

Town of Dutch John



P. O. Box 235
Dutch John, UT 84023
www.dutchjohn.org

NOTICE OF PUBLIC MEETING
Town Council Regular Meeting
Dutch John Conference Hall
September 13, 2023 7:00 P.M.

NOTICE OF PUBLIC MEETING AND AGENDA

CALL TO ORDER / PLEDGE OF ALLEGIANCE

ATTENDANCE: Sandy Kunkel, Trevor Brooksby, Terri Winn, Al Pulham, Harriet Dickerson. Carl Conrad, Kevin Yak, Laurie Brummond, Nate Zilles, Rob Rogers, On-line: Amy McDonald, JayDee Guymon, Don Harmon, Allen Staggs.

1. CONSENT AGENDA

1.1 Minutes of meeting: August 23, 2023

1.2 Business Licenses: None

1.3 Expenditures: Promevo \$250, Meeks Services \$500, Daggett County \$696, G&H Garbage \$2,966.55, Dominion Energy \$27.12, BVE \$466.02, Amy McDonald \$3,000.

1.4 Correspondence: Vernal City HEAT Program – Ms. Brummond explained the essence of this program is to assist low income people with their heating bill during the winter months particularly. There are income restrictions so people are encouraged to apply during a month when they perhaps had substantial medical costs to lower their net income for applying. The application may be made on-line as well as a local office in either Vernal or Roosevelt. Their office will be in Manila to assist with applications and if our Town feels they would have people wanting to apply here, they could possibly come here as well. They would also be willing to make a presentation of all the programs they have available.

Tri-County Health, They would like to become more involved with us. There will be a permit needed for our fireworks event next summer.

Daggett County Transportation District – It is time to submit our request list to them. The bench road is our priority. Needs to be submitted by the 19th.

1.5 Cicada Cove Escrow Release Funds: Disbursement #8, Longhorn Construction \$208,124.85.

2. PUBLIC COMMENT

Mr. Brooksby announced he has registered as a write-in candidate for Mayor in the upcoming election.

3. OLD BUSINESS

3.1 Town Maintenance Position Posting – Update Ms. Dickerson said the position has been posted. She had explored the possibility of posting at Workforce Services, but didn't recommend using it at this time. Posting on social media sources would probably be a better plan. Mr. Brooksby suggested we see how many applicants we get in the next couple of weeks and then review.

3.2 Purchase of Town Landline – Update Ms. McDonald has contacted Union Telephone and they will provide this service for \$50.00 per month. After it is working we can proceed with the purchase of an answering machine.

3.3 MOU with Water/Sewer Department - Update Ms. Winn presented the changes she made. After discussion it was decided to have Mr. Zilles review.

3.4 Response by Matt Lucas to Certified Letter regarding Town property – Discussion. Mr. Lucas unable to attend. After discussing possible options there are things we can consider after hearing Mr. Lucas' response. We will schedule for the next meeting.

4. NEW BUSINESS

4.1 B. Northcott, Flaming Gorge Elementary Generator Project proposal – Discussion and Possible Action. Mr. Staggs explained this plan. The decision was made to purchase a gas generator with two 1,000 gallon tanks filled with gas as a backup for emergency situations. This makes the cost around \$60,000.00. There is a grant available for all the schools in the State and Mr. Staggs has written this grant for Flaming Gorge Elementary. Mayor Kunkel said this project could also benefit others in the Town, i.e. for their oxygen tanks, if power was down for the entire area. Mayor Kunkel then stated that the District is asking the Town to participate financially with this project. Mr. Staggs stated they are asking for a specific amount, but leaving that up to the Town. This matter will be tabled pending the results of the grant being received in a given amount.

4.2 B. Northcott, MOU for Use of Conference Hall for Evacuation draft – Discussion and Possible Action. The school district is requesting that our Conference Hall be available for an evacuation site when a situation required it. After corrections are made to the language in the MOU, Mayor Kunkel will have our lawyer review it and we will approve it and sign for the Town.

4.3 Nathan Zilles, Grant Funded Resource Position and Assistance Options presentation – Discussion and Possible Action. Mayor Kunkel introduced Mr. Zilles who has received grant funding from the ULCT to establish a position to basically provide support for cities and towns across the State. He will give administrative support to the tri-county area. His suggestion for our Town is to assist with the facilitation of updating our Ordinances which are subject to State Code, i.e. our General Plan. He will also assist in writing or updating other Ordinances, preparing/revising budgets, writing MOUs needed by the Town, and leadership training for the Council. After an extremely interesting presentation with additional input provided by Ms. Brummand, Ms. Winn moved to accept the resource assistance of Nathan Zilles being made available to our Town. Mr. Brooksby seconded. Motion passed unanimously.

