

MINUTES OF THE TOWN COUNCIL
MEETING
OF THE TOWN OF CLARKSTON

October 3, 2023
7:00 P.M.

Town Council Meeting held at the Clarkston Town Hall, 50 South Main, Clarkston, UT

Attendance: Mayor N. Craig Hidalgo

Councilmembers: Dan Smith, McCall Stephensen,

Town Clerk: Kristi Hidalgo

Absent: Councilmembers: Mylind Fawcett, Shaun Kurek

Public Attendance: Alyna Ohling – CAPSA Representative

1. CALL TO ORDER

Mayor Hidalgo called the Clarkston Town Council to order at 7:00 p.m. Mayor Hidalgo led the Pledge of Allegiance and offered Reverence to begin the meeting.

Mayor Hidalgo addressed the minutes of the Clarkston Town Council Meeting held September 19, 2023. Councilmember M. Stephensen motioned for the Clarkston Town Council to approve and adopt the minutes of September 19, 2023. Councilmember D. Smith seconded the motion. All in favor “Aye

2. BUSINESS

CAPSA – Domestic Violence Awareness Month Presentation – Alyna Ohling – October is Domestic Violence Month. Alyna Ohling handed out a copy of CAPSA’s 2023 Impact report. Ms. Ohling shared the following statistics for FY 2023:

- There were 2,677 individuals served.
- Crisis/Support Phone Line – There were 7,062 crisis calls.
- Emergency Shelter – There were 327 people sheltered.
- Transitional Housing Program – They housed 74 households.
- Lethality Assessment Protocol (LAP) – In 2015, Cache County was chosen as a pilot community for the LAP and in 2023 Utah formally established LAP. The Lethality Assessment Protocol creates a formal process for law enforcement to connect high danger individuals with confidential community-based service providers like CAPSA. In FY 2023, 174 LAP’s were completed and 158 LAP clients were served.
- Medication Management – This is a new service for FY 2024. CAPSA has partnered with a local Family Nurse Practitioner and will begin offering limited medication management services. This service is intended to increase survivor safety, help prevent the development of trauma symptoms, and support therapeutic growth by providing survivors with access to necessary prescriptions.

Ms. Ohling reported that the above numbers increased from what they were in FY 2022 and stated that CAPSA doesn't feel like the increased numbers indicate that more people necessarily are being impacted by domestic and sexual violence. CAPSA believes that there is greater awareness of these issues and so more people are accessing their services. The Lethality Assessment Program has connected a lot of individuals to them. Ms. Ohling stated that in the State of Utah 1 in 3 women and 1 in 5 men will be impacted by domestic or sexual violence in their lifetime. Utah is higher than the national average. CAPSA attributes that in part to not talking about it. Domestic and sexual violence isn't an easy thing to talk about, so we don't. Ms. Ohling asked the Council to be mindful of the community and if they see abuse or think they see abuse encourage citizens to call CAPSA. Ms. Ohling concluded that the 2023 Domestic Violence Awareness Month catchphrase is "When we Stand Together Hope Begins." Mayor Hidalgo asked Ms. Ohling to send the town some information about CAPSA so that it could be put on the Clarkston Town website. Ms. Ohling will send a link that can be used to directly access the CAPSA website.

Resolution 23-08 – "A Resolution Cancelling Clarkston Town's 2023 Municipal Election" – Mayor Hidalgo asked if there was any discussion by the Council prior to passing the resolution. There was none. Mayor Hidalgo read the resolution and asked for a motion to adopt Resolution 23-08. Councilmember D. Smith motioned for the Council to approve and adopt Resolution 23-08. Councilmember M. Stephensen seconded the motion.

