



WINTER SPORTS SCHOOL IN PARK CITY BOARD OF TRUSTEES **DRAFT MEETING MINUTES**

COMMITTEE: Board of Trustees

MEETING DATE: October 11, 2023, 5:00 PM, Classroom 2 of Winter Sports School

In Person: Tess Miner-Farra, Megan Altman, Whalen Louis, Dylan Rothwell, Jennifer Eaton and Tim Gaylord

On Zoom: Bud Canaday, Casey Holmes, Scott Hendrickson, Christie Hind and Geoffery Crockett

Not Present: Nicke Penze, Abi Wright-Grissom, Missy Kelly and Thomas Cooke

I. Welcome and Introductions

II. **Potential Motions:** Approval of minutes from August 2023 Annual Meeting

Draft Annual Board Minutes 2023 8 09 MOTION: Whalen Louis made a motion to approve the minutes from the August 8, 2023 BOT meeting. Dylan Rothwell provided the “second.” Motion passed unanimously by Tim Gaylord, Bud Canaday, Christie Hind, Jennnifer Eaton, Geoffery Crockett and Scott Hendrickson

III. Financial update (Casey, Bud, Tess)

Bud Canaday gave overview of WSS current positive financial condition, highlighted by the increase in interest income and the start of donations to the school. The interest is generated by funds for school expansion, so it will not be the same moving forward. Line 3876 Educator Adjustment from the State. Dollar amount linked to full time work hours for licensed teachers was highlighted as this line item is increasing.

Archiplex architects asked for additional budget for the upcoming school expansion. Specifically, the engineering consultants are more expensive than they were in 2018. Board acknowledged that costs have increased across the board, and that the building expansion has changed. However, board wanted to respond to request for additional funds with letter stating that timelines need to be met by Archiplex and that issues had arisen in the past that were not satisfactory.

IV. Head of School Report (Tess)

Megan discussed enrollment overview, with 13 students enrolled for 9th grade, still wait list and overfull on

10th and 12th grade and only few openings in 11th. Re enrollment for existing students will be finalized by Nov 04, 2023. Overall a positive indication of the school and enrollment.

Tess discussed the LEA specific license renewal request for a long time art teacher at WSS providing instruction in visual arts E. Christiansen. Positive evaluation of the job he is doing over 30 year. Also discussed how 16% of the teaching staff are operating under this license.

V. Potential Motion: approval of LEA-Specific License Renewal Request – for E Christiansen

Whalen Louis made a motion to approve license renewal for LEA license for E. Christiansen. Dylan Rothwell provided the “second/” Motion passed unanimously by Tim Gaylord, Bud Canaday, Geoffery Crockett, Christie Hind and Scott Hendrickson, and Jennifer Eaton.

VI. Potential Motion: approval of updated WSS SPED Policies & Procedures Manual 2023 Draft

Whalen Louis made a motion to updated WSS SPED Policies & Procedures Manual.. Christie Hind provided the “second”. Motion passed unanimously by Tim Gaylord, Jennifer Eaton, Geoffery Crockett , Bud Canaday, Dylan Rothwell and Scott Hendrickson.

VII. Potential Motion: Approval of WSS 2024 School Calendar

Whalen Louis made a motion to approve the WSS 2024 School Calendar. Jennifer Eaton provided the “second”. Motion passed unanimously by Tim Gaylord, Christine Hind, Bud Canaday, Geoffery Crockett , Dylan Rothwell and Scott Hendrickson.

VIII. Board Training: Required Annual School Fees Training: FEES vs FINES

IX. Potential Motion: Approval of 2024 School Fee Schedule – Proposed 8.9.2023

Dylan Rothwell made a motion to approve the 2024 Fee Schedule. Bud Canaday provided the “second”. Motion passed unanimously by Tim Gaylord, Christine Hind, Bud Canaday, Geoffery Crockett , Whalen Louis and Scott ?

X. Board Training: HR & Hiring – Salary & Benefits, Employment Agreements

Tess discussed how she has met with the teachers and understands their desire for higher salary scale. Current salary scale is from 2017, but it has been increased over time but not completely revamped. Traditional public schools get funds from property taxes which charter schools do not. Fact that WSS is a state charter school and not a district charter school which comes with a much larger degree of oversight.

XI. Marketing Committee Update (Jen E)

Jennifer Eaton discussed the marketing committee and the community building. She highlighted our advertising with Ski Racing Media for academy listing, and the input from them about effective communication, potentially highlighting the 30yr anniversary, and or different key aspects of the WSS.

XII. Reaching New Peaks Committee updates (Whalen)

Whalen discussed weekly meetings with grant writer to approach different foundations for funding. Discussing the upcoming end of October bash at the Cabin. Board members were encouraged by the

prospect of engaging in in-person meetings.

XIII. Board Chair update (Tim G)

Tim presented a positive update on WSS attendance, finances, and outlook for current school year as well as the upcoming '24 year.

XIV. Public comment

No Public in attendance

XV. *Potential Motion:* Close session to discuss the character, professional competence, or physical or mental health of an individual.

NO Motion Made

XVI. Adjourn

MOTION: Dylan Rothwell made a motion to adjourn. Jennifer Eaton provided the "second". Motion passed unanimously by Tim Gaylord, Christine Hind, Bud Canaday, Geoffery Crockett , Whalen Louis and Scott Hendrickson.