

Utah Virtual Academy Governing Board of Directors Board Meeting



Date: October 11, 2023

Location: 310 E. 4500 S., Suite 620; Murray, UT 84107

In Attendance: Brian Maxwell, Doug DeVore, Amberly Keeler, Dallin Drescher, Kellie Openshaw

Others In Attendance: Meghan Merideth, Matt Thue, Jillian Burns, Tiffany Allen, LuAnn Charles, Lori Simonsen, Lacy Robinson, Joette Hayden, Brad Taylor, Krystal Taylor, Chantel Wixon, Stacey Phillips, Shelly Strahan, Carol Olson, Cindy Wright, Lori Hill, Sara Kahl

Excused: Marty Carpenter, Kristen Davidson

MINUTES

CALL TO ORDER

Brian Maxwell called the board meeting to order at 6:37PM.

SPOTLIGHTS

The following individuals were recognized by the board.

Lori Hill's career at UTVA has been marked by continuous growth and unwavering dedication to her students. She began her journey as a general education ELA teacher and later embraced the challenge of becoming our 8th grade Special Education teacher after completing her special education degree. She served in this role for two years before embarking on her new role as a 7th grade Special Education ELA teacher. Lori's passion for ensuring her students achieve excellence in her classes is truly commendable. Her collaborative spirit and effective teamwork with her general education co-teachers have contributed significantly to our school's success. She is an active and invaluable participant in our Professional Learning Community (PLC). Lori's dedication to her students is shown in their remarkable growth. Over the past two years, her students have consistently demonstrated the highest growth percentages among our middle school special education students. In the last 2 years, an impressive 75% of her special education students met the state's school accountability model metric for growth.

Kai Kaislee is a 7th grade student at UTVA. She regularly attends her general education and special education classes and perseveres even when things are difficult. English Language Arts and Math are her favorite classes. Collaboration and communication are two of Kaislee's strengths and her positive attitude and participation in class is an encouragement to her classmates and her teachers. In addition to her studies at UTVA, Kaislee is a regular participant in her church youth group and has been involved in competition dance for three years. She enjoys spending time with friends, music, and sports. After high school Kaislee is interested in attending college to study art. Kaislee, we're very proud of you for taking

personal responsibility for your success by working hard, participating in your classes, and practicing self-advocacy and positivity! Your future looks very bright!

Sara Kahl is a driving force behind our school's success. With unwavering dedication and a deep sense of ownership, Sara approaches every task with meticulous attention to detail. Her ability to connect all the intricate pieces that keep our school running smoothly is nothing short of remarkable. Sara is always eager to work hand in hand with colleagues, ensuring a harmonious and efficient environment. She is the embodiment of excellence, making our school an extraordinary place for learning and growth. Sara excels not only in connecting the dots but also in problem-solving efficiency, tackling challenges with creativity and precision, making our school an extraordinary place for learning and growth.

Kellie Openshaw joined the meeting at 6:42PM.
Amberly Keeler joined the meeting at 6:44PM.

The board officially had quorum at 6:48PM.

PUBLIC COMMENT

There were no public comments.

BUSINESS ITEMS (Discussion and Voting)

- Board Business
 - HR/Payroll Request for Proposals
Matt Thue informed the board that the HR/Payroll RFP is scheduled to close on October 12th. A. board committee was created to review submission. These board members included: Dallin Drescher, Brian Maxwell, and Amberly Keeler.
- Finance Report
A financial packet was reviewed in depth. Brad Taylor answered board questions on budget elements. It was the recommendation that the board accept state revenue, approve bank reconciliations, approve invoices and other payments. Acceptance of State Revenue. The Zions Gold Sweep Account is pending and more information, will be provided at a later date.
 - Acceptance of State Revenues
Brian Maxwell made a motion to accept State Revenue as presented. Amberly Keeler seconded. Motion passed unanimously. Votes were as follows: Brian Maxwell, Aye; Dallin Drescher, Aye; Doug DeVore, Aye; Amberly Keeler, Aye; Kellie Openshaw, Aye.
 - Bank Reconciliations and Payment and Deposit Registers
Doug DeVore made a motion to accept Bank Reconciliations and Payment and Deposit Registers as presented. Dallin Drescher seconded. Motion passed unanimously. Votes were as follows: Brian Maxwell, Aye; Dallin Drescher, Aye; Doug DeVore, Aye; Amberly Keeler, Aye; Kellie Openshaw, Aye.
 - Zions Gold Sweep Account
Item was tabled.