Roll Call Vote:

Mayor Hidalgo	<u>X</u> Aye	___ No	___ Abstain	___ Absent
Councilmember D. Smith	<u>X</u> Aye	___ No	___ Abstain	___ Absent
Councilmember M. Fawcett	___ Aye	___ No	___ Abstain	<u>X</u> Absent
Councilmember M. Stephensen	<u>X</u> Aye	___ No	___ Abstain	___ Absent
Councilmember S. Kurek	___ Aye	___ No	___ Abstain	<u>X</u> Absent

Resolution 23-09 – "A Resolution Amending the Master Fee Schedule to Increase the Perpetual Care Fee and Garbage Collection Fees" – Mayor Hidalgo asked if there was any discussion by the Council prior to passing the resolution. Councilmember D. Smith asked about the increase in the Garbage Collection Fees. Mayor Hidalgo handed out a Utility Bill Comparison sheet comparing Logan Environmental Fees with Waste Management Fees. See Attachment A Mayor Hidalgo explained that the reason for the increased Garbage Collection Fee is due to the withdrawal of Providence, Smithfield, Richmond, Lewiston, and Cornish from the Cache Waste Consortium (CWC) and an additional \$3.00 Administrative Fee was necessary to assist in paying for the CWC annual insurance policy and lawyer fees that the CWC may incur. Mayor Hidalgo stated that for a 64 gallon can the monthly Garbage Collection Fee is \$15.00 and for the 96 gallon can the monthly Garbage Collection Fee is \$15.99. There is a \$6.25 increase for 64-gallon cans and a \$5.00 increase for the 96-gallon can. Garbage collection day will remain on Monday. There was no further discussion, so Mayor Hidalgo read the

resolution and asked for a motion to adopt Resolution 23-09. Councilmember M. Stephensen motioned for the Council to approve and adopt Resolution 23-09. Councilmember D. Smith seconded the motion.

Roll Call Vote:

Mayor Hidalgo	<u>X</u> Aye	___ No	___ Abstain	___ Absent
Councilmember D. Smith	<u>X</u> Aye	___ No	___ Abstain	___ Absent
Councilmember M. Fawcett	___ Aye	___ No	___ Abstain	<u>X</u> Absent
Councilmember M. Stephensen	<u>X</u> Aye	___ No	___ Abstain	___ Absent
Councilmember S. Kurek	___ Aye	___ No	___ Abstain	<u>X</u> Absent

3. DEPARTMENTS

Mayor Hidalgo – Fire Department – Had nothing to report.

Compression Brake Restriction – Mayor Hidalgo stated that he has had several citizens call and complain about the use of compression brakes within Clarkston Town limits. The Council discussed adopting an ordinance prohibiting the use of compression (Jake) brakes within town limits. The Council determined to send a letter to Logan City Environmental and Gossner's Cheese first to see if the drivers would voluntarily stop using jake brakes within town limits. Mayor Hidalgo will draft the letter.

Water Department – Mayor Hidalgo stated that Trenton Town recently had E.coli in their drinking water and had to implement a boil order. Mayor Hidalgo informed the Council that Clarkston Town's culinary water is good and safe to drink. It was tested and there was no trace of E. Coli in the drinking water.

Cemetery Department – Mayor Hidalgo reported that Cemetery Sexton Jeremy Hidalgo would be turning the water off at the cemetery and getting the sprinkler lines blown out within the next few weeks.

Dog Trials – Mayor Hidalgo informed the Council that the town does not allow persons participating in the dog trials to camp in the cemetery parking lot. They are allowed to park there during the dog trials but cannot camp overnight. Some bring motor homes or camp trailers during the day for protection from the weather.

Emergency Management – Mayor Hidalgo reported that Councilmember S. Kurek and CERT Coordinator Jordan Oliver had met with Cache County Emergency Manager Will Lusk and had some information to present to the Council. Councilmember S. Kurek had asked Mr. Oliver to come tonight and present the information but Mayor Hidalgo requested that he hold off until the next Town Council Meeting held October 17, 2023 because he was not on the agenda for tonight's Town Council Meeting.

Councilmember D. Smith – Roads Department – Mayor Hidalgo reported that the skid

steer and snowplow had been serviced and are ready for winter. Councilmember D. Smith stated that he was still working on the Clarkston Town Five-Year Road Plan.

Councilmember M. Stephensen – September Warrant List – Councilmember M. Stephensen presented the Warrant List for September 2023. Councilmember D. Smith motioned for the Clarkston Town Council to approve the Warrant List as read. Councilmember M. Stephensen seconded the motion. All in favor “Aye.” Motion carried

Youth Council - Councilmember M. Stephensen reported that the youth council hike to Gunsight had been cancelled due to inclement weather. The youth council are preparing for the Halloween Movie and fall festivities.

