

Minutes

North Summit Fire Service District
Administrative Control Board
Regular Meeting
Executive Conference Room
60 N Main St
Coalville, UT 84017
September 14, 2023

1 Vice Chair Rees called the meeting to order at 6:02PM

2 **Board Members Present**

3 Chair Roger Armstrong - Remote
4 Vice Chair Jim Rees
5 Treasurer Ari Ioannides - Excused
6 Louise Willoughby - Arrived at 6:15PM
7 Chris Robinson - Remote
8 Don Donaldson
9 John Adams

Staff Present

Ben Nielson, Fire Chief
Tyler Rowser, District Clerk
Ryan Stack, Deputy County Attorney
Nice Jarvis – Electronic

Public Present – Electronic

Michelle
Toria Barnhart – The Park Record

10
11
12 **Item 2 Roll Call**

13 A quorum was present.

14 **Item 3 Closed session in compliance with Utah Code §52-4-205(1) as**
15 **needed, to discuss:**

- 16 a. Purchase, exchange, or lease of real property
17 b. Pending or reasonably imminent litigation
18 c. Personnel – to discuss the character, competence, or physical or mental
19 health of an individual

20 No closed session was called for.

21 **Item 4 Reconvene in Open Meeting**

22

23 **Item 5 Pledge of Allegiance**

24 Vice Chair Rees lead the board and public in the pledge of allegiance.

25 **Item 6 Work Session**

26

- 27 a. **Chief's Report. Discussion of current operational status.**
28 Chief Neilson went over the Key Performance Indicators (KPI's) then
29 went over apparatuses issues. Chief Neilson discussed issues with the
30 sewer system at Station 21 with a collapsed pipe and how it's being
31 fixed.

32

33 **2. Public Input**

34 None

35 **3. Consent Agenda**

- 36
- 37 a. Accounts Payable August 2023
- 38 b. Minutes of August 17, 2023

39 Chair Armstrong motioned to separate out the minutes, and motioned
40 to approve the accounts payable, Board Member Adams seconded the
41 motion, a vote was called, all ayes, motion passed.

42 Chair Armstrong motioned to approve the minutes of August 17, 2023,
43 Board Member Adams seconded the motion, a vote was called, all ayes,
44 board member Donaldson abstained, Motion passed.

45

46 **4. Consideration of Approval**

- 47
- 48 a. **Discussion and Possible Approval of Inter Local Agreement**
- 49 **with Summit County to Provide Emergency Medical Services**
- 50 **within the Fire District.**

51 Ryan went over the 2 changes from the last meeting. Board members
52 asked questions about the ILA and the implantation of it.
53 Board Member Robinson motioned to approve (recommend) the ILA to
54 the Summit County Council, Board Member Adams seconded the
55 motion, a vote was called, all ayes, motion passed.

- 56 b. **Discussion and Possible Approval of the draft resolution of**
- 57 **intent to annex territory into North Summit Fire Service**
- 58 **District.**

59 Ryan interduce the resolution and what it would take, Chief Nielson
60 recommended an alternative annexation plan.

61 Chair Armstrong motioned to table the item pending a legal analysis
62 by the County Attorneys office of what way is legal to annex the
63 property and what could be defended, Board Member Robinson
64 seconded the motion, a vote was called, all ayes, motion passed.

- 65 c. **Review and Possible Approval of Ride Along Agreement,**
- 66 **Release and Waiver.**

67 Chief Neilson explained how a ride along policy can be helpful for
68 recruiting. Ryan explained that this was taken for other agencies
69 policies as well as what the insurance company wanted in it. Board
70 Member Donaldson motioned to approve the Ride Along Agreement,
71 Board Member Adams seconded the motion, a vote was called, all ayes,
72 motion passed.

- 73 d. **Discussion and appointment of a representative and alternat**
- 74 **representative of the district on the Utah Association of**
- 75 **Special Districts board of representatives.**

76 Chair Armstrong motioned to appoint Board Member Willoughby as
77 the Representative and Chair Armstrong as the alternat

78 Representative, Board Member Robison seconded the motion, a vote
79 was called, all ayes, motion passed.

80 **e. Discussion and possible approve of up to \$25,000 to fix Engine**
81 **22.**

82 Board Member Donaldson motioned to approve up to \$25,000 to have
83 Siddions-Martin (on state contract) fix Engine 22 Board Member
84 Willoughby seconded the motion, a vote was called, all ayes, motion
85 passed.

86 **5. Board Comments.**

87 Chief Neilson wanted to thank Ryan for helping so much with all these
88 contract and policies that he has been reviewing and invoiced with for
89 us.

90 **Adjourn.**

91 Board Member Willoughby motioned to adjourn, Board Member
92 Adams seconded the motion, a vote was called, adjourned at 7:28PM