



WINTER SPORTS SCHOOL IN PARK CITY BOARD OF TRUSTEES MEETING MINUTES - APPROVED

COMMITTEE: Board of Trustees

MEETING DATE: August 09, 2023, 5:00 PM, Classroom 2 of Winter Sports School

In Person: Tess Miner-Farra, Whalen Louis, Nick Penze, Abi Wright-Grissom, Missy Kelly, Bud Canaday, Dylan Rothwell

On Zoom: Megan Altman, Casey Holmes, Christie Hind

Not Present: Geoff Crockett, Thomas Cooke, Tim Gaylord

I. Welcome and Introductions

II. Approval of minutes from June 2023 Annual Meeting & Regular Meeting, & Special Meeting July 27, 2023

Draft Annual Board Minutes 2023 6 14 MOTION: Bud Canaday made a motion to approve the minutes from the April 12, 2023 BOT meeting. Abi Wright-Grissom provided the "second". Motion passed unanimously by Dylan Rothwell, Nick Penze, Missy Kelly, Christie Hind, Whalen Louis, Bud Canaday, Abi Wright-Grissom.

Draft Board Minutes 2023 6 14 MOTION: Abi Wright Grissom made a motion to approve the minutes from the April 12, 2023 BOT meeting. Nick Penze provided the "second" Motion passed unanimously by Dylan Rothwell, Bud Canaday, Missy Kelly, Christie Hind, Whalen Louis, Abi Wright-Grissom, Nick Penze.

Draft Special BOT 2023 07 27 Minutes MOTION: Bud Canaday made a motion to approve the minutes from the April 12, 2023 BOT meeting. Abi Wright-Grissom provided the "second." Motion passed unanimously by Dylan Rothwell, Nick Penze, Missy Kelly, Christie Hind, Whalen Louis, Bud Canaday, Abi Wright-Grissom.

III. Financial update (Casey, Bud, Tess)

Bud Canaday gave an overview of WSS current positive financial condition, highlighted by the increase in interest income and the start of donations to the school. Tess Miner-Farra pointed out that the interest was tied to the large bank balance for the school expansion. Federal dollars for small schools SRSA came in above award projections. Casey Holmes provided line item explanations of 1990 miscellaneous revenue line item which is used for county funds and parking rental. 4723 is gone and will not come back, 4716 will be able to match expenses up to \$72,000 remaining in the grant. But they both noted these Federal Funds are not going to be present in the future, which is why they were not used for budgeting purposes.

VI. Head of School Report (Tess)

Tess Miner-Farra discussed current enrollment and how part time students were sharing the space of one full time student. Highlighted the 8 out of state students, which is the highest total to date and points to positive awareness of the school in winter specific sports. She Discussed the final enrollment period, # 4, would be rolling enrollment and provides wait list opportunities.

Continuing the work from the July 27, 2023 Special Board Meeting, Tess Miner-Farra is scheduled to be on zoom tomorrow Aug 9 2023 for the UT State Charter School Meeting regarding an extension to the waiver for the Minimum School Days Requirements.

For Discussion: Proposal 2024 School Fee Schedule (Tess)

Tess Miner-Farra discussed the current fee schedule and how it did not increase from last year. Also double checked the maximum amount each student would be required to pay by grade.

For Discussion: Proposal 2024 School Calendar (Tess & Megan) –

The board discussed the advantages of the new calendar Tess and Megan created for next school season. All were impressed with the days off and how it accommodated standard public school holidays in the fall.

X. Board Training: Open & Public Meeting Acts Training Verification:

Board Members who watched the video: Tess Miner-Farra, Dylan Rothwell, Whalen Louis, Abi Wright Grisson. Bud Canaday. Missy Kelly, Christie Hind

Not in attendance watching – Dylan Rothwell to verify

XI. Governance Committee update (Abi)

Christie and Abi discussed positive aspects of Jennier Eaton, and her level of preparedness for the meeting with the committee. Was discussing willingness to be diligent in the fundraising arena.

MOTION: Nick Penze made a motion to approve Jennifer Eaton to the WSS Board of Trustees. Bud Canaday provided the “second”. Motion passed unanimously by Whalen Louis, Dylan Rothwell, Missy Kelly, Christie Hind, Nick Penze, Bud Canaday, Abi Wright-Grissom.

XII. Reaching New Peaks Committee updates (Whalen, Nick, and Tim)

Nick Penze highlighted the weekly meetings with architects and consultants for building this fall. From the fundraising side, brought in a grant writer to try and win outstanding grants from Eccles and other organizations. Board Members discussed the need to make sure all grant applications went to organizations that would donate to secondary schools as some did not. Nick also discussed the low start of each class donating \$1,000 per student. Board members discussed the need to have a social event to strengthen school bonds and increase desire to donate.

XIII. Board Chair update (Whalen as Tim was not present)

Whalen presented a positive update on WSS attendance, finances, and outlook for the

current school year as well as the upcoming '24 year.

XIV. Public comment

No Public in attendance

XV. **Potential Motion:** Close session to discuss the character, professional competence, or physical or mental health of an individual.

NO Motion Made

XVI. Adjourn

MOTION: Abi Wright-Grissom made a motion to adjourn. Nick Penze provided the "second". Motion passed unanimously by Bud Canaday, Dylan Rothwell, Nick Penze, Missy Kelly, Christie Hind and Whalen Louis.