Citizen Advisory Committee – Councilmember M. Stephensen said that the next Citizen Advisory Committee Meeting would be held on Friday October 6, 2023 at 7:00 pm.

4. RELEVANT BUSINESS

Next Meeting – The next Town Council Meeting will be held on Tuesday October 17, 2023 at 7:00 pm.

5. ADJOURN

There being no further business to come before the Council, Councilmember D. Smith motioned that the Clarkston Town Council Meeting adjourn. Councilmember M. Stephensen seconded the motion. All members present voted “Aye.” Motion carried. The meeting adjourned at 7:35 pm.

Town Clerk

RESOLUTION 23-08

A RESOLUTION CANCELLING CLARKSTON TOWN'S 2023 MUNICIPAL ELECTION

WHEREAS, the Clarkston Town City Council as the duly elected legislative body of the Town of Clarkston does hereby wish to assert its authority granted under Utah State Code 20A-1-206 to cancel a local election if:

- All municipal officers are elected at large.
- The number of municipal officer candidates does not exceed the number of open at-large municipal offices for which the candidates have filed.
- Each municipal officer candidate is unopposed.
- There are no other municipal ballot propositions.

WHEREAS, Clarkston Town Council does hereby certify that Daniel Shaun Kurek having lawfully filed as an unopposed candidate for the four (4) year councilmember seat and Adam Hanover having lawfully filed as an unopposed candidate for the two (2) year councilmember seat, to be elected on November 21, 2023 are elected to office beginning January 2024.

NOW THEREFORE BE IT RESOLVED that the Clarkston Town Council does hereby declare that all the above conditions have been met and resolves to cancel the municipal election scheduled for November 21, 2023. This declaration is no later than 20 days before the day of the scheduled election as required by statute.

Further proper notice of the cancellation of the election shall be given as required by UCA 20A-1-206(2).

PASSED AND APPROVED by the Town Council of Clarkston, Utah, this 3rd day of October, 2023.

CLARKSTON TOWN, a Utah Municipal Corp.

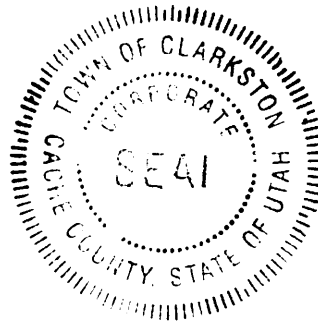
Roll Call Vote:

Mayor Hidalgo	<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent
Councilmember D. Smith	<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent
Councilmember M. Fawcett	<u> </u> Aye	<u> </u> No	<u> </u> Abstain	<u>X</u> Absent
Councilmember M. Stephensen	<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent
Councilmember S. Kurek	<u> </u> Aye	<u> </u> No	<u> </u> Abstain	<u>X</u> Absent

N. Craig Hidalgo
MAYOR

ATTEST:

Kristi Hidalgo
CLERK



RESOLUTION 23-09

A RESOLUTION AMENDING THE CLARKSTON TOWN MASTER FEE SCHEDULE TO INCREASE THE CEMETERY PERPETUAL CARE FEE AND GARBAGE COLLECTION FEES

WHEREAS, the Clarkston Town Council has determined the need to update the following Fees:

Cemetery Perpetual Care Fee:	\$100.00
96 Gallon Garbage Collection Fee:	\$24.00
64 Gallon Garbage Collection Fee:	\$23.00

NOW THEREFORE BE IT RESOLVED that the Clarkston Town Master Fee Schedule shall be amended to update the Perpetual Care Fee and Garbage Collection Fees.

Adopted and effective this day by motion from Councilmember M. Stephensen and seconded by Councilmember D. Smith and all approved.

Dated this 3rd day of October, 2023.

