

**STATE OF UTAH
COUNTY OF SEVIER
TOWN OF ANNABELLA**

**TOWN COUNCIL MEETING
September 14, 2023**

Minutes for the Annabella Town Council Meeting held Thursday, September 14, 2023, beginning at 6:00 p.m. in the Town Council Chambers, located at 295 East 300 North, Annabella, Utah. Mayor Brent Christensen conducting.

1. ROLL CALL
2. OPENING REMARKS
3. PLEDGE OF ALLEGIANCE
4. COLTIN WILKINSON, DUSTY WILKINSON MEMORIAL
5. JOHN MATHIS, IRRIGATION CONNECTION
6. APPROVAL OF MINUTES
7. APPROVAL OF WARRANT REGISTER
8. DEPARTMENT BUSINESS
9. CLOSED MEETING
10. ADJOURN

TOWN COUNCIL 6:00 p.m.

Public in attendance:

*John Mathis
Ron & Cindy Wilcox*

*Shelly Hansen
Coltin & Cassandra Wilkinson*

1. ROLL CALL. Mayor Christensen called roll and confirmed the attendance of Councilmembers Jill Anderson, Ken Blackburn, Hayven Dunn, and Kelvin Johns. Also present were Tina Mitchell, Clerk, and Scott Thomsen, Maintenance Supervisor.

2. OPENING REMARKS. Councilmember Johns led the group in a prayer to start the meeting.

3. PLEDGE OF ALLEGIANCE. Mayor Christensen led the group in reciting the Pledge of Allegiance.

4. COLTIN WILKINSON, DUSTY WILKINSON MEMORIAL. Mr. Wilkinson was in attendance to discuss the finalization of the Dusty Wilkinson Memorial. He highlighted the family's efforts in maintaining the park. It was noted that two benches have been assembled but need to be permanently placed by pouring concrete. Mayor Christensen suggested the Wilkinson family present their plan for the park at the next Town Council meeting. The family agreed.

5. JOHN MATHIS, IRRIGATION CONNECTION.

John Mathis explained that he had purchased a 3" field riser when the irrigation system was initially installed, paying extra for the connection. However, when a meter was placed on his connection, the line was reduced to 1 ½", resulting in reduced water pressure. Mathis asked that the Town Council consider restoring the 3" line, as he has been unable to adequately water his pasture in recent years. By restoring the 3" line, Mathis believes he will be able to adequately water his pasture once again.

Councilmember Anderson inquired about the potential improvement in water pressure with a larger line. Scott Thomsen explained that a 3" line would help with pressure, assuming the system can handle it. Mathis emphasized that he had adequate pressure with the larger line.

Mayor Christensen stated that he is not opposed to restoring the 3" line, pointing out that the water used will be paid for. He then asked if Mr. Mathis would be willing to pay the difference between the 1" meter and the 3" meter. Mr. Mathis said he would.

Councilmember Dunn motioned to approve the purchase and install what is needed to accommodate a 3" line and meter for Mr. Mathis's irrigation connection, Councilmember Blackburn seconded the motion. The motion passed unanimously with a roll call vote (Summary: Yes=4). Councilmembers Jill Anderson, Ken Blackburn, Hayven Dunn, and Kelvin Johns voted in favor.

Scott Thomsen will investigate pricing and provide the information to the Council. Mathis then asked that the minutes reflect the absence of their second connection on the pasture. He explained that, although the field riser was installed as agreed, the second irrigation connection is currently not present. Mathis acknowledged the uncertainty of when this may become an issue but asked that it be documented for future reference. Scott Thomsen noted that they will know more about a second connection when they install the meter for the 3" line.

6. APPROVAL OF MINUTES. The minutes from the August Town Council meeting were presented for approval. **Councilmember Blackburn motioned to approve the minutes as presented, and Councilmember Johns seconded the motion. The motion passed unanimously with a roll call vote (Summary: Yes=4). Councilmembers Jill Anderson, Ken Blackburn, Hayven Dunn, and Kelvin Johns voted in favor.**

7. APPROVAL OF WARRANT REGISTER. The Town Council reviewed the warrant register and **Councilmember Dunn made a formal motion to approve it. Councilmember Anderson seconded the motion, and it passed**

unanimously with a roll call vote (Summary: Yes=4). Councilmembers Jill Anderson, Ken Blackburn, Hayven Dunn, and Kelvin Johns voted in favor.

8. DEPARTMENT BUSINESS.

ROADS:

Councilmember Johns provided an update on the roads. He mentioned that the cross gutter on 500 East is nearly finished. He also informed that no action is currently being taken regarding the 270 South cul-de-sac. He will update the Council as things progress.

In order to address the need for clarity and consistency in development projects, Councilmember Johns explained that Jones & DeMille could create a standard checklist that outlines the requirements and procedures for any future development. This checklist would eliminate confusion and ensure that all parties involved are aware of the rules and regulations before undertaking any development projects.

In addition to this initiative, Scott Thomsen proposed that the Town become a member of the American Public Works Association (APWA). By joining APWA, the Town would have access to their extensive collection of standard drawings for various infrastructure elements. This membership would provide valuable resources and guidelines for road construction and maintenance, further enhancing the Town's ability to meet the required standards. Mr. Thomsen will look into membership rates.

PARKS & ACTIVITIES: Councilmember Anderson reported that the Pheasant Hunter's Dinner will be held on Saturday, November 4th at the Community Center.

Scott Thomsen reported that the shed at the ballpark needs renovations. He stated that hiring a contractor is the best course of action to ensure the job is done properly. By re-roofing and siding the shed, it will not only improve its appearance but also enhance its functionality and longevity.

9. CLOSED MEETING. The Council went into a closed session.

10. ADJOURN. At 7:17 p.m., Councilmember Anderson motioned to adjourn the meeting, Councilmember Dunn seconded the motion, and the motion passed unanimously.

Minutes of the Town Council meeting held Thursday, September 14, 2023, were approved on this 12th day of October 2023.


Brent Christensen, Mayor


Tina Mitchell, Town Clerk

