

	SALT LAKE COUNTY LOCAL EMERGENCY PLANNING COMMITTEE		
	LEPC	October 11, 2023	Topic: Agenda
	Issued By:	Chair - Local Emergency Planning Committee	
	Subject:	LEPC Monthly Meeting	

Meeting Date:	October 11, 2023	Time:	10:00 am
Location:	SLCo ECC 3380 So 900 W	Virtual Option	Join meeting

Position	Member	Y/N
Elected official Mayor's office	Catherine Kanter, SLCo Designee	Y
Elected official SLCo Council		
Emergency Management	Tara Behunin, SLCo EM	Y
Police	Brent Adamson, Herriman PD (2 nd Vice Chair)	Y
Fire	Dan Mortensen, SLC	Y
Emergency Medical Services (Haz-mat)	(Dan Mortensen, SLC)	
Public Health	Ron Lund, SLCo (Chair)	Y
Environment	Emily Paskett	Y
Transportation	Helen Peters, SLCo	Y
Hospital/Healthcare	Kevin Arthur, IHC – Hospital/Healthcare	N
Facility Representative	Scott Horrocks, Rio Tinto	Y
NGO/VOAD	Mac Lund, Red Cross (1 st Vice Chair)	Y
Broadcast/Media		

***6 or more must be present to represent a quorum**

See the sign-in Roster for additional participants	25
---	-----------

**The Salt Lake County Hazardous Chemical Local Emergency Planning Committee
(LEPC)
October 11, 2023
Meeting Minutes**

Agenda Item	Discussion	Action
I. Welcome	Ron Lund- Roll Call	Quorum: Yes
II. Public Comment	None	
III. Business		
A. Discussion		
1. Program Introduction- SLC Hazmat 10	Salt Lake City Hazmat Crew Station 110 presented their capabilities. SLC has two hazmat stations, and they are an all-hazards crew. They do rely on mutual aid and the CST for larger-scale incidents. The challenge that they have is funding for equipment. They have Tier II software Weiser and PEAC, but it is currently only used on large-scale incidents. However, there seems to be a gap in receiving information for situational awareness. Most of their situational awareness is gained through business inspections and outreach measures.	
2. Review of the ERP Notification process	The group had a lengthy discussion of roles and responsibilities for notification as outlined in the Emergency Response Plan (ERP). There was an in-depth conversation on whether notifications are happening and who and how the information is currently being disseminated. During this review process, several notes were added to the ERP for changes and clarification. The plan is a high-level overview, but it was discussed, and a more detailed outline of responsibility would be helpful. It was suggested a workflow diagram be developed. It was discussed that the notification is generally reported after an incident, so it is not real-time awareness. It was outlined that there are gaps between the reporting and the final closeout. The LEPC is working on a website LEPC page update and will have a link for reporting. That information will be sent out as soon as it is completed. The committee needs to identify thresholds and targets of what information they want to hear about, what should be reported immediately, and how they would like to receive the communication.	
3. EPCRA Reporting requirements for radiation	Move agenda item to next meeting.	

**The Salt Lake County Hazardous Chemical Local Emergency Planning Committee
(LEPC)
October 11, 2023
Meeting Minutes**

4. EPCRA reporting requirements for Lithium Batteries	Move agenda item to next meeting	
B. Approval of Meeting Minutes	Approval of meeting minutes from the 9/13/2023 meeting	A motion was made by Brent Adamson and a second by Mac Lund to accept the minutes with the date changed to the correct date of 9.13.2023 in the top header of the minutes. The motion was unanimous.
VI. Round Table Reports		
1. State Fire Marshal Office		
2. DEQ		
3. SLCo Environmental Health		
4. State of Utah DEM Liaison	Carly reported that the State is considering holding the Annual LEPC Conference in March 2024. If you would like to present at the Conference, send information to Kim Hammer. The next SERC meeting is scheduled for Dec 12 th .	
5. Other	Brent Adamson reported on the Tier II subcommittee meeting. Gave an overview of the Tier II software discussion and the request to the SERCA for a Statewide funded software. The group will follow up on a previous demonstration from PEAC and see if we can answer questions posed by Kennecott representative on how the industry would report in the system. The group is looking at grant funding to fund the software.	
V. Schedule		
A. Training Opportunities	1. UDOT Transportation Conference Oct 24-26, MAEC Sandy	https://utahtransportationconference.com/
B. Next Meeting	November 8, 2023, @ 10:00 a.m.	

**The Salt Lake County Hazardous Chemical Local Emergency Planning Committee
(LEPC)
October 11, 2023
Meeting Minutes**

C. Action to adjourn	The meeting adjourned at 11:05	A motion was made by Tara Behunin to adjourn.
----------------------	--------------------------------	---

DRAFT