Roll Call Vote:

Mayor Hidalgo

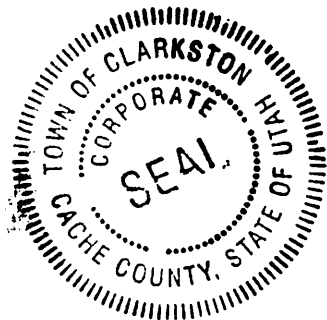
Councilmember D. Smith

Councilmember M. Fawcett

Councilmember M. Stephensen

Councilmember S. Kurek

<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent
<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent
<u> </u> Aye	<u> </u> No	<u> </u> Abstain	<u>X</u> Absent
<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent
<u> </u> Aye	<u> </u> No	<u> </u> Abstain	<u>X</u> Absent



CLARKSTON TOWN, a Utah Municipal Corp.

N. Craig Hidalgo
MAYOR

ATTEST:

Kristi Hidalgo
TOWN CLERK

Attachment A

Utility Billing Comparison

	Logan Environmental 60 gallon can	Waste Management 64 gallon can
Water	\$35.75	\$35.75
Garbage	\$13.40	\$15.00
Recycle	\$3.00	\$5.00
911	\$3.00	\$3.00
(12/31/23) Greenwaste	\$1.00	\$1.00
Subtotal:	\$56.15	\$59.75
Admin Fee	\$0.35	\$3.00
Total:	\$56.50	\$62.75

difference of \$6.25

	90 gallon can	96 gallon can
Water	\$35.75	\$35.75
Garbage	\$15.65	\$15.99
Recycle	\$3.00	\$5.00
911	\$3.00	\$3.00
(12/31/23) Greenwaste	\$1.00	\$1.00
Subtotal:	\$58.40	\$60.74
Admin Fee	\$0.35	\$3.01
Total:	\$58.75	\$63.75

difference of \$5.00

How the bill will look:

Currently 9/30/2023	Waste Management	
	10/1/2023	1/1/2024
\$35.75	\$35.75	\$35.75
\$16.75	\$23.00	\$23.00
\$3.00	\$3.00	\$3.00
\$1.00	\$1.00	
\$56.50	\$62.75	\$61.75

9/30/2023	10/1/2023	1/1/2024
\$35.75	\$35.75	\$35.75
\$19.00	\$24.00	\$24.00
\$3.00	\$3.00	\$3.00
\$1.00	\$1.00	
\$58.75	\$63.75	\$62.75

Report Criteria:

Invoices with totals above \$0.00 included.