- Invoice Approval for Purchases over \$7,500
Brian Maxwell made a motion to approve the purchases over \$7,500 as presented. Dallin Drescher seconded. Motion passed unanimously. Votes were as follows: Brian Maxwell, Aye; Dallin Drescher, Aye; Doug DeVore, Aye; Amberly Keeler, Aye; Kellie Openshaw, Aye
- K12 / Stride Payment
 There were no payments to approve.
- Academica West Payment
Doug DeVore made a motion to accept the Academica West Payment. Dallin Drescher seconded. Motion passed unanimously. Votes were as follows: Brian Maxwell, Aye; Dallin Drescher, Aye; Doug DeVore, Aye; Amberly Keeler, Aye; Kellie Openshaw, Aye.
- Director Report
 Meghan Meredith provided a report including enrollment numbers, graduation rates and an updated on the special education needs assessment.
- Academica West Report
 The Academica West Report will be removed from future agendas, any updates can be provided through agenda items.
- Board Business
 - September 13, 2023 Board Meeting and Closed Session Minutes
Brian Maxwell made a motion to approve the September 13, 2023 Board Meeting and Closed Session Minutes. Doug DeVore seconded. Motion passed unanimously. Votes were as follows: Brian Maxwell, Aye; Dallin Drescher, Aye; Doug DeVore, Aye; Amberly Keeler, Aye; Kellie Openshaw, Aye.
 - Policies to Amend:
 - Student Conduct and Discipline
 - Attendance Policy
 The board reviewed the amendments to the Student Conduct and Discipline policy and the amendments to the Attendance Policy. These changes are mainly procedural and come from the 2023 legislative session.
Dallin Drescher made a motion to approve the above policy amendments as presented. Amberly Keeler seconded. Motion passed unanimously. Votes were as follows: Brian Maxwell, Aye; Dallin Drescher, Aye; Doug DeVore, Aye; Amberly Keeler, Aye; Kellie Openshaw, Aye
 - LEA Specific Licenses
 Meghan Meredith described the route educators are taking while they await full licensure and/or endorsements. The board reviewed the names and details for each.
Doug DeVore made a motion to approve the LEA Specific Licenses. Amberly Keeler seconded. Motion passed unanimously. Votes were as follows: Brian Maxwell, Aye; Dallin Drescher, Aye; Doug DeVore, Aye; Amberly Keeler, Aye; Kellie Openshaw, Aye.
 - Board Member Terms & Elected Officers
 Brian Maxwell expressed the desire to have another board member step into the role of Board Chair. He indicated that he will remain on the board, but would like another to have the experience and leadership opportunity. The board thanked him for all the work that he does for the board. No action was taken at this time.

CALENDARING

- The next UTVA Board meeting will be scheduled for November 29th, 2023.

CLOSED SESSION- to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(l)(a).

At 7:55PM Brian Maxwell Made a motion to move into closed session, located at the UTVA offices. Votes were as follows: Brian Maxwell, Aye; Dallin Drescher, Aye; Doug DeVore, Aye; Amberly Keeler, Aye; Kellie Openshaw, Aye. Motion passed unanimously.

ADJOURN

At 8:07PM Brian Maxwell made a motion to move out of closed session. Motion passed unanimously. Votes were as follows: Brian Maxwell, Aye; Dallin Drescher, Aye; Doug DeVore, Aye; Amberly Keeler, Aye; Kellie Openshaw, Aye.

**Utah Virtual Academy
Governing Board of Directors
Closed Session**

Date: October 11, 2023

Location: 310 E. 4500 S., Suite 620; Murray, UT 84107



CLOSED SESSION SWORN STATEMENT:

At a duly noticed public meeting held on the date listed above, the board of directors for Utah Virtual Academy entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 11th Day of October, 2023, at 310 E. 4500 S., Suite 620; Murray, UT 84107.

A handwritten signature in black ink, appearing to read "Brian Maxwell", is written over a large, light gray "DRAFT" watermark that runs diagonally across the page.

Brian Maxwell, Board Chair