



TOWN OF MANILA REGULAR MEETING
MANILA MEETING ROOM
145 E HWY 43
SEPTEMBER 14, 2023 AT 5:30 P.M.

MEETING CALLED TO ORDER: Mayor Kathi Knight called the regular meeting to order at 5:30 P.M.

PRESENT: Mayor Kathi Knight, Councilmembers William Rylander, Gretchen Northcott, and Marlena Connor, Town Clerk.

GUESTS: Jeff McCarty with Sunrise Engineering, Bret Reynolds with CIVCO engineering, Peggy White, Matt Tippets, Daggett County Commissioner, and Samantha Reitz, Manila Planning and Zoning Secretary.

EXCUSED: Randall Browning, and Greg Scott.

CONSENT CALENDAR: Councilmember Rylander moved to approve the consent calendar consisting of; payroll hours, budget worksheet, invoice register, transaction register, revenue analysis, and previous minutes. Councilmember Northcott seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR KNIGHT, COUNCIL MEMBERS NORTHCOTT, AND RYLANDER

PUBLIC COMMENT: There was no public comment.

SUNRISE ENGINEERING- PROJECTS: Jeff McCarty told the council that they were submitting two funding applications on behalf of the Town of Manila, to the Uintah Basin Association of Governments for water and sewer projects. The applications will then be sent to the Community Impact Board for the October funding cycle. The first application is for the water well improvements that have been discussed in previous meetings. This funding request is to be able to inspect the existing wells and hopefully uncover a way to get better flow. If there is no solution the funding will be used to drill a new well in a different location. Councilmember Northcott said it may not be of any value to have well 2 inspected because it has never produced. The well logs show well 3 use to produce a substantial amount of water. It may be good to re-drill & get it back to the original production. There is a little concern about the pipe from well 1 to the million-gallon tank; it could be irrigation pipe.

The second application is for sewer improvements such as the lagoon, dump/fill station, and the funding from the EPA for the Ylincheta sewer extension, and the vac trailer/truck. The Ylincheta was a few years ago and Sunrise does not think the sewer extension can be accomplished without seeking additional funding. Mayor Knight said she had received a bid for a used vac truck from Spanish Fork, it has 22,000 miles and 2,000 hours for about \$340,000 - \$350,000 around \$200,000 cheaper than a new truck. When speaking to the person selling the vac truck/trailer he stated that a vac trailer would not have the capacity that the town would need. During a few installs there has been a lot of ground water and the vac trailer would not have the capacity to handle those jobs. The cost of the projects all together are just under \$4,000,000.00. Councilmember Northcott asked what the breakdown is for each part of the



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projects. The Ylincheta extension for the construction is 3.9 million, \$400,000 left, lagoons a little over half a million, the dump/fill station is almost $\frac{3}{4}$ of a million, and about another 1 million for right-of-way, easements, and environmental studies. Councilmember Northcott said the dump/fill station could be scratch, it's not a pressing issue, and could be done another year. The lagoons need the 4th cell finished, gates fixed to control the levels, finishing the bypasses that were started with the last project. Joseph Harrison, Public Works said the town is having BOD testing done on the lagoons to help determine how much sewage the lagoons can handle.

Matt Tippetts asked if the town has done the MAGI numbers, and Jeff McCarty explained that CIB takes in the account of the MAGI but not as strict as Water Quality. Matt said the town could modify what it is asking for by taking some things out and going back to the CIB board. Matt Tippetts said he would write a letter of support for both applications from Daggett County.

Jeff said the best thing for anyone going in front of the CIB board is to know what the town could afford for payments.

CIVCO PRESENTATION OF DAGGETT COUNTY BIKE PATH: Bret Reynolds with CIVCO Engineering and Matt Tippetts came to the town council meeting to tell the council about the bike path that will go from Main Street to the County Line. The north side of the road is looking like the best side of the road to put the bike path on. The county needs to come up with a 20% match. Daggett County went through Senator John Curtis's office to ask for 1.1 million in funding. It was at the house of representatives last, they had heard.

Peggy White is working with Utah Outdoor for \$200,000 but it won't come in time for the construction to take place in the spring. Commissioner Tippetts asked the town to consider paying \$200,000 to help with the match since 25% of the bike path is in the town boundaries. Or \$40,000 for the 20% match of \$200,000. In kind could also be done through signage, going to need a right-of-way from property owners for the toe slope easement.

PLANNING AND ZONING BOOK: Samantha Reitz, Planning and Zoning asked the council to reconsider no roof top decks. Samantha explained that there is a potential project that has been proposed to the town, but it includes roof top decks. The county has allowed roof top decks for homes. The council agreed to permit the roof top decks in the P&Z book.