Only paid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
ADMINISTRATION							
10-44-210 INSURANCE							
740	NATIONWIDE	090723	BOND	08/25/2023	100.00	100.00	09/07/2023
10-44-220 MILEAGE							
440	KRISTI HIDALGO	092023	Mileage	09/20/2023	153.93	153.93	09/21/2023
10-44-270 UTILITIES							
657	ALLTECH	A6179	PHONE SERVICE - TOWN HALL	09/13/2023	36.48	36.48	09/21/2023
246	COMCAST	090723	INTERNET	08/22/2023	73.10	73.10	09/07/2023
219	ROCKY MOUNTAIN POWER	092023	UTILITIES	09/20/2023	79.15	79.15	09/21/2023
10-44-300 SUBDIVISION EXPENSES							
207	SUNRISE ENGINEERING, INC.	0137125	WILLIS ACRES SUBDIVISION	09/15/2023	1,082.00	1,082.00	09/21/2023
10-44-305 LEGAL/PROFESSIONAL							
184	OLSON & HOGGAN, PC	209358	LEGAL SERVICES- MISC.	08/31/2023	865.00	865.00	09/21/2023
10-44-320 E911 FEES							
685	LOGAN CITY	092123	911 FEE	09/21/2023	828.00	828.00	09/21/2023
10-44-330 SANITATION COLLECTION FEES							
685	LOGAN CITY	092123	SANITATION	09/21/2023	5,067.05	5,067.05	09/21/2023
Total ADMINISTRATION:					8,284.71	8,284.71	
FIRE & RESCUE							
10-53-270 FUEL/OIL & UTILITIES							
657	ALLTECH	A6179	PHONE SERVICE - FIRE DEPT.	09/13/2023	36.48	36.48	09/21/2023
246	COMCAST	090723	INTERNET	08/22/2023	73.09	73.09	09/07/2023
234	R. L. MILLER ENTERPRISES IN	2870	Fuel Usage	08/23/2023	112.35	112.35	09/21/2023
234	R. L. MILLER ENTERPRISES IN	8762	Fuel Usage	08/02/2023	85.97	85.97	09/21/2023
234	R. L. MILLER ENTERPRISES IN	8763	Fuel Usage	08/02/2023	8.49	8.49	09/21/2023
219	ROCKY MOUNTAIN POWER	092023	UTILITIES	09/20/2023	156.85	156.85	09/21/2023
Total FIRE & RESCUE:					473.23	473.23	
ROADS & STREETS DEPARTMENT							
10-60-350 CONTRACT SERVICES							
795	BRADY HALE	092123	EQUIPMENT RENTAL	09/21/2023	300.00	300.00	09/21/2023
10-60-420 ROAD UTILITIES/STREET LIGHTS							
219	ROCKY MOUNTAIN POWER	092023	UTILITIES	09/20/2023	552.74	552.74	09/21/2023
10-60-730 ROAD IMPROVEMENTS							
468	CDC CONSTRUCTION	14-471A	CEMETERY ROAD REPAIR	08/27/2023	1,000.00	1,000.00	09/07/2023
Total ROADS & STREETS DEPARTMENT:					1,852.74	1,852.74	
PARKS & RECREATION							
10-70-250 PARK GENERAL							
175	LOWES	977540	PARKS MISC	08/18/2023	145.88	145.88	09/07/2023
219	ROCKY MOUNTAIN POWER	092023	UTILITIES	09/20/2023	28.80	28.80	09/21/2023
10-70-820 CIVIC CENTER UTILITIES							
219	ROCKY MOUNTAIN POWER	092023	UTILITIES	09/20/2023	53.91	53.91	09/21/2023
Total PARKS & RECREATION:					228.59	228.59	
Total GENERAL FUND:					10,839.27	10,839.27	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Capital Projects Fund							
41-40-110 NEW TOWN HALL - ADMIN DEPT.							
207	SUNRISE ENGINEERING, INC.	0137125	USDA LOAN APPLICATION - MU	09/15/2023	39.50	39.50	09/21/2023
Total :					39.50	39.50	
Total Capital Projects Fund:					39.50	39.50	
WATER FUND							
WATER DEPARTMENT							
51-81-230 WATER TRAVEL & TRAINING							
485	HOLLY JONES	090723	UMCA FALL CONFERENCE	09/07/2023	665.00	665.00	09/07/2023
51-81-250 WATER DEPT EQUIP-SUPPLY/MAINT							
156	HYDRO SPECIALTIES COMPAN	27354	FIRE HYDRANT METER	09/05/2023	1,500.00	1,500.00	09/21/2023
175	LOWES	994224	WATER PARTS	07/30/2023	26.54	26.54	09/07/2023
51-81-270 UTILITIES							
219	ROCKY MOUNTAIN POWER	092023	UTILITIES	09/20/2023	100.32	100.32	09/21/2023
51-81-350 CONTRACT SERVICES							
207	SUNRISE ENGINEERING, INC.	0137125	WATER RIGHT EXTENSION	09/15/2023	138.25	138.25	09/21/2023
51-81-370 WATER SAMPLING							
114	BEAR RIVER HEALTH DEPT.	090723	WATER SAMPLING	08/22/2023	25.00	25.00	09/07/2023
Total WATER DEPARTMENT:					2,455.11	2,455.11	
Total WATER FUND:					2,455.11	2,455.11	
PERPETUAL CARE FUND							
PERPETUAL CARE DEPARTMENT							
71-40-710 MAINTENANCE							
175	LOWES	993101	CEMETERY MISC	08/12/2023	24.35	24.35	09/07/2023
Total PERPETUAL CARE DEPARTMENT:					24.35	24.35	
Total PERPETUAL CARE FUND:					24.35	24.35	
Grand Totals:					13,358.23	13,358.23	

Dated: 3 Oct. 2023Mayor: N. Craig HidalgoCity Council: [Signature]City Recorder: Kristi Hidalgo