

Town of Dutch John



P. O. Box 235
Dutch John, UT 84023
www.dutchjohn.org

NOTICE OF PUBLIC MEETING
Town Council Regular Meeting
Dutch John Conference Hall
September 27, 2023 7:00 P.M.

MINUTES FOR MEETING AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ATTENDANCE: Sandy Kunkel, Amy McDonald, Terri Winn, Al Pulham, Harriet Dickerson. Trevor Brooksby excused. Butch Johns, Matt Lucas, Amanda Lucas, JD Guymon, Geoff Mueller, Kat Mueller.

1. CONSENT AGENDA

1.1 Minutes of meeting: September 13, 2023

1.2 Business Licenses:

1.3 Expenditures:

1.4 Correspondence. Donation received for the Fire Department. Ms. Dickerson reported Jack Lytle and Jean Dickinson donated \$200 to the Fire Department in the name of Bill Coulter.

1.5 Cicada Cove Escrow Release Funds: None

Mr. Pulham moved to accept the Consent Agenda. Ms. Dickerson seconded. Motion passed unanimously.

2. PUBLIC COMMENT. None.

3. OLD BUSINESS

3.1 Matt Lucas, Response Regarding Old Post Office Lease

Mr. Lucas stated he felt the certified letter he got in the mail regarding this matter was offensive. He thought the relationship that existed between his company and the Town at the very least should have guaranteed his having a verbal notice that such a letter was being sent and why.

Mayor Kunkel agreed and apologized for not having contacted him first. This was a serious error on our part and requires the apology being given.

Mr. Lucas spent time reviewing for the Council how he feels his company is and has been an important integral part of our community for the past nine years.

Regarding his lease, Mayor Kunkel said Daggett County asked the Town to honor their lease with Western Rivers and we agreed. It has always been understood that when Western Rivers gets their new shop built they will move out of the old post office building, but for now they need it to conduct their business operation.

Ms. Winn voiced her opinion that we are all sorry this incident has happened the way it has. She voiced her belief that Matt and his company are very much wanted and appreciated in the Town. As to the letter, fault doesn't matter and moving forward is what we need to do. Town Council will need to discuss the matter and come up with a proposal to move forward. She feels Council didn't understand or have all the information Mr. Lucas has presented and we appreciate his coming. Ms. Dickerson agreed with these comments. Ms. McDonald said the Town's lack of space for an office was a major reason for desiring the building. Mr. Pulham concurred and stated that we have received pressure from the community regarding no official "office". Mr. Pulham stressed the Council does respect Mr. Lucas and supports his guide service business and will support continuation of a lease through the 2024 season. Mayor Kunkel will present all this information to our Town Manager and ask that he prepare a draft agreement for review by Council at the next meeting.

3.2 Street Signs – Update Mr. Pulham has been repairing signs and will continue to do so.

3.3 Town Maintenance Position – Update. Ms. Dickerson reported we have not received any applications for this position. Review of the situation followed about our needs and major concern for someone who can deal with snowplowing soon.

3.4 Town Landline – Update. Mayor Kunkel said our new landline is installed and the internet seems to be working well. Our internet didn't go off at 7:30 as was usual before. We are still working on a phone and answering machine and will keep moving forward. We are waiting on a grant for Strata and won't know until November.

3.5 Nathan Zilles, Cemetery and School District MOUs – Update

Mr. Zilles has worked on these two MOUs. Mayor Kunkel met with Nathan today for two hours. Mr. Zilles made some changes to the draft document we had received from the District. Mayor Kunkel reviewed his changes and questions. One question was regarding the liability issues. Mayor Kunkel will discuss this with the school. Amy McDonald can be the Town representative as she also works at the school. We needed clarification that the Town will be informed of a necessary evacuation, but the responsibility will be with the school. Mayor Kunkel will discuss this further with the school.

Regarding the Cemetery MOU, Mr. Zilles took the one Ms. Winn and Mr. Brooksby came up with and turned it into legal form. Ms. Winn said the county will not like paragraph 2. Daggett County will not let anyone but a county employee use their equipment. There was another paragraph dealing with documentation for fiscal accountability. Mayor Kunkel reviewed that there has been a grant written for UBOAG to hire a city manager at no cost to the Town and we are using and appreciating his efforts.

4. NEW BUSINESS

4.1 Budget Amendment for 2024 Fiscal Year – Discussion and Possible Action

Mayor Kunkel said we opened the budget to move some money from the general fund to other projects and added some money to support the school with their emergency generator which can also be used by residents in a time of emergency. Ms. McDonald reviewed the

suggestions made by Council during the public hearing. Additionally, Ms. Winn mentioned things wanted/needed at the cemetery and requested more money be put in their line item if possible. After more discussion of necessary items, an additional \$2,000 was added to the cemetery budget category.

Ms. Winn moved to accept and approve the 2024 fiscal year budget amendment.

Mr. Pulham seconded. Motion passed unanimously.

4.2 Identification Sign for the Conference Hall from UBAG – Discussion and Possible Action
Mayor Kunkel reported that UBOAG is planning on purchasing a sign for our new Town Office being created in the Conference Hall and asked for a title. After discussion Council felt that a sign with an osprey would be great with a title of Dutch John Community Center would be the most appropriate.

5. MEETINGS / TRAINING / INFORMATION REPORT OUT

Review Meeting Calendar . Mayor Kunkel is attending the Flood Phase 2 trainings. The Community officials luncheon is canceled for October

Volunteer Fire Department – J. Guymon. Chief Guymon sent report for call out three weeks ago. He also reminded us of the donation request for two bricks. The Chile cookoff will hopefully be held at the school on November 4th.

Planning & Zoning – A. McDonald. We have received more building permit applications this year than in any year before. Allen Parker is helping with subdivision preparation.

Roads/Trails – T. Brooksby. Mayor Kunkel attended a meeting where she proposed our road project for the Dutch John Bench road and resurfacing all our roads. Discussion concluded we have never had a good resurfacing. We will need to ask the RDA for a match for our road improvements.

There being no additional business, Mr. Pulham moved to adjourn. Ms. Winn seconded.
Meeting adjourned at 8:17 p.m.



Harriet Dickerson, Clerk