4.4 Opening and Awarding Bids for Storm Drain/Ditch Cleaning – Discussion and Possible Action. Mr. Brooksby opened the bids: Longhorn Construction \$6,975.00; R&D Excavating \$5,100.00; Burdick Materials \$7,900.00. Mr. Brooksby moved to award the project to R&D Excavating in the amount of \$5,100.00. Mr. Pulham seconded. Motion passed unanimously.

4.5 Purchase of County Meeting Chairs – Discussion and Possible Action. Mayor Kunkel informed the Council that the County is willing to sell us 21 meeting chairs for \$10.00/each. These chairs were in their meeting room and have been replaced. She feels this would be an asset to us at a reasonable cost and would eliminate the need for use of/ or repairing the brown chairs currently in use. After discussion, Mr. Brooksby moved to purchase the chairs from Daggett County for a total sum of Two Hundred Ten Dollars (\$210.00). Ms. Winn seconded. Motion passed unanimously.

4.6 Daggett County Subdivision (Div. of Recreation) Fees – Discussion and Possible Action. Ms. McDonald informed the Council of the project being initiated by the State Parks on South Blvd. She felt that it is important to cover our costs but didn't see a need to establish a specific fee. This situation may need to be addressed generally in our fee schedule update. After discussion, Mr. Brooksby moved to make the fee for the Daggett County Subdivision – Division of Recreation, a direct fee. Ms. Winn seconded. Motion passed unanimously.

5. MEETINGS / TRAINING / INFORMATION REPORT OUT

Review Meeting Calendar Mayor Kunkel will attend FEMA mitigation meeting to maintain our eligibility for funding in the event of an emergency.

Volunteer Fire Department – J. Guymon. Chief Guymon reported on the truck rollover. Our department made a very timely response with 5 firefighters and he wanted to publicly thank them. The Sheriff's office, Utah Highway Patrol and EMS services all were at the scene. The driver was ok and everything went well. Chief Guymon talked about a memorial for fallen fighters being set up in Ogden and we are requested to participate. They have 6800 names. You can purchase a brick for \$100 and it will be engraved with your name. Discussion about this worthwhile project followed and it was determined that we will purchase two bricks – one for the Dutch John Volunteer Fire Department and one for the Town of Dutch John. The next time someone visits Ogden, it would be great to get a picture. The burn pile is on the list for the first part of November. Mayor Kunkel thanks him for all the work the fire department does for our community.

Chamber/Tourism/Entry Signs – Mayor Kunkel reported that our summer garbage collection is finished and this money will probably not be available for next year. She suggested that perhaps we could use our TRT money to fund this project next year for our Town. They are a considerable help. Mr. Brooksby said the cost would probably be around \$2,500.00 and a good way to spend this money.

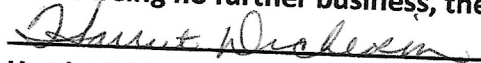
Planning & Zoning – A. McDonald. Ms. McDonald said PnZ will be working with Allen Parker on training. Also Matt Tate inspected Kevin Moser's property last week.

Roads/Trails – T. Brooksby. Mr. Brooksby reported Don Weaver started curb and gutter on both of his lots. The contractor asked Mr. Brooksby to come look at the asphalt. It appears that the existing road isn't good. If chunks come out they will have to patch. Mr. Brooksby believes this situation is also occurring other places here in Town. Mayor Kunkel believes the last effort was done by Mr. Blanchard and was not quality. Mr. Brooksby said we might have to consider this for our Road District list as well. None of the long term residents remember any major road repair. We may be looking at a major overhaul in the near future. We would need to get a quote and make a request from them. Mayor Kunkel said the big trucks using the Bench Road are packing it down so well, the road is greatly improved. Mr. Pulham commented that he has been patching holes by the cemetery and 6th Avenue to the cemetery. We should make sure people know that we have this patching material which they can take and use if they will. It takes time and a shovel, but is not too difficult.

Buildings/Grounds – Mayor Kunkel was exciting at the sign Laurie Brummond is donating. We can decide whether to call our building the Conference Hall or the Community Center. Mr. Pulham said he has the signs on First and Second Ave ready to pull off and see what it will take to repair them. He will take the time to see what can possible be done on a temporary basis. Mayor Kunkel asked Ms. McDonald if she can work on getting a printer and scanner for us. She also mentioned the gorgeous plant at the cemetery. Mr. Pulham is responsible for this effort. The lawn is another matter. It is felt that just starting over is probably the best idea. We should do some research to find the best grass possible for our conditions and our growing season. Watering was also an issue this summer that can be resolved for next year.

Before adjourning, Chief Guymon asked if the Chile cook-off date could be November 4th, probably starting about 4:30. It will also include the dessert component as well. The silent auction may or may not happen depending on who is interested in helping. Mayor Kunkel said this is a great Fall community event and hopefully people will get involved.

There being no further business, the meeting adjourned at 9:20 p.m.


Harriet Dickerson, Clerk