1.3.2 · Interest Expense	17,412.79	-	-	-	-	20,000.00
3.1.3 · Debit Services - Other	-	-	-	-	-	-
Total 3.1.3 · Debt Services	17,412.79	-	-	-	-	138,000.00
3.1 Capital Assets - Other	116,190.76	-	-	-	-	-
Total 3.1 Capital Assets	193,384.81	170,747.01	204,000.00	367,000.00	(163,000.00)	316,354.00
Other Expense						
Bank Service Charges	3,840.72	5,494.30	5,000.00	5,000.00	-	5,000.00
Interest Expense	1,650.72	-	-	-	-	-
Contribution to Fund Balance	-	-	-	-	-	-
Depreciation expenses	109,691.54	-	-	-	-	-
Total Expense	2,809,842.70	3,137,920.02	3,346,200.00	3,858,931.00	(512,731.00)	3,985,372.00
Income Over Expense	294,934.44	(126,928.91)	-	32,703.42	1,058,165.42	-



Grand County Emergency Medical Services Special Service District Organizational Chart (Draft 2023)





Grand County Emergency Medical Services Special Service District Organizational Chart (Proposed 24')