WILL CHRISTENSEN: Mr. Christensen had a mobile home put on his property without a building permit, Mayor Knight had sent a couple of letters stating if the trailer was not removed Mr. Christensen would incur a civil penalty of \$100.00 a day. In the previous meeting the council had decided to give Mr. Christensen an extension to the next council meeting so they could reach out to planning and zoning and get their opinion of what was going on. Samantha Reitz had told the council that planning and zoning had agreed that it was against town ordinance and the trailer had to be removed. The council



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decided that Mayor Knight would write another letter informing Mr. Christensen that the town will move forward with the civil penalties if the trailer is not removed. The council will be reinforcing the penalties within 30 days. Councilmember Rylander said to recommend that he move it to the storage lot down the road. Councilmember Northcott moved to approve the proposal for the 30-day letter with penalties. Councilmember Rylander seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR KNIGHT, COUNCIL MEMBERS NORTHCOTT, AND RYLANDER

CONSOLIDATED FEE SCHEDULE: Councilmember Northcott moved to approve the revised consolidated fee schedule that added tires, batteries, small refrigerators/freezers to the landfill fees. Councilmember Rylander seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR KNIGHT, COUNCIL MEMBERS NORTHCOTT, AND RYLANDER

CONSOLIDATED FEE SCHEDULE RESOLUTION 09-14-23: Councilmember Northcott moved to approve the consolidated fee schedule resolution 09-14-23. Councilmember Rylander seconded the motion. All were in favor the motion carried.

RESULT: APPROVED

AYES: MAYOR KNIGHT, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT, AND RYLANDER

DAGGETT COUNTY COMMUNITY/SENIOR CENTER: Mayor Knight had created a policy and procedure manual for the community/senior center for the council to review. Councilmember Northcott stated that while she supported the senior program, she had some concerns and would like further information before determining if this would be the right direction for the town and the senior center. Mayor Knight said once she had the council's support, she would move forward with talking to the Daggett County Commissioners for funding to help with utilities. Council members decided to discuss this more at a later time.

PUBLIC WORKS UPDATE:

MANILA BAY SUBDIVISION WATER & SEWER ISSUES: Joseph Harrison, Public Works Director told the council that the infrastructure in the Manila Bay Subdivision had been installed and then the subdivision was raised and they can't find any of the water and sewer stub outs. The manholes are under 4 feet of dirt and 6 inches of pavement. They had to use the plot map to find the water and sewer stubs. The sewer line is full of mud and the public works do not have the expertise or equipment to raise the manholes. They would need to have SCI come out and extend the manholes. They can order extensions. Councilmember Northcott told the mayor that she thought that there may be more information in the filing cabinet next to her desk. Councilmember Rylander moved to table this item. Councilmember Northcott seconded the motion to table this item.



TOWN OF MANILA REGULAR MEETING
MANILA MEETING ROOM
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KENN WINN SEWER LINE: Tyler Webb had camera'd the sewer line and found that there is a part of the pipe that has sunk and created a belly. The belly keeps getting full and freezing. Joseph Harrison said he wasn't sure what size pipe was there until Stephen Knight had dug it up and found that it is a 4-inch line. Joseph asked the council if the public works should fix the belly or have a contractor come and replace the whole line and install another manhole. Councilmember Northcott asked Jeff McCarty how much it would cost to purchase 300 feet of pipe. Jeff said he thought it would be around \$28 x 300 feet of pipe= \$8400.00. Councilmember Northcott asked if the town could do this project in house. Joseph said he has never laid a sewer line before and what kind of tools he would need. Jeff said they would need a laser level. Mayor Knight said at first, she thought they should fix the belly to get it fixed before winter, and then to apply for another CIB. Councilmember Northcott said if the town has the money, we could just do it. Joseph said they don't have the time, him and Jim have been playing catch up. Jeff said that if the town waits and does it during the winter, contractors seem to slow down and are more willing to do jobs like this. Councilmember Northcott asked how much it would cost to have SCI do this project. Joseph said he thought the town should get bids on it, and if not, the town will figure it out. Joseph also said that he could help fix the leak by putting a retaining wall up and putting more dirt on top of the area that is shallow.

CORRESPONDENCE: There was no correspondence.

EXECUTIVE SESSION: There was no executive session.

ADJOURNMENT: Councilmember Northcott moved to adjourn the meeting. Councilmember Rylander seconded the motion. All were in favor. The motion carried. Mayor Knight adjourned the meeting at 7:41 P.M.

Kathi Knight, Mayor

Marlena Connor, Town Clerk