



Lakeview Academy Board of Trustees Meeting
September 14, 2023, at 6:30 p.m.
527 W 400 N Saratoga Springs, Utah
Minutes

The mission of Lakeview Academy is to develop Capable, Confident, and Contributing members of society through learning experiences that foster growth, creativity, and character development.

The purpose of the board, on behalf of the citizens of Utah, is to see to it that Lakeview Academy (1) achieves what it should according to the Lakeview Academy Charter and state laws and (2) avoids unacceptable actions and situations.

Supporting Documents, Recordings, Minutes, and Financial Reports may be found a one of the following lakeview-academy.com, the Utah public notice website, or by emailing bot@lakeveiv-academy.com.

1. Welcome and Roll Call 6:40

Alan Daniels, Joylin Lincoln, Daniel Dunn, Tina Smith, Jones Dias, Rick Veasey, Kimberly Thompson, Anne Bills
Excused Tyler Shimakonis, Lindsay Condie, Nicole Desmond

2. Pledge of Allegiance

3. Training

a. Open Meeting Training

All public bodies required to follow except, Land trust committees & board committees
Required to do the public's business in public
Notify public of meetings and give them the ability to comment
Timelines & Minutes
Electronic Meetings
Closed Sessions
Emergency Meetings – every possible effort to notify public

4. Reports

a. Director's Report

- i. STAR & Acadience Math Benchmarks
- ii. STAR & Acadience Language Arts Benchmarks
Rice Veasey revied the data. Our enrollment is stable at just over 1000.

b. Board Member Reports

Daniel Dun met with those involved in the S& P Global Rating meeting.
Alan Daniels and Joylin Lincoln went up to the SCSB meeting where are small school expansion was approved.

c. Board Updates

d. Financial & Accounting Reports

- i. Financial Scoreboard
- ii. Annual Financial Metrics
- iii. Balance Sheet Report
- iv. Income Statement Report
- v. Check Register Report
- vi. P-Card Purchase Reports

Daniel Dunn all of our metric calculations are in a very healthy position. We are in complete compliance with all of our Bond Covenants.

Motion to Accept the Financial and Accounting Reports

Joylin Lincoln made a motion to Accept the Financial and Accounting Reports. The vote was 4 yes (Daniels, Dunn, Lincoln, Smith) – 0 no. The motion passes.

5. Public Comment: The public may address any issue unrelated to items already on the agenda. Participants are asked to state their names for the official minutes, and please be concise. If you cannot attend the meeting, you may email your comments to bot@lakeview-academy.com to be included in the minutes. Please submit your comments two hours (5:00 p.m.) before the start of the meeting.

No Public Comment

6. Consent Agenda

a. Minutes August 17, 2023

Tina Smith made a motion to table the consent agenda. The vote was 4 yes (Daniels, Dunn, Lincoln, Smith) – 0 no. The

motion passes.

7. Action Items

a. Teacher and Student Success Act (TSSA) Plan

Rick Veasey reviewed the plan. It is essential the same as last year.

Tina Smith made a motion to approve Teacher and Student Success Act (TSSA) Plan. The vote was 4 yes (Daniels, Dunn, Lincoln, Smith) – 0 no. The motion passes.

b. Calendar Amendment for the 2023-2024 School Year

Rick Veasey, we had a miscount when we presented the calendar last year and we are two days short. We will add two remote learning days to the calendar to meet the requirements.

Joylin Lincoln wondered if Utah State Board of Education in their recent rule change addressed days as well as hours. She will research it while the meeting continues.

Joylin Lincoln made a motion to move to the Calendar Amendment for the 2023-2024 School Year to the end of the agenda. The vote was 4 yes (Daniels, Dunn, Lincoln, Smith) – 0 no. The motion passes.

c. Calendar for the 2024-2025 School Year

Rick Veasey introduced the options for the 2024-2025 school year. It is very similar to this year's calendar. The biggest complaint we had with this year's calendar was that many families were still on vacation when we held back to school night. We try to start a few days before Alpine School District and since they will be starting on Wednesday it leaves us with.

Daniel Dunn made a motion to move to approve the 2024-2025 school year calendar option A, from the consent agenda to action item e. The vote was 4 yes (Daniels, Dunn, Lincoln, Smith) – 0 no. The motion passes.

d. LEA Specific License

Rick Veasey explained the need to have four LEA Specific Licenses.

There was some board discussion on which candidates should be added to the list and why one was excluded, and one was getting a license outside of current policy (she has interned for Lakeview the last two years).

Tina Smith made a motion to approve LEA Specific License for four candidates as discussed in the meeting for three years. The vote was 4 yes (Daniels, Dunn, Lincoln, Smith) – 0 no. The motion passes.

e. Board Secretary Proposal

Joylin Lincoln presented the board assistant secretary proposal. We have not had luck finding an assistant secretary so she recommended we try filling the position with a paid employee.

Tina Smith recommended that it not be a current employee and that it be advertised through the school newsletter.

Nicole Desmond will work with Tina Smith to figure out time card issues.

Joylin Lincoln made a motion to approve the Board Secretary Proposal. The vote was 4 yes (Daniels, Dunn, Lincoln, Smith) – 0 no. The motion passes.

f. Board Leadership

Alan Daniels, we have had some recent changes on the board. He recommended that we approve Tina Smith to the role of board secretary.

