



**WEBER FIRE DISTRICT  
2023 WEST 1300 NORTH  
FARR WEST CITY, UTAH  
September 12, 2023**

Members Present:	Kevin Ward, Chair Mike Hancock, Vice Chair Scott VanLeeuwen	Boyd Ferrin, Treasurer Gordon Cutler Rob Vanderwood
Members Absent:	Ryan Hill Val Heiner	Jim Truett
Others Present:	Paul Sullivan, Fire Chief David Reed, Deputy Chief Jared Taylor, Fire Marshal Jolene Whipple, Office Manager Richard Cooper, Fire Warden	Britt Clark, Deputy Chief Cody Draheim, Division Chief 'Andrea Fiske, District Clerk Amy Hugie, Attorney

1. Chair, Kevin called the meeting to order at 5:31 p.m.
2. Pledge of Allegiance led by Mike.
3. Opening Ceremony offered by Gordon.
4. Public comments: NONE
5. Approval of August 8, 2023, Board Meeting Minutes.
  - Motion to approve August 8, 2023, board meeting minutes made by Mike, second Rob.
  - All present members voted aye. Unanimously approved.
6. Presentation and approval of the financial report.
  - Presented by Boyd.
  - ~ 69.59% of the year has expired
  - Ambulance Revenue ~94.6%
  - Paramedic Revenue ~81.5%
  - Wildland Fire Revenue ~28.0%
  - Impact Fees ~44.25%
  - Payroll ~69.9%
  - Total Expenses ~64%
    - Motion to approve the financial report made by Scott, second by Mike.
    - Roll call vote: Scott, Rob, Boyd, Mike, Gordon, David, and Kevin. All present members voted aye. Passes unanimously.
7. Presentation/Recognition by Jeff Comeau of Ogden Regional Hospital
  - Presented by Jeff Comeau
    - Jeff Comeau with Ogden Regional presented the Life Saver Award to Jen Young and Andrew Alsup for saving a pediatric patient with life-threatening, limb-threatening injuries in July of this year.
8. Review and Approval of the Following Action Items:
  - Resolution 14-2023 Cancellation of Election
    - Presented by 'Andrea.
    - We have two people running for two open positions.
    - Motion to approve the Resolution 14-2023 Cancellation of Election made by Mike, second by Boyd.
    - All present members voted aye. Passes unanimously.
9. Discussion and Approval to purchase the following Capital Items:
  - Presented by Chief Sullivan and 'Andrea.
  - During preparations of the 2024 budget and amendments of the 2023 budget look at some items that we have a

dire need for but have not been able to purchase.

- Staff Vehicles
  - Presented by Chief Clark.
  - Fire Prevention office vehicles are costing a lot in repairs and need to be replaced.
  - Our plan is to purchase new trucks at a government discount then in a couple of years we resell them and break even. Just move the lights and accessories over to the new trucks.
- Radios
  - Presented by Chief Clark.
  - Utah Communications are making some system changes and the radios we currently have will not work on the new system and will need to be replaced. Others will need to be updated with programming.
  - We are also going to start programming our own radios and will need to purchase the software, this will allow us to program our radios sooner instead of waiting on someone else.
- Tactical Gear
  - Presented by Chief Taylor
  - Personal protective gear for bulletproof vests and helmets to stock on apparatus for every seat and for our three LEOs to use in the event of mass shootings. Our crews will be going in with a law enforcement officer to triage and bring people out. They will not be entering hot zones; it will be in areas that have been secured.
- Motion to approve the purchase of Staff Vehicles, Radios, and Tactical Gear in the 2023 Budget made by Boyd, second by Scott.
- Roll call vote: David, Gordon, Mike, Boyd, Rob, Scott, and Kevin. All present members voted aye. Passes unanimously.

#### 10. Discussion and Approval of Change to EMS Billing Services.

- Presented by Chief Draheim.
  - Our current billing is through Goldcross at 5.5%. Obtained three quotes but my recommendation is we switch to First Professional although they are at 6%, they offer additional benefits that we are not getting through Goldcross.
  - Motion to approve the termination of the Goldcross contract made by Scott, second by Mike.
  - Roll call vote: David, Gordon, Mike, Boyd, Scott, and Kevin. All present members voted aye. Passes unanimously.

#### 11. Review and Approval of Amended Rules and Regulations:

- Presented by Chief Sullivan
  - 102.01 Fire Chief/Administrator
    - Updated the template, updated language, and clarification. No major changes to the content.
    - Motion to approve Rules and Regulations 102.01 Fire Chief/Administrator made by Boyd, second by David.
    - All present members voted aye. Passes unanimously.
  - 102.06 Deputy Chief
    - Updated the template, updated language, and clarification. No major changes to the content.
    - Motion to approve Rules and Regulations 102.06 Deputy Chief made by Mike, second by Gordon.
    - All present members voted aye. Passes unanimously.
  - 102.08 Deputy Fire Marshal
    - Updated the template, updated language, and clarification. No major changes to the content.
    - Motion to approve Rules and Regulations 102.08 Deputy Fire Marshal made by Boyd, second by Rob.
    - All present members voted aye. Passes unanimously.
  - 102.09 Battalion Chief
    - Updated the template, updated language, and clarification. No major changes to the content.
    - Motion to approve Rules and Regulations 102.09 Battalion Chief made by Mike, second by David.
    - All present members voted aye. Passes unanimously.
  - 102.18 EMS Division Chief
    - Updated the template, updated language, and clarification. No big changes to the content.
    - Motion to approve Rules and Regulations 102.18 EMS Division Chief made by Gordon, second by Scott.
    - All present members voted aye. Passes unanimously.

12. Nominate UASD Board of Representatives and alternate.

- Presented by 'Andrea
- Open to any board members or staff; vote on issues at UASD annual
- Motion to nominate Kevin Ward as UASD representative and Chief Sullivan as UASD alternate. Made by Boyd, second by Mike.
- All present members voted aye. Passes unanimously.

13. Administration Report

- Chief Sullivan UASD represents all districts in the state, and they are very active during the legislature and go to bat for the districts. I am so impressed with our people, listening to Jeff Comeau, I have received several messages and letters with kudos to our folks. A few updates coming to our by-laws next month.
- Chief Clark thank you for how serious you all take your jobs, asking the tough questions and holding us accountable.
- Chief Reed shoutouts to admin, 'Andrea for her financial intelligence, Jolene for her social media, Chief Sullivan for his level head, Chief Clark for his strong work and all his efforts with the ISO, Chief Draheim for all his hard work with obtaining necessary medical equipment and training, Chief Taylor for his impressive and intuitive work as the Fire Marshal.
- Chief Draheim, I will echo all of that and thank you for all the support. Jen and Jolene are working hard and close to getting the CPR classes up and running. I have also obtained approval from our medical control to do point-of-care ultrasounds in the field.
- Chief Taylor invites you personally to our Open House, on October 3 at 5:30. We were selected as 1 of 12 departments in the state to receive a grant for our safety fair and open house. Thank you for all you do and your support.
- 'Andrea thank you to the budget committee and making good progress we will be presenting the budget to the Board in October, the public hearing in November, and approval in December.

14. Board Presentations

- David being a part of the budget committee has been advantageous and helped me to understand the department's needs and communicate that to my communities.
- Gordon UASD has some good training. Is there any way to give thanks to Ogden Regional for recognizing us? Admin and staff thank you for everything you do and would like to pass along to the crews how grateful we are for what they do and for doing the work. We appreciate Chief Clark's diligence and commitment to attending Uintah City meetings.
- Mike's small community shares great things with him. We are representing very well and respected out West.
- Scott Marriott-Slaterville community would like to pass along its appreciation to WFD and its employees.
- Rob, I was having a discussion at work about AI and how a lot of jobs are being or going to be replaced by AI, but first responders cannot be replaced. The budget committee has been a great learning experience. Excited to learn more about the use of ultrasound in EMS calls. Learning every day and appreciate you helping me learn how to do my job as a board member.
- Boyd, I echo all the comments and everything that has been said, and what a great opportunity it is to be a part of this. It has been fun to watch the District elevate and grow.
- Kevin great functioning board and top-notch staff we have some great discussions and the best interest in taking care of our citizens and our people. Badge pinning was a great treat; enjoyed the guest speaker a retired FDNY 9/11 firefighter. Citizens really appreciate what you do.

15. Adjournment

- Motion to adjourn made by Mike, second by Scott.
- All present members voted aye.
- Adjourned at 6:46 p.m.

The next Regular Meeting is Tuesday, October 10<sup>th</sup>, 2023, at 5:30 p.m.