Joylin Lincoln made a motion to appoint Tina Smith as the Board Secretary. The vote was 4 yes (Daniels, Dunn, Lincoln, Smith) – 0 no. The motion passes.

Alan Daniels, I would like to throw out an additional idea of appointing Joylin Lincoln to Vice Chair of the board.

Tina Smith made a motion to appoint Joylin Lincoln as the Board Vice Chair. The vote was 4 yes (Daniels, Dunn, Lincoln, Smith) – 0 no. The motion passes.

g. Audit & Procurement Committee

Tina Smith reviewed the three committee pacts. She pointed out the highlights of the pact including the responsibilities, code of conduct, conflict of interest declaration, role of recommendation, reporting, and terms of members.

Alan Daniels, how much time would a teacher be out of classroom.

Rick Veasey we could work the committee times so they are outside instructional time. Teachers may not want to have impute on every policy.

Tina Smith they would represent the teacher voice/perspective.

Joylin Lincoln recommended that the chair and school director work on gathering names to bring forward for board approval at the next board meeting.

Rene's wife – if a parent moves would they still be on the committee

Tina Smith, yes they would no longer be on the committee if they left the Lakeview community, board members are held to a different set of by-laws.

Rene's wife do they have to be parents of a Lakeview Academy student or just a parent.

Joylin Lincoln, I believe that they would need to be a legal guardian of a Lakeview Academy Student.

Anne Bills could they serve more than one term.

Tina Smith, yes that would be a possibility.

Joylin made a motion to move approve the Audit & Procurement Committee Pact with the change from parent to Legal guardian.

Joylin amended motion to approve the Audit & Procurement Committee Pact. The vote was 4 yes (Daniels, Dunn, Lincoln, Smith) – 0 no. The motion passes.

h. Facility Expansion Committee

Joylin Lincoln made a motion to approve the Facility Expansion Committee. The vote was 4 yes (Daniels, Dunn, Lincoln, Smith) – 0 no. The motion passes.

i. Policy Committee

Joylin Lincoln made a motion to approve the Policy Committee. The vote was 4 yes (Daniels, Dunn, Lincoln, Smith) – 0 no. The motion passes.

8. Board Business

a. Board Calendar

- i. September 19th picture day between 7:30-12:30 – you only need to come if you currently are not on the webpage, we can possibly photoshop the background
- ii. October 23 picture day retake
- iii. December 1st Lunch with Faculty – please plan on attending this annual event

b. Enhancement Updates

Joylin Lincoln questioned the process of listing enhancement on the agenda.

Rick Veasey replied that we all have access to this information through google calendars.

- i. 9/19/23 7th Grade Field Trip
- ii. 9/21 9th Grade Field Trip
- iii. 9/27 4th Grade Field Trip
- iv. 10/10 1st Grade Field Trip
- v. 2/1/24-2/3/24 The Aristocats Kids
- vi. 2/28/24 Spelling Be

c. Training Updates

- i. Board Chair Training (UAPCS) September 18th 5:30-6:60
- ii. Leading with Integrity: The Ethics of School Leadership: Administrative Lunch Seminar (UAPCS) September 20th 12:00-1:00
- iii. Charter Marketing Seminar (SCSB)
- iv. Social and Emotional Leading Regional Administrative Retreat (UAPCS) September 25th 9a.m – 1pm Hyatt Place Farmington
- v. Fall ACES Course Kick-Off and Q&A (UAPCFS): September 28th 4-5 pm
- vi. Regional Administrative Retreat (UAPCS) April 22nd

9. Closed Session

- a. A motion to enter a closed session per Utah Code 52-4-205 to discuss litigation matters, acquisition of real property, or authorized personnel issues. (all motions, except the motion to exit the closed session, will be made in an open meeting)

No Motion.

- b. Return to Open Meeting
- c. Action may be taken regarding litigation matters
- d. Action may be taken regarding authorized personnel issues

7. b. Calendar Amendment for the 2023-2024 School Year

Joylin Lincoln, we need to have 180 days, the waver only applies to hours.

Tina Smith, what is the teacher's perspective on the effectiveness of remote learning days.

Rick Veasey, we tried to ensure that we rotated the days between A and B days. The elementary teachers find these days as productive as they focus on Literacy and Math, and included repetition. We also provided additional computers to families so that all families can be successful. The instruction and assignments are prerecorded and given early in the month, so that families can be supported in their use of time.

Tina is the expectation be the learning time match a traditional school day.

Rick Veasey, no it is expected that the learning time is productive with a focus on math and language arts and will match closer to a Friday.

Tina Smith asked the parents in attendance for their perspective on the distance learning days.

Imari Devaney, I did a distance learning today. They are productive and I like the flexibility that is being offered.

Alan Daniels, sometimes we choose to just be absent on a distance learning day.

Other parent- I also chose to be absent on a distance learning day.

Rene's wife I enjoy that the time requirements match a Friday. I enjoy the repetition for math and language arts.

Anne Bills, often times students during distance learning are trading off on computer time so it is important that the workload is balanced.

Rick Veasey the nice thing about these days is it allows us to practice for when we have a snow day. We do not see these as traditional days.

Joylin Lincoln made a motion to move to the Calendar Amendment for the 2023-2024 School Year to the end of the agenda. The vote was 4 yes (Daniels, Dunn, Lincoln, Smith) – 0 no. The motion passes.

10. Adjourn – Tina Smith moved to adjourn at 8:40